

**Meeting #:** 2021-29  
**Date:** October 12, 2021, 7:00 PM  
**Location:** Cornwall Civic Complex, 100 Water Street East, Cornwall, Ontario, K6H 6G4, Salon B, Lower Level  
**Chair:** Glen G. Grant, Mayor  
**Prepared By:** Debbie Caskenette, Deputy Clerk

---

Pages

**In-Camera Session / Rise and Report from the In-Camera Meeting of  
Tuesday, October 12, 2021**

There is no In-Camera session for Tuesday, October 12, 2021.

**Moment of Personal Reflection**

Réflexion personnelle

**National Anthem**

Hymne national

The Acting Mayor for this month is Councillor Carilyne Hebert.

**Opening**

Ouverture

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

**Roll Call**

Appel nominal

**Additions, Deletions or Amendments**

Ajouts, retraites ou modifications

All matters listed under General Consent, save and except "Delegations" are considered to be routine and will be enacted by one motion. Should a

Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to “Communications” at this time.

## **Adoption of Agenda**

Ratification de l'Ordre du jour

The following Agenda is being presented for adoption as presented / amended.

## **Disclosures of Interest**

Déclarations d'intérêts pécuniaires

## **Committee of the Whole**

Séance de commission étendue à la chambre entire

We will now go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

## **Adoption of Minutes**

1

Ratification des procès-verbaux

The following Minutes are being presented for adoption:

- Tuesday, September 21, 2021
- Monday, September 27, 2021

## **Presentations**

Présentations

## **Delegations**

Délégations

## **Consent Reports**

Rapports sur le consentement

1. **Proclamation – Annual Child Care Worker and Early Childhood Educator Appreciation Day, 2021-100-Corporate Services**

15

Action Recommended

That Council proclaim October 21, 2021, as “Annual Child Care

Worker and Early Childhood Educator Appreciation Day” in the City of Cornwall.

2. **Proclamation – Pregnancy and Infant Loss Awareness Day, 2021-124-Corporate Services** 23

Action Recommended

That Council proclaim Friday, October 15, 2021, as "Pregnancy and Infant Loss Awareness Day" in the City of Cornwall.

3. **Proclamation – World Polio Day, 2021-125-Corporate Services** 25

Action Recommended

That Council proclaim October 24, 2021, as "World Polio Day" in the City of Cornwall and approve the End Polio Flag flown at 340 Pitt Street from Monday, October 18 to Sunday, October 24, 2021.

4. **2021 Poppy Campaign – Royal Canadian Legion, 2021-130-Corporate Services** 28

Action Recommended

That Council approve the Royal Canadian Legion's request to hold its annual Poppy Drive the weekends of October 29 to 31, 2021, November 4 to 7 and November 10, 2021 in the City of Cornwall and to allow its flag to be flown at 340 Pitt Street on Friday, October 29, 2021.

5. **Third Quarter Non-Competitive Procurement Report 2021, 2021-90-Financial Services** 31

Action Recommended

That Council receive the Third Quarter Non-Competitive Procurement Report for the period ending September 30, 2021.

## **Resolutions**

### **Résolutions**

1. **Resolution 2021-17 Cornwall Regional Airport Commission, 2021-28-CAO** 34

Whereas The Corporation of the City of Cornwall (the “City”) entered into an Agreement with the Township of Charlottenburgh (now the Township of South Glengarry) (the “Township”) on January 9, 1984, to jointly operate an aerodrome known as the Cornwall Regional Airport (the “Airport”); and

Whereas the Agreement states the annual operating budget of the Airport is funded by the parties as follows:

- The Township, 15%; to a maximum of \$10,000
- The City, 85%; no maximum

and the capital budget is funded as follows:

- The Township, 15%
- The City, 85%

Whereas the Cornwall Regional Airport Commission (“the Commission”) recently contracted Explorer Solutions to prepare an Airport Business Plan; and

Whereas the City would be required to make a significant investment to fund the capital requirements in the Plan; and

Whereas the Airport serves a large region that encompasses all of SDG and beyond; and

Whereas despite considerable effort and expense, the Airport continues to be used primarily for recreational flying with little commercial activity; and

Whereas the ratepayers of the City of Cornwall receive very little economic benefit from the Airport.

Now therefore be it resolved that the City of Cornwall notify the Township that the City plans to terminate the Agreement.

## **Reports from Unfinished Business and Unfinished Business Listing**

Rapports des affaires incomplètes

The Unfinished Business Listing for Monday, October 12, 2021, is being presented to Council to receive.

### **1. Unfinished Business Listing for October 12, 2021, 2021-132-Corporate Services**

37

Action Recommended

That Council receive the Unfinished Business Listing for October 12, 2021.

## **Communication Reports**

Communications et rapports

1. **Strategic Priorities Update, 2021-21-CAO** 40

Action Recommended  
That Council receive Report 2021-21 CAO.

2. **Mayor's Task Force on Housing Update, 2021-22-CAO** 48

Action Recommended  
That Council receive Report 2021-22-CAO.

## **New Business Motions**

Nouvelles affaires

## **By-laws**

Règlements municipaux

There are no By-laws to be presented to Council for adoption.

## **Reports from Standing, Advisory, Special and Ad Hoc Committees of Council**

Rapports des comités permanents, consultatifs, spéciaux et ad hoc

## **Notices of Motion**

Avis de motion

## **Confirming By-law**

Règlement municipal de ratification

By-law 2021-117, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Tuesday, October 12, 2021, is being presented to Council for adoption.

1. **Confirming By-law for the Meeting of October 12, 2021, 2021-131-Corporate Services** 56

## **Adjournment and Next Regular Meeting of Council**

Ajournement et prochaine séance ordinaire du Conseil

The next Regular Public Meeting of Council will be held on Monday, October 25, 2021.



**Minutes**  
**Cornwall City Council**

Meeting #: 2021-27  
Date: Tuesday, September 21, 2021, 5:00 PM  
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall,  
Ontario, K6H 6G4, Salon B, Lower Level  
Chair: Glen G. Grant, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

---

Attendance Committee Members: Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Glen Grant, Mayor, Justin Towndale, Councillor, Eric Bergeron, Councillor, Denis Carr, Councillor (arrived at 5:30 p.m.)

Regrets: Maurice Dupelle, Councillor, Todd Bennett, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Geoffrey Clarke, General Manager, Corporate Services, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Tracey Bailey, General Manager, Financial Services, Owen O'Keefe, Water Purification Plant Supervisor, Emma Meldrum, Public Information Coordinator

**1. Roll Call**

**2. Opening**

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

**3. Adoption of Agenda**

There was no Motion to adopt the Agenda.

**4. Disclosures of Interest**

There were no Disclosures of Interest.

**5. Committee of the Whole**

Moved By: Claude E. McIntosh, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

Moved By: Elaine MacDonald, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to suspend the rules of debate to allow each Member of Council to speak more than once on the subject matter.

Motion Carried

**6. Presentations and Reports**

**1. Water Conservation and Servicing Master Plan Presentation by Watson & Associates Economists Ltd., 2021-70-Infrastructure and Municipal Works**

Sean-Michael Stephen, Manager with Watson & Associates Economists Ltd. provided an overview of the Water Conservation and Servicing Master Plan which outlined the installation of water meters and water conservation incentives and rebates.

Moved By: Dean Hollingsworth, Councillor  
Seconded By: Syd Gardiner, Councillor

Motion to receive the Water Conservation and Servicing Master Plan  
Presentation by Watson & Associates Economists Ltd.

Motion Carried

**2. Water Conservation and Servicing Master Plan, 2021-67-  
Infrastructure and Municipal Works**

Moved By: Dean Hollingsworth, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion to approve the universal installation of water meters at all  
water service connections throughout the City of Cornwall and to  
implement the water conservation program as outlined in the Water  
Conservation and Servicing Master Plan prepared by Watson &  
Associates Economists Ltd.

A recorded vote on the Motion resulted as follows:

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor	X		
Glen Grant, Mayor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor		X	
Denis Carr, Councillor		X	
<b>Results</b>	<b>5</b>	<b>4</b>	<b>0</b>

Motion Carried (5 to 4)



## **7. Adjournment**

The next Regular Public Meeting of Council will be held on Monday, September 27, 2021.

Moved By: Syd Gardiner, Councillor

Seconded By: Eric Bergeron, Councillor

Motion to adjourn the Special Public Meeting of September 21, 2021, at 7:40 p.m.

Motion Carried

## **In-Camera Session for September 21, 2021, 2021-127-Corporate Services**

## **8. In-Camera Session**

Motion to move into a Closed Meeting at 7:30 p.m. or immediately following the Open Meeting of Council to address matters pertaining to Section 239(2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

### **Item #1, 2021-123-Corporate Services, Agreements**

d) labour relations or employee negotiations

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council provided direction to Administration.

