

City of Cornwall
Summary of Projected Variances (Unfavourable)
as at June 30, 2020

Schedule I

General Taxation

Corporate Variances		
Salaries and Benefits	\$1,110,000	
Conferences and Courses	\$150,000	
Fuel	\$257,000	
Interest Revenue	(\$450,000)	
Progress Fund Interest Revenue	(\$160,000)	\$907,000
Government Funding (COVID-19)		
Social Services Relief Fund (SSRF)/Provincial Funding	(\$504,993)	
PPE/Cleaning	\$328,928	
Technology	\$65,122	
Signage/Advertising	\$26,945	
Consulting Services	\$63,374	
Operating/Office Modifications	\$20,624	\$0
Glen Stor Dun Lodge (city share)		
Revenue Shortfall	(\$61,600)	(\$61,600)
Transit Services		
Regular Passenger Revenue	(\$600,000)	
Charter Service	(\$20,000)	
School Service	(\$52,000)	(\$672,000)
Economic Development		
MAT Revenue	(\$450,000)	
Transfer to the Tourism Corporation	\$202,500	
Regional Relief and Recovery Fund	\$180,142	
Small Business Loans	(\$537,500)	
Contribution from Brownfields Reserve	\$537,500	(\$67,358)
Parking Enforcement		
Contracted Services	\$20,000	
Revenue Shortfall	(\$350,000)	
Contribution from Parking Reserve (remove)	\$124,052	(\$205,948)
Recreation Services		
Programming Revenue	(\$550,000)	(\$550,000)
City Facilities		
Utilities	\$150,000	\$150,000

Projected Variance - General Taxation **(\$499,906)**

City of Cornwall
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as at June 30, 2020

Schedule II

Environmental Services - Water

Estimated savings Salaries and Benefits \$75,000

Contribution to Water Works Reserve **\$75,000**

Environmental Services - Wastewater

Estimated savings Salaries and Benefits \$50,000

Contribution to Wastewater Works Reserve **\$50,000**

City of Cornwall
Financial Statement
as at June 30, 2020

Council

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$136,304	\$293,322	46.47%	\$161,835	\$387,132	41.80%
Purchase of Goods	\$11,487	\$17,000	67.57%	\$3,903	\$19,000	20.54%
Services and Rents	\$63,539	\$123,071	51.63%	\$57,584	\$115,198	49.99%
Financial and Transfers	<u>\$140,546</u>	<u>\$281,099</u>	<u>50.00%</u>	<u>\$154,640</u>	<u>\$301,809</u>	<u>51.24%</u>
Subtotal	\$351,876	\$714,492	49.25%	\$377,962	\$823,139	45.92%
Total Revenue	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
NET COSTS	<u>\$351,876</u>	<u>\$714,492</u>	<u>49.25%</u>	<u>\$377,962</u>	<u>\$823,139</u>	<u>45.92%</u>

Commentary

Salaries and Benefits

Council will see a savings in salaries and benefits related to Councilor Towndale's leave of absence and the currently vacant position that was budgeted to support strategic plan initiatives. Variances in salaries and benefits are recorded at the Corporate level.

Purchase of Goods

Purchase of goods is trending low with reduced expenditures for public relations and food provisions for Council.

Services and Rents

Due to COVID-19, savings will be realized in expenses related to conferences (registration, meals, travel). Most conferences have been cancelled or are moving forward to a virtual format. Savings for conferences are reported at the Corporate level.

City of Cornwall
Financial Statement
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Office of the Chief Administrator

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$191,127	\$382,631	49.95%	\$198,433	\$394,757	50.27%
Purchase of Goods	\$1,084	\$3,300	32.85%	\$1,574	\$3,300	47.70%
Services and Rents	\$52,764	\$87,160	60.54%	\$60,532	\$87,022	69.56%
Financial and Transfers	\$81,685	\$140,691	58.06%	\$69,719	\$139,336	50.04%
Subtotal	\$326,660	\$613,782	53.22%	\$330,258	\$624,415	52.89%
 Total Revenue	 \$326,660	 \$613,782	 53.22%	 \$336,109	 \$624,415	 53.83%
NET COSTS	\$0	\$0	0.00%	(\$5,851)	\$0	0.00%

Commentary

No significant variances to report.

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Financial Statement
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Clerk's Office

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$155,420	\$371,272	41.86%	\$188,770	\$389,672	48.44%
Purchase of Goods	\$16,366	\$36,800	44.47%	\$9,284	\$33,775	27.49%
Services and Rents	\$264,207	\$388,526	68.00%	\$220,310	\$386,944	56.94%
Financial and Transfers	<u>\$223,974</u>	<u>\$320,468</u>	<u>69.89%</u>	<u>\$159,745</u>	<u>\$230,571</u>	<u>69.28%</u>
Subtotal	\$659,967	\$1,117,066	59.08%	\$578,109	\$1,040,962	55.54%
Total Revenue	<u>\$503,200</u>	<u>\$761,550</u>	<u>66.08%</u>	<u>\$320,549</u>	<u>\$676,517</u>	<u>47.38%</u>
NET COSTS	<u>\$156,767</u>	<u>\$355,516</u>	<u>44.10%</u>	<u>\$257,560</u>	<u>\$364,445</u>	<u>70.67%</u>

Commentary

Financial and Transfers

Financial and transfers is high due to the contribution to reserves being booked at 100% for the 2022 Election.

