

Agenda  
Cornwall City Council

**Meeting #:** 2021-28  
**Date:** September 27, 2021, 7:00 PM  
**Location:** Cornwall Civic Complex, 100 Water Street East, Cornwall, Ontario, K6H 6G4, Salon B, Lower Level  
**Chair:** Glen G. Grant, Mayor  
**Prepared By:** Debbie Caskenette, Deputy Clerk

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Pages

**In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, September 27, 2021**

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item #1, 2021-156-Planning, Development and Recreation, Sale of Land**  
c) a proposed or pending acquisition or disposition of land by the municipality or local board

**Item #2, 2021-150-Planning, Development and Recreation, Sale of Land**  
c) a proposed or pending acquisition or disposition of land by the municipality or local board

**Item #3, 2021-26-CAO, Agreement**  
k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

**Moment of Personal Reflection**

Réflexion personnelle

**National Anthem**

Hymne national

The Acting Mayor for this month is Councillor Syd Gardiner.

**Opening**

## **Ouverture**

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

## **Roll Call**

Appel nominal

## **Additions, Deletions or Amendments**

Ajouts, retraits ou modifications

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to “Communications” at this time.

## **Adoption of Agenda**

Ratification de l'Ordre du jour

The following Agenda is being presented for adoption as presented / amended.

## **Disclosures of Interest**

Déclarations d'intérêts pécuniaires

## **Committee of the Whole**

Séance de commission étendue à la chambre entire

We will now go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

## **Adoption of Minutes**

1

Ratification des procès-verbaux

The Minutes of Monday, September 13, 2021, are being presented for adoption.

## **Presentations**

Présentations

1. **St. Lawrence River Institute of Environmental Sciences Annual**

## **Update, 2021-106-Corporate Services**

### **Action Recommended**

That Council receive the Annual Update from the St. Lawrence River Institute of Environmental Sciences.

### **Delegations**

### **Délégations**

### **Consent Reports**

### **Rapports sur le consentement**

#### **1. Marguerite D'Youville Subdivision – PAC Report No. 1 – Application for a Draft Plan of Subdivision, 2021-151-Planning, Development and Recreation**

38

### **Action Recommended**

That Council give Draft Plan of Subdivision approval to the request received from Grant Marion Construction Ltd. for the approval of a Draft Plan of Subdivision subject to the following:

- a. That Draft Plan of Subdivision approval be given to the Draft Plan prepared by Ron M. Jason O.L.S., dated August 25<sup>th</sup>, 2021, on Part of Lot 1, Concession 1, being Parts 1 - 37 on Reference Plan 52R-5198, comprising approximately of 1.62 hectares (4 acres) of land. This Draft Plan will provide for 24 single detached lots to be developed as Phase 1; and,
- b. That Block 1 on the Draft Plan be identified as dedicated Parkland; and,
- c. That Blocks 2 and 3 are reserved for future residential development and phases associated with the Marguerite D'Youville Subdivision; and,
- d. That the amended Draft Plan Conditions contained in Appendix A of the Planning Advisory & Hearing Committee's (PAC's) Technical Report have been fulfilled to the satisfaction of City Staff and external Agencies.

#### **2. Craft Shack's Rock the River Fall Edition, 2021-126-Corporate Services**

42

### **Action Recommended**

That Council declare the Craft Shack's Rock the River Fall Edition an event of municipal significance.

- |    |  |    |
|----|--|----|
| 3. | <b>Proclamation – Fire Prevention Week, 2021-118-Corporate Services</b>  | 44 |
|    | <p>Action Recommended<br/>         That Council proclaim the week of October 3 to 9, 2021, as “Fire Prevention Week” in the City of Cornwall.</p>  |    |
| 4. | <b>Proclamation – Mental Illness Awareness Week, 2021-128-Corporate Services</b>   | 47 |
|    | <p>Action Recommended<br/>         That Council proclaim the week of October 3 to 9, 2021, as “Mental Awareness Week” in the City of Cornwall and approve the raising of its flag at 240 Pitt Street during that week.</p> |    |
| 5. | <b>Proclamation – Community Health and Wellbeing Week, 2021-115-Corporate Services</b>   | 50 |
|    | <p>Action Recommended<br/>         That Council proclaim the week of October 4 to 10, 2021, as “Community Health and Wellbeing Week” in the City of Cornwall.</p>  |    |
| 6. | <b>Proclamation – Energy Efficiency Day, 2021-71-Infrastructure and Municipal Works</b>  | 56 |
|    | <p>Action Recommended<br/>         That Council proclaim Wednesday, October 6, 2021, as “Energy Efficiency Day” in the City of Cornwall.</p>   |    |
| 7. | <b>Proclamation – International Trigeminal Neuralgia Day, 2021-117-Corporate Services</b>  | 60 |
|    | <p>Action Recommended<br/>         That Council proclaim October 7, 2021, as “International Trigeminal Neuralgia Day” in the City of Cornwall.</p>   |    |

## **Resolutions**

### **Résolutions**

- |    |   |    |
|----|---|----|
| 1. | <b>Draft Plan approval for Marguerite D’Youville Subdivision, 2021-152-Planning, Development and Recreation</b> | 64 |
|----|---|----|

## **Reports from Unfinished Business and Unfinished Business Listing**

### **Rapports des affaires incompletes**



The Unfinished Business Listing for Monday, September 27, 2021, is being presented to Council to receive.

1. **Second Street West at Riverdale Terrace Waterfront Retirement Centre – Crosswalk Petition – Recommendation, 2021-80-Infrastructure and Municipal Works** 70

Action Recommended

- a. That Council not proceed at this time with implementing any form of pedestrian crosswalk at this location as it does not meet the warrants for pedestrian crossing control as identified in the Ontario Traffic Manual.
- b. That Administration continue to complete traffic studies in this area in order to conduct future warrant analysis for pedestrian crossing controls at this location over the next couple of years as further development occurs.

2. **Unfinished Business Listing for September 27, 2021, 2021-122-Corporate Services** 75

Action Recommended

That Council receive the Unfinished Business Listing for September 27, 2021.

## Communication Reports

### Communications et rapports

1. **COVID-19 Vaccination Policy, 2021-129-Corporate Services** 78

Action Recommended

That Council approve the vaccination Policy with immediate effect.

## New Business Motions

### Nouvelles affaires

## By-laws

### Règlements municipaux

By-laws 2021-107 to 2021-113 inclusive, listed on the Agenda, are being presented to Council for adoption.

1. **By-law 2021-107 to amend By-laws 2019-051 and 2019-102 and to appoint lay members of the community to various Boards, Commissions and Committees (Heritage-Patrimoine and Cornwall Public Library Board, 2021-119-Corporate Services** 91

2.	By-law 2021-108 Vacant Land Designation - Social Housing - 2021-35-Social and Housing Services	94
3.	By-law 2021-109 to Appoint Leighton Woods Deputy Fire Chief, 2021-06-Fire Services	96
4.	By-law 2021-110 to Appoint Leighton Woods Alternate Community Emergency Management Coordinator, 2021-08-Fire Services, 2021-07-Fire Services	98
5.	By-Law 2021-111 to Amend Traffic and Parking By-Law 069-1989, Schedule IV and V, 2021-77-Infrastructure and Municipal Works, 2021-79-Infrastructure and Municipal Works	102
6.	By-Law 2021-112 to Amend Parking Permit and Fee Schedule - 2021-154-PDR, 2021-76-Infrastructure and Municipal Works, 2021-78-Infrastructure and Municipal Works	113
7.	By-Law 2021-113 to Amend Parking Permit and Fee Schedule, 2021-154-PDR, 2021-155-Planning, Development and Recreation	122

## **Reports from Standing, Advisory, Special and Ad Hoc Committees of Council**

Rapports des comités permanents, consultatifs, spéciaux et ad hoc

## **Notices of Motion**

Avis de motion

## **Confirming By-law**

Règlement municipal de ratification

By-law 2021-114, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, September 27, 2021, is being presented to Council for adoption.

1.	Confirming By-law for the Meeting of September 27, 2021, 2021-120-Corporate Services	127
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## **Adjournment and Next Regular Meeting of Council**

Ajournement et prochaine séance ordinaire du Conseil

The next Regular Public Meeting of Council will be held on Tuesday, October 12, 2021.



**Minutes**  
**Cornwall City Council**

Meeting #: 2021-26  
Date: Monday, September 13, 2021, 7:00 PM  
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall,  
Ontario, K6H 6G4, Salon B, Lower Level  
Chair: Glen G. Grant, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

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Attendance  
Committee  
Members: Glen Grant, Mayor, Claude E. McIntosh, Councillor, Denis Carr, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Elaine MacDonald, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Attendance  
Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Jeff Weber, Fire Chief, Bill Lister, EMS Chief, Mellissa Morgan, Administrator, Social and Housing Services, Bob Peters, Division Manager, Economic Development, James Fawthrop, Manager, Recreation and Facilities, Jean Marcil, Manager, Transit, Emma Meldrum, Public Information Coordinator

**1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, September 13, 2021**

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item #1, 2021-114-Corporate Services - Lay Appointments - Heritage-Patrimoine Cornwall and Cornwall Public Library Board**

b) personal matters about an identifiable individual, including municipal or local board employees

Action Taken: Council received Report 2021-114-Corporate Services and provided direction to Administration.

**Item #2, 2021-133-Planning, Development and Recreation - Sale of Land - Cornwall Business Park**

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken: Council provided direction to Administration.

**Item #3, 2021-29-Social and Housing Services - SSRF Phase 4 - Vacant Property Designation**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council provided direction to Administration.

**Item #4, 2021-146-Planning, Development and Recreation - Renewal Agreement**

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council received Report 2021-146-Planning, Development and Recreation and provided direction to Administration.

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

Motion Carried

**2. Moment of Personal Reflection**

**3. National Anthem**

The Acting Mayor for this month is Councillor Syd Gardiner.

**4. Opening**

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

**5. Declaration/Oath of Office**

Manon L. Levesque, City Clerk administered the Oath of Office to Councillor select Denis Carr.

Following taking the Oath of Office, Councillor Carr took his seat at the Council table.

**6. Roll Call**

**7. Additions, Deletions or Amendments**

1. Addition of By-law 2021-094, Lease Agreement Renewal with the Cornwall Colts.
2. Addition of By-law 2021-105, Agreement to Purchase and Sale of Lands with Turtle Island Corporation, amending the Confirming By-law to 2021-106.
3. Consent Item #14.2, Proclamation - National Day of Truth and Reconciliation, moved to Communication Reports as Item #17.2 for discussion.
4. Addition of New Business Motion Item, Rights of Indigenous Peoples.

**8. Adoption of Agenda**

Moved By: Syd Gardiner, Councillor  
Seconded By: Maurice Dupelle, Councillor  
Motion to adopt the Agenda as amended.

Motion Carried

**9. Disclosures of Interest**

There were no Disclosures of Interest.

**10. Committee of the Whole**

Moved By: Justin Towndale, Councillor  
Seconded By: Todd Bennett, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

**11. Adoption of Minutes**

Moved By: Claude E. McIntosh, Councillor  
Seconded By: Syd Gardiner, Councillor

Motion to adopt the Minutes of August 9, 2021, as presented.

Motion Carried

**12. Presentations**

**1. Presentation – St. Lawrence College, 2021-121-Corporate Services**

Glenn Vollebregt, President SLC and CEO, presented Council with an update of Year Five of the College's Strategic Plan outlining current and future programming. Mr. Vollebregt also spoke about the SLC's working group that is studying on ways to sustain Aultsville Theatre to ensure its viability in the community as the theatre is not part of the College's mandate.

Moved By: Elaine MacDonald, Councillor  
Seconded By: Todd Bennett, Councillor

Motion to refer to Administration for a report on Aultsville Theatre and its impact in the community.

Motion Carried

**13. Delegations**

There were no Delegations.

## 14. Consent Reports

Moved By: Maurice Dupelle, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to approve the Consent Items as listed on the Agenda.

Motion Carried

### 1. Proclamation – Rail Safety Week, 2021-105-Corporate Services

Motion to proclaim the week of September 20 to 26, 2021, as "Rail Safety Week" in the City of Cornwall.

### 2. Proclamation – National Day of Truth and Reconciliation, 2021-107-Corporate Services

This item was moved to Communication Reports as Item #17.2 for discussion.

### 3. CPPEG August 116 Pitt 134 Montreal 146B Chevrier, 2021-134-Planning, Development and Recreation

Motion to approve the following items:

- a. 116 Pitt St. Inc at 116 Pitt Street for HOTC funding under:  
Program 3 Project Design Grant in the amount of \$4,500  
Program 5 Municipal Planning/Development Fees Grant based on actual costs for the permit.
- b. Shawn Smith and Sarah Irwin at 134 Montreal Road for HOTC funding under:  
Program 2 Building Restoration and Improvement in the amount of \$10,200 as an interest free loan.
- c. Centre Charles-Emile Claude at 146B Chevrier for HOTC funding under:  
Program 2 HOTC Rehabilitation and Redevelopment Grant in the amount of \$12,000 as a forgivable loan  
Program 3 Project Design Grant in the amount of \$2,932  
Program 5 Municipal Planning/Development Fees Grant based on actual costs for the permit

**4. Request for Removal of Part Lot Control from Falcon Home Construction Inc., on Lot 6, of Registered Plan 52M-33 – Eastridge Subdivision, Phase 7., 2021-144-Planning, Development and Recreation**

Motion to approve the following:

- a. That Part Lot Control be removed from Lot 6 of Registered Plan 52M-33 – Eastridge Subdivision; and
- b. That Part Lot Control be reinstated on the semi-detached lots in the Eastridge Subdivision, once the subject lots have been created by the appropriate procedure.

