



**Minutes**  
**Cornwall City Council**

Meeting #: 2023-06  
Date: Tuesday, April 11, 2023, 7:00 PM  
Location: City Hall, Council Chambers, 360 Pitt Street, Cornwall, ON K6J 4P6

Attendance Committee Members: Claude E. McIntosh, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Elaine MacDonald, Councillor, Todd Bennett, Councillor, Justin Towndale, Mayor, Fred Ngoundjo, Councillor, , Sarah Good, Councillor, Denis Sabourin, Councillor

Attendance Administration: Manon L. Levesque, City Clerk, Jenelle Malyon, Deputy City Clerk, Michael Fawthrop, General Manager, Infrastructure Planning and Municipal Works, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, Acting CAO, Tracey Bailey, General Manager, Financial Services and Treasurer, Bill Lister, Chief, Paramedic Services, Mellissa Morgan, General Manager, Human Services and Long-Term Care, James Fawthrop, Manager, Recreation and Facilities, Matthew Stephenson, Chief, Fire Services

**Chair:** Justin Towndale, Mayor  
**Prepared By:** Jenelle Malyon, Deputy Clerk

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**1. In-Camera Session / Rise and Report from the In-Camera Meeting of Tuesday, April 11, 2023.**

Moved By: Syd Gardiner, Councillor  
Seconded By: Todd Bennett, Councillor

Motion to move into a Closed Meeting at 6:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item #1, Report 2023-94-CS - Lay Appointments to Various Committees**

b) personal matters about an identifiable individual, including municipal or local board employees

**Item #2, Report 2023-08-FS - Update of Property**

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

g) a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Motion Carried

**2. Moment of Personal Reflection**

**3. National Anthem**

The Canadian National Anthem was sung by the assembly.  
The Acting Mayor for this month is Councillor Dean Hollingsworth.

**4. Opening**

Mayor Justing Towndale acknowledged that we were gathered on the traditional territory of the Haudenosaunee peoples, the Mohawks of Akwesasne, the original keepers of this land. As settlers, we are grateful for the opportunity to meet here, and we thank all the generations of people who have taken care of this land for thousands of years.

**5. Roll Call**

**6. Additions, Deletions or Amendments**

- Amendment to Special Meeting of Council Minutes of February 16, 2023, and change the “Regrets” section to “Attendance of Committee Members”.
- Amendment of Special Meeting of Council Minutes of March 1, 2023, and remove Stephen Romano's vote in the Recorded Vote.

- Consent Items #1 - Proclamation – Building Safety Month, 2023-91-Corporate Services, was moved to Communications for discussion.
- Consent Item #3 - Temporary Street Closure for Unleash Pet Fest Event, 2023-83-Corporate Services, was moved to Communications for discussion.
- Consent Item #4 Strategic Priorities Planning, 2023-07-CAO, was moved to Communications for discussion.
- Communications Item #1 2023 Climate Action Plan, 2023-15-Infrastructure and Municipal Works was moved from Communications Item #1, to be dealt with immediately following the Presentation on the same matter.

## **7. Adoption of Agenda**

Moved By: Sarah Good, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt the Agenda as amended.

Motion Carried

## **8. Disclosures of Interest**

There were no Disclosures of Interest.

## **9. Committee of the Whole**

Moved By: Maurice Dupelle, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

## **10. Adoption of Minutes**

Moved By: Syd Gardiner, Councillor

Seconded By: Fred Ngoundjo, Councillor

Motion to approve the following Meeting Minutes as amended.

- Special Meeting of Council of February 16, 2023
- Special Meeting of Council of February 22, 2023
- Special Meeting of Council of February 23, 2023
- Special Meeting of Council of March 1, 2023
- Regular Meeting of Council of March 27, 2023

Motion Carried

## **11. Presentations**

### **1. Book of Recognition for Anthony MacDonald, 2023-90-Corporate Services**

Anthony MacDonald, a grade 10 student from St. Joseph's Secondary School, was invited to sign the Book of Recognition for having placed 4th at the "2023 Novice Canadian Championship".

### **2. Climate Action Plan Presentation by Pinna Sustainability Inc., 2023-14-Infrastructure and Municipal Works**

Cariad Garratt, Principal, Pinna Sustainability Inc. presented Council with the City of Cornwall's 2023 Climate Action Plan.

Moved By: Todd Bennett, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion to receive the Presentation.

Motion Carried

### **1. 2023 Climate Action Plan, 2023-15-Infrastructure and Municipal Works**

Moved By: Sarah Good, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to

a. Receive Report 2023-15-IMW.

b. Endorse the City of Cornwall's 2023 Climate Action Plan as prepared by Pinna Sustainability.

Motion Carried

### **3. Tourism Development Corporation of Cornwall by Dale Allen, President, 2023-95-Corporate Services**

Mr. Dale Allen, Chair of the Tourism Development Corporation, presented Council with their Annual Report.

Moved By: Fred Ngoundjo, Councillor

Seconded By: Denis Sabourin, Councillor

Motion to receive the Presentation.

Motion Carried

## **12. Delegations**

There were no Delegations.

## **13. Consent Reports**

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to approve Consent Items #2, #5 and #6.

Motion Carried

### **1. Proclamation – Building Safety Month, 2023-91-Corporate Services**

This item was moved to Communications for discussion.

### **2. Proclamation – Community Living Month, 2023-69-Corporate Services**

Council proclaimed the month of May, 2023, as “Community Living Month” in the City of Cornwall.

### **3. Temporary Street Closure for Unleash Pet Fest Event, 2023-83-Corporate Services**

This item was moved to Communications for discussion.