Revenue

Revenue for lottery and marriage licences and vital statistics are trending below budget at second quarter. The department will monitor and report any significant variances in the third quarter.

City of Cornwall
Financial Statement
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Human Resources

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$652,525	\$1,291,845	50.51%	\$653,594	\$1,334,434	48.98%
Purchase of Goods	\$4,550	\$3,750	121.33%	\$1,643	\$5,000	32.86%
Services and Rents	\$213,563	\$286,560	74.53%	\$201,286	\$281,059	71.62%
Financial and Transfers	<u>\$477,523</u>	<u>\$1,053,743</u>	<u>45.32%</u>	<u>\$555,031</u>	<u>\$980,896</u>	<u>56.58%</u>
Subtotal	\$1,348,161	\$2,635,898	51.15%	\$1,411,554	\$2,601,389	54.26%
Total Revenue	<u>\$1,338,067</u>	<u>\$2,619,064</u>	<u>51.09%</u>	<u>\$1,401,322</u>	<u>\$2,582,951</u>	<u>54.25%</u>
NET COSTS	<u>\$10,094</u>	<u>\$16,834</u>	<u>59.96%</u>	<u>\$10,232</u>	<u>\$18,438</u>	<u>55.49%</u>

Commentary

Services and Rents

Services and rents are high due to professional services regarding labour matters.

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Financial Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$1,191,687	\$2,419,265	49.26%	\$1,236,629	\$2,506,658	49.33%
Purchase of Goods	\$43,732	\$291,990	14.98%	\$47,202	\$209,550	22.53%
Services and Rents	\$717,295	\$1,076,867	66.61%	\$731,972	\$1,304,711	56.10%
Financial and Transfers	<u>\$2,645,433</u>	<u>\$5,468,450</u>	<u>48.38%</u>	<u>\$2,855,816</u>	<u>\$5,278,044</u>	<u>54.11%</u>
Subtotal	\$4,598,147	\$9,256,572	49.67%	\$4,871,619	\$9,298,963	52.39%
Total Revenue	<u>\$42,187,657</u>	<u>\$85,971,519</u>	<u>49.07%</u>	<u>\$43,727,144</u>	<u>\$88,430,521</u>	<u>49.45%</u>
NET COSTS	<u>(\$37,589,510)</u>	<u>(\$76,714,947)</u>	<u>49.00%</u>	<u>(\$38,855,525)</u>	<u>(\$79,131,558)</u>	<u>49.10%</u>

Commentary

Purchase of Goods

Purchase of goods are low at second quarter due to timing of purchases of computer hardware and ITT equipment.

Services and Rents

Services and rents are high at this time due to software maintenance fees that are paid annually in the first two quarters of the year.

Financial and Transfers

Financial and transfers are high due to contribution to reserves booked at 100%.

Revenue

Due to COVID-19, interest rates dropped in response to the worldwide pandemic. Interest rates are not expected to increase for the remainder of 2020. The projected shortfall in interest revenue is \$450,000 for the City. Interest from the Progress Fund is used to support long-term debt payments for the Benson Centre. The budget in 2020 for Progress Fund interest is \$493,600. It is anticipated that there will be a shortfall of \$160,000.

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Social Support and Housing Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$3,058,177	\$6,528,191	46.85%	\$2,966,925	\$6,454,366	45.97%
Purchase of Goods	\$52,755	\$176,392	29.91%	\$30,018	\$112,975	26.57%
Services and Rents	\$6,415,868	\$16,652,686	38.53%	\$6,120,281	\$13,934,645	43.92%
Financial and Transfers	<u>\$16,123,016</u>	<u>\$34,267,658</u>	<u>47.05%</u>	<u>\$15,461,486</u>	<u>\$32,243,977</u>	<u>47.95%</u>
Subtotal	\$25,649,816	\$57,624,927	44.51%	\$24,578,710	\$52,745,963	46.60%
 Total Revenue	 <u>\$22,314,633</u>	 <u>\$50,179,071</u>	 <u>44.47%</u>	 <u>\$21,142,062</u>	 <u>\$45,398,459</u>	 <u>46.57%</u>
NET COSTS	<u>\$3,335,183</u>	<u>\$7,445,856</u>	<u>44.79%</u>	<u>\$3,436,648</u>	<u>\$7,347,504</u>	<u>46.77%</u>

Commentary

Social Housing

Staff vacancies were left open briefly due to COVID-19 related concerns. We are now reviewing vacancies and anticipate filling them in the coming weeks.

Homelessness prevention expenditures is currently down, with evictions/utility disconnections on hold.

Additional offsetting revenues/expenses:

Social Service Relief Fund \$2.15M received for COVID-19 support of non-profit community agencies.

Some funding programs in 2019 were carried over into 2020 - income is offset by expenditures (e.g. SHAIIP program).

