



Minutes
Cornwall City Council

Meeting #: 2020-31
Date: Monday, December 14, 2020, 7:00 PM
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall,
Ontario, K6H 6G4, Salon B, Lower Level
Chair: Bernadette Clement, Mayor
Prepared By: Debbie Caskenette, Deputy Clerk

Attendance Committee Members: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor (electronically), Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor (electronically), Eric Bergeron, Councillor (electronically)

Regrets: Syd Gardiner, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill Lister, EMS Chief, Mellissa Morgan, Manager, Social and Housing Services, James Fawthrop, Division Manager, Parks and Recreation, Emma Meldrum, Public Information Coordinator, Katherine Wells, Strategic Planning Coordinator

1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, December 14, 2020

There was no In-Camera Session of Council for Monday, December 14, 2020.

2. Moment of Personal Reflection

3. National Anthem

The Acting Mayor for this month is Councillor Justin Towndale.

4. Opening

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

5. Roll Call

6. Additions, Deletions or Amendments

1. Consent Item, Tax Write-offs / Adjustments was moved to Communication Reports as Item 17.4 for discussion.

2. Addition of New Business Item, Santa Claus - Essential Services.

7. Adoption of Agenda

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt the Agendas as amended.

Motion Carried

8. Disclosures of Interest

There were no Disclosures of Interest.

9. Committee of the Whole

Moved By: Carilyne Hébert, Councillor

Seconded By: Glen Grant, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

10. Adoption of Minutes

Moved By: Elaine MacDonald, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to adopt the Minutes of November 23, 2020 and December 7, 2020, as presented.

Motion Carried

11. Presentations

There were no Presentations.

12. Delegations

There were no Delegations.

13. Consent Reports

Moved By: Elaine MacDonald, Councillor

Seconded By: Glen Grant, Councillor

Motion to adopt the Consent Items as presented.

1. Child Care Business Practice Guidelines for 2021, 2020-232-Social and Housing Services

Motion to approve the 2021 Child Care Division Business Practice Guidelines for the distribution of Special Purpose, General Operating and Fee Subsidy Funding to Operators that have a service contract with the City of Cornwall as outlined in the background discussion of this report.

2. Rezoning Northwoods Forest Subdivision Phase 2 (PAC File #Z-03-20), 2020-401-Planning, Development and Recreation

Motion to approve the rezoning of the subject properties legally described as Lots 1-12 and 21-23; on Registered Plan 52M-48 from Residential 15 (RES 15) to Residential 10 (RES 10).

3. Elected Officials Expense Statements October 2020, 2020-372-Financial Services

Motion to receive the Statement of Expenses for Elected Officials for the period of October 1 to October 31, 2020.

4. Tax Write-offs / Adjustments, 2020-380-Financial Services

This item was moved to Communication Reports as Item 17.4 for discussion.

5. RFP 20-P18 Supply and Installation of Play Structure and Engineered Wood Fibre at Aimé LeBlanc Park, Francis Guindon Park and the Benson Centre, 2020-364-Financial Services

Motion to award RFP 20-P18 as follows:

- a. Aimé Leblanc Park and Francis Guindon Park play structures be awarded to Henderson Recreation Equipment, from Simcoe, Ontario, at the total bid price of \$135,371.74 including HST (net cost to the Corporation - \$119,798.00) being the best proposal meeting the specifications.
- b. The Benson Center play structure be awarded to Playground Planners, from Nepean, Ontario, at the total bid price of \$167,538.60 including HST (net cost to the Corporation - \$148,264.25) being the best Proposal meeting the specifications.

6. RFP Terms of Reference Operation and Preventative Maintenance Program for Methane Gas Collection System and Leachate Collection System, 2020-375-Financial Services

Motion to receive Report 2020-375-Financial Services.

7. Tender 20-T37 Aquatic Centre Ventilation System Upgrade, 2020-367-Financial Services

Motion to award Tender 20-T37 to Rose Mech, from Long Sault, Ontario, at the total bid price of \$576,920 (net cost to the Corporation - \$514,000) being the best bid meeting the tender specifications.

8. Tender 20-T38 Plumbing Services, 2020-362-Financial Services

Motion to award Tender 20-T38 to Oscar Ladouceur Mechanical, from Cornwall, Ontario, for a two-year period from January 1, 2021 to December 31, 2022, with an option to renew for an additional one year term, being the best bid meeting the tender specifications.

Motion Carried

14. Resolutions

1. **Resolution 2020-10 - One-year extension of deadlines in O. Reg. 588/17: Asset Management Planning, 2020-352-Financial Services**

Moved By: Elaine MacDonald, Councillor

Seconded By: Glen Grant, Councillor

Motion that The Corporation of the City of Cornwall supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.

Motion Carried

15. Reports from Unfinished Business and Unfinished Business Listing

1. **Town Hall Meetings Policy, 2020-377-Corporate Services**

Moved By: Glen Grant, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to approve the Town Hall Meetings Policy.

Motion Carried

2. **Unfinished Business Listing for December 14, 2020, 2020-374-Corporate Services**

Moved By: Carilyne Hébert, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to receive the Unfinished Business Listing for December 14, 2020.

Motion Carried

16. Communication Reports

1. **Transfer Payments to City Partners, 2020-358-Financial Services**

Moved By: Carilyne Hébert, Councillor

Seconded By: Glen Grant, Councillor

Motion to direct Administration to continue monthly transfer payments for operating costs to the identified City Partners listed.