Moved By: Elaine MacDonald, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion Carried

---

Manon L. Levesque, City Clerk

---

Glen G. Grant, Mayor



**Minutes**  
**Cornwall City Council**

Meeting #: 2021-28  
Date: Monday, September 27, 2021, 7:00 PM  
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall,  
Ontario, K6H 6G4, Salon B, Lower Level  
Chair: Glen G. Grant, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

---

Attendance Committee Members: Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Mayor, Todd Bennett, Councillor, Justin Towndale, Councillor, Denis Carr, Councillor

Regrets: Eric Bergeron, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill Lister, EMS Chief, Mellissa Morgan, Administrator, Social and Housing Services, Jeff Weber, Fire Chief, Michael Fawthrop, Manager, Infrastructure and Municipal Works, Bob Peters, Division Manager, Economic Development, Emma Meldrum, Public Information Coordinator

Guests: Dr. Jeff Ridal, Dr. Leigh McGaughey, Lee Theodore – St. Lawrence River Institute

**1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, September 27, 2021**

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item #1, 2021-156-Planning, Development and Recreation, Sale of Land**

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken: Council provided direction to Administration.

**Item #2, 2021-150-Planning, Development and Recreation, Sale of Land**

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken: Council provided direction to Administration.

**Item #3, 2021-26-CAO, Agreement**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council received Report 2021-26-CAO and provided direction to Administration.

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

**2. Moment of Personal Reflection**

**3. National Anthem**

The Acting Mayor for this month is Councillor Syd Gardiner.

**4. Opening**

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

**5. Roll Call**

**6. Additions, Deletions or Amendments**

1. Consent Item #1, Marguerite D'Youville Subdivision - PAC Report No. 1 - Application for a Draft Plan of Subdivision, to be voted on separately.
2. By-law 2021-113 to Amend Parking Permit and Fee Schedule, to be voted on separately.
3. Addition of By-law 2021-114, A By-law to enter into an Agreement of Purchase and Sale of Lands with Wilson Terra Firma.
4. Addition of By-law 2021-115, A By-law to enter into an Agreement of Purchase and Sale of Lands with Interstate Freight Systems, amending the Confirming By-law to 2021-116.

**7. Adoption of Agenda**

Moved By: Maurice Dupelle, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt the Agenda as amended.

Motion Carried

**8. Disclosures of Interest**

Councillor Todd Bennett declared a conflict of interest on Consent Item #1 - Marguerite D'Youville Subdivision – PAC Report No. 1 – Application for a Draft Plan of Subdivision, 2021-151-Planning, Development and Recreation and Resolution 2021-15 – Draft Plan Approval for Marguerite D'Youville Subdivision, 2021-152-Planning, Development and Recreation as his family residence backs onto the subject property.

**9. Committee of the Whole**

Moved By: Todd Bennett, Councillor

Seconded By: Justin Towndale, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

## **10. Adoption of Minutes**

Moved By: Elaine MacDonald, Councillor  
Seconded By: Maurice Dupelle, Councillor

Motion to adopt the Minutes of September 13, 2021, as presented.

Motion Carried

## **11. Presentations**

### **1. St. Lawrence River Institute of Environmental Sciences Annual Update, 2021-106-Corporate Services**

Dr. Jeff Ridal, PhD, Executive Director at the River Institute, presented the Annual Update, while Dr. Leigh McGaughey spoke on the Great River Rapport - What's the Health of the St. Lawrence River. Lee Theodore outlined how the Institute will tackle climate change within the region.

## **12. Delegations**

There were no Delegations.

## **13. Consent Reports**

### **1. Marguerite D'Youville Subdivision – PAC Report No. 1 – Application for a Draft Plan of Subdivision, 2021-151-Planning, Development and Recreation**

Councilor Todd Bennett declared a conflict on this item and stepped away from the table.

Moved By: Maurice Dupelle, Councillor  
Seconded By: Dean Hollingsworth, Councillor

Motion to approve the Draft Plan of Subdivision request received from Grant Marion Construction Ltd. for the approval of a Draft Plan of Subdivision subject to the following:

- a. That Draft Plan of Subdivision approval be given to the Draft Plan prepared by Ron M. Jason O.L.S., dated August 25<sup>th</sup>, 2021, on Part of Lot 1, Concession 1, being Parts 1 - 37 on Reference Plan 52R-5198, comprising approximately of 1.62 hectares (4 acres) of land. This Draft Plan will provide for 24 single detached lots to be developed as Phase 1; and

- b. That Block 1 on the Draft Plan be identified as dedicated Parkland; and
- c. That Blocks 2 and 3 are reserved for future residential development and phases associated with the Marguerite D'Youville Subdivision; and,
- d. d. That the amended Draft Plan Conditions contained in Appendix A of the Planning Advisory & Hearing Committee's (PAC's) Technical Report have been fulfilled to the satisfaction of City Staff and external Agencies.

Motion Carried

Moved By: Justin Towndale, Councillor  
 Seconded By: Maurice Dupelle, Councillor

Motion to approve the Consent Items as listed on the Agenda.

**2. Craft Shack's Rock the River Fall Edition, 2021-126-Corporate Services**

Motion to declare the Craft Shack's Rock the River Fall Edition an event of municipal significance.

**3. Proclamation – Fire Prevention Week, 2021-118-Corporate Services**

Motion to proclaim the week of October 3 to 9, 2021, as "Fire Prevention Week" in the City of Cornwall.

**4. Proclamation – Mental Illness Awareness Week, 2021-128-Corporate Services**

Motion to proclaim the week of October 3 to 9, 2021, as "Mental Awareness Week" in the City of Cornwall and approve the raising of its flag at 340 Pitt Street during that week.

**5. Proclamation – Community Health and Wellbeing Week, 2021-115-Corporate Services**

Motion to proclaim the week of October 4 to 10, 2021, as "Community Health and Wellbeing Week" in the City of Cornwall.

**6. Proclamation – Energy Efficiency Day, 2021-71-Infrastructure and Municipal Works**

Motion to proclaim Wednesday, October 6, 2021, as "Energy Efficiency Day" in the City of Cornwall.

**7. Proclamation – International Trigeminal Neuralgia Day, 2021-117-Corporate Services**

Motion to proclaim October 7, 2021, as “International Trigeminal Neuralgia Day” in the City of Cornwall.

Motion Carried

**14. Resolutions**

**1. Resolution 2021-15 Draft Plan approval for Marguerite D’Youville Subdivision, 2021-152-Planning, Development and Recreation**

Councillor Todd Bennett declared a conflict on this item and stepped away from the table.

Moved By: Elaine MacDonald, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to approve the Draft Plan of Part of Lot 1, Concession 1, subject to the conditions contained in Appendix A, Technical Report and authorize the Mayor and Clerk to sign the final version of the Registered Plan and the amended Draft Plan Conditions.

Motion Carried

**15. Reports from Unfinished Business and Unfinished Business Listing**

**1. Second Street West at Riverdale Terrace Waterfront Retirement Centre – Crosswalk Petition – Recommendation, 2021-80-Infrastructure and Municipal Works**

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

a. Motion to not proceed at this time with implementing any form of pedestrian crosswalk at this location as it does not meet the warrants for pedestrian crossing control as identified in the Ontario Traffic Manual.

b. Motion to direct Administration to continue with complete traffic studies in this area in order to conduct future warrant analysis for pedestrian crossing controls at this location over the next couple of years as further development occurs.

A recorded vote on the Motions resulted as follows:

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor		X	
Glen Grant, Mayor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor		X	
Denis Carr, Councillor		X	
<b>Results</b>	<b>5</b>	<b>5</b>	<b>0</b>

Motion Defeated for Want of Majority (5 to 5)

**2. Unfinished Business Listing for September 27, 2021, 2021-122-Corporate Services**

Moved By: Elaine MacDonald, Councillor  
Seconded By: Todd Bennett, Councillor

Motion to receive the Unfinished Business Listing for September 27, 2021.

Motion Carried

**16. Communication Reports**

**1. COVID-19 Vaccination Policy, 2021-129-Corporate Services**

Moved By: Maurice Dupelle, Councillor  
Seconded By: Syd Gardiner, Councillor

Motion to approve the Vaccination Policy with immediate effect.

Motion Carried



## **17. New Business Motions**

There were no New Business Motions.

## **18. By-laws**

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt By-laws 2021-107 to 2021-112 and By-laws 2021-114 to 2021-115 inclusive as listed on the Agenda.

Motion Carried

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt By-law 2021-113.

