



**Minutes**  
**Cornwall City Council**

Meeting #: 2020-12  
Date: Monday, May 11, 2020, 7:00 PM  
Location: City Hall, Council Chambers, 360 Pitt Street, Cornwall,  
Ontario, K6J 3P9  
Chair: Bernadette Clement, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

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Attendance	Bernadette Clement, Mayor	Carilyne Hébert, Councillor
Committee	Claude E. McIntosh, Councillor	Maurice Dupelle, Councillor
Members:	Elaine MacDonald, Councillor	(via teleconference)
	Syd Gardiner, Councillor	Glen Grant, Councillor
	Dean Hollingsworth, Councillor	Todd Bennett, Councillor
		Eric Bergeron, Councillor

Regrets: Justin Towndale, Councillor

Attendance	Maureen Adams, CAO	Mark A. Boileau, General
Administration:	Manon L. Levesque, City Clerk	Manager, Planning,
	Debbie Caskenette, Deputy	Development and Recreation
	Clerk	Tracey Bailey, General Manager,
	Geoffrey Clarke, General	Financial Services
	Manager, Corporate Services	
	Bill de Wit, Acting General	
	Manager	

**1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, May 11, 2020.**

**Item #1, Report 2020-275-Planning, Development, and Recreation, Sale of Land**

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken: Council provided direction to Administration.

**Item #2, Report 2020-260-Financial Services, Sale of Land**

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken: Council provided direction to Administration.

**2. Moment of Personal Reflection**

**3. National Anthem**

**4. Acting Mayor**

The Acting Mayor for this month is Councillor Elaine MacDonald.

**5. Opening**

The Mayor acknowledged that we gather on the traditional territory of the Mohawk people of Akwesasne.

**6. Roll Call**

**7. Additions, Deletions or Amendments**

1. Consent Item 14.4, Report from Integrity Commissioner, was moved to Communication Item 17.3 for discussion.

**8. Adoption of Agenda**

Moved By: Elaine MacDonald, Councillor

Seconded By: Glen Grant, Councillor

Motion to adopt the agenda as amended.

Motion Carried

**9. Disclosures of Interest**

**1. Carilyne Hébert, Councillor - Disclosure of Interest**

Councillor Carilyne Hébert declared of conflict of interest on By-law 2020-055, Circles Canada Contract, as she is the Executive Director of the Social Development Council of Cornwall and Area, who has a partnership with Circles Canada and did not participate on the vote of the By-law.

**10. Committee of the Whole**

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion to move into Committee of the Whole.

Motion Carried

**11. Adoption of Minutes**

1. Minutes of Monday, March 16, 2020 to be amended to show that Councillor Eric Bergeron attended the meeting via teleconference.

2. Minutes of Friday, March 20, 2020 to be amended to show that Councillor Eric Bergeron attended the meeting via teleconference.

3. Minutes of Tuesday, April 7, 2020 to be amended to show that Councillor Glen Grant attended the meeting via teleconference.

Moved By: Claude E. McIntosh, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt the following Minutes as amended.

- Monday, February 24, 2020
- Monday, March 16, 2020
- Friday, March 20, 2020
- Tuesday, April 7, 2020
- Wednesday, April 29, 2020

Motion Carried

**12. Presentations**

There were no Presentations.

**13. Delegations**

There were no Delegations.

#### **14. Consent and Correspondence**

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion to approve the recommendations for Items 1 to 3 contained in the Consent portion of the Agenda of Monday, May 11, 2020.

Motion Carried

##### **1. 2019 Annual Remuneration and Expense Statement - Elected Officials, 2020-258-Financial Services**

That Council receive the 2019 statement of remuneration and expenses paid to members of Council in accordance with Section 284 of the *Municipal Act, 2001* for information.

##### **2. Elected Officials Expense Statements for the Period of January 1 to March 31, 2020, 2020-275-Financial Services**

That Council receive the Statement of Expenses for Elected Officials for the period January 1 to March 31, 2020.