**5. Purchase of Handi-Transit Bus Through the Transit Procurement Initiative, 2021-83-Financial Services**

Motion to approve the purchase of one (1) specialized bus from Creative Carriage through the Metrolinx Transit Procurement Initiative process.

**6. Tender 21-T24 Sludge Collector System Replacement, 2021-86-Financial Services**

Motion to award Tender 21-T24 to Eastern Welding, from Summerstown, Ontario, at the total bid price of \$451,998.87 (net cost to the Corporation - \$407,038.98) being the best bid meeting the tender specifications.

**7. RFP Terms of Reference for Radio Communication Consulting Services, 2021-88-Financial Services**

Motion to receive Report 2021-88-Financial Services.

**15. Resolutions**

There were no Resolutions.



**16. Reports from Unfinished Business and Unfinished Business Listing**

**1. Unfinished Business Listing for September 13, 2021, 2021-110-Corporate Services**

Moved By: Carilyne Hébert, Councillor

Seconded By: Todd Bennett, Councillor

Motion to receive the Unfinished Business Listing for September 13, 2021.

Motion Carried

**17. Communication Reports**

**1. Economic Development – Activity Report, 2021-149-Planning, Development and Recreation**

Moved By: Maurice Dupelle, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to receive Report 2021-149-Planning, Development and Recreation.

Motion Carried

**2. Proclamation - National Day of Truth and Reconciliation, 2021-107-Corporate Services**

This item was moved from Consent Item #14.2 for discussion.

Moved By: Elaine MacDonald, Councillor

Seconded By: Eric Bergeron, Councillor

Motion to proclaim September 30, 2021, as "National Day of Truth and Reconciliation" in the City of Cornwall.

Motion Carried

## **18. New Business Motions**

Moved By: Elaine MacDonald, Councillor  
Seconded By: Justin Towndale, Councillor

Motion to formally adopt the United Nations Declaration of the Rights of Indigenous Peoples in recognition of its centrality of UNDRIP to the entire Truth and Reconciliation document as evidence of our municipality's intention to undertake and affirm the process of reconciliation to which we are called in the Truth and Reconciliation Reports.

Motion Carried

## **19. By-laws**

Moved By: Carilyne Hébert, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion to adopt By-laws 2021-094 and 2021-096 to 2021-105 inclusive as listed on the Agenda.

Motion Carried

1. By-law 2021-094 Lease Agreement Renewal with the Cornwall Colts Hockey Club
2. By-law 2021-096 Appoint Members of Council to Boards, Committee and Commissions (Lay Appointments Committee, Senior Friendly Community Committee, Cornwall Planning Programs Evaluation Group), 2021-109-Corporate Services
3. By-law 2021-097 Amendment to By-law 2018-148 – Appointment of Acting Mayors 2018-2022, 2021-113-Corporate Services
4. By-law 2021-098 Renewal of Lease Agreement -Winchester Satellite Office, 2021-27-Social and Housing Services, 2021-28-Social and Housing Services
5. By-law 2021-099 HOTC 134 Montreal Road and 146B Chevrier Program 2, 2021-135-Planning, Development and Recreation, 2021-136-Planning, Development and Recreation
6. By-law 2021-100 Voluntary Dissolution of Cornwall and Area Housing Corporation , 2021-34-Social and Housing Services, 2021-33-Social and Housing Services

7. By-law 2021-101 Removal of Part Lot Control on Lot 6, Plan 52M53, Eastridge Subdivision, 2021-143-Planning, Development and Recreation, 2021-145-Planning, Development and Recreation
8. By-law 2021-102 Contribution Agreement - Canada Community Revitalization Fund, 2021-147-Planning, Development and Recreation
9. By-law 2021-103 Transfer for a Road Widening on Power Dam Drive, 2021-68-Infrastructure and Municipal Works, 2021-69-Infrastructure and Municipal Works
10. By-law 2021-104 Repeal and replace By-law 2019-077 to Impose Late Payment Charges for Non-payment of Taxes, 2021-84-Financial Services, 2021-85-Financial Services
11. By-law 2021-105 Agreement of Purchase and Sale - Turtle Island Corporation

**20. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council**

There were no Reports from Standing, Advisory, Special and Ad Hoc Committees of Council.

**21. Notices of Motion**

There were no Notices of Motion.

**22. Confirming By-law**

**1. Confirming By-law for the Meeting of September 13, 2021, 2021-108-Corporate Services**

Moved By: Claude E. McIntosh, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt the Confirming By-law for the Meeting of September 13, 2021.

Motion Carried

**23. Adjournment and Next Regular Meeting of Council**

The next Special Public Meeting of Council will be held on Tuesday, September 21, 2021.

The next Regular Public Meeting of Council will be held on Monday, September 27, 2021.

The Public Meeting of Council of September 13, 2021, adjourned at 7:55 p.m.

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Manon L. Levesque, City Clerk

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Glen G. Grant, Mayor

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-106-Corporate Services  
Prepared By: Manon Levesque, City Clerk  
Meeting Date: September 27, 2021  
Subject: St. Lawrence River Institute of Environmental Sciences  
Annual Update

**Purpose**

To provide Council with the Annual Update from the St. Lawrence River Institute of Environmental Sciences.

**Recommendation**

That Council receive the Annual Update from the St. Lawrence River Institute of Environmental Sciences.

**Background**

Dr. Jeffrey Ridal, PhD., Executive Director, Dr. Leigh McGaughey, PhD., Research Scientist and Lee Theodore, Project Coordinator, Future Climate Leader – RiverLabs, will present Council with the Annual Update from the St. Lawrence River Institute of Environmental Sciences.

Document Title:	St Lawrence River Institute of Environmental Sciences - 2021-106-CS.docx
Attachments:	- River Institute Annual Presentation.pdf
Final Approval Date:	Sep 23, 2021

This report and all of its attachments were approved and signed as outlined below:

**Geoffrey Clarke - Sep 23, 2021 - 4:02 PM**

**Maureen Adams - Sep 23, 2021 - 4:09 PM**





# Presentation to the City of Cornwall

*presented by*

Dr. Jeff Ridal  
Lee Theodore  
Dr. Leigh McGaughey

2021





**Our people**  
**Employment opportunities**  
**Research**  
**Outreach**  
**Education**  
**Climate Change & our community**  
**Science solutions**  
**Collaborations with the city**



Board members

# Meet our new board chair: Trea Tuck

[www.RIVERINSTITUTE.ca](http://www.RIVERINSTITUTE.ca)



**BOARD MEMBERS**

CHAIR  
**Trea Tuck**, HET Law, Henderson, Eastwood, Tuck  
1st VICE CHAIR  
**Glen Grant**, Community member  
TREASURER  
**Jackie Baird**, Cornwall Electric  
SECRETARY  
**Stephen Alexander**, Community member

**Debora Daigle**, Community member  
**John Gleed**, Community member  
**Diana Rourke**, Manager BASF Plant  
**Scott Gagnon**, OPG  
**Scott Lecky**, Ramada by Wyndam, Cornwall  
**Mireille Lemire**, RBC  
**Jean Marc Gladu**, Community member  
**Kirsten Gardner**, Warden and United Counties of S. D. & G Representative  
**Jennifer Haley**, St. Lawrence College, Representative  
**Todd Bennett**, City of Cornwall Representative  
**Chief April Adams-Philips**, Mohawk Council of Akwesasne Representative

**FOUNDATION  
BOARD MEMBERS**

CHAIR  
**Pat Finucan**, Community Member  
TREASURER  
**Maureen Adams**, City of Cornwall, CAO  
SECRETARY  
**John McDonald**, McDonald, Duncan, Doré LLP Law Office  
RIVER INSTITUTE REPRESENTATIVE  
**Scott Lecky**, Local Farmer  
BOARD MEMBER  
**David MacKinnon**, Beaupre Mackinnon Financial  
BOARD MEMBER  
**Megan McDonald**, University of Toronto.





*Dr. Jeff Ridal*  
Executive Director





Employment & Volunteer Opportunities

# The Strength of the Institute is through our people

[www.RIVERINSTITUTE.ca](http://www.RIVERINSTITUTE.ca)



Internships



Summer Students



Volunteers



River Champions  
Community Donors





There's a new scientist in town!

**Dr. Courtney Holden**





Research

# Science Investigations

[www.RIVERINSTITUTE.ca](http://www.RIVERINSTITUTE.ca)



Food web &  
Contaminants



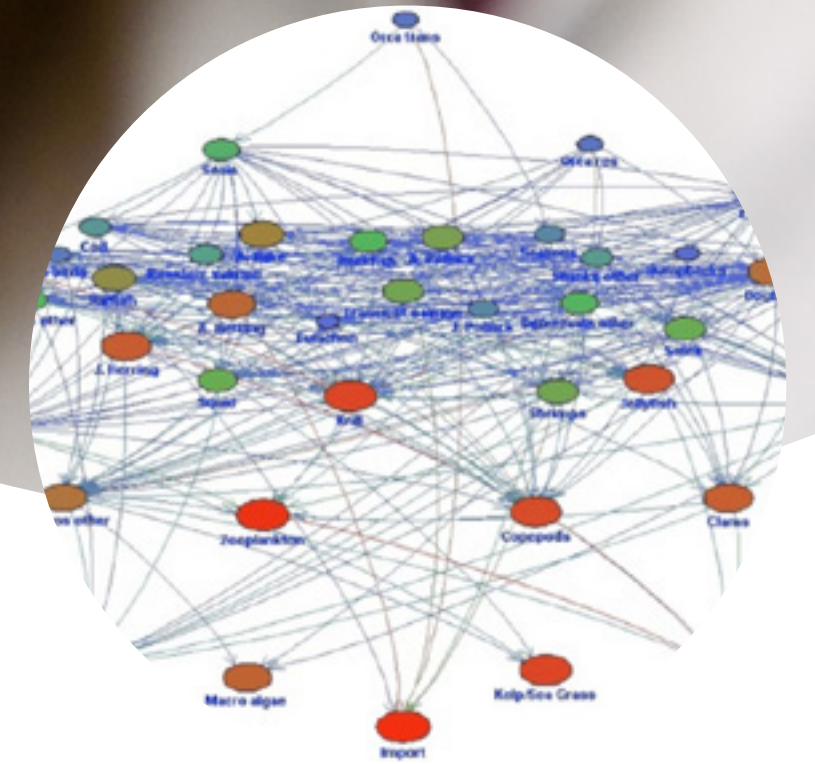
Rivers &  
Dragonflies



Water Quality



Little Brown Bat  
Populations



Ecosystem  
Modelling

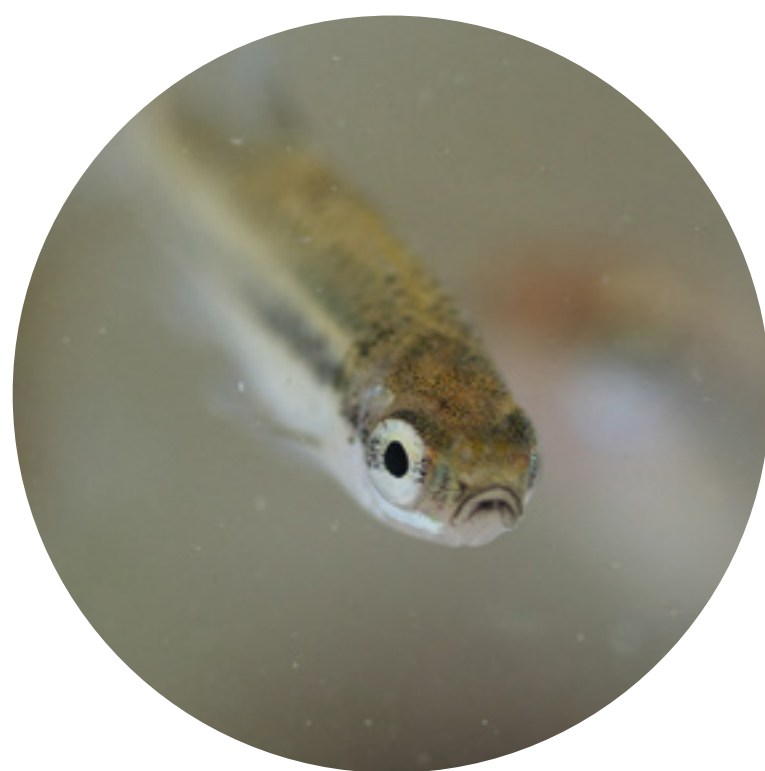


Fish Identification Nearshore Survey (FINS)

# Assessing Fish Habitat & Ecology



@fins.riverinstitute



Species  
at risk



Invasive  
Species



eDNA



Plant  
surveys



Drone Imagery



Fish Research





Great River Rapport

# What's the Health of the St. Lawrence River?

[www.RIVERRAPPORT.ca](http://www.RIVERRAPPORT.ca)



We want this report to **inspire** you to become **engaged, interested,** and **aware** of **how** the health of the **ecosystem** is intrinsically **linked to all of us.**



