



The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Infrastructure and Municipal Works
Division: Environment
Report Number: 2020-384-Infrastructure and Municipal Works
Prepared By: Dave Kuhn, Acting Waste Management Supervisor
Meeting Date: September 28, 2020
Subject: Solid Waste Bag Tag and Bulky Item Collection Tags

Purpose

To obtain Council approval to implement garbage bag tag and bulky item tag collection programs in the City of Cornwall as detailed in this report.

Recommendation

- a. That Council direct Administration to implement the bag tag program as documented with an initial garbage tag fee of \$1.50 per additional bag.
- b. That Council direct Administration to proceed with the implementation of the bulky item collection program as outlined in this report.

Financial Implications

The revenue generated from the sale of bag tags and bulky item tags will recover the costs of the administration, production, and distribution of the tags.

Background / Discussion

As per Report 2020-360-IMW, Council motion was to proceed and implement option B of the report which referred to garbage tags that could be placed on those garbage bags set out over the prescribed bag limit. As of October 5, 2020, the bag limit to be set out at the curb for garbage collection at a household will be 4 bags or 2 containers. Each bag over the 4 bag or 2 container limit will require a numbered bag tag to be affixed to the top of the bag as per diagram below. In the event that a third container is set out, two bag tags shall be securely affixed to the top bag or item in the additional container on the assumption that it is holding waste volume equivalent to two bags.



The Waste Management Division recommends a fee of \$1.50 per tag, including tax (\$1.33+HST), sold in sheets of 10 to introduce the new program. The \$1.50 fee is the recommended fee from the DFA Consulting report that was commissioned to make recommendations regarding the benefits of a bag tag system in the Cornwall context. This report is attached as reference. DFA Consulting also produced the full cost analysis of the City of Cornwall's landfill operation.

Table 1. Comparator Municipalities

Customer Type	Container/ Bag Limits	Tag Fee
City of Cornwall	Residential – 4 bags – 2 Containers (Until Apr. 5, 2021) 2 Bags/1 Container (Commencing Apr. 5, 2021); Commercial – Unlimited with IC&I Cart Program	\$1.50
North Glengarry	All customer types -2	\$3.00
North Dundas	Residential -2; Commercial - 6; Farm – 4	No Tags
South Dundas	Residential -2; Commercial & Business - 4	\$1.25
North Stormont	Residential -2; Com / Industrial /Farm - 6	\$2.50
South Stormont	Residential -2; Commercial & Farm - 6	\$1.50
Kingston	Residential -1 (offers 3 “2-bag weeks” per year in January, May, & September)	\$2.00
Peterborough	Residential - 2; Commercial - 4	No Tag Fee
Belleville	No Limit - Tags Required for Each Bag	\$3.00
Brockville	Residential - 1	\$3.00
North Bay	Residential - 3; Businesses - 6	\$1.00

Table 1 demonstrates that a \$1.50 bag tag is in line with the pricing implemented at other municipalities.

The proposed bag tags will be for residential garbage only. Garbage bags with tags affixed to them will be collected on the curbside by the regular contractor on the household’s regular collection day. Following the 4 bag or 2 container phase-in period, full enforcement of the 2 bag or 1 container limit will commence on April 5, 2021. Following April 5, 2021, over limit bags or containers without bag tags will not be collected and will have left-behind informational stickers applied to them by the collection contractor. The informational stickers will include disposal options and identify where bag tags can be purchased.

The Waste Management Division recommends that the bag tags be available for purchase initially from City Hall as only minimal uptake is anticipated during the 4 bag or 2 container phase-in period. During the transition to the 2 bag or 1 container limit commencing on April 5, 2021, the Waste Management Division will review the sales activity to determine if additional outlets are required. As an

example, depending on the demand, Administration could approach the stores that currently sell bus tickets on behalf of Cornwall Transit.

The sequential tags will be designed in French and English with information and language that encourage residents to divert more from their regular garbage. Bag tags will be developed, produced and be ready for use by November 1, 2020. The City will work with a printing company to create tags that cannot be easily removed to limit the amount of missing tags.

The City will implement a comprehensive promotion campaign to ensure that the public are informed, educated, and that any questions or concerns are addressed.

Bulk Item Tags

Bulk items will continue to be restricted from regular curbside pickup. It is proposed that a separate collection program for these items be developed through a procurement process prepared by Administration. The Bulk Item Collection Program is perceived as a full user pay program. Upon Council approval of the Bulk Item Collection Program concept, Administration will develop a purchasing specification in order to create a list of contractors and bid price for the collection of large items.

Similar to bag tag program, it is proposed that bulk item tags will be initially available for purchase at City Hall. Depending on sales activity, Administration may opt to provide other outlets in the City where bulk item tags could be purchased. It is anticipated that the bulk item collection program will commence on or before February 1, 2021.

The City will work with the same printing company who created the bag tags to develop the sequential bulk item tags. Information required as part of the sale of bulky item tags will include household address, specifics regarding the items to be collected, and contact information. This information will be relayed to the successful collection contractor who will coordinate the collection according to each collection zone (Monday-Friday) during pre-scheduled collection weeks. The Waste Management Division will work with the successful collection contractor and local thrift stores to divert as many gently used items as possible.

Collection frequency, tag price, and collection specifics will be determined through the City's procurement process. Once the collection and handling price is determined, the rate structure below can be completed with applicable surcharges.

The Bulk Item Collection Program will undergo a thorough promotion campaign.

Table 2: Items to be considered in the Bulk Item Collection Program.

Material type	Transportation and handling fee (need pricing)- for residential only	Disposal/Recycling Fee per item/load	Tag Total
Mattress (item)	TBD	\$15.00	TBD
Additional mattresses		\$15.00	
Electronics (item)	TBD	\$0.00	TBD
Tires (item)	TBD	\$0.00	TBD
Furniture (item)	TBD	\$0.00	TBD
Appliances without CFC (item)	TBD	\$0.00	TBD

TBD: To be determined

Document Title:	Solid Waste Bag Tag and Bulky Item Collection Tags - 2020-384-IMW.docx
Attachments:	
Final Approval Date:	Sep 24, 2020

This report and all of its attachments were approved and signed as outlined below:

Bill de Wit - Sep 24, 2020 - 11:48 AM

Tracey Bailey - Sep 24, 2020 - 12:46 PM

Maureen Adams - Sep 24, 2020 - 1:47 PM