Motion Carried

1. By-law 2021-107 to Amend By-laws 2019-051 and 2019-102 and to appoint lay members of the community to various Boards, Commissions and Committees (Heritage-Patrimoine and Cornwall Public Library Board, 2021-119-Corporate Services
2. By-law 2021-108 Vacant Land Designation - Social Housing - 2021-35-Social and Housing Services
3. By-law 2021-109 to Appoint Leighton Woods Deputy Fire Chief, 2021-06-Fire Services
4. By-law 2021-110 to Appoint Leighton Woods Alternate Community Emergency Management Coordinator, 2021-08-Fire Services, 2021-07-Fire Services
5. By-Law 2021-111 to Amend Traffic and Parking By-Law 069-1989, Schedule IV and V, 2021-77-Infrastructure and Municipal Works, 2021-79-Infrastructure and Municipal Works
6. By-Law 2021-112 to Amend Parking Permit and Fee Schedule - 2021-154-PDR, 2021-76-Infrastructure and Municipal Works, 2021-78-Infrastructure and Municipal Works
7. By-Law 2021-113 to Amend Parking Permit and Fee Schedule, 2021-154-PDR, 2021-155-Planning, Development and Recreation

8. By-law 2021-114 to Enter into an Agreement of Purchase and Sale of Lands with Wilson Terra Firma, 2021-157-Planning, Development and Recreation
9. By-law 2021-115 to Enter into an Agreement of Purchase and Sale of Lands with Interstate Freight Systems, 2021-158-Planning, Development and Recreation

**19. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council**

1. Councillor Elaine MacDonald inquired how the City would be marking Truth and Reconciliation Day on September 30. Maureen Adams, CAO outlined the various events that would be taking place to mark the occasion.
2. Councillor Claude McIntosh inquired if the sunrise smoke ceremony being held on September 30 was a public event. Ms. Adams indicated that the event will be jointly attended by Members from both Councils of Akwesasne and Cornwall and not open to the public.
3. Councillor Syd Gardiner spoke of the recent Hall of Fame for the Arts dinner held and the adherence by the attendees to the health protocols in place with no issues.

**20. Notices of Motion**

There were no Notices of Motion.

**21. Confirming By-law**

1. **Confirming By-law for the Meeting of September 27, 2021, 2021-120-Corporate Services**

Moved By: Todd Bennett, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt the Confirming By-law for the Meeting of September 27, 2021.

Motion Carried

**22. Adjournment and Next Regular Meeting of Council**

The next Regular Public Meeting of Council will be held on Tuesday, October 12, 2021.

Moved By: Denis Carr, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adjourn the Regular Meeting of Council of Monday, September 27, 2021, at 8:25 p.m.

Motion Carried

---

Manon L. Levesque, City Clerk

---

Glen G. Grant, Mayor

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-100-Corporate Services  
Prepared By: Debbie Caskenette, Deputy Clerk  
Meeting Date: October 12, 2021  
Subject: Proclamation – Annual Child Care Worker and Early  
Childhood Educator Appreciation Day

**Purpose**

To proclaim Thursday, October 21, 2021, as "Child Care Worker and Early Childhood Educator Appreciation Day" in the City of Cornwall.

**Recommendation**

That Council proclaim October 21, 2021, as "Annual Child Care Worker and Early Childhood Educator Appreciation Day" in the City of Cornwall.

**Background / Discussion**

The Ontario Coalition for Better Child Care, the Canadian Union of Public Employees (CUPE) and other labour and community partners are requesting that Council proclaim Thursday, October 21, 2021, as "Child Care Worker and Early Childhood Educator Appreciation Day" in the City of Cornwall.

Document Title:	Proclamation - Annual Child Care Worker and Early Childhood Educator Day - 2021-100-CS.docx
Attachments:	- Proclamation - Child Care Worker and Early Childhood Educator.pdf
Final Approval Date:	Oct 6, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Oct 4, 2021 - 3:21 PM**

**No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Manon L. Levesque**

**Geoffrey Clarke - Oct 6, 2021 - 10:22 AM**

**Maureen Adams - Oct 6, 2021 - 11:36 AM**



July 13, 2021

**Re: 21<sup>st</sup> Annual Child Care Worker and Early Childhood Educator Appreciation Day, October 21, 2021**

To Ontario mayors and councils,

**We are writing to ask that you and your council proclaim and participate in Child Care Worker & Early Childhood Educator Appreciation Day on Thursday, October 21, 2021.** This day recognizes the commitment, hard work and dedication of Early Childhood Educators (ECEs) and staff who work with young children. Each year, the day is proclaimed by The Ontario Coalition for Better Child Care (OCBCC), the Canadian Union of Public Employees (CUPE), municipalities and school boards across Ontario, and is marked by hundreds of child care centres, unions, and allies.

This year's Child Care Worker and Early Childhood Educator Appreciation Day is especially important as we look forward to a system of not-for-profit, accessible, affordable, high-quality care in Canada. After decades of advocacy, the good work and important contributions of workers in child care are finally being recognized. While new federal commitments are promising, our work must continue to ensure that provinces protect and respect early learning and care through robust investment in public services, not private care. We are on the cusp of a child care revolution in Ontario—and it starts with better working conditions and supports for child care workers.

If your council does not issue official proclamations, there are many ways for your municipality to participate in celebrating this important day:

- Your council sponsors a public announcement;
- Display our posters and distribute our buttons; and
- Organize events and contests for the day or have councilors or the mayor participate in events hosted by child care centres.

A sample proclamation and document outlining additional ways to recognize this important day is attached.

We would love to acknowledge municipalities who choose to celebrate child care workers and ECEs across Ontario on October 21, 2021. Please let us know how your municipality is participating in the appreciation day and we will add you to our list of proclamations and celebrations.

Please direct any correspondence on proclamations and/or celebration activities to the attention of Carolyn Ferns, by mail: Ontario Coalition for Better Child Care, PO Box 73034 Wood Street PO Toronto, ON M4Y 2W5, or by email at: [carolyn@childcareontario.org](mailto:carolyn@childcareontario.org).

Thank you for your consideration.

**Sheila Olan-MacLean**  
President, OCBCC

**Fred Hahn**  
President, CUPE Ontario Division

lpd/cope491



Le 13 juillet 2021

**Objet : la 21<sup>e</sup> Journée annuelle de reconnaissance des travailleurs des services éducatifs à l'enfance, le 21 octobre 2021**

Aux maires et aux conseillers municipaux de l'Ontario,

**Par la présente, nous vous demandons à vous et à votre Conseil municipal de proclamer et de célébrer la Journée de reconnaissance des travailleurs des services éducatifs à l'enfance, le jeudi 21 octobre 2021.** Cette journée reconnaît l'engagement, le travail acharné et le dévouement des éducateurs de la petite enfance (ÉPE) et du personnel qui travaillent avec les jeunes enfants. Chaque année, la journée est proclamée par la Coalition ontarienne pour de meilleurs services éducatifs à l'enfance (COMSÉE), le Syndicat canadien de la fonction publique (SCFP), les municipalités et les conseils scolaires de l'Ontario. Elle est célébrée par des centaines de garderies, de syndicats et d'alliés.

La Journée de reconnaissance des travailleurs des services éducatifs à l'enfance revêt une importance particulière cette année alors que nous envisageons la mise en place de garderies sans but lucratif, abordables et de grande qualité au Canada. Après des décennies de plaidoyer, le bon travail et les contributions importantes des travailleurs en garderie sont enfin reconnus. Bien que les nouveaux engagements fédéraux soient prometteurs, nous devons poursuivre nos efforts pour que les provinces protègent et respectent l'apprentissage de la petite enfance et les garderies en investissant massivement dans les services de garde publics et non dans les services privés. Nous sommes à l'aube d'une révolution des services de garde d'enfants en Ontario qui commence par de meilleures conditions de travail et un meilleur soutien pour les travailleurs en garderie.

Même si votre Conseil municipal n'émet pas de proclamation officielle, il y a de nombreuses façons de participer et de célébrer cette importante journée, par exemple :

- Parrainer une annonce publique.
- Apposer nos affiches et distribuer nos macarons.
- Organiser des événements et des concours pendant la journée ou encore vous assurer que les conseillers municipaux et le maire participent à des activités organisées par les garderies.

Vous trouverez ci-joints un exemple de proclamation ainsi que des documents faisant ressortir d'autres manières de reconnaître cette importante journée.

Nous tenons à reconnaître les conseils scolaires qui célébreront les ÉPE et les travailleurs en garderie, à l'échelle de l'Ontario, le 21 octobre 2021. Veuillez nous informer de la façon dont votre municipalité participera à cette Journée et nous l'ajouterons à notre liste de proclamations et de célébrations.