Social Support Services

Staff vacancies were left open briefly due to COVID-19 related concerns. We are now reviewing vacancies and anticipate filling them in the coming weeks.

Due to COVID, expenditures in employment related benefits have been lower than budget. Ministry expectation is that our expenditures are still within 1% of our allocation at year end.

Reopening plans are in progress, with expenditures planned for technology that will allow physical distancing while working with the public.

Electronic Document Management project is in progress and will be implemented by year end, with improved functionality.

Child Care

Funding will be in line with expenditures, with no budget overruns or surplus anticipated.

Funding methodology is in flux, with multiple methods throughout the year to cover standard, emergency child care, and now the reopening phases.

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Glen-Stor-Dun Lodge

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$5,108,123	\$10,798,126	47.31%	\$5,387,181	\$11,037,004	48.81%
Purchase of Goods	\$700,808	\$1,530,068	45.80%	\$681,407	\$1,485,794	45.86%
Services and Rents	\$350,352	\$709,966	49.35%	\$359,295	\$779,886	46.07%
Financial and Transfers	<u>\$632,902</u>	<u>\$867,579</u>	<u>72.95%</u>	<u>\$618,748</u>	<u>\$971,318</u>	<u>63.70%</u>
Subtotal	\$6,792,185	\$13,905,739	48.84%	\$7,046,631	\$14,274,002	49.37%
 Total Revenue	 <u>\$5,887,443</u>	 <u>\$11,907,415</u>	 <u>49.44%</u>	 <u>\$5,909,887</u>	 <u>\$12,063,891</u>	 <u>48.99%</u>
NET COSTS	<u>\$904,742</u>	<u>\$1,998,324</u>	<u>45.28%</u>	<u>\$1,136,744</u>	<u>\$2,210,111</u>	<u>51.43%</u>

Commentary

Financial and Transfers

Financial and transfers are high due to contribution to capital and reserves booked at 100%.

Revenue

Due to COVID-19, revenues are anticipated to be below budget. The projected shortfall is tea room \$13,000, resident revenue \$58,000, outreach \$7,000, and Hairdressing \$16,000 (net City \$61,600).

The Ministry of Health and Long-Term Care is providing additional funding to support the necessary incremental expenditures of long-term care homes to stop the spread of COVID-19. This funding will help support additional expenditures; such as, screening staff, additional staff, PPE, etc.

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Fire Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$4,520,239	\$8,941,315	50.55%	\$4,587,466	\$9,151,712	50.13%
Purchase of Goods	\$117,162	\$274,915	42.62%	\$161,238	\$275,757	58.47%
Services and Rents	\$66,937	\$152,625	43.86%	\$135,076	\$151,968	88.88%
Financial and Transfers	<u>\$684,478</u>	<u>\$1,177,747</u>	<u>58.12%</u>	<u>\$649,831</u>	<u>\$1,209,311</u>	<u>53.74%</u>
Subtotal	\$5,388,816	\$10,546,602	51.10%	\$5,533,611	\$10,788,748	51.29%
 Total Revenue	 <u>\$56,321</u>	 <u>\$111,750</u>	 <u>50.40%</u>	 <u>\$50,314</u>	 <u>\$92,000</u>	 <u>54.69%</u>
NET COSTS	<u>\$5,332,495</u>	<u>\$10,434,852</u>	<u>51.10%</u>	<u>\$5,483,297</u>	<u>\$10,696,748</u>	<u>51.26%</u>

Commentary

Services and Rents

With the retirement of the mechanic, the Fire Services Fleet is currently being serviced by Transit Services, which is recorded as a contracted service.

City of Cornwall
Financial Statement
as at June 30, 2020

Cornwall SDG Paramedic Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$5,743,200	\$11,670,701	49.21%	\$6,146,283	\$11,909,142	51.61%
Purchase of Goods	\$356,219	\$806,720	44.16%	\$330,228	\$873,052	37.82%
Services and Rents	\$534,945	\$1,140,632	46.90%	\$494,588	\$1,133,325	43.64%
Financial and Transfers	\$661,952	\$1,368,852	48.36%	\$708,582	\$1,492,466	47.48%
Subtotal	\$7,296,316	\$14,986,905	48.68%	\$7,679,681	\$15,407,985	49.84%
Total Revenue	\$5,821,525	\$11,672,043	49.88%	\$5,943,745	\$11,988,572	49.58%
NET COSTS	\$1,474,791	\$3,314,862	44.49%	\$1,735,936	\$3,419,413	50.77%

Commentary

Salaries and Benefits

Additional part time staff were hired, above and beyond, normal anticipated attrition. This is contingency planning towards potential staffing shortages because of COVID either directly, such as sickness, or indirectly, such as, closed schools or swabbing. Additional unanticipated overtime was required due to self-isolation orders from the Province following March Break. Shift end overtime has seen a slight increase as crew relief is not being offered. Pandemic pay is a Provincial initiative funded entirely by the Province and has had no effect on the municipal budget.

Purchase of Goods

Fuel pricing and decreased mileage due to a lower call volume has resulted in an overall savings to this point. The department is cautiously optimistic that call volume will not spike but is anticipating a return to traditional call volume due to social factors, such as, seasonal influenza, and the effect of people returning to usual activities.