Indigenous Knowledge



Science



Community Stories



Actions



Partnerships



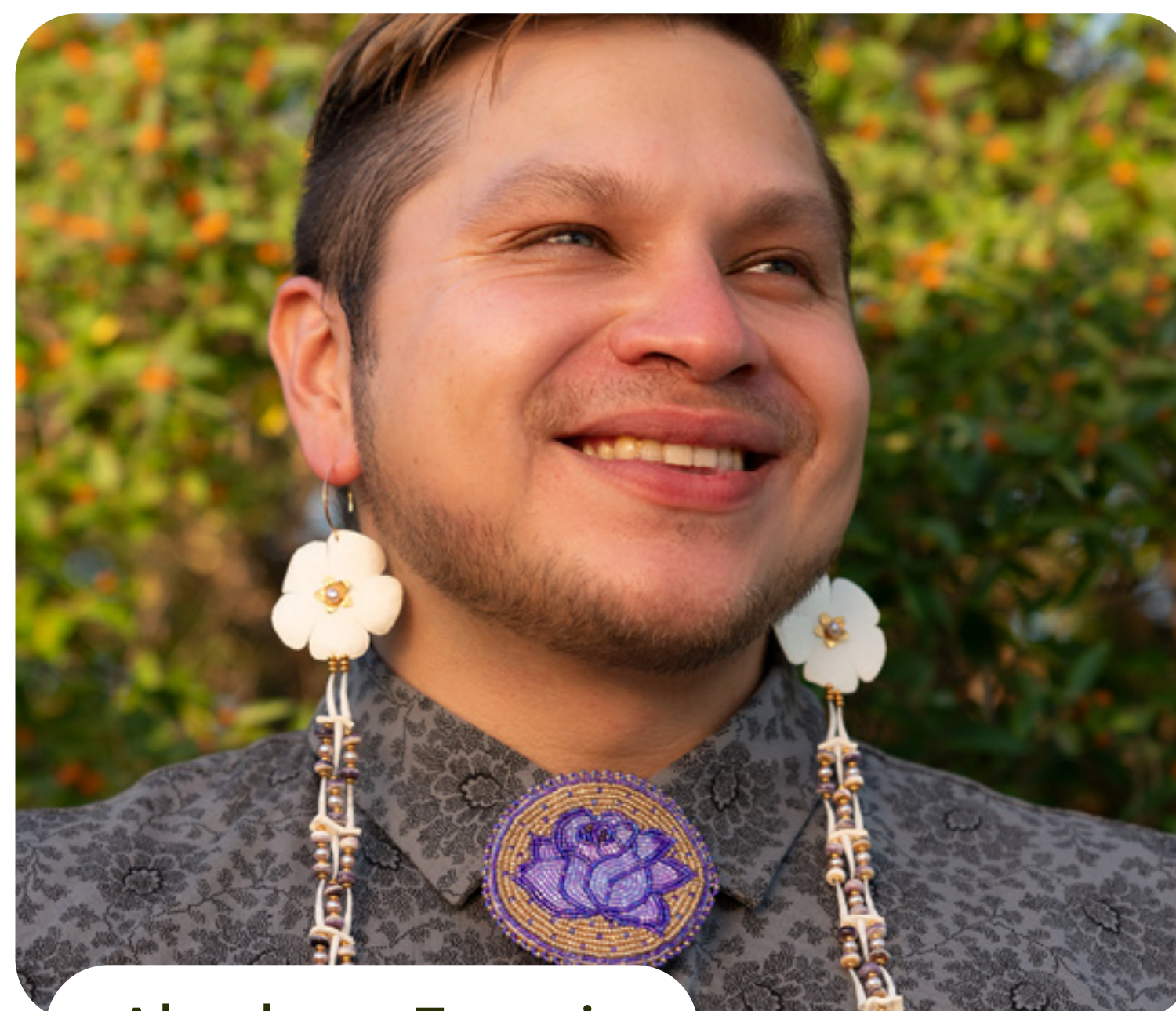
Great River Rapport

# Indigenous Knowledge

[www.RIVERRAPPORT.ca](http://www.RIVERRAPPORT.ca)

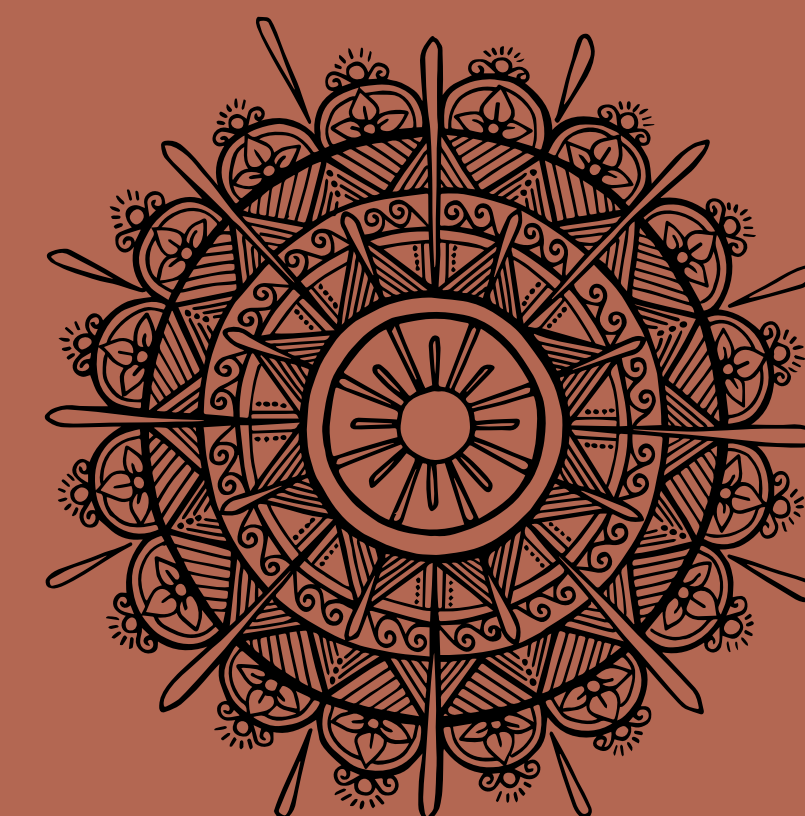
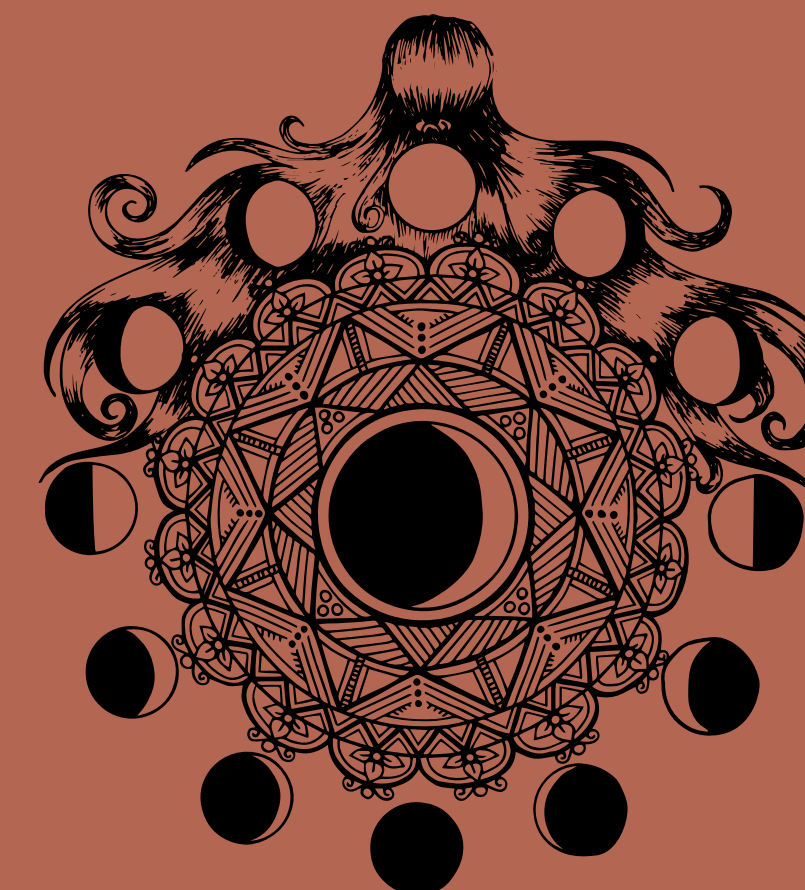


Henry Lickers



Abraham Francis

23



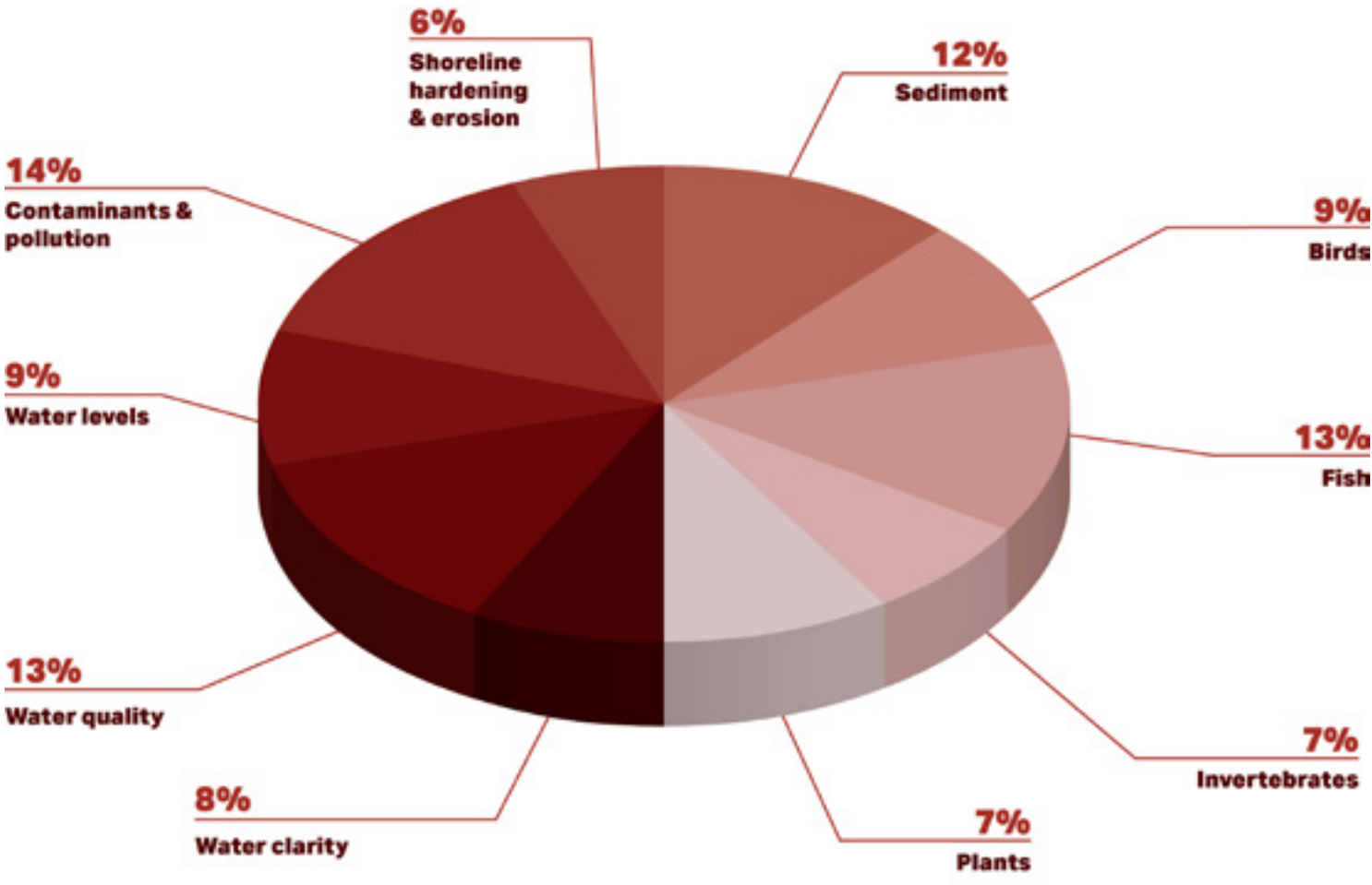
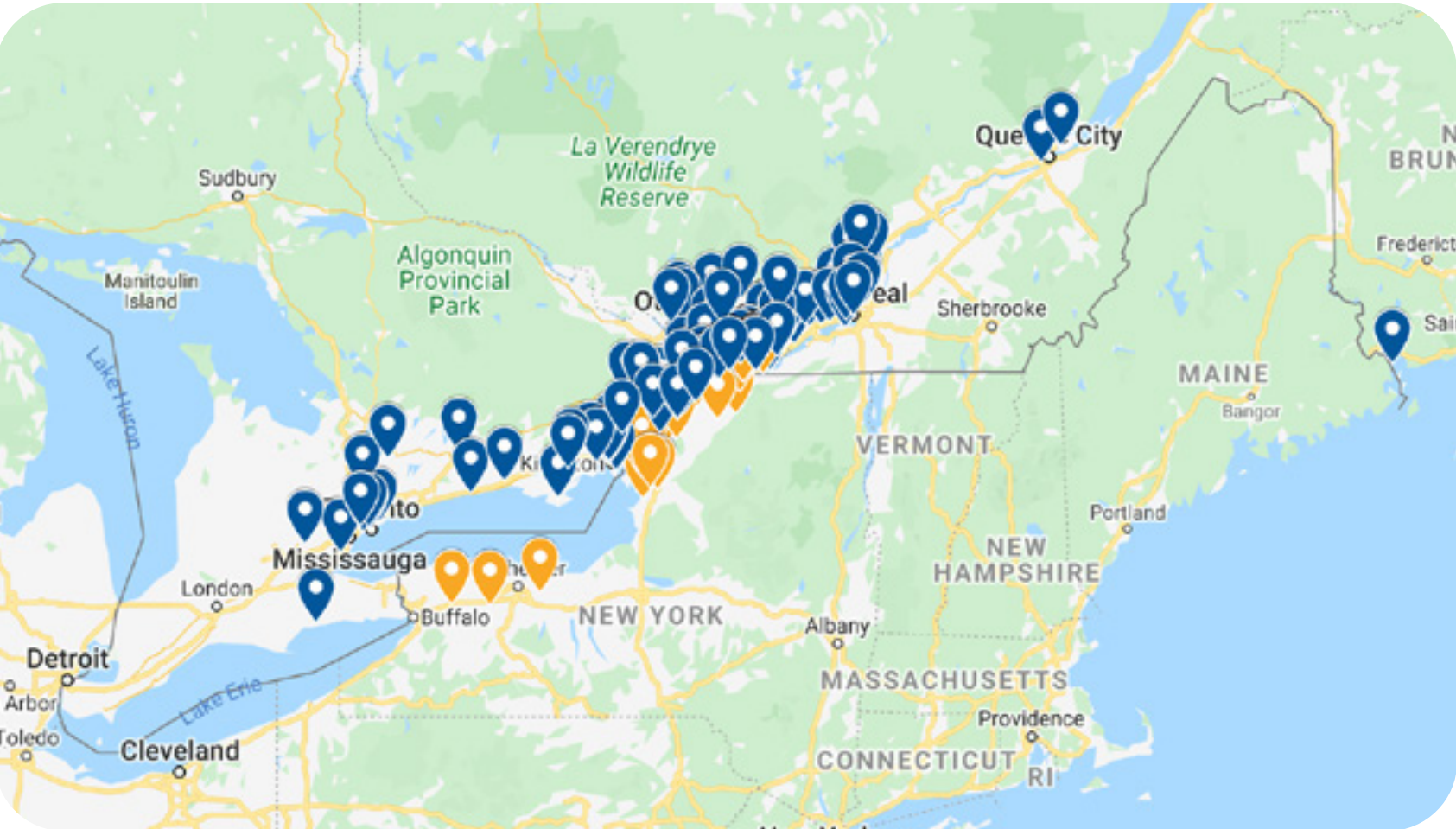
Victoria Ransom



