



Minutes
Cornwall City Council

Meeting #: 2021-10
Date: Monday, March 22, 2021, 7:00 PM
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall, Ontario, K6H 6G4, Salon B, Lower Level
Chair: Bernadette Clement, Mayor
Prepared By: Debbie Caskenette, Deputy Clerk

Attendance Committee Members: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor (via Zoom), Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor (via Zoom), Eric Bergeron, Councillor (via Zoom)

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Jeff Weber, Fire Chief, Bill Lister, EMS Chief, Mellissa Morgan, Manager, Social and Housing Services, Steven Golden, Administrator, Glen Stor Dun Lodge, James Fawthrop, Manager, Recreation and Facilities, Charles Bray, Acting Chief Building Official (via Zoom)

1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, March 22, 2020

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1 2021-28-Corporate Services, Lay Appointments to Cornwall Public Library Board

b) personal matters about an identifiable individual, including municipal or local board employees

Action Taken: Council received Report 2021-28-Corporate Services and provided direction to Administration.

Item #2 2021-31-Corporate Services, Arbitration

d) labour relations or employee negotiations

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council provided direction to Administration.

Item #3 2021-35-Corporate Services, Negotiations

d) labour relations or employee negotiations

Action Taken: Council provided direction to Administration.

2. Moment of Personal Reflection

3. National Anthem

The Acting Mayor for this month is Councillor Elaine MacDonald.

4. Opening

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

Mayor Clement thanked the many Cornwall residents for their messages of condolences to her and her family on the recent passing of her mother.

5. Roll Call

6. Additions, Deletions or Amendments

1. By-law 2021-029, South Branch Road Water and Sewer Extension Service Extension Agreement, to be voted on separately.

7. Adoption of Agenda

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt the Agendas as amended.

Motion Carried

8. Disclosures of Interest

There were no Disclosures of Interest.

9. Committee of the Whole

Moved By: Elaine MacDonald, Councillor

Seconded By: Glen Grant, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

10. Adoption of Minutes

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to approve the following Minutes as presented:

- Regular Meeting of February 22, 2021
- Special Meeting of March 8, 2021
- Special Meeting of March 15, 2021

Motion Carried

11. Presentations

There were no Presentations.

12. Delegations

There were no Delegations.

13. Consent Reports

Moved By: Glen Grant, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt the Consent Items as listed.

Motion Carried

1. Proclamation – Parkinson Awareness Month, 2021-32-Corporate Services

Motion to proclaim April 2021 as 'Parkinson's Awareness Month' in the City of Cornwall.

2. 2020 Annual Remuneration and Expense Statement - Elected Officials, 2021-18-Financial Services

Motion to receive the 2020 statement of remuneration and expenses paid to members of Council in accordance with Section 284 of the *Municipal Act, 2001*.

3. Community Paramedics Funding to Assist Seniors on Long Term Care Wait List to Remain Safely at Home, 2021-02-Cornwall SDG Paramedic Services

Motion to receive Report 2021-02-Cornwall SDG Paramedic Services.

4. February PAC 150 Pitt 134 Montreal Road 217 Pitt Street and 780 Sydney, 2021-33-Planning, Development and Recreation

Motion to approve the following items:

- a. 1727846 Ontario Inc at 150 Pitt St for Program 2 Building Restoration & Improvement Program in the amount of \$41,250, Program 3 Project Design Grant in the amount of \$7,500, Program 4 Façade Improvement & Sign grant in the amount of \$12,000, Program 5 Municipal Planning/Development Fees grant based on actual costs and Program 6 Discretionary Municipal Tipping Fees grant based on actual weigh bill receipts.
- b. Sarah Irwin & Shawn Smith at 134 Montreal Rd. for Program 2 – Building Restoration & Improvement in the amount of \$3,000 Program 5 Municipal Planning/Development Fees grant based on actual costs and Program 6 Discretionary Municipal Tipping Fees grant based on actual weigh bill receipts.

- c. Marc and Christine Champagne at 213-217 Pitt St Program 3 Project Design grant in the amount of \$3,000 Program 5 Municipal Planning/Development Fees grant based on actual costs and Program 6 Discretionary Municipal Tipping Fees grant based on actual weigh bill receipts.
- d. Wesleyan Church of Canada at 780 Sydney St for Program 3 Project Design grant in the amount of \$2,000 (located outside the Priority Area, therefore 50% of the allowable amount in the community improvement plan) Program 5 Municipal Planning/Development Fees grant based on actual costs and Program 6 Discretionary Municipal Tipping Fees grant based on actual weigh bill receipts.