Fuel was budgeted at \$1.10 a litre, and the average cost has been 77¢ a litre. It is anticipated that there will be a savings of \$92,000, net City \$37,000 (reported under Corporate variances).

Revenue

The Province has supported additional costs with additional funds.

There have been no announcements from the Province related to changes to base funding for either land ambulance or community paramedics. The Province continues to promise ambulance modernization will continue once the pandemic subsides. In the event the Province decides to give less than a one percent increase in the funding allocation there will be a deficit. At this late date in the budget year, it will be difficult to make corrections to offset this deficit through changes in programming.

City of Cornwall
Financial Statement
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Cornwall Police Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$9,193,414	\$17,936,033	51.26%	\$9,376,370	\$18,621,434	50.35%
Purchase of Goods	\$408,758	\$879,755	46.46%	\$411,015	\$1,027,812	39.99%
Services and Rents	\$486,476	\$1,104,342	44.05%	\$580,867	\$1,092,472	53.17%
Financial and Transfers	\$794,090	\$1,340,511	59.24%	\$777,376	\$1,237,136	62.84%
Subtotal	\$10,882,738	\$21,260,641	51.19%	\$11,145,628	\$21,978,854	50.71%
Total Revenue	\$1,005,210	\$1,750,690	57.42%	\$714,088	\$1,766,624	40.42%
NET COSTS	\$9,877,528	\$19,509,951	50.63%	\$10,431,540	\$20,212,230	51.61%

Commentary

Salary and Benefits

During COVID-19, the department has realized some incremental staffing costs. The estimated cost is \$143,000. The department will monitor salaries and benefits and report any variances in the third quarter.

Purchase of Goods

Fuel costs are currently below target. Fuel was budgeted at \$1.10 a litre, and the average cost has been 77¢ a litre. It is anticipated that there will be a savings of \$30,000 (reported under Corporate variances).

Financial and Transfers

Financial and transfers are high due to contribution to capital and reserves booked at 100%.

Revenue

Revenue is below budget at this time due to the timing of Provincial grants.

In addition, due to COVID-19 there is an anticipated shortfall in clearance letter revenue as many of the schools and community groups have temporarily ceased their activities. The department will monitor this and report any significant variance in the third quarter.

City of Cornwall
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Municipal Works and Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$1,129,678	\$2,494,509	45.29%	\$974,563	\$2,376,258	41.01%
Purchase of Goods	\$409,347	\$959,517	42.66%	\$369,932	\$939,293	39.38%
Services and Rents	\$590,794	\$1,283,378	46.03%	\$615,236	\$1,300,321	47.31%
Financial and Transfers	\$1,291,604	\$2,488,597	51.90%	\$1,262,939	\$2,562,251	49.29%
Subtotal	\$3,421,423	\$7,226,001	47.35%	\$3,222,670	\$7,178,123	44.90%
 Total Revenue	 \$1,711,651	 \$3,193,490	 53.60%	 \$1,711,036	 \$3,152,738	 54.27%
NET COSTS	<u>\$1,709,772</u>	<u>\$4,032,511</u>	<u>42.40%</u>	<u>\$1,511,634</u>	<u>\$4,025,385</u>	<u>37.55%</u>

Commentary

Salaries and Benefits

Salaries and benefits are currently below budget due to various vacancies throughout the department. Variances in salaries and benefits are recorded at the Corporate level.

Purchase of Goods

Fuel costs are currently below target. Fuel was budgeted at \$1.10 a litre, and the average cost has been 77¢ a litre. It is anticipated that there will be a savings of \$70,000 (reported under Corporate variances).

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Roads

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$918,541	\$1,749,242	52.51%	\$864,629	\$1,826,094	47.35%
Purchase of Goods	\$647,837	\$1,258,770	51.47%	\$676,402	\$1,425,114	47.46%
Services and Rents	\$1,442,431	\$2,528,752	57.04%	\$1,339,434	\$2,426,763	55.19%
Financial and Transfers	\$319,209	\$700,540	45.57%	\$456,664	\$762,210	59.91%
Subtotal	\$3,328,018	\$6,237,304	53.36%	\$3,337,129	\$6,440,181	51.82%
Total Revenue	\$47,568	\$104,858	45.36%	\$18,910	\$94,302	20.05%
NET COSTS	\$3,280,450	\$6,132,446	53.49%	\$3,318,219	\$6,345,879	52.29%

Commentary

Summer Control

No significant variances to report. Summer activities are ongoing.

Winter Control

Winter Control activities are on target with budget. Winter Control is currently at 64.7% of budget. Weather conditions during the 4th quarter will impact overall savings or shortfalls. There is a Winter Control Reserve with a balance of \$325,719 to help offset any shortfalls if necessary.

Traffic Flow Maintenance

No significant variances to report.