Great River Rapport

# Community concerns driving the science

[www.riverrapport.ca/STARTING-THE-CONVERSATION](http://www.riverrapport.ca/STARTING-THE-CONVERSATION)







Great River Rapport

# Documenting our relationship with the river

[www.riverrapport.ca/COMMUNITY](http://www.riverrapport.ca/COMMUNITY)







Great River Rapport

# Actions

[www.riverrapport.ca/WORKSHOPS](http://www.riverrapport.ca/WORKSHOPS)

<div><div>Great River RAPPORT</div><div>6-7 pm</div><div>Ever wonder how to...</div><div></div><div><div>Make Dandelion Root Tea</div><div>with Nancy Hildebrand Local Botanist &amp; Environmentalist</div></div></div> <div><div>08.26.2021</div><div><a href="http://www.riverrapport.ca/WORKSHOPS">www.riverrapport.ca/WORKSHOPS</a></div><div>VIRTUAL</div></div>	<div><div>Great River RAPPORT</div><div>8-10 pm</div><div>Ever wonder how scientists...</div><div></div><div><div>Part 1/3 Catch Bats</div><div>with Dr. Brian Hickey Research Scientist RIVER INSTITUTE</div></div></div> <div><div>06.21.2021</div><div><a href="http://www.riverrapport.ca/WORKSHOPS">www.riverrapport.ca/WORKSHOPS</a></div><div>LIVE VIRTUAL</div></div>
<div><div>Great River RAPPORT</div><div>5-6 pm</div><div>Ever wonder how to...</div><div></div><div><div>Protect Monarch Butterflies</div><div>with Christina Enright David Suzuki Foundation Butterfly Ranger</div></div></div> <div><div>08.10.2021</div><div><a href="http://www.riverrapport.ca/WORKSHOPS">www.riverrapport.ca/WORKSHOPS</a></div><div>IN PERSON</div></div>	<div><div>Great River RAPPORT</div><div>12 - 1 pm</div><div>Ever wonder how scientists...</div><div></div><div><div>Assess Fish Habitat</div><div>Matt Windle Research Scientist RIVER INSTITUTE</div></div></div> <div><div>09.20.2021</div><div><a href="http://www.riverrapport.ca/WORKSHOPS">www.riverrapport.ca/WORKSHOPS</a></div><div>VIRTUAL</div></div>
<div><div>Great River RAPPORT</div><div>5-6 pm</div><div>Ever wonder how to...</div><div></div><div><div>Naturalize your shoreline</div><div>with Monica Seidel Communications &amp; Fundraising Coordinator WATERSHEDS CANADA</div></div></div> <div><div>08.23.2021</div><div><a href="http://www.riverrapport.ca/WORKSHOPS">www.riverrapport.ca/WORKSHOPS</a></div><div>VIRTUAL</div></div>	<div><div>Great River RAPPORT</div><div>4-5 pm</div><div>Ever wonder how scientists...</div><div></div><div><div>Sample Aquatic Invertebrates</div><div>with Stéphanie Guernon Lexy Harquail Dr. Brian Hickey Biologists and Environmental Educators RIVER INSTITUTE</div></div></div> <div><div>06.23.2021</div><div><a href="http://www.riverrapport.ca/WORKSHOPS">www.riverrapport.ca/WORKSHOPS</a></div><div>VIRTUAL</div></div>
<div><div>Great River RAPPORT</div><div>8-10 pm</div><div>Ever wonder how scientists...</div><div></div><div><div>Part 2/3 Track Bats</div><div>with Dr. Brian Hickey Research Scientist RIVER INSTITUTE</div></div></div> <div><div>06.25.2021</div><div><a href="http://www.riverrapport.ca/WORKSHOPS">www.riverrapport.ca/WORKSHOPS</a></div><div>VIRTUAL</div></div>	<div><div>Great River RAPPORT</div><div>6-7 pm</div><div>Ever wonder how scientists...</div><div></div><div><div>Identify Dragonflies</div><div>with Dr. Mary Ann Perron Research Scientist RIVER INSTITUTE</div></div></div> <div><div>07.14.2021</div><div><a href="http://www.riverrapport.ca/WORKSHOPS">www.riverrapport.ca/WORKSHOPS</a></div><div>VIRTUAL</div></div>



Great River Rapport

# Forging Partnerships

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Université du Québec à Trois-Rivières

# Lampsilis on the Upper St. Lawrence River



@MissionLampsilis



Research



Collaborators



Silvia Rodriguez  
Mexico



Jr. Scientist Camp



River Symposium

# Global Challenges, Local Concerns

[www.riversymposium.riverinstitute.ca/2021](http://www.riversymposium.riverinstitute.ca/2021)

October 27 & 28

## Elizabeth Hoover

Associate professor in the Environmental Science, Policy, and Management department, University of California Berkeley



## George Kourounis

Explorer, Science Communicator, TV Presenter, & Storm Chaser  
Documenting Severe Weather, Climate Change and Natural Disasters Worldwide



## Henry Lickers

Canadian Commissioner, International Joint Commission





Education

# Future Generations



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Jr. Scientist Camp



Online  
Education  
Across Canada



Fish Tank



City of Cornwall



Water Festival





Future Climate Leaders

# Tackling Climate Change in our Region



@613FCL

NEWS / Local News

## River Institute hosts candidates' climate change conversation

Shawna O'Neill

Sep 10, 2021 • 4 days ago • 4 minute read • [Join the conversation](#)



Town Halls



Community Conversations



Eco day





Future Climate Leaders

## Recognition



“I feel that there is a lot of value in the Future Climate Leaders program; it initiates climate change conversation and increases public awareness of the causes and impacts of climate change through... Lee is very animated, passionate and approachable, and this is so important when conversing and interacting with the community.”

**Angela Dawn Parker, MSc**  
Sustainability Project Coordinator  
ENVIRONMENTAL SERVICES

“Over the past few months, we have discussed the complexity of climate change in the world informed by social justice. I am grateful for his thoroughness and commitment to ensuring that my community, Akwesasne, is not only represented, but meaningfully engaged and properly represented.”

**Abraham Francis, MSc.**  
Environmental Services Manager



Future Climate Leaders

# Conversations



@613FCL

## A RIVER INSTITUTE PROJECT

## TOWNHALL SCHEDULE

7PM START TIME

## FUTURE CLIMATE LEADERS

- 05/18 | *Introduction to Townhalls, Topics and Themes*
- 06/15 | *Indigenous Relationships with Climate Change: Abraham Francis, MCA*
- 07/20 | *Through The Eyes of The Skies: Brian Ewenson, NASA*
- 08/17 | *Indigenous Knowledge Systems: Abraham Francis & Yanik Rozon*
- 09/14 | *Grounded In Our Region: A Conversation In Akwesasne*
- 10/19 | *Earth- A Permafrost Professor's Perspective: Dr. Chris Burns*
- 10/27 | *Symposium- George Kourounis, Explorer & Storm Chaser*
- 11/16 | *Home. "What can I do?" Sustainability Along The Supply Chain*
- 12/14 | *A Climate Change Conversation with...? Stay tuned!*

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Education & Outreach

# Working with the City of Cornwall



@thecityofcornwall



Water Preservation  
Infographics



Street Level 10



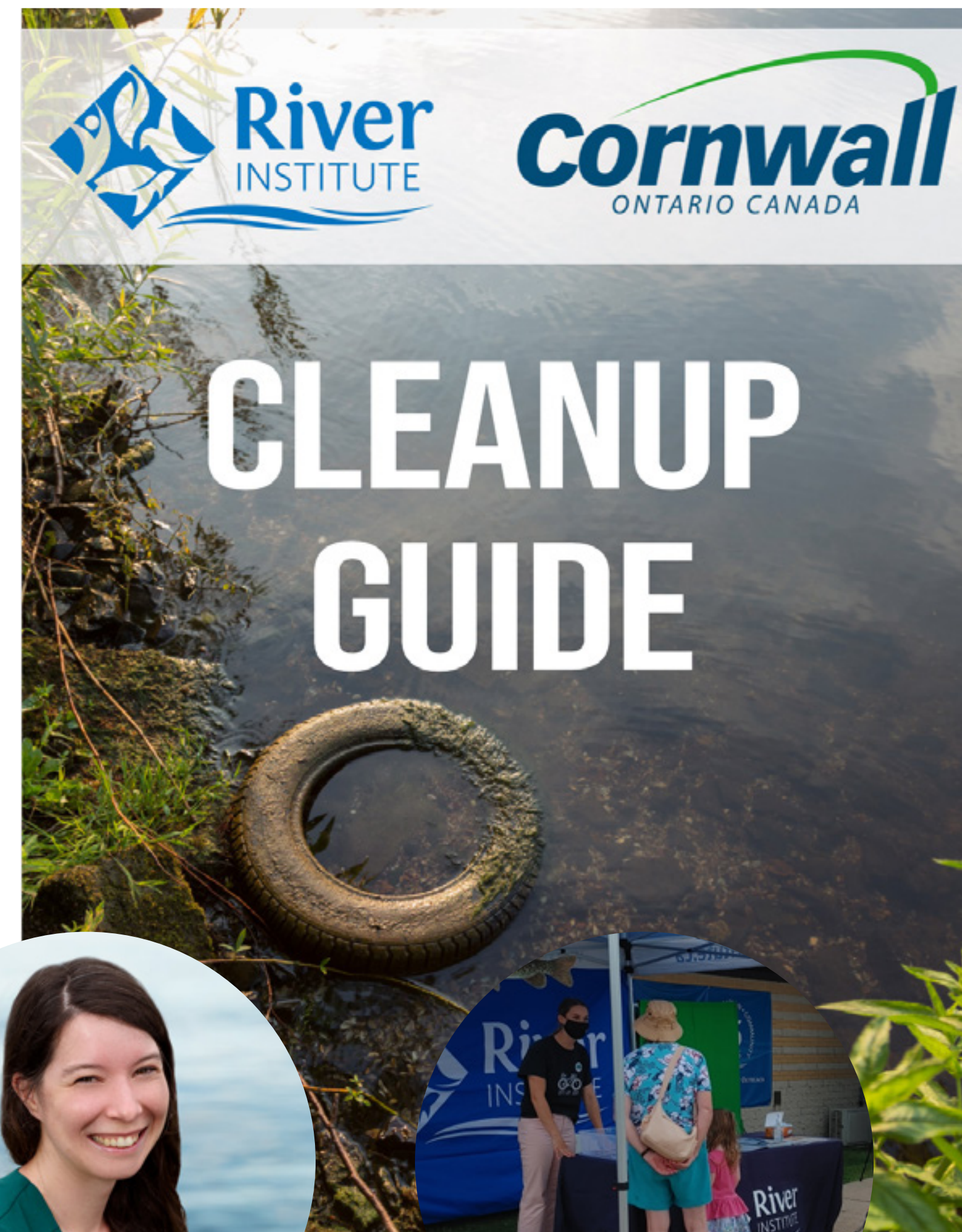
Rainwater Garden



Climate Change  
Committee



Eco day







# Science Solutions

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QA/QC



Drone Services



Lab testing

Josh Filion



# What's next?



Strategic Plan  
2021-2023



Maitland Tower



Great River  
Network





# Questions?

*presented by*

Dr. Jeff Ridal  
Lee Theodore  
Dr. Leigh McGaughey

2021

*Photos & Presentation by Stephany Hildebrand*





**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Planning, Development and Recreation  
Division: Planning  
Report Number: 2021-151-Planning, Development and Recreation  
Prepared By: Lindsay Parisien, Development Planner  
Meeting Date: September 27, 2021  
Subject: Marguerite D'Youville Subdivision – PAC Report No. 1 –  
Application for a Draft Plan of Subdivision

**Purpose**

To request approval from Council for the proposed Draft Plan of Subdivision on the subject lands legally described as Part Lot 1, Concession 1, being Parts 1-37 on Reference Plan 52R-5198.

