



The Corporation of the City of Cornwall
Regular Meeting of Council
By-law Explanatory Note

Department: Planning, Development and Recreation
Division: Building and By-law
Report Number: 2021-49-Planning, Development and Recreation
Prepared By: Charles Bray, Deputy Chief Building Official
Meeting Date: March 22, 2021
Subject: Appoint a Deputy Chief Building Official

Purpose

To appoint a Deputy Chief Building Official for the City of Cornwall for the administration and enforcement of the *Ontario Building Code*.

Background / Discussion

The *Building Code Act* requires that a municipality appoint a Chief Building Official to administer and enforce the *Ontario Building Code* within the municipality. As the Chief Building Official is a statutory position, a Deputy is appointed to ensure continuity of the office for when the incumbent is on leave.

Due to a recent resignation of the current Deputy Chief Building Official within the Building and By-Law Division, the City needs to appoint another qualified individual to fill this role.

Report Approval Details

Document Title:	Note - Appointment of a Deputy Chief Building Official - 2021-49-Planning, Development and Recreation.docx
Attachments:	
Final Approval Date:	Mar 15, 2021

This report and all of its attachments were approved and signed as outlined below:

Mark A. Boileau - Mar 15, 2021 - 4:12 PM

Maureen Adams - Mar 15, 2021 - 5:04 PM