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Transit Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$1,809,281	\$3,672,200	49.27%	\$1,867,628	\$3,812,253	48.99%
Purchase of Goods	\$475,548	\$1,002,125	47.45%	\$407,201	\$1,017,115	40.03%
Services and Rents	\$163,562	\$404,235	40.46%	\$154,567	\$400,221	38.62%
Financial and Transfers	\$504,467	\$1,104,855	45.66%	\$578,250	\$1,136,013	50.90%
Subtotal	\$2,952,858	\$6,183,415	47.75%	\$3,007,646	\$6,365,602	47.25%
 Total Revenue	 \$1,071,738	 \$2,516,965	 42.58%	 \$1,020,613	 \$2,498,649	 40.85%
NET COSTS	\$1,881,120	\$3,666,450	51.31%	\$1,987,033	\$3,866,953	51.38%

Commentary

Purchase of Goods

Fuel costs are currently below target. Fuel was budgeted at \$1.10 a litre, and the average cost has been 77¢ a litre. It is anticipated that there will be a savings of \$120,000 (reported under Corporate variances).

Revenue

Due to COVID-19, Transit began operating a Saturday (reduced) schedule in the middle of March and fares were not collected. There is a plan to start charging fares beginning at \$1.00 and gradually increasing as the year goes on.

The anticipated shortfall in revenue for 2020 is \$672,000 (regular passenger \$600,000, charters, \$20,000 and school service \$52,000).

The Ministry of Transportation has provided a small amount of funding to support enhanced cleaning for buses.

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Infrastructure Planning

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$898,537	\$1,984,123	45.29%	\$797,427	\$1,900,503	41.96%
Purchase of Goods	\$10,896	\$27,250	39.99%	\$7,237	\$28,550	25.35%
Services and Rents	\$31,640	\$104,280	30.34%	\$31,728	\$73,822	42.98%
Financial and Transfers	\$1,098,888	\$1,538,865	71.41%	\$668,675	\$1,221,555	54.74%
Subtotal	\$2,039,961	\$3,654,518	55.82%	\$1,505,067	\$3,224,430	46.68%
 Total Revenue	 \$844,960	 \$1,727,632	 48.91%	 \$1,403,789	 \$1,569,293	 89.45%
NET COSTS	\$1,195,001	\$1,926,886	62.02%	\$101,278	\$1,655,137	6.12%

Commentary

Salaries and Benefits

Salaries and benefits are currently below budget due to various vacancies throughout the department. Variances in salaries and benefits are recorded at the Corporate level.

Financial and Transfers

Financial and transfers are high due to contribution to capital and reserves booked at 100%.

Revenue

Revenue is high at this time as Construction and Design revenue related to capital projects has been booked at 100%.

City of Cornwall
Financial Statement
as at June 30, 2020

Waste Management Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$104,473	\$172,730	60.48%	\$50,399	\$181,590	27.75%
Purchase of Goods	\$11,798	\$43,425	27.17%	\$28,353	\$74,985	37.81%
Services and Rents	\$2,083,767	\$4,589,588	45.40%	\$2,271,588	\$5,045,310	45.02%
Financial and Transfers	\$508,115	\$687,709	73.89%	\$519,258	\$885,557	58.64%
Subtotal	\$2,708,153	\$5,493,452	49.30%	\$2,869,598	\$6,187,442	46.38%
Total Revenue	\$1,397,711	\$2,788,023	50.13%	\$1,396,871	\$3,286,359	42.51%
NET COSTS	\$1,310,442	\$2,705,429	48.44%	\$1,472,727	\$2,901,083	50.76%

Commentary

Salaries and Benefits

Salaries and benefits are currently below budget due to vacancies. Variances in salaries and benefits are recorded at the Corporate level.

Financial and Transfers

Financial and transfers are high due to contribution to capital booked at 100%.

Revenue

Tipping fees increased by \$2 per tonne in 2020. The current tipping fee rate is \$79.00 per tonne.

Tipping fee revenue is trending below budget at the end of the second quarter. The department will monitor tipping fees and report any major variances in the third quarter.

City of Cornwall
Financial Statement
as at June 30, 2020

Economic Development

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$364,370	\$798,119	45.65%	\$304,509	\$697,735	43.64%
Purchase of Goods	\$10,117	\$26,307	38.46%	\$7,787	\$26,980	28.86%
Services and Rents	\$255,158	\$481,199	53.03%	\$258,543	\$490,603	52.70%
Financial and Transfers	<u>\$172,760</u>	<u>\$512,603</u>	<u>33.70%</u>	<u>\$697,646</u>	<u>\$558,183</u>	<u>124.99%</u>
Subtotal	\$802,405	\$1,818,228	44.13%	\$1,268,485	\$1,773,501	71.52%
 Total Revenue	 <u>\$226,282</u>	 <u>\$952,014</u>	 <u>23.77%</u>	 <u>\$688,299</u>	 <u>\$947,226</u>	 <u>72.66%</u>
NET COSTS	<u>\$576,123</u>	<u>\$866,214</u>	<u>66.51%</u>	<u>\$580,186</u>	<u>\$826,275</u>	<u>70.22%</u>

Commentary

Salaries and Benefits

Salaries and benefits are currently below budget due to vacancies. Variances in salaries and benefits are recorded at the Corporate level.

