



## Certificate of Appointment Police Officer

Pursuant to the provisions of Section 37 of the Community Safety and Policing Act, the appointment of **Paul Picard** (Name) as a Police Officer

is hereby approved in

<input checked="" type="checkbox"/> the Province of Ontario	<input checked="" type="checkbox"/> Name of Employer: <i>Cornwall Police Service Board</i>
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The Duties of a police officer are outlined in Section 82(1) of the CSPA. They are as follows:

- a) *preserving the peace;*
- b) *preventing crimes and other offences and providing assistance and encouragement to other persons in their prevention;*
- c) *assisting victims of crime;*
- d) *apprehending criminals and other offenders and others who may lawfully be taken into custody;*
- e) *laying charges and participating in prosecutions;*
- f) *executing warrants that are to be executed by police officers and performing related duties;*
- g) *performing the lawful duties that the chief of police assigns;*
- h) *completing training required by this Act or the regulations;*
- i) *complying with the prescribed code of conduct; and*
- j) *performing such other duties as are assigned to him or her by or under this or any other Act, including any prescribed duties.*

2) *A police officer has authority to act as such throughout Ontario.*

3) *A police officer has the powers and duties ascribed to a constable at common law.*

☒ The appointee meets the following minimum standards as set out in Section 83 of the CSPA:

1a) *is a Canadian citizen or a permanent resident of Canada;*

1b) *is at least 18 years of age;*

1c) *is physically and mentally able to perform the duties of the position, having regard to his or her own safety and the safety of members of the public;*

1d) *is of good character;*

1e) *has successfully completed:*

☒ i) *the training prescribed by the Minister, including techniques to de-escalate conflict situations and any other matters prescribed by the Minister, unless the person has been exempted from some or all of this training in accordance with the regulations made by the Minister*

☒ ii) *the training approved by the Minister with respect to human rights and systemic racism, and*

☒ iii) *the training approved by the Minister that promotes recognition of and respect for,*  
A) *the diverse, multiracial and multicultural character of Ontario society, and*  
B) *the rights and cultures of First Nation, Inuit and Métis Peoples;*

☒ 1f) *meets one of the following educational requirements as per the CSPA:*

- *The person has a secondary school diploma or equivalent.*
- *The person has,*
  - *a university degree,*

- a degree from a college of applied arts and technology established under the Ontario Colleges of Applied Arts and Technology Act, 2002 that is authorized to grant the degree, or
- a degree from an Indigenous Institute that is approved under the Indigenous Institutes Act, 2017 to grant the degree
- The person has a diploma or advanced diploma granted by a college of applied arts and technology described in sub-subclause (iiB), or an Indigenous Institute described in sub-subclause (iiC) following successful completion of a program that is the equivalent in class hours of a full-time program of at least four academic semesters.
- The person has been granted a certificate or other document by a post-secondary institution evidencing successful completion of a program that the regulations prescribe as being equivalent to a degree or diploma described in subclause (ii) or (iii). 2019, c. 1, Sched. 1, s. 83 (1); 2023, c. 12, Sched. 1, s. 34.

### **Eligibility requirements for appointment:**

The eligibility requirements for the Board to appoint a police officer and issue a certificate of appointment are outlined in Section 5 of O. Reg 87/24.

1) *The training prescribed for the purposes of subclause 83 (1) (e) (i) of the Act in order to be appointed as a police officer is the program entitled “Basic Constable Training Program”, delivered by the College.*

2) *The Director has issued a certificate of completion in accordance with section 5 of the regulation:*

☒ a) *The appointee has successfully completed the program entitled “Basic Constable Training Program”, delivered by the College; or*

☒ b) *The appointee is exempt from subsection (1) because the criteria mentioned in one of the following:*

1. *The individual has successfully completed a program of police recruit training delivered elsewhere in Canada.*
2. *The individual has demonstrated, in the opinion of the Director, qualifications and skills that are substantially equivalent to the qualifications and skills obtained through successful completion of the training required under subsection (1).*
3. *The individual has successfully completed, within 12 months before the appointment, the course entitled “Use of Force Requalification”, delivered by a certified trainer in respect of the course.*

The appointee has met all of the conditions required to be appointed as a Police Officer as pursuant to Section 83 of the Community Safety and Policing Act and has completed all required training outlined in Section 5 of O. Reg 87/24.

This appointment is valid until the earliest of:

- 1) the date at which the appointee ceases to perform the duties outlined above; or
- 2) the appointee is no longer in the employ Cornwall Police Service Board.

Appointed on: (Date) at Cornwall, ON.

Chair (or designate) Police Service Board (Signature)  
Name Date