



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law Explanatory Note**

Department: Social and Housing Services  
Division: Child Care  
Report Number: 2020-233-Social and Housing Services  
Prepared By: Kristine Greaves, Child Care Supervisor  
Meeting Date: December 14, 2020  
Subject: Note - Renewal of 2021 Service Agreements for Child Care Service Providers

**Purpose**

That Council authorize the Mayor and Clerk to sign the Service Agreements for 2021 with the Child Care Service Providers.

That Council authorize the Child Care Division, on behalf of The Corporation of the City of Cornwall, to enter into Service Agreements with out-of-jurisdiction not-for-profit licensed Child Care Providers and grant formal authority to the Child Care Division to transfer subsidy payments to the Child Care Service Providers outlined in their Service Agreements.

**Background / Discussion**

As the Service System Manager for the early years, the Child Care Division is responsible for the allocation of fee subsidies, the distribution of general operating and special purpose funds, as well as the distribution of wage enhancement and pay equity.

Excluding the directly operated child care services offered at Richelieu Day Care Centre and through the City of Cornwall Home Child Care Agency, the Child Care Division prepares and executes service agreements with the Service Providers on an annual basis as required and approved by Council. The service contracts are due for renewal for the period of January 1, 2021 to December 31, 2021.

## Report Approval Details

Document Title:	Note - Renewal of Service Contracts for Child Care - 2021 - 2020-233-Social and Housing Services.docx
Attachments:	<ul style="list-style-type: none"> <li>- Amended Agreement Contract for PHDC for 2021.doc</li> <li>- 2021 Service Contract - Wage Enhancement- For profit.doc</li> <li>- 2021 Wage Enhancement Schedule A-4.template.doc</li> <li>- Fee Subsidy Funding Schedule A-1. for 2021.doc</li> <li>- General Operating Funding Schedule A-2.for 2021.doc</li> <li>- Pay Equity Schedule A-6.for 2021.doc</li> <li>- Service Agreement-Out of jurisdiction 2021.doc</li> <li>- Service Contract with Authorized Recreation Programs.Fee Subsidy Only for 2021.doc</li> <li>- Service Contract with Child Care Operators.Fee Subsidy Only for 2021.doc</li> <li>- Service Contract with Child Care Operators for 2021.docx</li> <li>- Home Child Care Fee Schedule.Parent 2021 FINAL.docx</li> </ul>
Final Approval Date:	Dec 9, 2020

This report and all of its attachments were approved and signed as outlined below:

**Melissa Morgan - Dec 9, 2020 - 1:50 PM**

**Tracey Bailey - Dec 9, 2020 - 4:54 PM**

**Maureen Adams - Dec 9, 2020 - 7:25 PM**