Financial and Transfers

Financial and transfers are high due to the COVID-19 small business loans that were offered by the City (\$537,500). There is an offset contribution from the Brownfields Reserve to fund the loans.

Revenue

The COVID-19 pandemic is expected to have a significant negative impact on Municipal Accommodation Tax (MAT) revenues, which are now forecasted to be \$150,000 for the entire fiscal year (budget \$600,000). Current revenue numbers reflect collections made prior to March 31, as MAT collection has been deferred to August. The lower than expected MAT revenue will impact transfers to the Tourism Development Corporation of Cornwall in the amount of \$202,500.

A \$180,142 grant has been received from the Regional Relief and Recovery Fund that will somewhat offset the loss of MAT revenues. This grant will help fund tourism initiatives for the remainder of the year, which will include a focus on supporting local small businesses, the publication of a Staycation Guide, and regional tourism marketing for outdoor activities such as cycling, golfing and fishing. The grant will be reflected in subsequent financial statements.

City of Cornwall
Financial Statement
as at June 30, 2020

Building Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$464,851	\$934,859	49.72%	\$391,237	\$848,266	46.12%
Purchase of Goods	\$8,140	\$31,050	26.22%	\$5,253	\$31,600	16.62%
Services and Rents	\$84,701	\$156,094	54.26%	\$71,595	\$156,791	45.66%
Financial and Transfers	<u>\$106,124</u>	<u>\$201,969</u>	<u>52.54%</u>	<u>\$88,836</u>	<u>\$159,351</u>	<u>55.75%</u>
Subtotal	\$663,816	\$1,323,972	50.14%	\$556,921	\$1,196,008	46.56%
 Total Revenue	 <u>\$1,158,965</u>	 <u>\$861,800</u>	 <u>134.48%</u>	 <u>\$308,700</u>	 <u>\$941,500</u>	 <u>32.79%</u>
NET COSTS	<u>(\$495,149)</u>	<u>\$462,172</u>	<u>-107.14%</u>	<u>\$248,221</u>	<u>\$254,508</u>	<u>97.53%</u>

Commentary

Salaries and Benefits

Salaries and benefits are currently below budget due to vacancies. Variances in salaries and benefits are recorded at the Corporate level.

Revenue

Building permit revenue is below budget due to COVID-19 delaying or postponing construction activity. As the City moves into stage 3 of the COVID-19 recovery phase, it is anticipated that building permit activity will increase. The department will monitor permit activity and report any major variances in the third quarter.

There is a Building Surplus Reserve (permits) that has a balance of \$819,481 that can be utilized to off-set a shortfall in revenue.

City of Cornwall
Financial Statement
as at June 30, 2020

Bylaw Enforcement

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$168,632	\$360,835	46.73%	\$236,307	\$546,092	43.27%
Purchase of Goods	\$1,941	\$7,725	25.13%	\$7,898	\$9,900	79.78%
Services and Rents	\$89,717	\$180,840	49.61%	\$79,749	\$194,956	40.91%
Financial and Transfers	<u>\$139,578</u>	<u>\$251,625</u>	<u>55.47%</u>	<u>\$33,751</u>	<u>\$102,637</u>	<u>32.88%</u>
Subtotal	\$399,868	\$801,025	49.92%	\$357,705	\$853,585	41.91%
 Total Revenue	 <u>\$86,669</u>	 <u>\$101,500</u>	 <u>85.39%</u>	 <u>\$64,663</u>	 <u>\$137,700</u>	 <u>46.96%</u>
NET COSTS	<u>\$313,199</u>	<u>\$699,525</u>	<u>44.77%</u>	<u>\$293,042</u>	<u>\$715,885</u>	<u>40.93%</u>

Commentary

Salaries and Benefits

Salaries and benefits are currently below budget due to vacancies. Variances in salaries and benefits are recorded at the Corporate level.

Purchase of Goods

Purchase of goods is high due to purchase of uniforms and equipment in the first half of the year. The department anticipates being on budget.

City of Cornwall
Financial Statement
as at June 30, 2020

Parking Enforcement

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$97,631	\$216,318	45.13%	\$137,241	\$264,627	51.86%
Purchase of Goods	\$18,774	\$48,100	39.03%	\$24,102	\$59,700	40.37%
Services and Rents	\$52,204	\$115,760	45.10%	\$44,430	\$118,193	37.59%
Financial and Transfers	\$104,198	\$228,853	45.53%	\$87,262	\$230,779	37.81%
Subtotal	\$272,807	\$609,031	44.79%	\$293,035	\$673,299	43.52%
 Total Revenue	 \$272,807	 \$609,031	 44.79%	 \$161,629	 \$673,299	 24.01%
NET COSTS	\$0	\$0	0.00%	\$131,406	\$0	0.00%

Commentary

Services and Rents

Services and rents are currently below budget due to a savings in contracted services. From the start of COVID-19 parking enforcement activities ceased. As a result, there is an anticipated savings in the contract with the Commissionaires estimated at \$20,000.

Revenue

Revenue is well below budget for the second quarter due to the COVID-19 pandemic, no parking enforcement services were provided throughout the city during COVID-19 for the months of March, April and May. In addition, with many businesses closed, there was little to no traffic during those months in the City and the BIAs.