**Recommendation**

That Council give Draft Plan of Subdivision approval to the request received from Grant Marion Construction Ltd. for the approval of a Draft Plan of Subdivision subject to the following:

- a. That Draft Plan of Subdivision approval be given to the Draft Plan prepared by Ron M. Jason O.L.S., dated August 25<sup>th</sup>, 2021, on Part of Lot 1, Concession 1, being Parts 1 - 37 on Reference Plan 52R-5198, comprising approximately of 1.62 hectares (4 acres) of land. This Draft Plan will provide for 24 single detached lots to be developed as Phase 1; and,
- b. That Block 1 on the Draft Plan be identified as dedicated Parkland; and,
- c. That Blocks 2 and 3 are reserved for future residential development and phases associated with the Marguerite D'Youville Subdivision; and,



- d. That the amended Draft Plan Conditions contained in Appendix A of the Planning Advisory & Hearing Committee's (PAC's) Technical Report have been fulfilled to the satisfaction of City Staff and external Agencies.

## **Background / Discussion**

Grant Marion Construction Limited has submitted an application for approval of a Draft Plan of Subdivision to the Planning Division. Phase 1 will develop 24 single detached lots that will have frontage along both sides of Marguerite D'Youville Street and is situated north of Easton Avenue. Phase 2 will have frontage along Easton Avenue and Phase 3 will be established east of both phases. Phase 2 and 3 have been identified as future residential development.

The purpose of this application is to recognize the Province of Ontario's transition from the Land Registry system to the Land Title system, and to re-establish the proposed lot fabric that was created via Reference Plan 52R-5198 by the City of Cornwall in 1995. Planning Act approval is required in order for the Developer to legally describe and sell the individual lots. The proposed Draft Plan of Subdivision is modelled after Reference Plan 52R-5198; therefore, the initial lot fabric, dimensions and road networks have not changed.

Furthermore, a Service Extension Agreement between the City of Cornwall and the Developer was executed earlier this year. As a result, municipal services for water, wastewater and sanitary sewers are installed. In addition, both Marguerite D'Youville Street and Easton Avenue will be extended as part of the first phase of development. The extension of both roadways will provide the necessary means of road access to these lots that will serve the existing and future residents in the area.

## **Conclusion**

Planning Division staff have reviewed the Draft Plan of Subdivision, the associated documentation and is supportive of the Draft Plan. Phase 1 will accommodate 24 as single detached lots and Phases 2 and 3 are recognized as future residential developments. At the Planning Advisory and Hearing Committee meeting held on Monday, September 20<sup>th</sup>, 2021, the following motion was adopted:

That the Planning Advisory and Hearing Committee (PAC) recommends to Council to approve the Draft Plan of Subdivision prepared by Ron M. Jason O.L.S., dated August 25<sup>th</sup>, 2021, on Part of Lot 1, Concession 1, being Parts 1 - 37 on Reference Plan 52R-5198, comprising approximately of 1.62 hectares (4 acres), referred to as Marguerite D'Youville Subdivision; and



That Phase 1 single detached lots 2, 11,12,13, 14, and 17 are considered Small Lot Singles (SLS) and Lots 3, 4, 5, 6, 7, 8, 9,10 and 15 will have a reduced lot area of 449 square metres (refer Minor Variance Application: A-32-21); and,

That Block 1 on the Draft Plan has been identified as dedicated Parkland; and,

That Blocks 2 and 3 are being reserved for future phases of residential development associated with the Marguerite D'Youville Subdivision; and,

That This Draft Plan will be subject to the fulfillment of the amended Draft Plan Conditions contained in Appendix A of the Planning Advisory & Hearing Committee's (PAC's) Technical Report.

- (a) To develop lots 1 - 24 as single detached dwellings and recognize Phases 2 and 3 of the proposed Draft Plan as future development Blocks.

Document Title:	PAC Report 1 - Draft Plan Approval for Marguerite D'Youville Subdivision - 2021-151-Planning, Development and Recreation.docx
Attachments:	
Final Approval Date:	Sep 22, 2021

This report and all of its attachments were approved and signed as outlined below:

**Mary Joyce-Smith - Sep 22, 2021 - 11:28 AM**

**Mark A. Boileau - Sep 22, 2021 - 3:39 PM**

**Maureen Adams - Sep 22, 2021 - 7:25 PM**

**The Corporation of the City of Cornwall**  
**Special Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-126-Corporate Services  
Prepared By: Manon Levesque, City Clerk  
Meeting Date: June 23, 2021  
Subject: Craft Shack's Rock the River Fall Edition – Community Event

**Purpose**

To grant Bentley Hospitality's request to declare the Craft Shack's Rock the River Fall Edition an event of municipal significance.

**Recommendation**

That Council declare the Craft Shack's Rock the River Fall Edition an event of municipal significance.

**Background / Discussion**

Bentley Hospitality will be hosting Craft Shack's Rock the River Fall Edition on October 16, 2021, from 4:00 p.m. to 11:00 p.m. at Pointe Maligne located at 2 Bergeron Drive and will showcase the best of Ontario's craft breweries.

In order to obtain a Liquor Licence, Bentley Hospitality requires a Resolution from Council deeming the event one of municipal significance. As part of the Special Occasion Permit process with the Alcohol and Gaming Commission of Ontario, the Applicant must also give written notification of the events to Cornwall Community Police Service, Fire Services, Building Department and the Ontario Health Unit and meet the Corporation's licensing obligations.

Document Title:	Craft Shack's Rock the River Fall Edition - 2021-126-Corporate Services.docx
Attachments:	
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Geoffrey Clarke - Sep 21, 2021 - 10:47 AM**

**Maureen Adams - Sep 21, 2021 - 2:43 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-118-Corporate Services  
Prepared By: Debbie Caskenette, Deputy Clerk  
Meeting Date: September 27, 2021  
Subject: Proclamation – Fire Prevention Week

**Purpose**

To proclaim the week of October 3 to 9, 2021, as “Fire Prevention Week” in the City of Cornwall.

**Recommendation**

That Council proclaim the week of October 3 to 9, 2021, as “Fire Prevention Week” in the City of Cornwall.

**Background / Discussion**

Fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire. The City of Cornwall is committed to ensuring the safety and security of all those living in and visiting Cornwall. Most fires are both predictable and preventable if individuals are knowledgeable about fire prevention, safety and preparation of plans to be enacted in the event of a fire. Fire Prevention Week enables members of Fire Services to connect with the residents to raise awareness of fire prevention and safety within our community.



This year's Fire Prevention Week campaign, "Learn the Sounds of Fire Safety!" works to educate everyone about the different sounds the smoke and carbon monoxide alarms make. Knowing what to do when an alarm sounds will keep everyone safe. When an alarm makes noises – a beeping sound or a chirping sound – action must be taken.



Document Title:	Proclamation - Fire Prevention Week - 2021-118-Corporate Services.docx
Attachments:	
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Sep 21, 2021 - 10:44 AM**

**Geoffrey Clarke - Sep 21, 2021 - 11:35 AM**

**Maureen Adams - Sep 21, 2021 - 2:47 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-128-Corporate Services  
Prepared By: Manon Levesque, City Clerk  
Meeting Date: September 27, 2021  
Subject: Proclamation – Mental Illness Awareness Week

**Purpose**

To proclaim the week of October 3 to 9, 2021, as “Mental Awareness Week” in the City of Cornwall.

**Recommendation**

That Council proclaim the week of October 3 to 9, 2021, as “Mental Awareness Week” in the City of Cornwall and approve the raising of its flag at 240 Pitt Street during that week.

**Background / Discussion**

The Canadian Mental Health Association is requesting that Council proclaim the week of October 3 to 9, 2021, as “Mental Awareness Week” in the City of Cornwall.

Document Title:	Proclamation - Mental Illness Awareness Week - 2021-128-Corporate Services.docx
Attachments:	- Request Letter for Flag Raising MIAW 2021- Cornwall (002).docx
Final Approval Date:	Sep 23, 2021

This report and all of its attachments were approved and signed as outlined below:

**Geoffrey Clarke - Sep 23, 2021 - 12:42 PM**

**Maureen Adams - Sep 23, 2021 - 1:51 PM**

Sept 23<sup>rd</sup>, 2021

**Object: Invitation Flag Raising Mental Illness Awareness Week**

We would like to request approval to raise the flag at the Justice Building on October 4<sup>th</sup> 2021 and display throughout Mental Illness Awareness Week 2021 **Oct 3<sup>rd</sup> -9<sup>th</sup> 2021**. #MIAW2021 #SSMM2021

The Canadian Alliance on Mental Illness and Mental Health (CAMIMH) is the national voice for mental health in Canada. Established in 1998, CAMIMH is a member-driven alliance of 13 mental health groups comprised of health care providers and organizations that represent people with mental illness, their families and caregivers.

One in five Canadians lives with mental health problems, mental illness or addiction. The reality is, five in five of us have mental health, just as we all have physical health. We can all benefit from promoting recognizing and acknowledging the impact mental illness has on Canadians and help to reduce the stigma associated.

This October we are encouraging everyone to think about how important mental health is for ALL Canadians especially during the pandemic. We know that mental health has impacted 74% of Ontarian's in some way and now more than ever we need to preserve our mental health and reduce the stigma associated to encourage Canadians to seek supports. This annual Mental Illness Awareness Week campaign is supported by the Canadian Alliance of Mental Illness and Mental Health. Continued exposure on behalf of the city of Cornwall would appreciated.

If you need more information, please feel free to contact Angele D'Alessio [dalessioa@cmha-east.on.ca](mailto:dalessioa@cmha-east.on.ca) or at 1-800-493-8271, ext. 241.

Best regards,

Angele D'Alessio  
Mental Health Promoter

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-115-Corporate Services  
Prepared By: Debbie Caskenette, Deputy Clerk  
Meeting Date: September 27, 2021  
Subject: Proclamation – Community Health and Wellbeing Week

**Purpose**

To proclaim the week of October 4 to 10, 2021, as “Community Health and Wellbeing Week” in the City of Cornwall.

**Recommendation**

That Council proclaim the week of October 4 to 10, 2021, as “Community Health and Wellbeing Week” in the City of Cornwall.

**Background / Discussion**

Seaway Valley Community Health Centre partnered with Centre de santé communautaire de l’Estrie (CSCE) are requesting that Council proclaim the week of October 4 to 10, 2021, as “Community Health and Wellbeing Week” in the City of Cornwall.

As part of the celebration, a Flag Raising ceremony will be held at the Clock Tower in Lamoureux Park on Monday, October 4, 2021, at 1:30 p.m.

Document Title:	Proclamation - Community Health and Wellbeing Week - 2021-115-Corporate Services.docx
Attachments:	- Proclamation request for Community Health and Wellbeing Week.pdf - City Proclamation - BIL_CHWW2021_SVCHC_CSCE_Final.pdf
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Sep 21, 2021 - 10:35 AM**

**Geoffrey Clarke - Sep 21, 2021 - 10:50 AM**

**Maureen Adams - Sep 21, 2021 - 2:46 PM**

**From:** [Corrie D'Alessio](#)  
**To:** [Debbie Caskenette](#)  
**Cc:** [Ivan Labelle](#); [Sophie Cadorette](#); [Linda Rodgers](#); [Diane Brown](#)  
**Subject:** Proclamation request for Community Health and Wellbeing Week Oct 4-10, 2021  
**Date:** Friday, September 10, 2021 9:29:25 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[City Proclamation - BIL\\_CHWW2021\\_SVCHC\\_CSCE\\_Final.pdf](#)

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**[External E-mail]**

**CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hello Debbie,

As in past years, Seaway Valley CHC is partnering with the Centre de Santé Communautaire de l'Estrie to request a proclamation during the City Council meeting on Sept. 13<sup>th</sup> or Sept. 27<sup>th</sup> to recognize Community Health and Wellbeing Week which will be October 4 – 10, 2021. Please find attached the proclamation in both French and English. Also, would it be possible to attend the Council meeting when the proclamation is recognized or are they still requesting fewer people be in the room due to COVID?