Motion Carried

2. 2020 Carry Forwards of Operations, 2020-371-Financial Services

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion to approve the carry forwards of 2020 operations to 2021.

Motion Carried

3. 2020 Carry Forwards of Capital, 2020-377-Financial Services

Moved By: Eric Bergeron, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion to defer the Locomotive Stabilization Initiative and the Benson Centre Laser Ice Leveler projects to the 2021 Budget.

Motion to Defer Carried

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion to approve the carry forward of the capital projects as listed on Schedule 1, as amended.

Main Motion Carried as Amended

4. Tax Write-offs / Adjustments, 2020-380-Financial Services

This item was moved from Consent Item 13.4 for discussion.

Moved By: Justin Towndale, Councillor

Seconded By: Todd Bennett, Councillor

Motion to receive the report for tax write-offs and adjustments under Section 357 of the *Municipal Act, 2001* and tax refunds from decisions made by the Assessment Review Board (ARB).

Motion Carried

17. New Business Motions

1. Santa Claus – Essential Service, 2020-01-Corporate Services

Moved By: Carilyne Hébert, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to request the Government of Ontario to deem Santa Claus as an essential service and that the Government of Canada take the necessary actions required to exempt Santa Claus and his reindeer from any and all quarantine measures so that his annual mission safely delivering joy to children around the world is not in any way impinged.

Motion Carried

18. By-laws

Moved By: Glen Grant, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt By-laws 2020-150 to 2020-162 inclusive as listed on the Agenda.

Motion Carried

1. By-law 2020-150 1016 Marleau Avenue – Property Acquisition, 2020-335-Infrastructure and Municipal Works
2. By-law 2020-151 Investing in Canada Infrastructure Program Agreement, 2020-406-Infrastructure and Municipal Works, 2020-411-Infrastructure and Municipal Works
3. By-law 2020-152 Borrowing of Funds, 2020-368-Financial Services, 2020-354-Financial Services
4. By-law 2020-153 Temporary Borrowing, 2020-369-Financial Services, 2020-356-Financial Services
5. By-law 2020-154 Spending of Expenditures Prior to Budget, 2020-353-Financial Services, 2020-357-Financial Services
6. By-law 2020-155 2021 Interim Levy, 2020-376-Financial Services, 2020-359-Financial Services
7. By-law 2020-156 Distribution and Collection of Water and Water-Related Services, 2020-378-Financial Services, 2020-360-Financial Services
8. By-law 2020-157 Sewage Service Rates, 2020-379-Financial Services, 2020-361-Financial Services
9. By-law 2020-158 Appointment of Joanne Carrière-Beaulieu as Marriage Officiant, 2020-375-Corporate Services, 2020-380-Corporate Services

10. By-law 2020-159 Appointment of Peter Wilson as Marriage Officiant, 2020-376-Corporate Services
11. By-law 2020-160 Rezoning of Northwoods Forest, 2020-399-Planning, Development and Recreation, 2020-400-Planning, Development and Recreation
12. By-law 2020-161 Renewal of Service Contracts for Child Care - 2021, 2020-234-Social and Housing Services, 2020-233-Social and Housing Services
13. By-law 2020-162 Amendment to the Traffic & Parking By-law 069-89, Schedule II, Parking Restrictions - Julie Street, 2020-414-Infrastructure and Municipal Works, 2020-416-Infrastructure and Municipal Works
14. By-law 2020-163 Amendment to the Traffic & Parking By-law 069-89, Schedule XV, Stop Signs, and Schedule XVI, Yield Signs, 2020-415-Infrastructure and Municipal Works, 2020-417-Infrastructure and Municipal Works

19. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

1. Cost Analysis for Cornwall's Greenhouse Gas Emissions, 2020-412-Infrastructure and Municipal Works

Moved By: Eric Bergeron, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to direct Administration to prepare a report on a cost analysis associated with determining Cornwall's greenhouse gas emissions.

Motion Carried

2. Arts Centre

Councillor Elaine MacDonald provided an update on the fundraising campaign for the proposed Arts Centre. The Committee has raised \$815,716 towards its goal of \$1 million.

James Fawthrop, Manager, Parks and Recreation updated Council on the interior work that is currently taking place.

20. Notices of Motion

There were no Notices of Motion.

21. Confirming By-law

1. Confirming By-law for the Meeting of December 14, 2020, 2020-372-Corporate Services

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt the Confirming By-law 2020-163.

Motion Carried

22. Announcements

Maureen Adams, CAO, indicated that Thursday, December 17, 2020 at 9:00 a.m., Economic Development will be presenting its Annual Year in Review virtually for the first time. A link has been set up on the ChooseCornwall.ca website to register to view the presentation.

Ms. Adams introduced Katherine Wells, the new Strategic Planning Coordinator to Council and to the Community.

Mayor Clement, on behalf of Council and Administration, extended season greetings to the residents of Cornwall and City Administration.

23. Adjournment and Next Regular Meeting of Council

Announcements

The next Regular Public Meeting of Council will be held on Monday, January 11, 2021.

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adjourn the Regular Meeting of Monday, December 14, 2020 at 8:10 p.m.

Motion Carried

Manon L. Levesque, City Clerk

Bernadette Clement, Mayor