Council at its meeting of June 8, 2020, approved provide 2-free hours of parking throughout the City for the months of June, July, August and half of September.

To date, the potential shortfall in revenue is estimated at \$350,000. A further financial update will be brought to Council in the third quarter.

Parking Enforcement is a self-funded department. Normally any surplus/deficit would be contributed to or funded from reserves. The parking reserve has a balance \$124,052 at June 30, 2020 and will not be able to fund a large deficit in 2020.

City of Cornwall
Financial Statement
as at June 30, 2020

Planning Services

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$220,356	\$476,522	46.24%	\$243,432	\$533,986	45.59%
Purchase of Goods	\$2,450	\$11,500	21.30%	\$1,642	\$13,300	12.35%
Services and Rents	\$92,234	\$288,751	31.94%	\$112,743	\$297,791	37.86%
Financial and Transfers	<u>\$163,262</u>	<u>\$257,310</u>	<u>63.45%</u>	<u>\$149,183</u>	<u>\$203,098</u>	<u>73.45%</u>
Subtotal	\$478,302	\$1,034,083	46.25%	\$507,000	\$1,048,175	48.37%
 Total Revenue	 \$210,357	 \$416,824	 50.47%	 \$143,741	 \$454,000	 31.66%
NET COSTS	<u>\$267,945</u>	<u>\$617,259</u>	<u>43.41%</u>	<u>\$363,259</u>	<u>\$594,175</u>	<u>61.14%</u>

Commentary

Salaries and Benefits

Salaries and benefits are currently below budget due to vacancies. Variances in salaries and benefits are recorded at the Corporate level.

Services and Rents

Services and rents are below budget at second quarter. This is due to the timing of the studies being undertaken by the department in 2020.

These studies are funded from reserves on an actual basis. Therefore, there is a corresponding shortfall in revenue at this time.

Financial and Transfers

Financial and transfers are high due to contribution to reserves booked at 100%.

Revenue

Revenues are trending below budget at the second quarter. Due to COVID-19, PAC meetings have been put on hold thus affecting planning application revenues.

As the City moves into stage 3 of the COVID-19 recovery phase, it is anticipated that planning activity will increase. The department will monitor activity and report any major variances in the third quarter.

City of Cornwall
Financial Statement
as at June 30, 2020

Recreation Programming

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries & Benefits	\$896,388	\$1,913,417	46.85%	\$673,564	\$2,148,413	31.35%
Purchase of Goods	\$40,492	\$93,150	43.47%	\$47,652	\$188,657	25.26%
Services & Rents	\$276,594	\$474,366	58.31%	\$127,327	\$389,182	32.72%
Financial & Transfers	\$690,107	\$1,439,901	47.93%	\$758,428	\$1,512,132	50.16%
Subtotal	\$1,903,581	\$3,920,834	48.55%	\$1,606,971	\$4,238,384	37.91%
 Total Revenue	 \$1,775,587	 \$3,457,934	 51.35%	 \$966,115	 \$3,690,478	 26.18%
NET COSTS	\$127,994	\$462,900	27.65%	\$640,856	\$547,906	116.96%

Commentary

Salaries and Benefits

Salaries and benefits are currently below budget due to vacancies. Variances in salaries and benefits will be recorded at the Corporate level.

Revenue

Due to COVID-19, Recreation Services ceased offering programming in mid-March. For the period of mid-March to the end of June it has been estimated that the revenue shortfall across all programs is \$550,000.

As the City moves into stage 3 of the COVID-19 recovery phase and Recreation Services begins to resume, an updated estimate of revenue shortfall will be provided in the third quarter report.

City of Cornwall
Financial Statement
as at June 30, 2020

City Facilities

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries & Benefits	\$1,424,103	\$3,263,360	43.64%	\$1,463,568	\$3,706,898	39.48%
Purchase of Goods	\$1,188,368	\$2,502,544	47.49%	\$1,078,069	\$2,601,835	41.43%
Services & Rents	\$835,590	\$1,833,910	45.56%	\$944,608	\$1,825,040	51.76%
Financial & Transfers	\$2,176,215	\$3,576,429	60.85%	\$2,109,354	\$3,479,319	60.63%
Subtotal	\$5,624,276	\$11,176,243	50.32%	\$5,595,599	\$11,613,092	48.18%
Total Revenue	\$1,895,446	\$4,004,972	47.33%	\$1,825,875	\$3,761,019	48.55%
NET COSTS	\$3,728,830	\$7,171,271	52.00%	\$3,769,724	\$7,852,073	48.01%

Commentary

Salaries and Benefits

Salaries and benefits are currently below budget due to vacancies. Variances in salaries and benefits will be recorded at the Corporate level.

Purchase of Goods

Due to COVID-19, most City buildings were closed to the public for a period of time from mid-March until July. This closure resulted in a reduction in energy consumption. The projected savings in utilities is \$150,000.

Services and Rents

There have been a number of unbudgeted repairs at various City facilities; ice plant heat exchange at the Complex (\$69,100), A/C unit compressors at the Justice Building (\$33,000) and work completed at Optimist Park (\$15,000). The department is working at managing these variances to stay within the budget.

