



**Minutes**  
**Cornwall City Council**

Meeting #: 2021-23  
Date: Monday, July 12, 2021, 7:00 PM  
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall,  
Ontario, K6H 6G4, Salon B, Lower Level  
Chair: Glen G. Grant, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

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Attendance Committee Members: Glen Grant, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Regrets: Maurice Dupelle, Councillor, Todd Bennett, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Mellissa Morgan, Manager, Social and Housing Services, Paul Scrimshaw, Manager, Accounting, Katherine Wells, Strategic Planning Coordinator, Emma Meldrum, Public Information Coordinator

Guests: Senator Bernadette Clement, Darryl Adams, President Cornwall Kinsmen Club, Grand Chief Abram Benedict, Mohawk Council of Akwesasne, Adrian Bugelli, Executive Assistant to MP Eric Duncan, MPP Jim McDonnell

**1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, July 12, 2021**

There was no In-Camera session for Monday, July 12, 2021.

**2. Moment of Personal Reflection**

**3. National Anthem**

The Acting Mayor for this month is Councillor Eric Bergeron.

**4. Opening**

The Acting Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

**5. Declaration/Oath of Office**

Manon L. Levesque, City Clerk administered the Oath of Office to Mayor-select Glen G. Grant.

Immediately following the Oath of Office, Senator Bernadette Clement presented the gavel to Mayor Grant. Darryl Adams, President of the Cornwall Kinsmen Club, followed by placing the Chain of Office around Mayor Grant's neck.

Words of congratulatory were extended to Mayor Grant by Grand Chief Abram Benedict, Mohawk Council of Akwesasne, Adrian Bugelli, Executive Assistant for MP Eric Duncan, MPP Jim McDonell and Warden Allan Armstrong.

Following taking the Oath of Office, the meeting was turned over to Mayor Grant.

**6. Roll Call**

**7. Additions, Deletions or Amendments**

1. Communication Item #17.1, 2020 Financial Statements, to be dealt with immediately following the Presentation on the same subject manner.

**8. Adoption of Agenda**

Moved By: Syd Gardiner, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to adopt the Agenda as amended.

Motion Carried

**9. Disclosures of Interest**

There were no Disclosures of Interest.

**10. Committee of the Whole**

Moved By: Elaine MacDonald, Councillor

Seconded By: Justin Towndale, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

**11. Adoption of Minutes**

Moved By: Justin Towndale, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt the following Minutes as presented:

- Thursday, June 23, 2021
- Monday, June 28, 2021

Motion Carried

**12. Presentations**

**1. 2020 Financial Statements Presentations by Tracey Bailey, General Manager, Financial Services and Jamie Pollock, MNP LLP, 2021-64-Financial Services**

a) Tracey Bailey, Chief Financial Officer presented an overview of the 2020 Financial Statements that resulted in an overall surplus of \$855,456. In accordance with City policy, the surplus will be transferred to reserves. Ms. Bailey spoke on the three items (COVID-19, Tax Refunds, and Future Liability for Post-Retirement

Benefits and Workers' Compensation Benefits) that impacted the 2020 financial position.

b) Jamie Pollock from MNP LLP reviewed key financial statements that contributed to the City's surplus and financial position. Mr. Pollock stated that the City is in a strong financial position with the amount of reserves and reserve funds that is held. MNP put forth two recommendations: (1) the Reserves and Reserve Funds Policy be expanded to stipulate that the working reserve balance be maintained at a pre-determined minimum dollar level and (2) the establishment of a financial plan to minimize any large increases on future taxation when the costs are incurred to close the landfill site.

Moved By: Dean Hollingsworth, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to receive the Presentation.

Motion Carried

## **2. 2020 Financial Statements, 2021-65-Financial Services**

Communication item #17.1, 2020 Financial Statements, was moved to be dealt with immediately following the Presentation

Moved By: Claude E. McIntosh, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to approve the 2020 Audited Financial Statements.

Motion Carried

## **13. Delegations**

There were no Delegations.

