



The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Financial Services
Division: Purchasing
Report Number: 2021-23-Financial Services
Prepared By: Melissa Sterling, Buyer
Meeting Date: March 22, 2021
Subject: Tender 21-T08 Curbside Collection of Leaves, Yard Waste and Branches

Purpose

To obtain costing for the collection of residential curbside leaf, yard waste, and branches and transportation to the Corporation's Composting Facility and Recycled Wood Area.

Recommendation

That Tender 21-T08 be awarded to HGC Management Incorporated from Brantford, Ontario, at the total bid price of \$259,900.00 annually (net cost to the Corporation \$234,048.00 annually), for a two-year period, with the option to renew for two additional one-year periods, as being the best bid meeting the tender specifications.

Financial Implications

The Corporation has included \$184,000 in the 2021 budget for these services. Administration will manage this variance to budget corporately, and the department will budget accordingly for subsequent years.

Strategic Priority Implications

This report addresses Council's accountability and transparency to the ratepayers of the City of Cornwall.

Background / Discussion

The Corporation of the City of Cornwall currently offers its residents a seasonal curbside leaf and yard waste collection program. Leaf and yard waste is currently collected once a week for a period of 13 weeks, 5 weeks occurring in the Spring from mid-April until the end of May and, 8 weeks occurring in the Fall from mid-September until the end of November. In 2020, the Corporation began a bi-weekly collection during the summer months for 9 collection weeks, between May-September (between Spring/Fall collections). The Corporation also offers one week of residential curbside Christmas tree collection which occurs the second week in January.

This tender called for all labour and material required for the collection of residential curbside leaf, yard waste, and branches and transportation to the Corporation's Composting Facility and Recycled Wood Area commencing on April 15, 2021 to April 14, 2023 with the option to renew for two additional one-year periods.

Currently, residents are required to contain leaf and yard waste in compostable paper bags and/or returnable containers to be set out at the curb on the same day as their regular solid waste collection. The collected leaf and yard waste is then delivered to the Corporation's composting facility located at the Waste Disposal Site. Residents are also permitted to set out branches in bundles not exceeding one meter in any dimension. The branches are considered recycled wood waste and collected as such under the leaf and yard waste contract. Branches will be kept separate from leaf and yard waste, weighed, and taken to the Wood Waste Recycling Pad, also located at the Waste Disposal Site.

The Corporation is currently updating its Solid Waste Management Master Plan and evaluating the various measures it can employ to reduce waste. As a part of this update the Corporation has also banned all leaves, yard waste, and branches from disposal, therefore making curbside leaf, yard waste, and branch collection the only method of curbside management for the resident. Residents may also bring to the landfill site their leaf and yard waste for composting and branches and wood waste for recycling.

The Corporation will continue to promote maximum diversion of leaf, yard waste, and branches by encouraging residents to utilize mulching and backyard composting techniques in order to manage these waste types at home.



The following tenders were received and opened March 15, 2021:

Environmental 360 Solutions, Aurora, Ontario

Annual Bid Price:	\$353,845.80
HST:	\$49,999.95
Total Annual Bid Price:	\$399,845.75

HGC Management Incorporated, Brantford, Ontario

Annual Bid Price:	\$230,000.00
HST:	\$29,900.00
Total Annual Bid Price:	\$259,900.00

Waste Management Canada, Kitchener, Ontario

Annual Bid Price:	\$449,001.63
HST:	\$58,370.21
Total Annual Bid Price:	\$507,371.84

Document Title:	Tender 21-T08 Curbside Collection of Leaves, Yard Waste and Branches - 2021-23-Financial Services.docx
Attachments:	
Final Approval Date:	Mar 17, 2021

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Nicole Robertson was completed by delegate Diane Leduc

Nicole Robertson - Mar 16, 2021 - 4:08 PM

Bill de Wit - Mar 17, 2021 - 4:01 PM

Tracey Bailey - Mar 17, 2021 - 5:03 PM

Maureen Adams - Mar 17, 2021 - 5:11 PM