Veuillez faire parvenir toute correspondance touchant les proclamations et/ou activités de célébration à l'attention de Carolyn Ferns, par la poste à la Coalition ontarienne pour de meilleurs services éducatifs à l'enfance, Boîte postale 73034, Wood Street PO, Toronto (Ontario) M4Y 2W5 ou par courriel à [carolyn@childcareontario.org](mailto:carolyn@childcareontario.org).

Nous vous remercions de l'attention que vous porterez à la présente.

**Sheila Olan-MacLean**  
Présidente de la COMSÉE

**Fred Hahn**  
Président de la Division de l'Ontario du SCFP



This day recognizes the commitment, hard work and dedication of Early Childhood Educators (ECEs) and staff who work with young children. Each year, the day is proclaimed by The Ontario Coalition for Better Child Care (OCBCC), the Canadian Union of Public Employees (CUPE), municipalities and school boards across Ontario, and is marked by hundreds of child care centres, unions, and allies.

Tips to Recognize and Celebrate the Day!			
Everyone	Municipalities	School Boards	Child Care Centres
<p><b>Show child care workers your appreciation on social media:</b></p> <ul style="list-style-type: none"> <li>• Share photos of how you're celebrating the day</li> <li>• Share an event prior to the date to raise awareness</li> <li>• Write a kind message about a child care provider you know</li> <li>• Use the hashtag #ECEappreciation and tag us @ChildCareON</li> </ul>	<ul style="list-style-type: none"> <li>• Place an ad in the local newspaper promoting the day</li> <li>• Nominate staff from local child care centres to be recognized by the Mayor</li> <li>• Encourage local councillors to tour child care centres to find out more about this important work</li> <li>• Organize a community-wide celebration to recognize individual staff, centres, and programs</li> </ul>	<ul style="list-style-type: none"> <li>• Insert the day on the October calendar</li> <li>• Arrange to have the day announced on the PA</li> <li>• Encourage classes of students to visit the child care centre</li> <li>• Set up a Wall of Fame where parents have the opportunity to say thank you to staff</li> <li>• Place our poster on school bulletin boards</li> </ul>	<ul style="list-style-type: none"> <li>• Host a pizza lunch for staff</li> <li>• Give staff members a certificate of appreciation.</li> <li>• Have every staff in the centre vote on one child care champion of the year</li> <li>• Set up a board near the entrance of the centre where parents may write thank-you notes</li> <li>• Place our poster on the main doors</li> </ul>

\* Contact the OCBCC to order posters and buttons by Friday, October 1, 2021 to ensure timely delivery.





21<sup>E</sup> ANNIVERSAIRE | LE 21 OCTOBRE 2021  
**JOURNÉE DE RECONNAISSANCE  
DES TRAVAILLEURS DES SERVICES  
ÉDUCATIFS À L'ENFANCE**



Cette journée reconnaît l'engagement, le travail acharné et le dévouement des éducateurs de la petite enfance (ÉPE) et du personnel qui travaillent avec les jeunes enfants. Chaque année, la journée est proclamée par la Coalition ontarienne pour de meilleurs services éducatifs à l'enfance (COMSÉE), le Syndicat canadien de la fonction publique (SCFP), les municipalités et les conseils scolaires de l'Ontario. Elle est célébrée par des centaines de garderies, de syndicats et d'alliés.

**Quelques idées sur la façon de célébrer la journée !**

**Tout le monde**

**Montrez votre appréciation des travailleurs des services éducatifs à l'enfance sur les médias sociaux :**

- Partagez des photos sur la façon dont vous célébrez la journée.
- Annoncez un événement avant sa tenue afin de sensibiliser la population.
- Écrivez un petit mot gentil à propos d'un travailleur en garderie que vous connaissez.
- Utilisez le mot clic #ECEappreciation et balisez-nous à @ChildCareON.

**Les municipalités**

- Placez une annonce dans le journal local faisant la promotion de la journée.
- Nommez des membres du personnel des garderies locales remarquables que le maire devrait reconnaître.
- Invitez les conseillers municipaux à visiter des garderies pour en savoir plus sur ce travail important.
- Organisez une célébration à l'échelle de la communauté afin de reconnaître des membres du personnel, des garderies et des programmes.

**Les conseils scolaires**

- Inscrivez le jour à l'agenda d'octobre.
- Veillez à ce que la journée soit annoncée sur le système électroacoustique.
- Invitez les élèves à visiter la garderie.
- Installez un Mur de la renommée où les parents peuvent laisser un mot de remerciement au personnel.
- Apposez notre affiche sur le babillard du conseil scolaire.

**Les garderies**

- Organisez un dîner-pizza pour le personnel.
- Remettez à chaque membre du personnel un certificat d'appréciation.
- Demandez au personnel de voter pour le champion des services de garde d'enfants de l'année.
- Installez un babillard près de l'entrée de la garderie où les parents peuvent écrire un mot de remerciements.
- Apposez une affiche sur les portes principales.

\*Veuillez communiquer avec la COMSÉE pour commander des affiches et des macarons au plus tard le vendredi 1<sup>er</sup> octobre 2021 pour garantir la livraison.

# **21<sup>st</sup> Annual Child Care Worker and Early Childhood Educator Appreciation Day**

**October 21, 2021**

## **Proclamation**

**Whereas** years of research confirms the benefits of high-quality child care for young children's intellectual, emotional, social and physical development and later life outcomes; and

**Whereas** child care promotes the well-being of children and responds to the needs of parents and the broader community by supporting quality of life so that citizens can fully participate in and contribute to the economic and social life of their community; and

**Whereas** trained and knowledgeable Early Childhood Educators and child care staff are the key to quality in early learning and child care programs and champions for children;

**Therefore, Be It Resolved** that October 21, 2021 be designated the 21st annual "Child Care Worker & Early Childhood Educator Appreciation Day" in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life of the community.

# **21<sup>e</sup> Journée annuelle de reconnaissance des travailleurs des services éducatifs à l'enfance**

**Le 21 octobre 2021**

## **Proclamation**

**Attendu que** des années de recherche viennent confirmer les avantages des services de garde d'enfants de haute qualité pour le développement intellectuel, émotionnel, social et physique des jeunes enfants et leurs résultats plus tard dans la vie; et

**Attendu que** les services de garde d'enfants favorisent le bien-être des enfants et pourvoient aux besoins des parents et de l'ensemble de la communauté en soutenant la qualité de vie afin que les citoyens puissent participer et contribuer pleinement à la vie économique et sociale de leur communauté; et

**Attendu que** les éducateurs de la petite enfance et les travailleurs en garderie formés et compétents sont la clé de la qualité des programmes d'apprentissage et de garde d'enfants et qu'ils sont aussi des champions des enfants,

**Il est donc résolu que** le 21 octobre 2021 soit désigné comme la 21<sup>e</sup> Journée annuelle de reconnaissance des travailleurs des services éducatifs à l'enfance en reconnaissance de l'éducation, du dévouement et de l'engagement des travailleurs en garderie envers les enfants, leurs familles et la qualité de vie de la communauté.

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-124-Corporate Services  
Prepared By: Debbie Caskenette, Deputy Clerk  
Meeting Date: October 12, 2021  
Subject: Proclamation – Pregnancy and Infant Loss Awareness Day

**Purpose**

To proclaim Friday, October 15, 2021, as "Pregnancy and Infant Loss Awareness Day" in the City of Cornwall.

**Recommendation**

That Council proclaim Friday, October 15, 2021, as "Pregnancy and Infant Loss Awareness Day" in the City of Cornwall.

**Background / Discussion**

Angel Gowns of Cornwall & Area (Canada) is requesting that Council proclaim Friday, October 15, 2021, as "Pregnancy and Infant Loss Awareness Day" in the City of Cornwall.

The lights at the Cenotaph will be flooded in blue and pink in recognition of this event.

An invitation is being extended to Council to attend the wave of light which is scheduled to take place at the Cenotaph on Friday, October 15 at 7:00 p.m.

Document Title:	Proclamation - Pregnancy and Infant Loss Awareness Day - 2021-124-Corporate Services.docx
Attachments:	
Final Approval Date:	Oct 6, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Oct 4, 2021 - 3:20 PM**

**No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Manon L. Levesque**

**Geoffrey Clarke - Oct 6, 2021 - 10:23 AM**

**Maureen Adams - Oct 6, 2021 - 11:39 AM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-125-Corporate Services  
Prepared By: Debbie Caskenette, Deputy Clerk  
Meeting Date: October 12, 2021  
Subject: Proclamation – World Polio Day

**Purpose**

To proclaim October 24, 2021, as "World Polio Day" in the City of Cornwall.

**Recommendation**

That Council proclaim October 24, 2021, as "World Polio Day" in the City of Cornwall and approve the End Polio Flag flown at 340 Pitt Street from Monday, October 18 to Sunday, October 24, 2021.

