



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-41-Corporate Services  
Prepared By: Manon Levesque, City Clerk  
Meeting Date: April 12, 2021  
Subject: Report from Integrity Commissioner

**Purpose**

To receive the Integrity Commissioner's annual report.

**Recommendation**

That Council receive Report 2021-41-Corporate Services.

**Background / Discussion**

In 2019, Council appointed Tony Fleming of Cunningham Swan in Kingston, Ontario, as its Integrity Commissioner.

As part of his advisory role, Mr. Fleming is required to provide City Council with an annual report on findings in complaint cases and advice provided for the preceding year. This is Mr. Fleming's first activity report as the City's Integrity Commission.

The attached report outlines the following:

1. Role of the Integrity Commissioner: highlights the Act and various requests, and procedures as it relates to the ethical governance of Council and local boards.
2. Code of Conduct: focuses on gifts & hospitality, respectful conduct guidelines, confidentiality of information and the scope of municipal property provided to Council.

3. Integrity Commissioner Activity re: City of Cornwall: features the training that can be provided by the Integrity Commissioner, how questions can be posed to the Integrity Commissioner in writing or how members may solicit advice.
4. Resolutions of Complaints: outlines the process of when informal versus formal solutions may be required, and when a formal investigation may be enacted.
5. Confidentiality: clarifies the section of the Act in regard to confidentiality and how the Integrity Commissioner applies that to investigations, what may happen if there is a breach of confidentiality, and how advice given to a member is confidential and does not need to be shared with council.
6. Independent Role of the Integrity Commissioner: makes clear the philosophy guiding the independence of the Integrity Commissioner from Council and the duties established within the Act.
7. Investigative Process: lists the five (5) steps the Integrity Commissioner uses in assessing and potentially investigating possible complaints that may arise.
8. Investigation Reports: explains the adjudicative role of Council in relation to the final report provided in summary of a complaint, and that Council would be the body to enact any recommendations made within the final report.

Mr. Fleming received two formal complaints within the last year and received one request for advice.

Document Title:	Annual Report from Integrity Commissioner - 2021-41- Corporate Services.docx
Attachments:	- March 17 2021 Annual Report (00331191xA46D1).pdf
Final Approval Date:	Apr 8, 2021

This report and all of its attachments were approved and signed as outlined below:

**Geoffrey Clarke - Apr 8, 2021 - 10:43 AM**

**Maureen Adams - Apr 8, 2021 - 11:14 AM**