Financial and Transfers

Financial and transfers are high due to contribution to capital is booked at 100%.

City of Cornwall
Financial Statement
as at June 30, 2020

Community Agencies

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$1,980	\$0	0.00%	\$1,371	\$0	0.00%
Purchase of Goods	\$106	\$0	0.00%	\$302	\$0	0.00%
Services and Rents	\$0	\$0	0.00%	\$0	\$0	0.00%
Financial and Transfers	\$2,408,836	\$4,372,376	55.09%	\$2,517,567	\$4,671,925	53.89%
Subtotal	\$2,410,922	\$4,372,376	55.14%	\$2,519,240	\$4,671,925	53.92%
 Total Revenue	 \$92,203	 \$191,188	 48.23%	 \$141,954	 \$217,658	 65.22%
NET COSTS	\$2,318,719	\$4,181,188	55.46%	\$2,377,286	\$4,454,267	53.37%

Commentary

	<u>2020 Budget</u>
Raisin River Conservation Authority	537,600
Cornwall Regional Airport	103,049
Eastern Ontario Health Unit	817,138
SD&G Historical Society	100,000
Heart of the City	30,000
Cornwall Innovation Centre	50,000
Heritage Cornwall	5,475
Medical Recruitment	175,000
Cornwall Public Library	2,388,843
LTD - Library HVAC	102,958
Eastern Ontario Regional Network	25,858
Municipal Grants Program	200,000
Contribution to reserves	118,367
Internal Charges	17,637
	<u>4,671,925</u>

The Municipal Grants Review Committee has met to review and approve applications received through the Municipal Grants Program. As per the Policy, an annual report will be submitted by the Committee to Council later this year.

City of Cornwall
Financial Statement
as at June 30, 2020

Environmental Services Water

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$983,816	\$2,279,163	43.17%	\$1,093,997	\$2,384,968	45.87%
Purchase of Goods	\$515,805	\$1,174,158	43.93%	\$556,491	\$1,207,156	46.10%
Services and Rents	\$414,719	\$800,966	51.78%	\$393,196	\$808,212	48.65%
Financial and Transfers	<u>\$3,813,610</u>	<u>\$4,149,464</u>	<u>91.91%</u>	<u>\$3,862,927</u>	<u>\$4,208,959</u>	<u>91.78%</u>
Subtotal	\$5,727,950	\$8,403,751	68.16%	\$5,906,611	\$8,609,295	68.61%
 Total Revenue	 <u>\$4,338,710</u>	 <u>\$8,403,751</u>	 <u>51.63%</u>	 <u>\$4,283,673</u>	 <u>\$8,609,295</u>	 <u>49.76%</u>
NET COSTS	<u>\$1,389,240</u>	<u>\$0</u>	<u>0.00%</u>	<u>\$1,622,938</u>	<u>\$0</u>	<u>0.00%</u>

Commentary

Any variance from budget for this department will be allocated to/from the Water Works Reserve at the end of the year.

Salaries and Benefits

Salaries and benefits are currently below budget due to vacancies. The estimated savings is \$75,000 to the end of the year.

Financial and Transfers

Financial and transfers are high due to contribution to capital is booked at 100%.

City of Cornwall
Financial Statement
as at June 30, 2020

Environmental Services Wastewater

	2019 Actuals Jun 30	2019 Budget	Y-T-D % used	2020 Actuals Jun 30	2020 Budget	Y-T-D % used
EXPENDITURES						
Salaries and Benefits	\$941,471	\$1,995,320	47.18%	\$1,032,159	\$2,117,408	48.75%
Purchase of Goods	\$685,886	\$1,502,816	45.64%	\$719,227	\$1,534,816	46.86%
Services and Rents	\$533,784	\$1,248,665	42.75%	\$493,736	\$1,231,710	40.09%
Financial and Transfers	\$4,182,140	\$5,480,499	76.31%	\$4,508,801	\$5,850,180	77.07%
Subtotal	\$6,343,281	\$10,227,300	62.02%	\$6,753,923	\$10,734,114	62.92%
Total Revenue	\$5,287,181	\$10,227,300	51.70%	\$5,301,693	\$10,734,114	49.39%
NET COSTS	\$1,056,100	\$0	0.00%	\$1,452,230	\$0	0.00%

Commentary

Any variance from budget for this department will be allocated to/from the Wastewater Works Reserve at the end of the year.

Salaries and Benefits

Salaries and benefits are currently below budget due to vacancies. The estimated savings is \$50,000 to the end of the year.

Financial and Transfers

Financial and transfers are high due to contribution to capital is booked at 100%.

Capital

On May 16, 2020, the automated traveling screen located in the raw sewage pump station at the Wastewater Treatment Plant (WWTP) experienced a major mechanical failure. Contracted services expenditures associated with removal of the screen is approximately \$103,000. It is anticipated that impending repair and reinstallation of the screen will be in the order of \$100,000. Administration will provide a subsequent report to Council regarding funding recommendations associated with this emergency work.