## **14. Consent Reports**

Moved By: Elaine MacDonald, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion Carried

**1. Proclamation - Cornwall's Eco Day, 2021-17-CAO**

Motion to proclaim Saturday, August 7, 2021, as "Eco Day" in the City of Cornwall.

**2. Optimist Club of Cornwall – Cornwall Ribfest, 2021-92- Corporate Services**

Motion to recognize the Cornwall Ribfest from July 22 to July 25, 2021, as an event of municipal significance.

**15. Resolutions**

There were no Resolutions.

**16. Reports from Unfinished Business and Unfinished Business Listing**

**1. Town Hall Meeting – Electoral System Review, 2021-91- Corporate Services**

Moved By: Justin Towndale, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to direct Administration to move forward with a Town Hall Meeting on Thursday, August 12, 2021, at 7:00 p.m.

Motion Carried

**2. Unfinished Business Listing for July 12, 2021, 2021-81- Corporate Services**

Moved By: Dean Hollingsworth, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to receive the Unfinished Business Listing for July 12, 2021.

Motion Carried

**17. Communication Reports**

**1. 2020 Financial Statements, 2021-65-Financial Services**

This matter was moved to be dealt with immediately following the Presentation on the same subject matter.

**2. 2020 Annual Report on the Status of City Reserves, 2021-66-Financial Services**

Moved By: Syd Gardiner, Councillor

Seconded By: Justin Towndale, Councillor

Motion to receive Report 2021-66-Financial Services on City's reserves and reserve funds as at December 31, 2020.

Motion Carried

**3. 2020 Annual Report on Development Charges Reserve Fund, 2021-68-Financial Services**

Moved By: Justin Towndale, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to receive Report 2021-68-Financial Services prepared in accordance with Section 12 of O.Reg. 82/98 of the Development Charges Act, 1997 (Act).

Motion Carried

**4. 2020 Annual Report on Municipal Debt Limits, 2021-67-Financial Services**

Moved By: Eric Bergeron, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt Report 2021-67-Financial Services as required under the Municipal Act, 2001, Ontario Regulation 403/02.

Motion Carried

**5. 2021 Audit, 2021-72-Financial Services**

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to direct Administration to enter into a one-year contract extension with MNP LLP to conduct the 2021 annual audit for the City, its Agencies, Boards, and Commissions.

Motion Carried

## **18. New Business Motions**

There were no New Business Items.

## **19. By-laws**

Moved By: Justin Towndale, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt By-laws 2021-079 and 2021-080 as listed on the Agenda.

Motion Carried

1. By-law 2021-079 To lift one-foot reserves on Blocks 51, 53 and 54 on Registered Plan M-53, 2021-61-Infrastructure and Municipal Works, 2021-63-Infrastructure and Municipal Works
2. By-law 2021-080 Transfer of an Easement over Parts 1 and 2 on Reference Plan 52R-8419 for an Existing Sanitary Sewer, 2021-62-Infrastructure and Municipal Works, 2021-64-Infrastructure and Municipal Works

## **20. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council**

1. Councillor Syd Gardiner provided an update on the Eastern Ontario Health Unit's vaccination program. To date, 80% of the region has been vaccinated with a push for the age group 12 and over to be vaccinated for the upcoming school year.
2. Councillor Elaine MacDonald announced that the nomination deadline for the Arts Hall of Fame has been extended to September 1, 2021. The nomination form and protocols are available on the Cornwall and Area Hall of Fame website.

## **21. Notices of Motion**

There were no Notices of Motion.

**22. Confirming By-law**

**1. Confirming By-law for the Meeting of July 12, 2021, 2021-90-Corporate Services**

Moved By: Elaine MacDonald, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to adopt the Confirming By-law for the Meeting of July 12, 2021.

Motion Carried

**23. Adjournment and Next Regular Meeting of Council**

The next Regular Public Meeting of Council will be held on Monday, August 9, 2021.

Moved By: Elaine MacDonald, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to adjourn the Public Meeting of Council of July 12, 2021 at 9:00 p.m.

Motion Carried

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Manon L. Levesque, City Clerk

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Glen G. Grant, Mayor