**Background / Discussion**

The Rotary Club of Cornwall Sunrise is requesting that Council proclaim October 24, 2021, as "World Polio Day".

As part of the celebration, The Rotary Club of Cornwall Sunrise, once again, is requesting to have the End Polio Flag flown at 340 Pitt Street beginning Monday, October 18 until Sunday, October 24, 2021. The Flag Raising ceremony will be held at 340 Pitt Street on Monday, October 18, 2021, in order to bring awareness of this crippling and potentially fatal infectious disease with no cure and to encourage every person to wear red to mark the day.

Document Title:	Proclamation - World Polio Day - 2021-125-Corporate Services.docx
Attachments:	- FW_ Rotary Club of Cornwall Sunrise - World Polio Flag.pdf
Final Approval Date:	Oct 6, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Oct 4, 2021 - 3:18 PM**

**No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Manon L. Levesque**

**Geoffrey Clarke - Oct 6, 2021 - 10:23 AM**

**Maureen Adams - Oct 6, 2021 - 11:41 AM**

**From:** [Diane Brown](#)  
**To:** [Manon Levesque](#); [Debbie Caskenette](#)  
**Subject:** FW: Rotary Club of Cornwall Sunrise - World Polio Flag  
**Date:** Tuesday, September 7, 2021 9:00:29 AM

---

Can you please ensure an item is added to the upcoming agenda with respect to the flag raising request below.

Diane R. Brown  
Assistant to the Mayor and C.A.O.  
Assistante la Mairesse et l'Administratrice en chef  
Tel: 613-930-2787 ext/poste: 2386  
Fax: 613-932-8145  
dbrown@cornwall.ca  
www.cornwall.ca

Proud member of TEAM CORNWALL

-----Original Message-----

From: noreply@cornwall.ca <noreply@cornwall.ca> On Behalf Of Jennifer Deschamps, Club President  
Sent: September-05-21 2:55 PM  
To: Diane Brown <DBrown@cornwall.ca>  
Subject: Rotary Club of Cornwall Sunrise - World Polio Flag

[External E-mail]

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Diane, It's almost that time again. World Polio Week ends on Sunday, October 24th. The Rotary Club of Cornwall Sunrise, once again, wishes to have the End Polio Flag flown at City Hall beginning Monday, October 18th until Sunday, October 24th, if possible. Please let me know if we can arrange for a flag-raising early Monday. Thanks so much.

-----  
Origin: <https://www.cornwall.ca/en/city-hall/city-hall.aspx>  
-----

This email was sent to you by Jennifer Deschamps, Club President<deschampsjennifer2@gmail.com> through <https://www.cornwall.ca>.



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-130-Corporate Services  
Prepared By: Debbie Caskenette, Deputy Clerk  
Meeting Date: October 12, 2021  
Subject: 2021 Poppy Campaign – Royal Canadian Legion

**Purpose**

To request approval to hold the Annual Poppy Drive in the City of Cornwall.

**Recommendation**

That Council approve the Royal Canadian Legion's request to hold its annual Poppy Drive the weekends of October 29 to 31, 2021, November 4 to 7 and November 10, 2021 in the City of Cornwall and to allow its flag to be flown at 340 Pitt Street on Friday, October 29, 2021.

**Background / Discussion**

The Royal Canadian Legion is requesting to hold its annual Poppy Drive the weekends of October 29 to October 31, 2021, and November 4 to 7 and on November 10, 2021 in the City of Cornwall.

As part of the campaign, a Flag Raising ceremony will be held at 340 Pitt Street Courtyard on Friday, October 29, 2021.

Document Title:	2021 Poppy Campaign - Royal Canadian Legion - 2021-130-Corporate Services.docx
Attachments:	- 2021 Poppy Campaign.pdf
Final Approval Date:	Oct 6, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Oct 4, 2021 - 3:38 PM**

**No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Manon L. Levesque**

**Geoffrey Clarke - Oct 6, 2021 - 10:22 AM**

**Maureen Adams - Oct 6, 2021 - 11:34 AM**



# THE ROYAL CANADIAN LEGION

John McMartin Memorial Branch No. 297  
P.O. Box 1083, Cornwall, Ontario K6H 5V2  
Phone: (613) 933-2362 Fax: (613) 933-1122



September 26, 2021

The City of Cornwall

Attention: Mayor Glen Grant

Subject: The Royal Canadian Legion 2021 Poppy Campaign

Dear Mr. Mayor,

The Royal Canadian Legion Branch #297, respectfully requests the City of Cornwall proclaim the following dates to be set aside for the Legion's 2021 Annual Poppy Campaign; Friday October 29<sup>th</sup>, Saturday October 30<sup>th</sup>, Sunday October 31<sup>st</sup>, Thursday November 4<sup>th</sup>, Friday November 5<sup>th</sup>, Saturday November 6<sup>th</sup>, Sunday November 7<sup>th</sup>, Wednesday November 10<sup>th</sup>.

The City's proclamation, when announced, will enable Legion Branch #297 to have our volunteers distribute Poppies at various locations throughout the City of Cornwall. We also request at this time that the City agree to raise the 2021 Poppy Campaign flag at City Hall together with 3 members of the Royal Canadian Legion Executive Committee to mark the beginning of our campaign, on October 29<sup>th</sup> at the hour of your convenience.

We commit ourselves to remember those men and women who paid the ultimate sacrifice with their lives, by the Poppies that we distribute each year as a symbol of Remembrance.

We wish to express our thanks to the City of Cornwall for their dedication and continued support given to us at The Royal Canadian Legion Br. #297 during our previous Poppy Campaigns and on November 11 Remembrance Day, we hope that the City will continue to assist us in our efforts.

Respectfully,  
Kerry Anne Patterson  
Poppy Chairperson  
The Royal Canadian Legion, Branch #297, Cornwall Ontario

---

*"Lest we forget"*

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Financial Services  
Division: Purchasing  
Report Number: 2021-90-Financial Services  
Prepared By: Nicole Robertson, Supervisor  
Meeting Date: October 12, 2021  
Subject: Third Quarter Non-Competitive Procurement Report 2021

**Purpose**

The purpose of this report is to provide Council with an update on the City's Non-Competitive Procurements for the third quarter of 2021 pursuant to Section 5.14 of the Procurement of Goods and/or Services Policy.

**Recommendation**

That Council receive the Third Quarter Non-Competitive Procurement Report for the period ending September 30, 2021.

**Strategic Priority Implications**

This report addresses Council's accountability and transparency to the ratepayers of the City of Cornwall.

**Background / Discussion**

This report is issued quarterly in accordance with the Procurement of Goods and/or Services Policy.

Section 5.14 of the Procurement of Goods and/or Services Policy outlines the circumstances in which a non-competitive procurement process may be used.

Section 5.14 also requires that non-competitive procurements between \$50,000 and \$150,000 approved by senior staff be communicated to Council on a quarterly basis.

During the period July 1, 2021 – September 30, 2021, Staff approved the following purchases through section 5.14 Non-Competitive Procurements, as follows:

Requesting Department	Glen Stor Dun Lodge
Supplier	Nurse Next Door
Goods/Services Procured	Supply of Registered Nurse (RN) Services
Price	\$122,164.04, net cost to the Corporation \$110,010.70
Policy Reference	5.14 (g) if strictly necessary, and for reasons of urgency brought about by events unforeseeable by the Corporation (including any Emergency), the Goods and/or Services could not be obtained in time using open tendering;

Requesting Department	Infrastructure
Supplier	EVb Engineering
Goods/Services Procured	Brookdale Avenue Road Rehabilitation – Construction Administration and Post-Construction Services
Price	\$75,800.40, net cost to the Corporation \$68,260.61
Policy Reference	5.14 (f) for additional deliveries by the original Supplier of Goods and/or Services that were not included in the initial procurement, if a change of Supplier for such additional Goods and/or Services: (ii) would cause significant inconvenience or substantial duplication of costs for the Corporation.

The Policy for non-competitive procurements is used in narrowly defined circumstances where it is justified that the process for the general acquisition of goods and/or services could not be followed.