5. Non-Competitive Procurement Cornwall Civic Complex – Refrigeration Plant Condenser, 2021-24-Financial Services

Motion to approve the non-competitive procurement for the replacement of the refrigeration plant condenser at the Civic Complex with CIMCO Refrigeration, A Division of Toromont Industries Limited, from Ottawa, Ontario, for a total of \$233,800 excluding HST (approximate net cost to Corporation - \$237,609.60).

6. RFP Terms of Reference for Physiotherapy Services at GSDL, 2021-19-Financial Services

Motion to receive Report 2021-19-Financial Services.

7. Tender 21-T03 Watermain CIPP Relining on Various Streets, 2021-17-Financial Services

Motion to award Tender 21-T03 to Foraction Incorporated from Mont-Saint-Hilaire, Quebec, for Parts A-E and H, at the total bid price of \$920,510.50 without HST (net cost to the Corporation - \$936,711.48) being the best bid meeting the tender specifications. Provisional items Part F and G will not be awarded at this time.

8. Tender 21-T06 Grass Cutting and Trimming Various Locations, 2021-22-Financial Services

Motion to award Tender 21-T06 as follows:

Schedule 1 EC Works Limited, Long Sault, Ontario

Schedule 2 VS Landscape Group, Winchester, Ontario

Schedule 3 VS Landscape Group, Winchester, Ontario

Schedule 4 VS Landscape Group, Winchester, Ontario

Schedule 5 Servicemaster by Fox, Cornwall, Ontario

Schedule 6 Servicemaster by Fox, Cornwall, Ontario

Schedule 7 Servicemaster by Fox, Cornwall, Ontario

Schedule 8 Servicemaster by Fox, Cornwall, Ontario

meeting the low bidder tender specifications, pending equipment review and documentation submission.

9. Tender 21-T08 Curbside Collection of Leaves, Yard Waste and Branches, 2021-23-Financial Services

Motion to award Tender 21-T08 to HGC Management Incorporated from Brantford, Ontario, at the total bid price of \$259,900.00 annually (net cost to the Corporation \$234,048.00 annually), for a two-year period, with the option to renew for two additional one-year periods, as being the best bid meeting the tender specifications.

10. Tender 21-T05 Grass Cutting and Trimming Various Parks, 2021-21-Financial Services

Motion to award Tender 21-T05 as follows:

Schedule 1 EC Works Limited, Long Sault, Ontario

Schedule 2 EC Works Limited, Long Sault, Ontario

Schedule 3 EC Works Limited, Long Sault, Ontario

Schedule 4 EC Works Limited, Long Sault, Ontario

Schedule 5 Roger Salmon & Sons, Chesterville, Ontario

Schedule 6 Superior Group, Williamsburg, Ontario

Schedule 7 No Mow Worries and Snow Services, Martintown, Ontario

meeting the low bidder tender specifications, pending equipment review and documentation submission.

14. Resolutions

There were no Resolutions.

15. Reports from Unfinished Business and Unfinished Business Listing

1. Unfinished Business Listing for March 22, 2021, 2021-29-Corporate Services

Moved By: Maurice Dupelle, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to receive the Unfinished Business Listing for March 22, 2021.

Motion Carried

16. Communication Reports

1. Integrity Commissioner Report 2020-01 (Complaint of June 11, 2020) 2021-33-Corporate Services

Maureen Adams, CAO, stepped away from the table during the discussion of Reports 2021-33-Corporate Services and 2021-34-Corporate Services.

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

Motion that Council issue a public reprimand to Councillor Towndale for breaching the Code of Conduct in answer to both complaints.

A recorded vote on the motion resulted as follows:

	For	Against	Abstain
Bernadette Clement, Mayor	X		
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor	X		
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor			
Eric Bergeron, Councillor		X	
Results	9	1	0

Motion Carried (9 to 1)

Moved By: Elaine MacDonald, Councillor
Seconded By: Glen Grant, Councillor

Motion that Council direct Councillor Towndale to cease referring to staff of the City in any social media activity.

Amendment:

Moved By: Carilyne Hébert, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to insert the words “in a critical manner” after the word City.

Motion to Amend Defeated

A recorded vote on the Main Motion resulted as follows:

	For	Against	Abstain
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor	X		
Todd Bennett, Councillor		X	
Justin Towndale, Councillor			
Eric Bergeron, Councillor		X	
Results	3	7	0

Main Motion Defeated (3 to 7)

Moved By: Elaine MacDonald, Councillor
Seconded By: Syd Gardiner, Councillor

Motion that Council refer the publication of the document back to Administration to devise an easily accessible posting of the document and any future documents under the heading of Integrity Commissioner on the City's website.