##### **3. First Quarter Non-Competitive Procurement Report 2020, 2020-277-Financial Services**

That Council receive the First Quarter Non-Competitive Procurement Report for the period ending March 31, 2020.

##### **4. Report from Integrity Commissioner, 2020-286-Corporate Services**

This matter was moved to Communication as Item 17.3 for discussion.

#### **15. Resolutions**

There were no Resolutions.

#### **16. Unfinished Business Reports**

##### **1. Audit Committee Review of the Municipal Works Redevelopment Capital Project - 2020-273-Financial Services, 2020-273-Financial Services**

Moved By: Eric Bergeron, Councillor  
Seconded By: Glen Grant, Councillor

Motion to approve the recommendation from the Audit Committee to adopt a formal project management reporting plan as outlined in this report.

Motion Carried

## **17. Communication Reports**

### **1. 2019 Fourth Quarter Financial Overview – Preliminary Report, 2020-274-Financial Services**

Moved By: Carilyne Hébert, Councillor  
Seconded By: Todd Bennett, Councillor

Motion to authorize the transfer of funds as follows:

- (a) That \$ 251,356 be transferred to the Working Reserve.
- (b) That \$ 300,000 be transferred to the Tax Stabilization Reserve.
- (c) That \$ 274,281 be transferred from the Winter Control Reserve.
- (d) That \$ 442,737 be transferred to the Water Works Reserve.
- (e) That \$ 228,350 be transferred to the Wastewater Works Reserve.

Motion Carried

### **2. Beyond 21 - Request for Funding, 2020-259-Financial Services**

Moved By: Elaine MacDonald, Councillor  
Seconded By: Dean Hollingsworth, Councillor

Motion to provide funding to Beyond 21 in support of their renovation project at 1924 Pitt Street in the amount of \$100,000, pursuant to the terms outlined in the Community Partnership Program Policy.

Motion Carried

**3. Report from Integrity Commissioner, 2020-286-Corporate Services**

This matter was moved from Consent Item 14.4 for discussion.

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to receive Report 2020-286-CL.

Motion Carried

**18. Tenders and Requests for Proposals**

There were no Tenders or Requests for Proposals.

**19. New Business**

**1. Closing of Pitt Street - COVID-19**

Moved By: Eric Bergeron, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion to direct Administration to prepare a report including options for closing only First Street to Second Street, relaxing By-laws surrounding outdoor patios, using existing street parking spaces for drop-offs or patios and look at options for keeping traffic partially open with wider sidewalks for the next Regular Meeting of Council of Monday, May 25, 2020.

Motion Carried

**2. Business Parking - COVID-19**

Moved By: Eric Bergeron, Councillor

Seconded By: Glen Grant, Councillor

Motion to direct Administration to prepare a report for the Regular Meeting of Council of Monday, May 25, 2020 on parking rule changes for the remainder of 2020 including and not limited to:

- ending paid parking within city limits
- relaxing parking by-laws to allow for curbside pickup

- allowing businesses to claim a parking spot in front of their businesses for expanded shopping space
- to identify spaces for expanded pedestrian access (for social distancing) and for possible expansion of bike lanes throughout the City.

Motion Carried

### **3. Outdoor Gardening - COVID-19**

Moved By: Eric Bergeron, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to direct Administration to prepare a report for the Regular Meeting of Council of Monday, May 25, 2020 on By-laws related to outdoor garden, backyard farming and urban food production within the city's limits including on an individual property basis and in community operated gardens.

Moved By: Carilyne Hébert, Councillor

Seconded By: Todd Bennett, Councillor

Motion to amend the main motion by replacing the reporting date from Monday, May 25, 2020 to Monday, June 8, 2020.

Motion to Amend Carried

Main Motion Carried as Amended

### **4. Home-Based Businesses - COVID-19**

Moved By: Eric Bergeron, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion to direct Administration to prepare a report on which By-laws and zoning rules can be reviewed in order to encourage more people to setup and work from home and bring back to Council at its meeting of Monday, June 8, 2020.