Document Title:	Third Quarter Non-Competitive 2021 - 2021-90-Financial Services.docx
Attachments:	
Final Approval Date:	Oct 5, 2021

This report and all of its attachments were approved and signed as outlined below:

**Tracey Bailey - Oct 5, 2021 - 10:34 AM**

**Maureen Adams - Oct 5, 2021 - 7:49 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Resolution**

Department: CAO  
Resolution Number: 2021-17  
Report Number: 2021-28-CAO  
Meeting Date: October 12, 2021  
Subject: Cornwall Regional Airport Commission

Whereas The Corporation of the City of Cornwall (the “City”) entered into an Agreement with the Township of Charlottenburgh (now the Township of South Glengarry) (the “Township”) on January 9, 1984, to jointly operate an aerodrome known as the Cornwall Regional Airport (the “Airport”); and

Whereas the Agreement states the annual operating budget of the Airport is funded by the parties as follows:

- (a) The Township, 15%; to a maximum of \$10,000
- (b) The City, 85%; no maximum

and the capital budget is funded as follows:

- (a) The Township, 15%
- (b) The City, 85%

Whereas the Cornwall Regional Airport Commission (“the Commission”) recently contracted Explorer Solutions to prepare an Airport Business Plan; and

Whereas the City would be required to make a significant investment to fund the capital requirements in the Plan; and



Whereas the Airport serves a large region that encompasses all of SDG and beyond; and

Whereas despite considerable effort and expense, the Airport continues to be used primarily for recreational flying with little commercial activity; and

Whereas the ratepayers of the City of Cornwall receive very little economic benefit from the Airport.

Now therefore be it resolved that the City of Cornwall notify the Township that the City plans to terminate the Agreement.

I, Manon L. Levesque, City Clerk for The Corporation of the City of Cornwall, do hereby certify that the above is a true copy of Resolution Number 2021-17 enacted by Council on Monday, October 12, 2021.

---

Manon L. Levesque  
City Clerk



### **Report Approval Details**

Document Title:	Cornwall Regional Airport Commission - 2021-28-CAO.docx
Attachments:	
Final Approval Date:	Oct 6, 2021

This report and all of its attachments were approved and signed as outlined below:

**Maureen Adams - Oct 6, 2021 - 2:59 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-132-Corporate Services  
Prepared By: Manon Levesque, City Clerk  
Meeting Date: October 12, 2021  
Subject: Unfinished Business Listing for October 12, 2021

**Recommendation**

That Council receive the Unfinished Business Listing for October 12, 2021.

Title	Department	Date
Petition for Removal of Sidewalk on Dunkirk Street - August 9, 2021	Infrastructure and Municipal Works	October 25, 2021
Intersection of Vincent Massey Drive and Tollgate Road West - June 14, 2021	Infrastructure and Municipal Works	October 25, 2021
Newspaper Digitization Project - November 9, 2020	CAO	November 2021
Residential Rental Licensing Public Consultation Results - November 13, 2018 - June 8, 2020 - October 13, 2020 - April 26, 2021	Fire Services, Social Services and Planning, Development and Recreation	November 2021
Urban Agriculture and Outdoor Gardening – COVID-19 - May 11, 2020 - June 22, 2020 - April 26, 2021	Planning, Development and Recreation	Zoning By-law
Creation of Remote Worker Attraction Strategy - January 13, 2020	Working Group	TBD

Actionable Items from Environment and Climate Change Committee - November 9, 2020	Infrastructure and Municipal Works	TBD
Domtar Properties - February 22, 2021	CAO	TBD
CIL Property - February 22, 2021	CAO	TBD
Social Media Policy - March 22, 2021	Council Working Group	TBD
Remediation of Gas Stations Upon Closing - April 12, 2021	Infrastructure and Municipal Works and Planning, Development and Recreation	TBD
Grading By-law - April 26, 2021	Planning, Development and Recreation	TBD
Use of Surveillance Cameras on Private Property - May 10, 2021	Planning, Development and Recreation	TBD
Aultsville Theatre - September 13, 2021	CAO	TBD

Document Title:	Unfinished Business Listing for October 12, 2021 - 2021-132-Corporate Services.docx
Attachments:	
Final Approval Date:	Oct 7, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Oct 7, 2021 - 8:54 AM**

**No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Manon L. Levesque**

**Geoffrey Clarke - Oct 7, 2021 - 8:54 AM**

**Maureen Adams - Oct 7, 2021 - 8:56 AM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: CAO  
Report Number: 2021-21-CAO  
Prepared By: Katherine Wells, Strategic Planning Coordinator  
Meeting Date: October 12, 2021  
Subject: Strategic Priorities Update

**Purpose**

The purpose of this report is to provide Council with an update on the progress of the Strategic Priorities since its inception in 2019.

**Recommendation**

That Council receive Report 2021-21 CAO.

**Background / Discussion**

On June 26, 2019, Council and Senior Staff completed a full day Strategy Workshop facilitated by Erik Lockhart of Lockhart Facilitation and the Queen's University Executive Decision Centre.

The purpose of the workshop was to develop the major elements of a Strategic Plan for the term of Council. The result of the session was the creation of a Mission and Vision Statement, as well as 23 priorities, arranged in the 5 pillars.

Council received a detailed two-year update on the Strategic Plan in March 2021. This report is to provide Council with a six-month progress update.

Document Title:	Strategic Priorities Update - 2021-21-CAO.docx
Attachments:	- Strategic Plan Update Oct 2021.pdf - Cornwall Strategic Priorities 2019-2022.pdf
Final Approval Date:	Oct 6, 2021

This report and all of its attachments were approved and signed as outlined below:

**Maureen Adams - Oct 6, 2021 - 11:31 AM**

## **Strategic Priorities 2019-2022**

### **Progress Update**

### **April 2021-Present**

#### **Pillar 1: Developing Waterfront Through Ownership, Partnerships for Business, Recreational Opportunities**

##### **1. Pop-Up Businesses**

An additional pop-up has been added to the corner of First street, and another in front of the Cornwall Civic Complex which is currently being used by Tourism. Booking the Pop-Up Businesses has been incorporated into the Perfect Mind Facilities Software, to allow online booking.

##### **2. Sports and Recreation Opportunities**

New playground equipment was installed at Aime Leblanc Park and a new park created at the Benson Centre. Aquatic and ice programming is also open, under the Provincial guidelines.

The Strategic Planning Coordinator and the Sustainability Project Coordinator worked closely this summer with the Supervisor of Recreation and Programming to integrate objectives of *Pillar 5: Being leaders in sustainability and climate change impact* into the Summer Playground Program. Presentations, crafts, and activities focusing on sustainability and pollinators took place on August 5 & 6 under the theme “Be an Environmental Superhero”. Close to 100 children participated.

Finally, the first meeting of the Waterfront Plan Implementation Committee took place on October 5, 2021 with the objective of assisting in the implementation of the Cornwall Waterfront Plan, 2019.

##### **3. Development of Pointe Maligne Park with budgeted funds**

A pollinator garden was created at Pointe Maligne in summer 2021 as part of the City’s pollinator efforts, in coordination with the SDG Butterfly Way projects.

Acquisition of the land at Pointe Maligne is discussed in point 1.4.

##### **4. Sustained Pressure to Own Strategic Parts of Our Waterfront**

The City has resumed discussions with Transport Canada regarding the acquisition of waterfront lands.

##### **5. Encourage Private Sector Development (Residential, Retail, Commercial)**

Economic Development has been working diligently on this file. Please see point 3.1 for more related information.

## **Pillar 2: Attracting, Enhancing Workforce that Meets Demands of Local Employers**

### **1. Convene a Workforce Group**

City staff work closely with the local employers and workforce support agencies, one such example being the Employability Network. More information on these efforts can be found 2.4.

### **2. Explore Short-Term Affordable Housing as a way to facilitate the relocation of workers**

This concept has been discussed at the Mayor's Task Force on Housing meetings. Please see 3.1 for more information.

The shortage of housing for new workers has encouraged the Municipality to develop new programming for hi-density residential in key areas of the city using a tax increment funding strategy through the Heart of the City CIP.

### **3. Lobby Government Officials to Reverse Trends of Immigration to Larger Centres**

City staff facilitated a meeting with local immigration agencies to discuss the services offered in the City of Cornwall, gaps and how the City can assist. Organizations that participated include:

- Eastern Ontario Training Board
- T.R. Leger Immigrant Services
- Réseau de soutien à l'immigration francophone de l'est de l'Ontario (RSIFEO)
- Association Canadienne-française de l'Ontario
- Association des femmes immigrantes francophones Cornwall-SDG

Staff looks forward to continuing conversations with local agencies to improve services for newcomers.

### **4. Facilitate Liaison Activities between Job Creators, Educators, and Senior Government to Define Needed Skills, Improve Existing Programs**

The Employability Network and the Cornwall and Area Job Fair is offering the annual in-person job fair for 2021, with health protocols in place. The event will take place on the following dates at the Benson Centre:

October 19: Hospitality

October 20: Manufacturing & Logistics

October 21: Retail & Administrative Support

October 26: Construction & Trades

October 27: Health & Social Services



The Strategic Planning Coordinator has been in discussion with the Employability Network and will be assisting during the Job Fair, as it is a great way to engage job searches with our local employers.

City Staff continue to support local employers on a regular basis to help them address skills development and other workforce issues. The Choose Cornwall website remains a driving force in supporting local business news and connecting job seekers to employers.

