

THE CORPORATION OF THE CITY OF CORNWALL

By-law # 2015-023

A By-law amending the Funding Agreement between The City of Cornwall and Stewardship Ontario.

Whereas in 2011, the City of Cornwall entered into a funding agreement with Stewardship Ontario, as part of the Waste Management Strategy with a Municipal Hazardous or Special Waste program (By-law 2011-157);

Whereas this agreement was amended by By-law 2013-231;

Whereas a new amendment to the agreement is required to incorporate changes negotiated in 2014-2015 by the Municipal Association representatives and Stewardship Ontario to allow the Municipal Agreement to continue according to Industry Stewardship Plan(s) (ISP) approved by the Board of Waste Diversion Ontario (WDO).

Now therefore be it resolved that the Council of the Corporation of the City of Cornwall enacts as follows:


1. That the City of Cornwall enter into an Amending Agreement with Stewardship Ontario.
2. That the Mayor and Clerk are hereby authorized to sign all documentation necessary to enact this agreement.


Read, signed and sealed in Open Council this 9th day of February, 2015.

Helen Finn
City Clerk

Leslie O'Shaughnessy
Mayor

Amends **By-law # 2013-231** and **By-law # 2011-157**

 - By-law 2011-157 -

 - By-law 2013-231 -

Report Feb 9, 2015: Funding Agreement between the City of Cornwall and Stewardship Ontario
- Amendment

THE CORPORATION OF THE CITY OF CORNWALL

By-law # 2013-231

A By-law amending the Funding Agreement between The City of Cornwall and Stewardship Ontario.

Whereas in 2011, the City of Cornwall entered into a funding agreement with Stewardship Ontario, as part of the Waste Management Strategy with a Municipal Hazardous or Special Waste program (By-law 2011-157);

Whereas the City maintains a Municipal Hazardous or Special Waste depot open for 168 hours per year; and

Whereas this agreement provides payment to the City of \$43.90, for each hour that the depot is open to the public; and

Whereas changes to this agreement were negotiated by the Regional Public Works Commissioners of Ontario, the Association of Municipalities of Ontario, and the Municipal Waste Association and Stewardship Ontario;

Whereas this agreement must be amended to reflect reduced administrative burdens, and improvements regarding payments to municipalities, Lab Pack Audits & calculations of the hourly rate;

Whereas The Amending Agreement is effective as of January 1, 2014.

Now therefore be it resolved that the Council of the Corporation of the City of Cornwall enacts as follows:

1. That the City of Cornwall enter into an Amending Agreement with Stewardship Ontario.
2. That the Mayor and Clerk are hereby authorized to sign all documentation necessary to complete this transaction.

Read, signed and sealed in Open Council this 9th day of December, 2013.

Helen Finn

City Clerk

Bob Kilger

Mayor



Amending Agreement - MHSW Agreement.pdf

**AMENDING AGREEMENT
NEW MUNICIPAL HAZARDOUS OR SPECIAL WASTES SERVICES AGREEMENT**

WHEREAS:

1. Stewardship Ontario and Corporation Of The City Of Cornwall (collectively, the "Parties") entered into an agreement concerning municipal hazardous or special wastes dated July 1, 2011, including any previous amendment made by the parties (the "Agreement");
2. The parties wish to make certain amendments to the Agreement as set out herein.

THE PARTIES THEREFORE AGREE AS FOLLOWS:

- 1 The Agreement is hereby amended effective January 1, 2014 as set out in Schedule "A" hereto.
- 2 Any section marked as "Intentionally Deleted" in the Agreement remains "Intentionally Deleted" and is not replaced by or amended by anything in Schedule "A".
- 3 All other provisions of the Agreement remain unamended and in full force and affect.

IN WITNESS WHEREOF the Parties have signed this AMENDING AGREEMENT as of December 31, 2013.

STEWARDSHIP ONTARIO

by: _____

Name: Lyle Clarke

Title: Executive Vice President

CORPORATION OF THE CITY OF CORNWALL

by: _____

Name:

Title:

**SCHEDULE "A" TO THE AMENDING AGREEMENT
NEW MUNICIPAL HAZARDOUS OR SPECIAL WASTES SERVICES AGREEMENT**

1. **Definitions and Interpretation.** The Parties agree that Section 1.2 of the Agreement is deleted in its entirety and replaced with the following:

1.2 In this Agreement:

- (a) **"Agreement"** means this Agreement and includes all schedules and amendments thereto;
- (b) **"Business Day"** means Monday through Friday, excluding statutory holidays and any other day that the Government of Ontario has elected to be closed for business;
- (c) **"Claims Submission"** means submission to SO of data required to validate claim for payment;
- (d) **"Collection Services"** means all the activities, including those conducted at Events and Depots operated by or on behalf of the Municipality, for the purpose of receiving, classifying, packing, storing and transferring Obligated MHSW onto transportation vehicles, including the manifesting of the MHSW prior to transportation away from the Event or Depot;
- (e) **"Commingled Materials"** means the materials listed in Schedule E that can be safely packed together for transportation as per the Packing Standards;
- (f) **"Depot"** means a collection and transfer facility/location operated by or on behalf of the Municipality for receiving MHSW from the public and/or Exempt Small Quantity IC&I Generators and transferring same to transporters for processing or recycling;
- (g) **"Diversion Report"** means invoices, MHSW material tonnage reports, or other such documents as may reasonably be required by SO from time to time for the validation of Claims Submissions;
- (h) **"End Processor"** means a Service Provider that processes collected Obligated MHSW;
- (i) **"Event"** means a one-day or other collection event, operated by or on behalf of a municipality to collect, pack, transport, weigh, and process MHSW from the public and/or Exempt Small Quantity IC&I Generators;
- (j) **"Exempt Small Quantity IC&I Generator" or "Exempt SQG"** means a business that is not required to submit a Generator Registration Report with respect to MHSW under subsection 18 (1) of Regulation 347, made under the *Environmental Protection Act* (Ontario), as amended from time to time;

- (k) **“FOB”** means free on board;
- (l) **“Generator”** means the final user who generates waste which will be reused, recycled or disposed;
- (m) **“Lab Pack Audit”** means a lab pack study conducted by a third party, with optional observation by no more than two representatives of the Member Associations at their discretion, that follows a methodology designed by SO with input from Member Associations to achieve a high level of statistical confidence, the results of which, after providing an opportunity for representatives of the Member Associations to review them in confidence, are used to determine the proportionate share of each Commingled Material to be paid by SO as set out in this Agreement;
- (n) **“Manifesting”** means those activities associated with preparing a manifest for Post-Collection Services in accordance with Regulation 347 made under the *Environmental Protection Act* (Ontario);
- (o) **“Member Associations”** has the meaning set out in Section 4.3;
- (p) **“MHSW Program Plan”** means the current MHSW waste diversion program as it applies to Phase 1 materials approved by the Minister pursuant to section 26 of the *Waste Diversion Act, 2002* (Ontario), and any amendments thereto and replacements thereof;
- (q) **“MHSW Services”** means the Collection Services and/or Post-Collection Services provided by the Service Provider;
- (r) **“Minister”** means the Minister of the Environment for the Province of Ontario;
- (s) **“Non-Commingled Materials”** means the materials listed in Schedule E that must be packed separately for transportation as per the Packing Standards;
- (t) **“Obligated MHSW”** means MHSW designated as Phase 1 in the Minister's program request letter to Waste Diversion Ontario received on October 25, 2010 requesting a revised waste diversion program for Phase 1 MHSW and as may be further defined by the Minister from time to time;
- (u) **“Packing Standards”** means the Waste Packing Protocols listed in Schedule “E” as amended by SO from time to time;
- (v) **“Post-Collection Services”** means the management of Obligated MHSW after delivery of such MHSW to a transportation Service Provider FOB the Event or Depot location, including but not limited to transportation of Obligated MHSW materials from Events and Depots, consolidation, sorting, weighing, processing, recycling, and safe disposal of residual waste and other post-collection waste management activities;

- (w) **“Service Provider”** means the Municipality and/or a commercial party that provides MHSW Services to SO or the Municipality as the case may be; and
- (x) **“SO Portal”** means SO’s online system for uploading Claims Submissions.

2. **Payment.** The Parties agree that Section 3.2 of the Agreement is deleted in its entirety and replaced with the following:

3.2 Payment

(a) MHSW Services – Depot.

- (i) For Depot Collection Services payable pursuant to Section 3.1(a)(i), SO will pay the Municipality pursuant to this Agreement within thirty (30) days of the end of each calendar month.
- (ii) To receive payment for Depot Post-Collection Services for the Commingled Materials, the Municipality must upload a Claims Submission via the SO Portal and send SO a copy of the shipping manifest(s) and Diversion Report(s) from the End Processor with respect to the Commingled Materials. The Claims Submission is to be submitted by Municipality to SO within thirty (30) days of Municipality receiving the related Diversion Report(s) but no later than the end of the following calendar quarter. SO will validate the Claims Submission with the manifest(s) and Diversion Report(s) received from Municipality within thirty (30) days of receipt and SO will pay the Municipality pursuant to this Agreement within thirty (30) days of the date on which SO determines the claim to be correct and accurate. If any errors or omissions are found, SO will issue a payment adjustment and SO may require a corrected Claims Submission from the Municipality.

(b) MHSW Services - Event.

- (i) To receive payment for Event Collection Services and Post-Collection Services, the Municipality must upload a Claims Submission via the SO Portal and send SO a copy of the shipping manifest(s) and Diversion Report(s) from the End Processor with respect to the Obligated MHSW. The Claims Submission is to be submitted by Municipality to SO within thirty (30) days of Municipality receiving the related Diversion Report(s) but no later than the end of the following calendar quarter. SO will validate the Claims Submission with the Diversion Report(s) received from Municipality within thirty (30) days of receipt and SO will pay the Municipality pursuant to this Agreement within thirty (30) days of the date on which SO determines the claim to be correct and accurate. If any errors or omissions are found, SO will issue a payment adjustment and SO may require a corrected Claims Submission from the Municipality.