Motion Carried

**5. Electronic Participation for Council Meetings - COVID-19**

Moved By: Eric Bergeron, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to direct Administration to prepare a report for the Council Meeting of Monday, May 25, 2020 on the feasibility of hosting Virtual Council Meetings by video.

Motion Defeated

**20. Passing of By-laws**

Moved By: Carilyne Hébert, Councillor

Seconded By: Todd Bennett, Councillor

Motion to approve By-law 2018-110 and By-laws 2020-056 to 2020-064 inclusive as listed on the Agenda.

Motion Carried

Moved By: Elaine MacDonald, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion to approve By-law 2020-055, Circles Canada Contract.

Motion Carried

**1. By-law 2018-110 - Part Lot Control, 2020-291-Planning, Development and Recreation**

Carilyne Hébert, Councillor declared a conflict on this item.

**2. By-law 2020-055 - Circles Canada Contract, 2020-209-Social and Housing Services, 2020-208-Social and Housing Services**

**3. By-law 2020-056 - Data Sharing Agreement, 2020-207-Glen Stor Dun Lodge**

**4. By-law 2020-057 Appoint Members of Council and Administration to the Municipal Grants Committee**

**5. By-law 2020-058 - Amendment to Smoking By-law 2020-040, 2020-283-Planning, Development and Recreation**



6. **By-law 2020-059 - Renaissance Discharge Lien - 220 McConnell, 2020-281-Planning, Development and Recreation**
7. **By-law 2020-060 - Saunders Subdivision Agreement, 2020-287-Infrastructure and Municipal Works**
8. **By-law 2020-061 - Southbridge Service Extension Agreement, 2020-291-Infrastructure and Municipal Works**
9. **By-law 2020-062 - Transfer of Easement over Part 12 on Reference Plan 52R-8323, 2020-286-Infrastructure and Municipal Works**
10. **By-law 2020-063 - Amend the Traffic & Parking By-law 069-89, Marc Street, 2020-290-Infrastructure and Municipal Works**
11. **By-law 2020-064 - Amend the Traffic & Parking By-law, Highway Speed, 2020-293-Infrastructure and Municipal Works**

**21. Reports from Committees of Council**

1. Councillor Eric Bergeron informed Council that the Cornwall Regional Airport Commission recently met and a virtual presentation was made by the consultant on the future of the Airport.
2. Councillor Eric Bergeron mentioned that a virtual demo of a tree canopy software was presented to the Environment and Climate Change Committee which would enable the municipality to track its tree canopy.
3. Councillor Elaine MacDonald announced that the Centre for the Arts Collective has raised \$673,000 to date in its fundraising efforts towards the Arts Centre.
4. Councillor Carilyne Hébert provided an overview of the initiatives currently being provided by the Emergency Regional Response Council.

**22. Notices of Motion**

There were no Notices of Motion.

**23. Pending Business Listing**

1. **Unfinished Business Listing for May 11, 2020, 2020-285-Corporate Services**

Moved By: Claude E. McIntosh, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion to receive the Unfinished Business Listing for May 11, 2020.

Motion Carried

**24. Confirming By-law**

**1. Confirming By-law for the Meeting of May 11, 2020, 2020-287-Corporate Services**

Moved By: Todd Bennett, Councillor  
Seconded By: Syd Gardiner, Councillor

Motion to endorse By-law 2020-065, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, May 11, 2020.

Motion Carried

**25. Adjournment**

The next regular public meeting of Council will be held on Monday, May 25, 2020.

Moved By: Carilyne Hébert, Councillor  
Seconded By: Todd Bennett, Councillor

Motion to adjourn the Meeting of Monday, May 11, 2020 at 9:45 p.m.

Motion Carried

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Manon L. Levesque, City Clerk

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Bernadette Clement, Mayor