Thank you,

Corrie

*Corrie D'Alessio*

Health Promoter

Seaway Valley Community Health Centre

353 Pitt Street, Cornwall, ON, K6J 3R1

T (613) 930-4892 (ext. 152)

F (613) 936-0521

Visit our website! [www.seawayvalleychc.ca](http://www.seawayvalleychc.ca)



**Seaway Valley  
Community Health Centre**

**10**

2009-2019

**Working with you for a  
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SVCHC is not liable for any breach of confidentiality caused by you or any third party. You may stop using e-mail communication at any time by notifying SVCHC in writing. **YOU MUST NOT COMMUNICATE WITH THE CENTRE VIA EMAIL FOR MEDICAL EMERGENCIES**, urgent or other time-sensitive matters. The centre **CANNOT GUARANTEE** that your email will be received, read or responded to within any particular period of time. If your health issue is urgent, please call 911 or visit the nearest Emergency Department.



## **Proclamation – Community Health and Wellbeing Week**

**WHEREAS** Ontario must achieve the best possible health and wellbeing for everyone living in the province;

**WHEREAS** health is much more than the absence of illness; it is the complete state of physical, mental, spiritual and social wellbeing;

**WHEREAS** it's only by addressing the determinants of health, including racism, homelessness, food insecurity, poverty that we can build equitable futures for everyone living in Ontario;

**WHEREAS** better health and wellbeing begins in our homes, in our schools, in our workplaces, and in the communities where we live;

**WHEREAS** treating people's illnesses and sending them back to the same conditions that produced their sickness will only result in continued ill-health;

**WHEREAS** the COVID-19 pandemic continues to show that for marginalized people, health and social inequities are exacerbated by the virus's impacts, including higher risks to physical and mental health;

**WHEREAS** by ensuring better health and wellbeing for all, and by creating programs and services that address health inequities across our entire community, we will ease pressures on our health care system and strengthen Medicare, one of our country's finest achievements.

**WHEREAS** Ontario's health providers, health agencies and the provincial government must work towards a future without systemic barriers that prevent people from reaching their full health potential, a future where everyone can make the choices that allow them to live a fulfilling life;

**WHEREAS** to achieve this future we need to shift Ontario's fragmented sickness system to a Community Health and Wellbeing system that promotes the best possible health and wellbeing for everyone living in Ontario;

**WHEREAS** during the first week of October, Canadians across the province will be spotlighting the importance of working better together to achieve a complete sense of health and wellbeing for all people and all communities in Ontario;

**NOW THEREFORE BE IT RESOLVED THAT** the Cornwall City Council does hereby proclaim the week of October 4-10, 2021 to be "Community Health and Wellbeing Week" in the City of Cornwall.

## Proclamation – Semaine de la santé et du bien-être communautaire

**ATTENDU QUE** l'Ontario doit réaliser le meilleur état de santé et de bien-être possible pour toutes les personnes qui y résident;

**ATTENDU QUE** la santé est bien plus que l'absence de maladie; qu'elle est un état de bien-être complet sur les plans physique, mental, spirituel et social;

**ATTENDU QUE** c'est seulement en agissant sur les déterminants de la santé, notamment le racisme, l'itinérance, l'insécurité alimentaire et la pauvreté que nous pouvons construire des avenir*s* équitables pour toutes les personnes en Ontario;

**ATTENDU QU'**un meilleur état de santé et de bien-être commence dans nos foyers, nos écoles, nos milieux de travail et les collectivités où nous vivons;

**ATTENDU QUE** traiter la maladie de l'individu et le laisser retourner dans le milieu qui est à l'origine de la maladie ne peut que prolonger les problèmes de santé;

**ATTENDU QUE** les répercussions de la pandémie de la COVID-19 continuent d'exacerber les inégalités en santé et sociales auxquelles font face les personnes marginalisées, notamment des risques accrus à la santé physique et mentale;

**ATTENDU QU'**en assurant un meilleur état de santé et de bien-être pour tous, et en créant des programmes et des services qui améliorent la santé de tous les membres de la collectivité, nous atténuerons les contraintes qui pèsent sur notre système de santé et nous renforcerons l'assurance maladie, l'une des réalisations les plus remarquables de notre pays;

**ATTENDU QUE** les fournisseurs de services de santé, les organismes de santé et le gouvernement de la province doivent s'efforcer d'éliminer les obstacles qui empêchent tant de gens de jouir d'une bonne santé, et de réaliser un avenir dans lequel chaque personne est en mesure de faire des choix qui lui permettent de s'épanouir;

**ATTENDU QUE** la réalisation de cet avenir passe par la transition du système de santé fragmenté de la province à un système de santé et de bien-être communautaire qui favorise le meilleur état de santé et de bien-être possible pour toutes les personnes de l'Ontario;

**ATTENDU QUE**, la première semaine d'octobre, les Canadiennes et les Canadiens des quatre coins de la province tiennent à souligner l'importance d'une meilleure collaboration pour assurer un meilleur état de santé et de bien-être pour tous les gens et toutes les collectivités de la province;

**IL EST RÉSOLU QUE** le conseil municipal de la Ville de Cornwall déclare « Semaine de la santé et du bien-être communautaire » la semaine d'octobre 4 au 10, 2021 dans la Ville de Cornwall.

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Infrastructure and Municipal Works  
Division: Environment  
Report Number: 2021-71-Infrastructure and Municipal Works  
Prepared By: Angela Parker, Sustainability Project Coordinator  
Meeting Date: September 27, 2021  
Subject: Proclamation – Energy Efficiency Day

**Purpose**

To provide Council with information on Energy Efficiency Day which takes place the first Wednesday in October.

**Recommendation**

That Council proclaim Wednesday, October 6, 2021, as “Energy Efficiency Day” in the City of Cornwall.

**Strategic Priority Implications**

Energy Efficiency Day directly relates to Pillar 5 of the Strategic Plan:

*Being Leaders in Sustainability and Climate Change*

By celebrating more than 436,000 Canadians who work in the energy efficiency sector and creating a more energy efficient city, we are curbing greenhouse gases. By joining the City of Vancouver, Calgary, Halifax, and Prince Edward Island’s City of Summerside, and Town of Stratford, on October 6, 2021, we will be leading the way in sustainability.

It also relates to Pillar 3 of the Strategic Plan:

*Growing quality of housing stock including affordable housing*

Prioritizing energy efficiency for affordable housing will preserve affordability; and reduce the energy burden on low-income households.

### **Background / Discussion**

Energy efficiency and the jobs it creates are key to the future of the City of Cornwall, the province of Ontario, and Canada. By declaring the first Wednesday of October as Energy Efficiency Day, the City of Cornwall would be celebrating energy efficiency and celebrating people. There are more than 436,000 Canadians who work in the energy efficiency sector, and together, we're helping Canadians fight global climate change, while creating jobs and boosting economic development.

By acknowledging Energy Efficiency Day, we would be carrying on the conversation for climate change, and motivating the City to elevate smarter energy use. This could lead to initiatives such as budgeting for energy efficiency programs that would benefit low-income home owners and renters; providing energy efficiency training for staff and education for the public; implementing a climate lens on all projects; exploring Green Building Codes; the creation of a community energy plan, and including climate & energy implications on reports to keep climate front of mind and highlight implications if applicable. Furthermore, we could lead by example for our neighbouring counties.

Document Title:	Proclamation - Energy Efficiency Day-2021-71-IMW.docx
Attachments:	- Proclamation in celebration of Energy Efficiency Day.pdf
Final Approval Date:	Sep 23, 2021

This report and all of its attachments were approved and signed as outlined below:

**Bill de Wit - Sep 23, 2021 - 12:44 PM**

**Maureen Adams - Sep 23, 2021 - 2:53 PM**



## **A proclamation in celebration of Energy Efficiency Day**

WHEREAS, energy efficiency is an abundant, clean, and low-cost way to meet the City of Cornwall's energy needs to avoid pollution, improve comfort and health, while reducing energy bills for residents and businesses in our community; and

WHEREAS, implementing energy efficiency and other clean energy policies and programs can help boost economic opportunities and job creation while continuing to move the City of Cornwall toward a sustainable future; and

WHEREAS, smarter energy use reduces the amount of energy needed to power our lives, which helps avoid power plant emissions that can harm our health, pollute our air, and warm our climate; and

WHEREAS, for municipalities and provinces or territories like ours that are trying to tackle harmful pollution, energy efficiency can get us closer to our emissions reduction goals; and

WHEREAS, energy efficiency makes our homes and workspaces healthier, safer, and more comfortable; and

WHEREAS, building energy codes can significantly improve occupant health and comfort, create new jobs, and reduce utility costs and emissions, and the City of Cornwall supports increasing the minimum levels of efficiency for new and existing buildings through adoption of stringent model building codes; and

WHEREAS, a nationwide network of energy efficiency groups and partners has designated the first Wednesday in October as national Energy Efficiency Day; and

WHEREAS, together we can continue to contribute to our sustainability efforts by learning more about energy efficiency and practicing smarter energy use in our daily lives;

THEREFORE I, Mayor Glen Grant, do hereby proclaim the first Wednesday in October as "ENERGY EFFICIENCY DAY" in the City of Cornwall, and urge citizens to join us in supporting our clean energy goals and moving toward more energy efficiency now and in the future.

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-117-Corporate Services  
Prepared By: Debbie Caskenette, Deputy Clerk  
Meeting Date: September 27, 2021  
Subject: Proclamation – International Trigeminal Neuralgia Day

**Purpose**

To proclaim October 7, 2021, as “International Trigeminal Neuralgia Day” in the City of Cornwall.

**Recommendation**

That Council proclaim October 7, 2021, as “International Trigeminal Neuralgia Day” in the City of Cornwall.

**Background / Discussion**

The Canadian Trigeminal Neuralgia Association is requesting that October 7, 2021, be declared “International Trigeminal Neuralgia Day” in the City of Cornwall.

The 2021 Light Up Teal illumination initiative is to bring light and awareness to the World Health Organization by asking it to add Trigeminal Neuralgia to its Health Topic List of illnesses which will expand awareness, access further resources and create opportunities for funding research for Trigeminal Neuralgia and Facial Pain Disorders.

Accordingly, the City’s fountains will be flooded with teal/blue lights to bring awareness of this illness.





Document Title:	Proclamation - International Trigeminal Neuralgia Day - 2021-117-Corporate Services.docx
Attachments:	- 2021 TNNME LETTER.pdf
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Sep 21, 2021 - 10:49 AM**

**Geoffrey Clarke - Sep 21, 2021 - 11:36 AM**

**Maureen Adams - Sep 21, 2021 - 2:49 PM**

We are celebrating International Trigeminal Neuralgia Awareness Day on October 7th, 2021. Members of TNNME (Trigeminal Neuralgia and Me) and the Facial Pain Research Foundation (FPRF) would be thankful for your authorization to Light up Teal (or Blue) on October 7th. 2021 light up teal campaign is dedicated to the memory of Cori Murdoch and all loved ones affected by devastating and heart-breaking nerve pain conditions, such as Trigeminal Neuralgia and Facial Pain Disorders

Our light up teal illumination initiative is to shine light and awareness to the World Health Organization by asking them to please add Trigeminal Neuralgia (TN) to their health topic list of illnesses. By doing so it will expand awareness, grant access to further resources, and create opportunities for funding research for Trigeminal Neuralgia and Facial Pain Disorders.

If you are not the main person to make this kind of authorization could you, please forward this request to the individual that provides this sort of permission?

First choice date: 10/7/2021

Second choice date: 10/6/2021

Third date choice: 10/8/2021

Date of Special Lighting: Thursday Oct 07, 2021 (We are flexible with dates as we had approvals from October 1st thru October 13th)

Colors Requested colors 1 = Teal Colors 2 = Blue Colors 3 = Light Blue

Colors Requested: Teal, RGB #0080 80 128, 128, blue RGB #0000FF 0,0, 255

2021 Light Up Teal Approvals are listed on TNNME web site.

All approvals will be mentioned on TNNME websites, social network sites as well as continuous press announcements, newspapers articles, and/or blog posts. You can follow updates and news coverage on TNNME Media Page

Name of Organization: TNNME (Trigeminal Neuralgia and Me) and the Facial Pain Research Foundation (FPRF) (Non-Profit) Contact Person: Toni Saunders Email address: [tnawareness@gmail.com](mailto:tnawareness@gmail.com) Hashtags: #LightUpTeal4TN #trigeminalneuralgia #FacialPainDisorders #TNTeal

Maybe you even know someone who has (TN), and they have not been diagnosed. 10% of MS patients will be diagnosed with Trigeminal Neuralgia. Trigeminal Neuralgia (TN) has been universally described by medical professionals and sufferers alike as the most painful condition known to mankind. (TN) patients are likely to be in so much pain they cannot speak, work, or socialize with others. Notes to Request and Editors: What is Trigeminal Neuralgia? Definition Trigeminal neuralgia (TN) is a very painful disorder of the portion of the fifth cranial nerve (trigeminal nerve) that supplies sensation to the face. It is characterized by recurrent electric shock-like (paroxysmal) pains in one or more branches of the trigeminal nerve (maxillary, mandibular, and/or ophthalmic branches), each supplying a different portion of the face.

Severe facial pain can last from a second to 15 minutes or longer; some individuals may have up to 100 lightning-like bursts of stabbing pain in a day. Although remissions are common, trigeminal neuralgia usually is a long-term condition. It can be triggered by such stimuli as heat or cold, windy hitting the face, chewing, yawning, or talking. Because the sudden, sharp pain causes the individual to wince, the condition is known as Tic Douloureux or painful twitch.