A recorded vote on the motion resulted as follows:

	For	Against	Abstain
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor			
Eric Bergeron, Councillor		X	
Results	1	9	0

Motion Defeated (1 to 9)

Moved By: Carilyne Hébert, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion to direct Administration to prepare a draft Social Media Policy for Council's consideration.

Motion Carried

2. Integrity Commissioner Report 2020-02 (Complaint of June 9, 2020), 2021-34-Corporate Services

The motions adopted under Report 2020-33-Corporate Services also applied to Report 2021-34-Corporate Services.

3. Water Purification Plant Annual Report, 2021-08-Infrastructure and Municipal Works

Moved By: Carilyne Hébert, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion to receive Report 2021-08-Infrastructure and Municipal Works.

Motion Carried

4. Agreement with OSPCA, 2021-21-Planning, Development and Recreation

Moved By: Carilyne Hébert, Councillor
Seconded By: Glen Grant, Councillor

- a. Motion to receive Report 2021-21-Planning, Development and Recreation; and
- b. Motion to direct Administration to prepare the appropriate By-Law to enter into an agreement with the OSPCA to provide Pound Services for the City of Cornwall.

Motion Carried

5. Memorial Park – Lot 2 Plan 52M-51 – Part Lot Control Exemption, 2021-41-Planning, Development and Recreation

Moved By: Elaine MacDonald, Councillor

Seconded By: Carilyne Hébert, Councillor

- a. Motion to remove Part Lot Control from Lot 2 on Registered Plan 52M - 51, City of Cornwall; and
- b. Motion to reinstate Part Lot Control on the townhouse lots in the Memorial Park Subdivision, once the subject lots have been created by the appropriate procedure.

Motion Carried

6. Memorial Park – Lot 3 Plan 52M-51 – Part Lot Control Exemption, 2021-42-Planning, Development and Recreation

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

- a. Motion to remove Part Lot Control from Lot 3 on Registered Plan 52M - 51, City of Cornwall; and
- b. Motion to reinstate Part Lot Control on the townhouse lots in the Memorial Park Subdivision, once the subject lots have been created by the appropriate procedure.

Motion Carried

17. New Business Motions

1. Special Meetings of Council for Operation Review, 2021-11-Council Members

Moved By: Dean Hollingsworth, Councillor

Seconded By: Bernadette Clement, Mayor

Motion to schedule two Special Council Meetings during the month of May to provide an operational review which would include:

- a. Budgets
- b. Levels of Service
- c. Organizational Charts

Motion Carried

18. By-laws

Moved By: Carilyne Hébert, Councillor

Seconded By: Glen Grant, Councillor

Motion to adopt By-laws 2021-018 to 2021-028 and 2021-030 to 2021-036 as listed on the Agenda.

Motion Carried

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt By-law 2021-029.

Motion Carried

1. By-law 2018-018 HOTC 150 Pitt and 134 Montreal Road, 2021-36-Planning, Development and Recreation, 2021-37-Planning, Development and Recreation
2. By-law 2021-019 Renaissance 17-21 Edward, 2021-34-Planning, Development and Recreation, 2021-35-Planning, Development and Recreation
3. By-law 2021-020 Part Lot Control, Lot 2 Plan 52M-51, 2021-43-Planning, Development and Recreation, 2021-45-Planning, Development and Recreation
4. By-law 2021-021- Part Lot Control, Lot 3 Plan 52M-51, 2021-44-Planning, Development and Recreation, 2021-46-Planning, Development and Recreation
5. By-law 2021-022 – Renewal of Lease Agreement No. 64-0671 with St. Lawrence Seaway Authority Management Corporation, 2021-38-Planning, Development and Recreation
6. By-law 2021-023 – Renewal of Lease Agreement No. 64-0672 with the St. Lawrence Seaway Management Corporation, 2021-39-Planning, Development and Recreation
7. By-law 2021-024 - Lease Agreement with the Federal Department of Fisheries and Oceans Canada for Marina 200, 2021-47-Planning, Development and Recreation, 2021-54-Planning, Development and Recreation