### **Pillar 3: Growing Quality of Housing Stock, Including Affordable Housing**

#### **1. Create a Taskforce**

The Mayor's Task Force on Housing is well underway and has been moving along quite well. This specific point of the Strategic Plan has been extracted as a solitary report to provide an in-depth update.

#### **2. Create a Rental Licensing Registry to Enable a Database and Adherence to Applicable By-Laws and Standards**

Staff have engaged in extensive conversations with the City of Waterloo, who have operated a Residential Rental Licensing Registry for well over 10-years. Based on their experience, as well as consultation with several other communities in Ontario, a detailed report with recommendations will be brought to Council in Fall 2021.

#### **3. Look at options to increase enforcement of property standards, building and fire codes**

By-Law Enforcement Officers, Building Officials and Fire Prevention Officers work proactively and in tandem to achieve common goals for the safety of residential and commercial buildings.

### **Pillar 4: Economic Development and Pursuing a Diverse Population Growth of 50,000**

#### **1. Better Branding for Areas of the City**

Economic Development works on branding areas of the City as part of their marketing efforts.

#### **2. Attract Remote Workers Via Incentives**

The Remote Work Task Force has been progressing well. A multi-pronged campaign is in the works, details of which will be brought to Council in November.

From a media perspective, the most recent "Cornwall Living Magazine" featured a significant piece on remote work in Cornwall. Remote Work efforts were also featured in a Street Level styled video released in July 2021.

#### **3. Focus on Reducing the Number of Vacant Commercial Spaces**

Reducing the number of vacant commercial spaces is part of the Economic Development portfolio, and opportunities are posted on the Choose Cornwall website as they become available.

#### **4. Continue to Invest in Infrastructure**

The Nick Kaneb Drive Extension from Marleau Avenue to Virginia Drive is nearing competition and will provide more access to the Business Park.

Design work from the Nick Kaneb Drive Extension from Industrial Drive to Tollgate Road E/Hwy 401 is anticipated to be shovel ready by Spring of 2022.

Phases 2 of 4 of the Lemay Street Extension and Widening have been completed. Phase 3 will be completed in 2022 with Phase 4 completed in 2023. This will provide improved east-west transportation capacity in the City, emergency response times, improved access to the Municipal Works Yards, etc.

#### **5. Encourage Infill Projects**

Efforts to engage local property owners in improving their properties continue with the administration of community improvement plans, overseen by the Cornwall Planning Programs Evaluation group (CPPEG).

### **Pillar 5: Being Leaders in Sustainability and Climate Change Impacts**

#### **1. Create Environmental & Climate Change Committee**

The Environmental and Climate Change Committee is well underway. Topics of discussion at meetings include GHG emissions, tree canopy and education. The ECCC also had their own booth at the August 7, 2021 Eco Day (please see 5.6). An update from this committee will be presented to Council in November 2021.

#### **2. Composting**

The discussion of composting will be reignited once the position of Manager of Environmental Services is filled.

The Public Information Coordinator continues to support these efforts by posting composting related information on social media.

#### **3. Water Meters**

Council approved the installation of Water Meters at the September 27, 2021 Council Meeting.

#### **4. Education on Recycling and Waste Reduction**

Please see points 5.5 and 5.6.

#### **5. Plastic Bag Ban**

The City's Great Big Litter Clean-Up, which took place on September 17 & 18 in honour of World Clean-Up Day, had a particular focus on single-use plastics waste. More information on this event can be found in 5.6.

The Federal Government has not provided a recent update on their single-use plastics ban, however internal discussions continue to take place on how the City can reduce usage.

## **6. Identify What the City Could Take the Lead On**

The City of Cornwall has taken the lead on several environmental, sustainability and climate initiatives. These include:

- Council proclaimed August 7, 2021 as "Eco Day" in the City of Cornwall, coinciding with the first Eco Day event. This exciting outdoor event took place in partnership with RRCA and many community organizations, providing education to residents on the environment, climate change, and sustainability in Cornwall. Well over 100 people participated.
- The Lunch and Learn Webinar Series took place on July 28 and August 4 and focused on green grants and rain gardens.
- The City's first Great Big Litter Challenge took place on September 17 & 18 in honour of World Clean-Up Day. Many community partners, including the Canadian Federation of University Women, took part and collected close to 500 lbs of litter.
- There are initial plans for EV chargers throughout the City.
- The New affordable housing building will have solar ready infrastructure; solar cladding; electric heating and cooling; beefy foundation insulation.

# STRATEGIC PRIORITIES 2019-2022

## WE WILL EARN OUR REPUTATION BY:

### *Developing waterfront through ownership, partnerships for business, recreational opportunities.*

1. Pop-up businesses
2. Sports and recreation opportunities
3. Development of Pointe Maligne Park with budgeted funds
4. Sustained pressure to own strategic parts of our waterfront
5. Encourage private sector development (residential, retail, commercial)

### *Attracting, enhancing workforce that meets demands of local employers.*

1. Convene a workforce group
2. Explore short-term affordable housing as way to facilitate relocation of workers
3. Lobby government officials to reverse trends of immigrants to large centres
4. Facilitate liaison activities between job creators, educators, and senior government to define needed skills, improve existing programs

### *Growing quality of housing stock, including affordable housing.*

1. Create a taskforce
2. Create rental licensing registry to enable a database and adherence to applicable by-laws and standards
3. Look at options to increase enforcement of property standards, building & fire codes

### *Economic development and pursuing diverse population growth of 50,000.*

1. Better branding for areas of the City
2. Attract remote workers via incentives
3. Focus on reducing number of vacant commercial spaces
4. Continue to invest in infrastructure
5. Encourage infill project (e.g. Brookdale)

### *Being leaders in sustainability and climate change impact.*

1. Create Environmental & Climate Change Committee
2. Composting
3. Water meters
4. Education on recycling & waste reduction
5. Plastic bag ban
6. Identify what the City could take the lead on

## MISSION

To provide services that enable a financially and environmentally sustainable community which will care and provide for the needs and values of its residents.



## VISION

The City of Cornwall is recognized as a welcoming and healthy community with a strong municipal government providing effective services and infrastructure.



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: CAO  
Division: CAO  
Report Number: 2021-22-CAO  
Prepared By: Katherine Wells, Strategic Planning Coordinator  
Meeting Date: October 12, 2021  
Subject: Mayor's Task Force on Housing Update

**Purpose**

To provide Council with an update on the Mayor's Task Force on Housing.

**Recommendation**

That Council receive Report 2021-22-CAO.

**Strategic Priority Implications**

The Mayor's Task Force on Housing is an initiative that derives from Pillar 3 of the Strategic Priorities 2019-2022:

"Growing quality of housing stock, including affordable housing"

The Mayor's Task Force on Housing will not only provide recommendations to support increased quality housing efforts in the City of Cornwall but will also have a significant impact on achieving goals address in other priorities of the Strategic Plan, such as encouraging private sector residential development, welcoming newcomers, affordable housing, and remote worker efforts.

**Background / Discussion**

On February 22, 2021, Staff brought the Terms of Reference for the Mayor's Task Force on Housing to Council. The Task Force meets monthly, and consists of the following members:



Mayor Glen Grant  
MP Eric Duncan  
MPP Jim McDonell  
Councillor Elaine MacDonald  
Mellissa Morgan, Administrator, Social & Housing Services Department  
Mark Boileau, General Manager of Planning, Development and Recreation  
Glenn Vollebregt, President and CEO, St. Lawrence College  
Luc Marion, Grant Marion Construction  
Marianne Leger, Remax Marquis  
Martha Woods, Eastern Ontario Training Board  
Brigitte Duguay, Réseau de soutien à l'immigration francophone de l'est de l'Ontario (RSIFEO)  
Christine Penney, Cornwall Community Hospital  
Sterling Osmond, Lived Experience Member

Staff representative: Katherine Wells

To date, the Mayor's Task Force on Housing has had six meetings with discussions and presentations ranging on a variety of housing related topics. This will help the Task Force to develop their recommendations at the end of their mandate. At this point, no recommendations have been formulated.

Topics and presentations to date include:

- Secondary Units
- Housing Revitalization Strategy
- Canadian Mortgage and Housing Corporation (CMHC) Programs
- Renaissance Program & Heart of the City Community Improvement Plan
- Ontario Renovates Program
- Co-Operative Housing Federation of Canada
- Social Development Council of Cornwall & Area: Homelessness
- Cornwall Community Hospital: Housing and Mental Health
- Seniors Housing

The Task Force will continue to receive information in the months of October, November, and December with topics including tiny homes, tax increment grants and residential rental licensing. A presentation from the City of Kingston will also be given, as they are in the phase of executing the recommendations from their successful Mayor's Task Force on Housing.