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Resolution**

Department: Planning, Development and Recreation  
Division: Planning  
Resolution Number: 2021-15  
Report Number: 2021-152-Planning, Development and Recreation  
Meeting Date: September 27, 2021  
Subject: Draft Plan approval for Marguerite D'Youville  
Subdivision (Grant Marion Construction Ltd.) being Part  
of Lot 1, Concession 1, being Parts 1 - 37 on Reference  
Plan 52R-5198, fronting along Marguerite D'Youville  
Street and situated north of Easton Avenue, C

Whereas a request was submitted for a Draft Plan of Subdivision for the Marguerite D'Youville Subdivision (Grant Marion Construction Limited) to develop lots 1 – 24 (Phase 1) as single detached dwellings, Block 1 as Parkland and Blocks 2 & 3 as future development; and

Whereas Phase 1 single detached lots 2, 11,12,13, 14, and 17 are considered Small Lot Singles (SLS) and Lots 3, 4, 5, 6, 7, 8, 9,10 and 15 will have a reduced lot area of 449 square metres (refer Minor Variance Application: A-32-21); and,

Whereas the property will have frontage along both sides of Marguerite D'Youville Street and is situated north of Easton Avenue.

Now therefore be it resolved that the Council of the Corporation of the City of Cornwall enacts as follows:

That the Draft Plan of Subdivision prepared by Ron M. Jason O.L.S., dated August 25<sup>th</sup>, 2021, submitted on behalf of Grant Marion Construction Inc., to subdivide Part of Lot 1, Concession 1, as shown on Reference Plan 52R-5198, be given Draft Approval subject to the amended conditions dated September 20<sup>th</sup>, 2021, as contained in Appendix "A" to the Planning Advisory & Hearing Committee's technical report.

Now therefore be it further resolved that the Mayor and Clerk are hereby authorized to sign the final version of the Registered Plan upon satisfactory completion of the Subdividers Agreement and the amended Draft Plan Conditions (Attachment #1 - Appendix A).

I, Manon L. Levesque, City Clerk for The Corporation of the City of Cornwall, do hereby certify that the above is a true copy of Resolution Number 2021-15 enacted by Council on Monday, September 27, 2021.

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Manon L. Levesque  
City Clerk

### Report Approval Details

Document Title:	Draft Plan approval for Marguerite D'Youville Subdivision - 2021-152-PDR.docx
Attachments:	- Appendix A - Draft Plan Conditions Marguerite D'Youville.pdf
Final Approval Date:	Sep 22, 2021

This report and all of its attachments were approved and signed as outlined below:

**Mary Joyce-Smith - Sep 22, 2021 - 11:28 AM**

**Mark A. Boileau - Sep 22, 2021 - 3:38 PM**

**Maureen Adams - Sep 22, 2021 - 7:23 PM**

## APPENDIX A

September 20<sup>th</sup>, 2021

**File No.: 04T-2021-03 – Marguerite D’Youville Subdivision – Grant Marion Construction Limited**

The City of Cornwall’s conditions and amendments to final plan approval for registration of **Subdivision File No. 04T-2021-03** are as follows:

No.	CONDITIONS
1.	That this approval applies to the <b>Marguerite D’Youville (Easton Place) Subdivision</b> Draft Plan prepared by Ron M. Jason , O.L.S., dated August 25 <sup>th</sup> , 2021, which shows 24 single lots, Block 1 for Parkland Dedication, as well as Block 2 and Block 3 as future residential developments. Municipal road (Marguerite D’Youville Street and Easton Avenue) dedications will occur with the development Phase 1.
2.	That the road allowances included in this Draft Plan shall be shown and dedicated as public roadways.
3.	That the streets shall be named to the satisfaction of the City of Cornwall.
4.	That the owner dedicates 5% of the subject lands (Block 1) as Parkland and conveys this area to the City of Cornwall for park purposes.
5.	That the Owner/Developer agrees to address all items outlined in the executed Service Extension Agreement (dated June 15 <sup>th</sup> , 2021) between the City’s Infrastructure Planning and Municipal Works Department regarding Phase 1 Servicing Report and Subdivision drawings. The Developer must ensure that minor modifications to the Legal Descriptions contained throughout the Service Extension Agreement (dated June 15 <sup>th</sup> , 2021), and the addition of “Plan of Subdivision” at the beginning of Clause 43, Section B, are made prior to registration of the agreement on title.
6.	That the Owner agrees, in writing, to satisfy all requirements, financial and otherwise, of the municipality concerning the provision of roads, including the future streets, sidewalks, fencing, installation of services, drainage and any traffic impact and noise studies, as required.
7.	That the Owner agrees to grant the required easements, as may be required, for utility or drainage purposes, to the appropriate authority.
8.	That the Owner agrees, in writing, to obtain easements on private property for Storm water management purposes, if required.
9.	That the existing Service Extension Agreement (dated June 15 <sup>th</sup> , 2021), between the Owner and the Municipality shall include a provision where the Owner is required to enter into a servicing agreement with Bell Canada to

	comply with underground servicing conditions imposed by the Municipality and if no such conditions are imposed, the Owner shall advise the Municipality of the arrangement for such servicing.
<b>10.</b>	That the Owner agrees that should any conflict arise with existing Bell Canada facilities where a current and valid easement exists within the subject area, the Owner shall be responsible for the relocation of any such facilities or easements at their own cost.
<b>11.</b>	That the Owner agrees to provide entrance/service duct(s) from Bell Canada's existing network infrastructure to service this development. In the event that no such network infrastructure exists, in accordance with the Bell Canada Act, the Owner may be required to pay for the extension of such network infrastructure. If the Owner elects not to pay for the above noted connection, Bell Canada may decide not to provide service to this development.
<b>12.</b>	That any dead ends and open sides of road allowances created by this Draft Plan shall be terminated in 0.3 meter reserves to be conveyed to, and held in trust, by the City of Cornwall.
<b>13.</b>	That the existing Service Extension Agreement (dated June 15th, 2021), between the Owner and the Municipality is registered against the lands to which it applies once the Plan of Subdivision has been registered for this phase.
<b>14.</b>	That the Owner/Developer shall contact a Delivery Service Officer at Canada Post to determine locations for Community Mailboxes. Community Mailboxes are to be approved by the City of Cornwall's Planning and Engineering Divisions and indicated on final plan. All conditions for Draft Plan approval, from Canada Post are to be adhered to, as outlined in their response letter, dated September 8 <sup>th</sup> , 2021.
<b>15.</b>	That the Owner agrees, via the existing Service Extension Agreement (dated June 15 <sup>th</sup> , 2021) with the Municipality, to inform all prospective purchasers through a clause in all agreements of purchase and sale, as to the location of all Community Mailboxes.
<b>16.</b>	That the Owner agrees to satisfy all conditions for Draft Plan approval, from the Raisin Region Conservation Authority (RRCA), and ensures the required conditions are adhered, as outlined in their response letter, dated September 8 <sup>th</sup> , 2021.
<b>17.</b>	That all measurements in subdivision and condominium final plans must be presented in metric units.
<b>18.</b>	That should the first phase of the subdivision not be given final approval within 3 years (September 20 <sup>th</sup> , 2024), then the Draft Plan Approval shall lapse.

## NOTES TO DRAFT PLAN APPROVAL

1. It is the applicant's responsibility to fulfill the conditions of the Draft Plan approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the City of Cornwall's Planning Division, 2<sup>nd</sup> Floor, Civic Complex, 100 Water Street East, Cornwall, quoting the **Subdivision File Number 04T-2021-03**.

2. It is suggested that you make yourself aware of the Certificate of Title under the Certification of Titles Act, or an application for first registration under the Land Titles Act, which may be available through your solicitor's office. Plans of Subdivision cannot be registered before the requirements of the applicable Act have been complied with.

3. Clearances are required from the following departments/agencies:

Mrs. Mary Joyce-Smith, MCIP, Planning Division Manager  
Department of Planning, Development and Recreation City of Cornwall  
100 Water Street East, 2<sup>nd</sup> Floor  
P.O. Box 877  
Cornwall, Ontario  
K6H 5T9

Mr. Michael Fawthrop P.Eng., Division Manager  
Department of Infrastructure and Municipal Works  
1225 Ontario Street  
P.O. Box 877  
Cornwall, Ontario  
K6H 5T9

Mr. Phil Barnes, P.Eng., Team Lead Watershed Management  
Raisin Region Conservation Authority (RRCA)  
P.O. Box 429  
Cornwall, Ontario  
K6H 5T2



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Infrastructure and Municipal Works  
Division: Infrastructure Planning  
Report Number: 2021-80-Infrastructure and Municipal Works  
Prepared By: Michael Fawthrop, Division Manager  
Meeting Date: September 27, 2021  
Subject: Second Street West at Riverdale Terrace Waterfront  
Retirement Centre – Crosswalk Petition – Recommendation

**Purpose**

To provide an update and recommendation to Council regarding the petition for a crosswalk on Second Street West adjacent to the Riverdale Terrace Waterfront Retirement Centre.

**Recommendation**

- a) That Council not proceed at this time with implementing any form of pedestrian crosswalk at this location as it does not meet the warrants for pedestrian crossing control as identified in the Ontario Traffic Manual.
- b) That Administration continue to complete traffic studies in this area in order to conduct future warrant analysis for pedestrian crossing controls at this location over the next couple of years as further development occurs.

**Financial Implications**

The cost to implement a mid-block signalized pedestrian crossing at this location as requested through the petition is estimated to be in the order of \$100,000. The implementation of a signalized pedestrian crossing would also result in an increase to annual operating budgets which would include ongoing equipment maintenance and replacement.

## **Background / Discussion**

The purpose of this report is to provide Council with an update and recommendation regarding the petition for a pedestrian crosswalk on Second Street West, located west of Frontenac Street and adjacent to the Riverdale Terrace Waterfront Retirement Residence.

At the February 24, 2020, a petition for a pedestrian crosswalk was received by Council. Council referred the petition to Administration for a report. Shortly thereafter, the City of Cornwall was under lockdown due to the pandemic, and with a number of COVID-19 related restrictions throughout 2020 and 2021.

In order to determine whether a pedestrian crossing is warranted at this location, and if so, which type of pedestrian crossing is recommended, a traffic and pedestrian analysis was undertaken in the area, following Provincial guidelines. Administration follows the justifications contained within the Ontario Traffic Manual (OTM) to make recommendations on the installations of traffic control devices and systems within the City of Cornwall. Traffic control devices are provincially regulated and must follow the OTM to ensure that they are uniformly implemented across the Province. The Transportation Association of Canada (TAC) Pedestrian Crossing Control Guide acts as another guideline for local governments to follow in order to ensure that crosswalks are uniformly implemented across the country.

Provincial guidelines provide the necessary criteria in order to determine the appropriate treatment and devices for pedestrian and vehicular traffic in a specific area. The guidelines require pedestrian and traffic data collection and analysis. Data requirements include but are not limited to pedestrian volumes and frequency during specific hours of the day, vehicular traffic volumes, and collision statistics, amongst others. Additionally, review of sight lines, traffic speeds, parking, and other area specific factors are part of the traffic analysis and engineering assessment.

In terms of vehicular and pedestrian traffic volumes, 2020 was an atypical year due to the pandemic. As such, any data and subsequent analysis for the warrants under these circumstances, would be biased and would not likely fulfill the requirements of the warrant guidelines as the conditions would not be representative of a typical year.

In late July of 2021, pedestrian and vehicular volumes surveys and associated analysis were undertaken on Second Street West, west of Frontenac Street, in order to determine whether some form of a pedestrian crossing was warranted in the area. The counts were performed on July 16 and 19, 2021, during sunny days. The traffic volumes obtained by the survey were consistent with volumes recorded prior to the pandemic.

The results of the Provincial warrants analysis indicate that any form of a pedestrian crossing at this location is not warranted at this time. Not only did the results of the traffic analysis indicate that mid-block crossing was not warranted, the results were significantly below the criteria for implementing pedestrian crossing control. As well, no additional issues such as sight lines or similar were identified in the area. Even when considering the completion of the apartment development under construction on the north side of Second Street West and the additional pedestrian volumes expected to be generated, it is not anticipated that the additional volumes will have a significant impact on the results of the warrant analysis; however, staff can revisit the warrant analysis upon completion of the development.

The cost to implement a mid-block signalized pedestrian crossing at this location as requested through the petition is estimated to be in the order of \$100,000. In addition to the initial capital cost to implement a signalized pedestrian crossing at this location, there would also be an associated annual operating cost for the City as well which would include ongoing equipment maintenance and replacement costs.

Furthermore, implementing unwarranted signalized traffic signals including signalized pedestrian crossings can have unintended negative consequences such as increases in the number of collisions (especially rear-end collisions) involving both pedestrians and vehicles. An increase in the number of collisions can especially occur in the instance of a mid-block signalized crossing which is infrequently used as motorists become accustomed to the colour of the light being predominantly green and as a result are not as attentive and do not have the expectation that they may be required to stop at a red light. This can result in delayed reactions or no reaction at all from motorists which can result in rear-end collisions or incidents involving pedestrians attempting to use the crossing. Additionally, by design and function, traffic signals increase delays and queues for traffic on major streets. Studies have shown that implementing an unwarranted signal can lead to motorist frustration and encourage aggressive driving behaviour to make up for lost time. Traffic control devices are most effective when perceived as reasonable by the motorists, bicyclists, and



pedestrians that use them and when they are installed in obvious and expected locations such as two intersecting roads. When motorists approach a signalized intersection, motorists are anticipating that the light may turn red and that they may need to stop.