### **4. Strategic Priorities Planning, 2023-07-CAO**

This item was moved to Communications for discussion.

### **5. RFP Terms of Reference for Land Mobile Radio, 2023-63-Financial Services**

Motion to receive Report 2023-63-Financial Services.

### **6. Tender 23-T12 Reconstruction of Aberdeen Avenue, 2023-64-Financial Services**

Motion to award Tender 23-T12 to Malyon Excavation, from Cornwall, Ontario, at the total bid price of \$1,075,808.18 (net cost to the Corporation - \$968,798.59) being the best bid meeting the tender specifications.

## **14. Resolutions**

There were no Resolutions.

**15. Reports from Unfinished Business and Unfinished Business Listing**

**1. Equity, Diversity, and Inclusivity Advisory Committee, 2023-93-Corporate Services**

Moved By: Sarah Good, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to approve the recommendation to establish an external committee which will include members of the community, community agencies, councillors and administration through the Mayor's Task Force for Equity, Diversity, and Inclusion.

Motion Carried

**2. Recreation, Placemaking, Arts and Culture Advisory Committees, 2023-26-Planning, Development and Recreation**

Moved by: Sarah Good, Councillor

Seconded by: Todd Bennett, Councillor

Motion to separate items a) and c)

Motion Carried

Moved by: Sarah Good, Councillor

Seconded by: Todd Bennett, Councillor

Motion to approve:

- a. The creation of a Recreation and Parks Advisory Committee
- c. The Terms of Reference for the Recreation and Parks Advisory Committee

Motion Carried

Moved by: Sarah Good, Councillor

Seconded by: Todd Bennett, Councillor

Motion to approve:

- b. The creation of an Arts and Culture Advisory Committee
- d. The Terms of Reference for the Arts and Culture Advisory Committee

Motion Carried

**3. Rachel's Kids Playground Structure in St. Theresa Park, 2023-27-Planning, Development and Recreation**

Moved By: Maurice Dupelle, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion to approve the proposal to develop an inclusive playground structure in St. Theresa Park and include \$75,000 of municipal funding in the 2024 Municipal Budget to contribute to the project.

Motion Carried

**5. Unfinished Business Listing for April 11, 2023, 2023-84-Corporate Services**

Moved By: Elaine MacDonald, Councillor

Seconded By: Sarah Good, Councillor

Motion to receive the Unfinished Business Listing for April 11, 2023.

Motion Carried

**16. Communication Reports**

**1. 2023 Climate Action Plan, 2023-15-Infrastructure and Municipal Works**

This item was moved from Communications to be dealt with immediately following the Presentation of the same matter.

**2. Proclamation – Building Safety Month, 2023-91-Corporate Services**

Moved by: Elaine MacDonald, Councillor

Seconded by: Todd Bennett, Councillor

Motion to proclaim the month of May, 2023, as “Building Safety Month” in the City of Cornwall.

Motion Carried

**3. Temporary Street Closure for Unleash Pet Fest Event, 2023-83-Corporate Services**

Moved by: Elaine MacDonald, Councillor

Seconded by: Todd Bennett, Councillor

Motion to approve the Temporary Street Closure of Pitt Street from Second Street to First Street and from First Street to 58 Pitt Street, on Saturday, June 3, 2023, between the hours of 8:00 a.m. to 6:00 p.m.

Motion Carried

**4. Strategic Priorities Planning, 2023-07-CAO**

Moved by: Elaine MacDonald, Councillor

Seconded by: Todd Bennett, Councillor

Motion to receive Report 2023-07-CAO

Motion Carried

**17. New Business Motions**

There were no New Business Motions.

**18. By-laws**

Moved By: Syd Gardiner, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt By-laws 2023-034 and 2023-035.

Motion Carried

**1. By-law 2023-033 Agreement with Active Transportation Fund for a new Multi-Use Recreational Path from Pitt Street to Cornwall Centre Road, 2023-30-Infrastructure and Municipal Works, 2023-31-Infrastructure and Municipal Works**

Moved By: Sarah Good, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to adopt By-law 2023-033.

Motion Carried

2. By-law 2023-034 to authorize the consolidation of Municipal land as part of the MW yard redevelopment, 2023-31-Infrastructure and Municipal Works
3. By-law 2023-035 To enter into agreement with the Arbor Day Foundation for increasing tree canopy on Alice and Louisa Streets, and Aime Leblanc Park, 2023-26-Infrastructure and Municipal Works, 2023-27-Infrastructure and Municipal Works

**19. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council**

- Councillor Dean Hollingsworth announced the 56th Cornwall Lions Club Sports Award Dinner taking place on May 10, 2023, at the Best Western Parkway Inn.
- Councillor Sarah Good announced that the Cornwall Bird Friendly Group will have an educational booth during Eco Day on April 22, 2023, in Lamoureux Park.

**20. Notices of Motion**

There were no Notices of Motion.

**21. Confirming By-law**

**1. Confirming By-law 2023-036 for April 11, 2023, 2023-85-Corporate Services**

Moved By: Elaine MacDonald, Councillor  
Seconded By: Syd Gardiner, Councillor

Motion to adopt Confirming By-law 2023-036 for April 11, 2023.

Motion Carried

**22. Adjournment and Next Regular Meeting of Council**

The next Regular Public Meeting of Council will be held on Monday, April 24, 2023.

Moved By: Carilyne Hébert, Councillor

Seconded By: Fred Ngoundjo, Councillor

Motion to adjourn the Regular Meeting of Council of April 11, 2023, at 9:40 p.m.

Motion Carried

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Manon L. Levesque, City Clerk

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Justin Towndale, Mayor