

A. Project information			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/other description	
Project value est. \$		Area of work (m ²)	
B. Purpose of application			
<ul style="list-style-type: none"> NEW STRUCTURE CONSTRUCTION ON A PARCEL FORMING A SUBDIVISION. NEW STRUCTURE CONSTRUCTION ON AN INFILL LOT. ACCESSORY STRUCTURE GREATER THAN OR EQUAL TO 40m2. AN ADDITION TO A STRUCTURE OR AN ADDITION TO AN ACCESSORY STRUCTURE WITH A FIXED FOUNDATION THAT INCREASES THE EXISTING FOOTPRINT BY GREAT THAN 30% THE FINISHED GRADE IS BEING ALTERED BY 0.3m OR GREATER VERTICALLY, WITHIN 0.6m OF THE PROPERTY LINE. 			
DESCRIPTION OF PROPOSED WORK			
C. Applicant			
Applicant is:		Owner or	Authorized agent of owner
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax	Cell number	
D. Owner (if different from applicant)			
Last name	First name	Corporation or partnership	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax	Cell number	
E. Lot Grading Professional			
Last name	First name	Firm	Professional Designation
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax	Cell number	

F. Checklist

LOT GRADING PERMIT FEE (PER SECTION 7 OF THE LOT GRADING BY-LAW)

LOT GRADING PLAN (PER SECTION 9 OF THE LOT GRADING BY-LAW)

SECURITY (PER SECTION 8 OF THE LOT GRADING BY-LAW)

G. Declaration of applicant

I _____ declare that:
(print name)

1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

_____ Date

_____ Signature of applicant

G. Internal Comments