8. By-law 2021-025 - Service Agreement Glen Stor Dun Lodge and the Royal Ottawa Hospital , 2021-01-Glen Stor Dun Lodge, 2021-02-Glen Stor Dun Lodge
9. By-law 2021-026 - Community Paramedics Funding to Assist Seniors on Long Term Care Wait List, 2021-03-Cornwall SDG Paramedic Services
10. By-law 2021-027 - Agreement with Eastern Ontario Health Unit for the Distribution of Naxolone Kits, 2021-04-Cornwall SDG Paramedic Services, 2021-05-Cornwall SDG Paramedic Services
11. By-law 2021-028 - Transfer Payment Agreement with Ministry of Transportation – Restart Funding – Phase 2, 2021-21-Infrastructure and Municipal Works, 2021-22-Infrastructure and Municipal Works
12. By-law 2021-029 - South Branch Road Water and Sewer Service Extension Agreement, 2021-12-Infrastructure and Municipal Works, 2021-13-Infrastructure and Municipal Works
13. By-law 2021-030 - Surplus Land on Pitt Street, 2021-20-Infrastructure and Municipal Works
14. By-law 2021-031 - Amendment to the Waste Management By-Law, 2021-11-Infrastructure and Municipal Works
15. By-law 2021-032 - Amendment to the Traffic & Parking By-law 069-89, Schedule XXIX, Community Safety Zones, Riverdale Avenue, 2021-23-Infrastructure and Municipal Works, 2021-25-Infrastructure and Municipal Works
16. By-law 2021-033 - Appointment of James Morin as Deputy Chief Building Official, 2021-48-Planning, Development and Recreation, 2021-49-Planning, Development and Recreation
17. By-Law 2021-034 - Amendment to By-law 112-1998, the Animal Control By-Law for Recovery of Expenses, 2021-50-Planning, Development and Recreation, 2021-51-Planning, Development and Recreation
18. By-law 2021-035 - Agreement with OSPCA, 2021-19-Planning, Development and Recreation
19. By-law 2021-036 - Appointment of Matthew Stephenson as Deputy Fire Chief and to Repeal By-law 2019-035, 2021-01-Fire Services

19. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

1. Councillor Elaine MacDonald announced that the Arts Centre Funding Committee has raised \$882,826.00 to date.

Councillor MacDonald reminded everyone of the online auction taking place from April 9 to April 16, 2021. The art pieces along with the architectural plans for the Arts Centre will be on display at Cornwall Square from March 26 to April 30, 2021.

2. Councillor Todd Bennett provided an update on the recent activities by the Social Development Council. The SDC recently completed round 4 of the emergency food hampers initiative, assisting 1,657 families in need. There are also 300 vibrant community members working together on a poverty reduction strategy under 4 pillars namely mental health, community safety, access to health and services and financial stability.

3. Councillor Claude E. McIntosh announced the Woodhouse Museum has a new curator, Jean-Yves Lamoine, and the new initiatives that are being planned for the Museum.

4. Councillor Syd Gardiner announced that as of Monday, March 22, 2021 anyone 75 years old and over can register to receive the COVID-19 vaccine.

5. Councillor Eric Bergeron provided an update from the Parking Working Group.

20. Notices of Motion

1. Mission Statement, 2021-10-Council Members

Moved By: Councillor Elaine MacDonald

Seconded By: Councillor Syd Gardiner

Whereas, currently, our Strategic Plan mission statement is "To provide services that enable a financially and environmentally sustainable community which will care and provide for the needs and values of its residents".

Whereas the goal of all we do is a sustainable community; and

Whereas, universally, sustainability has been acknowledged as resting on the three pillars of the environment, economy and society. Sometimes called the “triple bottom line” a balance among the policies affecting the environment, the people and the economy is recognized as the formula for sustainability.

Therefore, given that sustainability is our goal, let us add the word socially to financially and environmentally in the expression of the Mission Statement in our Strategic Plan. The Mission Statement would then read “To provide services that enable a financially, socially and environmentally sustainable community which will care and provide for the needs and values of its residents”.

The addition of this word does not imply a change in direction or emphasis, or tasks as outlined in the Strategic Plan but it makes a clear acknowledgement of the importance of people in all we do.

21. Confirming By-law

1. Confirming By-law for the Meeting of March 22, 2021, 2021-27-Corporate Services

Moved By: Syd Gardiner, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to adopt the Confirming By-law 2021-037.

Motion Carried

22. Adjournment and Next Regular Meeting of Council

The next Regular Public Meeting of Council will be held on Monday, April 12, 2021.

Moved By: Todd Bennett, Councillor
Seconded By: Carilyne Hébert, Councillor

Motion to adjourn the Meeting of March 22, 2021 at 10:15 p.m.

Motion Carried

Manon L. Levesque, City Clerk

Bernadette Clement, Mayor