(c) MHSW Services – Event (and transportation to Depot).

- (i) To receive payment for Event Collection Services and transportation of Obligated MHSW to a Depot, the Municipality must upload a Claims Submission via the SO Portal and send SO a copy of the shipping manifest(s) with respect to the Obligated MHSW. The Claims Submission is to be submitted by Municipality to SO within thirty (30) days of Municipality receiving the related manifest(s) but no later than the end of the following calendar quarter. SO will validate the Claims Submission with the manifest(s) received from Municipality within thirty (30) days of receipt and SO will pay the Municipality pursuant to this Agreement within thirty (30) days of the date on which SO determines the claim to be correct and accurate. If any errors or omissions are found, SO will issue a payment adjustment and SO may require a corrected Claims Submission from the Municipality.

3. **Late Submission.** The Parties agree that Section 3.5 of the Agreement is deleted in its entirety and replaced with the following:

3.5 Late Submission

- (a) SO may reduce amounts payable under Claims Submissions which are not submitted to SO within the time periods set out in section 3.2(a)(ii), (b) and (c) by five (5%) per cent per month.
- (b) SO will have no responsibility to pay and Municipality will forfeit the right to claim for, any Claim Submission in respect of a calendar year which is not received by SO within three (3) months of the end of that calendar year.

4. **Term.** The Parties agree that Section 4.3 of the Agreement is deleted in its entirety and replaced with the following:

- 4.3 At least one hundred and fifty (150) days prior to the expiration of the Initial Term or the then current Renewal Term (as applicable) SO will invite representatives from the Regional Public Works Commissioners of Ontario, the Association of Municipalities of Ontario, and the Municipal Waste Association (the "Member Associations") to meeting(s) hosted by SO with the purpose of sharing any changes to the Lab Pack Audit methodology and results, and to discuss possible changes to the Collection Accessibility Schedules and Payment for Collection Services as set out in Schedule "B" and Schedule "C" respectively. SO's position on changes to Schedule "B" and Schedule "C" following the foregoing meeting(s) will be communicated to the Municipality within one hundred and twenty (120) days of the expiration of the Initial Term or the then current Renewal Term (as applicable).

5. **Schedules.** The Parties agree that Section 28.1 of the Agreement is deleted in its entirety and replaced with the following:

- 28.1 Schedules "A" through "E" are attached hereto and incorporated in and form part of this Agreement.

6. **Schedule "C"**. The Parties agree that Schedule "C" – Payment for Collection Services of the Agreement is deleted in its entirety and replaced with the following new Schedule "C" – Payment for Collection Services:

SCHEDULE "C" – PAYMENT FOR COLLECTION SERVICES

SO will pay the Municipality for MHSW Collection Services as follows:

For MHSW Services – Depot, SO will pay the Municipality the Hourly Rate (defined below) per hour plus applicable taxes for the Total Reimbursable Hours set out in Schedule "B", to be paid in twelve (12) equal monthly instalments. For greater clarity, the monthly instalment will be calculated as Total Reimbursable Hours divided by twelve (12) and multiplied by the Hourly Rate.

The "**Hourly Rate**" is **\$43.90**.

If any individual materials are removed from the scope of this Agreement as a change pursuant to section 2.3 of this Agreement, the component amounts below for the remaining in-scope materials will be used to calculate the new reduced Hourly Rate. In such an event, the Hourly Rate will then be the sum of the component amounts for each individual material that remains within the scope of the Agreement, as set out in the table below.

Individual Material (for Obligated MHSW)	Component Amount
Antifreeze, and the containers in which it is contained	\$0.79
Fertilizers, and the containers in which they are contained	\$0.09
Containers that have a capacity of 30 litres or less and that were manufactured and used for the purpose of containing lubricating oil	\$1.05
Oil filters – after they have been used for their intended purpose	\$0.70
Paints and Coatings, and containers in which they are contained	\$33.32
Pesticides, and the containers in which they are contained	\$0.13
Pressurized containers – non-refillable	\$1.23
Pressurized containers - refillable	\$2.90
Single-use dry cell batteries	\$1.36
Solvents, and the containers in which they are contained	\$2.33

For MHSW Services – Event, SO will pay the Municipality a rate of **\$0.00** per tonne of Obligated MHSW plus applicable taxes.

For MHSW Services – Event (and transportation to Depot), SO will pay the Municipality a rate of **\$0.00** per tonne of Obligated MHSW plus applicable taxes.

7. **Schedule “F”**. The Parties agree that Schedule “F” – Due Dates and Penalties of the Agreement is deleted in its entirety.