Beginning January 2022, the Task Force will begin deliberations and formulating their recommendations for Council. Once finalized, a presentation will be brought forth to Council.

Document Title:	Mayor's Task Force on Housing Update - 2021-22- CAO.docx
Attachments:	- Mayor's Task Force on Housing.pdf
Final Approval Date:	Oct 6, 2021

This report and all of its attachments were approved and signed as outlined below:

**Maureen Adams - Oct 6, 2021 - 8:44 AM**



**City of Cornwall  
Mayor's Task Force on Housing  
Terms of Reference**

The establishment of a Task Force on Housing has been prioritized by the current City of Cornwall Council in Pillar 3 of the 2019-2022 Strategic Priorities:

*Growing quality of housing stock, including affordable housing*

1. Create a taskforce.

**Mandate**

The Mayor's Task Force on Housing (herein known as the "Task Force") will provide evidence-informed and action-oriented observations and recommendations to Council to increase the supply of quality housing for residents in the City of Cornwall.

It will present a coordinated and practical set of recommendations designed to guide Council as it makes decisions to address Cornwall's available housing supply. Recommendations will consider the needs of residents at different stages of life and a range of housing options.

While it is the legislative mandate of Council to make the final decision on all matters that affect the City, the role of the Task Force is to provide recommendations, advice and information to Council on those specialized matters which relate to the purpose of the Task Force in keeping with the Council's Strategic Priorities.

It will rely on:

- a) Deepening members' knowledge and understanding of the existing rental housing supply;
- b) Local experience and knowledge obtained through a community-wide collaborative process with key resource people;
- c) Relevant policies and studies such as the *Vision 2025 – Taking the Next Steps (5-year update to the Ten-Year Housing Plan) for the City of Cornwall and the United Counties of Stormont, Dundas & Glengarry*;
- d) The application of best practices and principles from other cities and housing task forces.

**Scope**

The scope of work of the Task Force will be to:

- a) Establish a good understanding of the current state of housing in the City of Cornwall (housing needs assessment and environmental scan, current and projected housing development, roles and responsibilities of the City, developers, not for profits, community agencies and residents);

- b) Examine and determine the barriers to the development of housing in the City of Cornwall;
- c) Examine tools and incentives available to the City to stimulate investment in housing from inside and outside our community, including the National Housing Co-Investment Fund;
- d) Establish recommendations to increase the supply of housing and complement the *Vision 2025 – Taking the Next Steps (5-year update to the Ten-Year Housing Plan) for the City of Cornwall and the United Counties of Stormont, Dundas & Glengarry*;
- e) Establish a process to engage and consult the public. The Task Force will consult with business, labour and community groups. The Task Force will also seek input from a broad cross section of the community with a variety of lived experiences seeking housing in Cornwall, such as seniors, students, vulnerable populations, immigrants, and young professionals.

## **Definitions**

Affordable Housing shall be as defined by the Ontario Ministry of Municipal Affairs and Housing.

## **Membership**

The Task Force shall be composed of no more than 13 voting members, appointed by the Mayor as follows:

- 1.1 Mayor
- 1.2 One member of City Council
- 1.3 MP
- 1.4 MPP
- 1.5 One staff member representing the Social & Housing Services Department
- 1.6 One staff member representing the Planning Department & Economic Development
- 1.7 One individual with lived experience
- 1.8 One representative from St. Lawrence College
- 1.9 One representative from the Cornwall Construction Association
- 1.10 One representative from the Cornwall & District Real Estate Board
- 1.11 One representative from the Labour Market

1.12 One representative from the Local Immigration Partnership

1.13 One representative from the Health Sector  
(preferably related to mental health)

#### Ad Hoc Members

Ministry of Municipal Affairs and Housing  
Canadian Mortgage and Housing Corporation  
Strategic Planning Coordinator  
Leading Local Employers  
Eastern Ontario Health Unit  
Social Development Council of Cornwall & Area  
Fire Services  
Cornwall Police Services  
Paramedic Services  
Cornwall Community Hospital  
SDG Landlord Association  
Roy McMurtry Legal Clinic  
Other agency/organization representative, as identified by the Mayor

The Mayor shall appoint all representatives to the Task Force.

The Task Force will invite additional resource people to attend and present at specific meetings to meet its mandate.

The Task Force will receive technical and administrative support from Staff.

Members must be willing to commit to the time required to understand and evaluate the information provided, as well as be open-minded to various opinions and perspectives.

Members must also:

- Collaborate on agenda items and priority areas of work for the Task Force
- Regularly attend and actively participate in meetings
- Prepare for meetings and review and/or contribute to reports, as indicated

#### **Chair and Vice Chair**

The Mayor shall be Chair and Spokesperson for the Task Force. The Vice-Chair shall be the Council representative.

The Chair provides leadership to the Task Force, ensures the Task Force carries out its mandate, and acts as the primary liaison between the Task Force and staff. The staff liaison will prepare the agenda/minutes for each meeting in consultation with the Chair.

If the Chair is temporarily absent, the Vice Chair will assume the position and responsibilities for the Chair in the interim. If the position of Chair becomes vacant, the Vice Chair shall assume the responsibilities of the Chair. If the Vice Chair becomes vacant, the Chair may appoint a member of the Task Force as Interim Vice Chair.

### **Appointment and Term**

Members will be appointed to the Task Force until the end of 2022 or until the final presentation of its recommendations to City Council, at which time the Task Force will be dissolved.

### **Meetings**

Initially, the Task Force will meet monthly or at the call of the Chair. Meetings will take place at a City boardroom, or any other designated facility or electronically, as needed. Additional meetings may be held at the call of the Chair as indicated to ensure the work of the Task Force is completed within the established timelines.

Notice of each meeting confirming the venue, time, and date, together with an agenda will be forwarded to each member of the Task Force and any other person required to attend, at least three (3) working days before the date of the meeting.

### **Reports to Council**

The Task Force shall provide updates to Council every six months.

### **Code of Conduct and Conflict of Interest**

All members of the Task Force are expected to abide by the conflict-of-interest provisions as established by the Corporation of the City of Cornwall and by the code of conduct provisions established for City Task Forces.

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Confirming By-law 2021-117**

Department: Corporate Services  
Division: Clerk's Division  
By-law Number: 2021-117  
Report Number 2021-131-Corporate Services  
Meeting Date: October 12, 2021  
Subject: Confirming By-law for the Meeting of October 12, 2021

A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, October 12, 2021.

Whereas Section 5(1) of the Municipal Act, S.O. 2001, c.24 thereto provides that the powers of a municipal Corporation shall be exercised by its Council; and

Whereas Section 5(3) of the Municipal Act, S.O. 2001, c.24 and amendments thereto, provides that the powers of Council are to be exercised by By-law: and

Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual By-law; and

Whereas Section 248 provides that if a council passes a comprehensive general by-law that consolidates and includes the provisions of any By-law previously passed by the Council; and it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the proceedings of the Council of The Corporation of the City of Cornwall at this meeting be confirmed and adopted by By-law.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. (a) That the following Minutes of the Public Meetings of the Municipal Council of The Corporation of the City of Cornwall be and the same are hereby adopted:

(i) Special Public Meeting of Council #2021-27 of Tuesday, September 21, 2021

(ii) Regular Public Meeting of Council #2021-28 of Monday, September 27, 2021

(b) That the actions of the Council at its meetings held on Monday, October 12, 2021, in respect of each recommendation contained in all reports of the regular and in-camera meetings and in respect of each motion, resolution and other action taken by the Council at its said meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in the By-law;

(c) That the above-mentioned actions shall not include any actions required By-law to be taken by resolutions.

2. That where no By-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.

3. The Mayor and proper officials of The Corporation of the City of Cornwall are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.

4. Unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of The Corporation of the City of Cornwall to all documents necessary to give effect to the above mentioned actions.

5. It is declared that notwithstanding that any section or sections of this By-law or parts thereof, may be found by any court of law to be bad or illegal or beyond the power of the Council to enact, such section(s) or part(s) hereof shall be deemed to be severable and that all other sections or parts of this By-law are separate and independent there from and enacts as such.

Read, signed and sealed in open Council this 12th day of October, 2021.

---

Manon L. Levesque  
City Clerk

---

Glen G. Grant  
Mayor

### Report Approval Details

Document Title:	Confirming By-law for the Meeting of October 12, 2021 - 2021-131-Corporate Services.docx
Attachments:	
Final Approval Date:	Oct 7, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Oct 7, 2021 - 8:54 AM**

**No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Manon L. Levesque**

**Geoffrey Clarke - Oct 7, 2021 - 8:54 AM**

**Maureen Adams - Oct 7, 2021 - 8:55 AM**