

**The Corporation of the City of Cornwall
Service Contract**

Schedule “A-3”: Special Needs Resourcing

Service Description Schedule

Organization Name: Early Childhood Integration Consultation Services
Community Living Stormont County
280 Ninth Street, West
Cornwall, Ontario K6J 3A6

Legislation: *Child Care and Early Years Act, 2014 (CCEYA)*

Service Name: Child Care – Special Needs Resourcing

Service Objectives

- To provide consultative support services to staff in licensed programs and City approved recreation programs to enhance the inclusion of children with special needs (0 to 12 years of age) that enable them to fully participate and be included with their peers.
 - To receive, approve and coordinate payment for requests from licensed Child Care Operators for the recruitment, hiring and supervision of Enhanced Support staff.
 - To purchase and supply specialized toys and equipment in support of an individual child’s program plan.
 - To promote the right of families to have access to licensed child care choices within their community.
 - To provide the resources and support to parents required to meet the needs of the child in choosing a setting.
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Service Description

The program will include supports to families and licensed child care programs to enhance the opportunities for inclusion of children with special needs aged 0 to 12 years, in licensed child care settings. Supports will include:

- Integration advisor services in licensed child care settings;

- Coordination and participation in case planning with parents, child care staff and other professionals involved;
- Education/professional development for child care staff by facilitating training around the model of full inclusion;
- Linkages and child care service coordination;
- Consultation to child care programs;
- Assisting children in transitioning from child care to school;
- Administration of Enhanced Staff Support funds; and
- Coordination of resource/special equipment lending library.

Service Location

Services will be provided throughout Stormont, Dundas and Glengarry. The office is located in Cornwall at:
280 Ninth Street West
Cornwall, Ontario K6J 3A6

Approved Budget

The Special Needs Resourcing entitlement for Inclusive Child Care for 2020 is \$475,000.

Method of Evaluation

- Quarterly completion of Service Target Summary spreadsheet provided by the City for all sites, and submitted as noted in the table below;
- Outcome-based program evaluation through consumer surveys; and
- Outcome-based program evaluation through verification of achievement of established service targets.

Service Target and Financial Data for all sites are to be provided to the Corporation for each quarter period in the 2020 calendar year.

Quarter	Time Period Covered	Due to the Corporation
First Quarter	January. 1 – March 31	April 13/20
Second Quarter	April 1 – June 30	July 13/20
Third Quarter	July 1 – September 30	October 12/20
Fourth Quarter	October 1 – December 31	January 11/21

In Witness Whereof this contract has been signed by an authorized Corporate official on behalf of the City of Cornwall and the Service Provider by its proper signing officers.

Signed, sealed and delivered

on the _____ day of _____, 2020

On behalf of the Corporation
Bernadette Clement
Mayor

On behalf of the Corporation
Manon Levesque
City Clerk

Service Provider: Early Childhood Integration Consultation Services
Community Living Stormont County

Witness*

By: Signing Officer **

Position:

(Seal)

Witness *

By: Signing Officer**

Position:

* Witness required where the Service Provider is a sole proprietor or partner in a partnership. Not required when corporate seal is affixed.

** I have the authority to bind the City of Cornwall