It should also be noted that since this location is significantly below the OTM warrants for a pedestrian crossing, it could result in increased liability for the municipality in the event of an accident involving a vehicle or pedestrian. When the City is named in any potential legal action, the best defense to a claim is that the City has followed all applicable legislations, guidelines and standards set out by the Provincial and Federal Governments including but not limited to the OTM. Following applicable legislation allows the municipality to refute any liability when those responsibilities under the applicable legislation have been fulfilled. Through this process, municipalities are able to use relevant legislations to show that they were not negligent. If the municipality is not following current legislation, the municipality may be found to have breach its duty of care and may be held liable for damages resulting from this negligence.

When warranted mid-block crosswalks can be safe and effective measures for pedestrian crossing control and assisting pedestrians crossing the street; however, when unwarranted they can cause unintended negative consequences which are detrimental to motorist and pedestrian safety.

Document Title:	Petition for Crosswalk on Second Street West - Recommendation - 2021-80-Infrastructure and Municipal Works.docx
Attachments:	
Final Approval Date:	Sep 23, 2021

This report and all of its attachments were approved and signed as outlined below:

**Bill de Wit - Sep 23, 2021 - 12:47 PM**

**Tracey Bailey - Sep 23, 2021 - 1:58 PM**

**Maureen Adams - Sep 23, 2021 - 2:58 PM**



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-122-Corporate Services  
Prepared By: Manon Levesque, City Clerk  
Meeting Date: September 27, 2021  
Subject: Unfinished Business Listing for September 27, 2021

**Recommendation**

That Council receive the Unfinished Business Listing for September 27, 2021.

Title	Department	Date
Petition for Crosswalk on Second Street West (Riverdale Terrace) <ul style="list-style-type: none"> <li>- February 24, 2020</li> <li>- January 11, 2021</li> </ul>	Infrastructure and Municipal Work	September 27, 2021
Petition for Removal of Sidewalk on Dunkirk Street <ul style="list-style-type: none"> <li>- August 9, 2021</li> </ul>	Infrastructure and Municipal Works	October 12, 2021
Intersection of Vincent Massey Drive and Tollgate Road West <ul style="list-style-type: none"> <li>- June 14, 2021</li> </ul>	Infrastructure and Municipal Works	October 12, 2021
Newspaper Digitization Project <ul style="list-style-type: none"> <li>- November 9, 2020</li> </ul>	CAO	October 2021
Residential Rental Licensing Public Consultation Results <ul style="list-style-type: none"> <li>- November 13, 2018</li> <li>- June 8, 2020</li> <li>- October 13, 2020</li> <li>- April 26, 2021</li> </ul>	Fire Services, Social Services and Planning, Development and Recreation	November 2021

Urban Agriculture and Outdoor Gardening – COVID-19 - May 11, 2020 - June 22, 2020 - April 26, 2021	Planning, Development and Recreation	Zoning By-law
Creation of Remote Worker Attraction Strategy - January 13, 2020	Working Group	TBD
Actionable Items from Environment and Climate Change Committee - November 9, 2020	Infrastructure and Municipal Works	TBD
Domtar Properties - February 22, 2021	CAO	TBD
CIL Property - February 22, 2021	CAO	TBD
Social Media Policy - March 22, 2021	Council Working Group	TBD
Remediation of Gas Stations Upon Closing - April 12, 2021	Infrastructure and Municipal Works and Planning, Development and Recreation	TBD
Grading By-law - April 26, 2021	Planning, Development and Recreation	TBD
Use of Surveillance Cameras on Private Property - May 10, 2021	Planning, Development and Recreation	TBD
Aultsville Theatre - September 13, 2021	CAO	TBD



Document Title:	Unfinished Business Listing for September 27, 2021 - 2021-122-Corporate Services.docx
Attachments:	
Final Approval Date:	Sep 23, 2021

This report and all of its attachments were approved and signed as outlined below:

**Geoffrey Clarke - Sep 23, 2021 - 9:02 AM**

**Maureen Adams - Sep 23, 2021 - 4:05 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Human Resources  
Report Number: 2021-129-Corporate Services  
Prepared By: Geoffrey Clarke, General Manager, Corporate Services  
Meeting Date: September 27, 2021  
Subject: COVID-19 Vaccination Policy

**Purpose**

To provide Council with a draft policy outlining the Corporations vaccination policy for employees, contractors, students, and volunteers.

**Recommendation**

That Council approve the vaccination Policy with immediate effect.

**Background / Discussion**

In implementing this policy, the City looks to positively respond to the fourth wave of the pandemic, currently being driven by the highly contagious Delta variant, in an effort to encourage every eligible employee, student, volunteer and contractor to be vaccinated, and help stop the spread of COVID-19 As we have been coping with COVID-19.



We also know that the current COVID-19 vaccines are the most effective way to prevent the transmission and infection of individuals amongst our community. Additionally, public health organizations have declared that the vaccines are safe and have few side effects, and that requiring proof of vaccination will assist in increasing vaccination rates, protect those that are vulnerable, and protect individuals in higher risk indoor settings, that will allow the City of Cornwall to remain open and offering our services to the community.

In drafting this policy, Administration has sought information and examples from other municipalities, businesses, health organizations and legal opinions.

Document Title:	COVID-19 Vaccination Policy - 2021-129-Corporate Services.docx
Attachments:	- Vaccination Policy.docx
Final Approval Date:	Sep 23, 2021

This report and all of its attachments were approved and signed as outlined below:

**Geoffrey Clarke - Sep 23, 2021 - 1:37 PM**

**Maureen Adams - Sep 23, 2021 - 2:55 PM**





# COVID-19 Vaccination Policy

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Department: Corporate Services – Human Resources  
Effective Date: September 27, 2021  
Council Approval: September 27, 2021

## 1. Policy Statement

The Corporation of the City of Cornwall is committed to the health and safety of its employees. This COVID-19 Vaccination Policy has been developed and implemented in accordance with provincial legislation and government directives.

The objective of this Policy is to reduce the transmission of COVID-19 to protect the health and safety of all employees, volunteers, contractors, and students. To that end, and in accordance with provincial directives, the Employer requires that all employees, contractors, students, and volunteers be fully vaccinated against COVID-19, except as set out below.

This Policy will be interpreted and applied in a manner consistent with the *Ontario Employment Standards Act, 2000* (the “ESA”), *Ontario Human Rights Code* (the “OHRC”) and the *Ontario Occupational Health and Safety Act* (the “OHSA”).

This Policy comes into effect as of November 15, 2021, and shall supersede all other City of Cornwall COVID-19 related vaccination policies that may be in effect to date.

For the Glen Stor Dun Lodge and Cornwall SDG Paramedics that have been provided with specific direction regarding vaccinations, testing and personal protective equipment will be held to the higher standard established as provided by the appropriate Ministry or governing body.

## 2. Preamble

COVID-19 is defined as the SARS-CoV-2 virus (severe acute respiratory syndrome coronavirus 2). As COVID-19 has spread, mutations have occurred in the virus' genetic code, resulting in several new variants of COVID-19. In this Policy, COVID-19 refers to both the initial COVID-19 virus and all of its mutations and variants.

COVID-19's incubation period is usually five to seven days but can range from one to fourteen days. Individuals may spread COVID-19 within fourteen days of contracting the virus and may develop symptoms any time within those fourteen days. Although some people may not develop symptoms (are asymptomatic), they may still spread the virus.

The COVID-19 vaccine is one of the most effective ways to prevent transmission of and infection by COVID-19. Canadian public health authorities have stated that vaccines are safe, have few side effects, and have a high rate of effectiveness. For more information on COVID-19 vaccines, please see the [Government of Canada's website](#).

## 3. Definitions

**Fully vaccinated** means having received the full series of COVID-19 vaccines or combination of COVID-19 vaccines approved by Health Canada and recommended by the applicable local public health unit, including any booster shots recommended, approved, and/or required from time to time (e.g. two doses of a two-dose vaccine series, or one dose of a single-dose vaccine series) and having received the final dose of the COVID-19 vaccine at least fourteen days ago.

**Employee** means, for the purposes of this Policy only, all employees, contractors, students, and volunteers of the Employer.

## 4. Scope

This Policy applies to all employees of the Corporation regardless of their role, along with all students, volunteers, and contractors.

## 5. Policy

In accordance with its obligations under the *Occupational Health and Safety Act* (the "OHSA"), the Corporation will take all reasonable precautions to protect its employees from the transmission of COVID-19. In accordance with provincial legislation and government directives, the Employer has concluded that all employees will require full vaccinations, as set out under this Policy, as follows:



## 5.1 Vaccination and Proof of Vaccination

- a) On or before October 1, 2021, all employees, volunteers, contractors, and students, of the Corporation must provide:
  - 1. Formal proof of having received Health Canada approved vaccination against COVID-19:
    - a. One Johnson & Johnson vaccine, or two Pfizer, Moderna, or Astra Zeneca vaccines for at least 14 or more days
    - b. Must provide proof of full vaccinations as per the Ministry of Health directives
    - c. Where one dose has been administered, the Corporation will require proof of a second appointment and proof of vaccination as soon as possible thereafter
    - d. All future employees of the Corporation must be fully vaccinated and be able to provide proof of vaccination, prior to commencing employment with the City
- b) Formal proof that an employee is fully vaccinated must be provided to Human Resources in the form of the electronic or paper receipt provided to the employee at the time of vaccination. An employee who has not provided proof satisfactory to the Employer that they are fully vaccinated is “not fully vaccinated” for the purposes of this Policy.
- c) Before November 15, 2021, any employee who is not fully vaccinated must complete regular rapid antigen point of care testing for COVID-19, at a minimum of three (3) times a week, or such shorter period as directed by the Employer, and provide verification of the negative test result to their supervisor and Human Resources upon completion of each test.
- d) Employees looking to be vaccinated while on working hours of the City will be reviewed on a case-by-case basis and subject to availability of vaccination clinics, proximity to vaccination clinics, and other determinants as they may arise.
- e) If the Employee has an adverse reaction from a vaccine, they are eligible to use personal leave, vacation or other approved banks of time to protect against potential loss of pay hours.
- f) Employees who do not comply with this Policy are subject to discipline up to and including the termination of employment.

## 5.2 Non-Vaccinated and Mandatory Testing Requirements

- a. Those employees who choose to remain unvaccinated must complete regular rapid antigen point of care testing for COVID-19, at a minimum of three (3) times a week, or such shorter period as directed by the Employer. Upon completion of testing,

the employee will need to disclose and provide verification of the negative test result to Human Resources.

- i. Testing will be done by Cornwall SDG Paramedics at Paramedic HQ on Mondays, Wednesdays, and Fridays
  - ii. The hours for testing will be from 6:00 a.m. to 9:00 a.m.
  - iii. Employees, choosing to be tested, will need to have the test complete prior to regular hours of work and be ready to start work with the proper documentation
  - iv. Employees not ready to begin their shift with the proper testing documentation, are subject to possible discipline
- b. The Employer will provide testing for the period up until November 15, 2021, after which the cost of the test shall be solely the responsibility of the employee and not be eligible for reimbursement.
- c. Employees who refuse to be vaccinated as per this Policy will not have the ability to work from home as an accommodation to this Policy.
- d. Unvaccinated employees and employees awaiting second vaccine doses are required to wear personal protective equipment of both a mask and face shield at all times while performing their duties as Health Canada recognizes both doses plus a fourteen (14) day period following the second dose as fully vaccinated.
- e. Employees who do not disclose vaccination status, or agree to regular antigen testing, or do not disclose the test results of rapid antigen testing, are subject to discipline up to and including termination.

### 5.3 Medical Exemptions and Accommodation Requests

- a. The Employer will assess any request for accommodation related to this Policy in accordance with its obligations pursuant to the OHRC. The Employer reserves the right to request such information as it deems necessary for such purposes. Accommodation requests will be assessed on a case-by-case basis.
- b. Any information or documentation provided in the course of the accommodation process will be held in the strictest confidence, to be shared only on a “need-to-know” basis to facilitate the accommodation process.



- c. Employees seeking accommodation must cooperate and participate in the Employer's efforts to accommodate, including accepting reasonable accommodation.
- d. Any medical documentation exempting an employee from the vaccine requirement will require the following:
  - i. Documentation can only be provided by a physician or Registered Nurse Practitioner
  - ii. The document must directly state the reason the person is unable to be vaccinated against the COVID-19 vaccines with clear information supporting the reason for the exemption
  - iii. The following are the recognized reasons for medical exemptions from the Eastern Ontario Health Unit:
    - 1. an allergist or immunologist confirming a severe allergy or anaphylactic reaction to previous dose of a COVID-19 vaccine or to any of its components that cannot be mitigated
    - 2. a diagnosed episode of myocarditis or pericarditis after receiving a dose of mRNA vaccine
  - iv. The time period for the exemption must also be provided as part of the documentation that will specify the temporary or permanent nature of exemption
- e. Those employees that are to be accommodated must complete regular rapid antigen point of care testing for COVID-19, at a minimum of three (3) times a week, or such shorter period as directed by the Employer. Upon completion of testing, the employee will need to disclose and provide verification of the negative test result to Human Resources.
  - v. Testing will be done by Cornwall SDG Paramedics at Paramedic HQ on Mondays, Wednesdays, and Fridays
  - vi. The hours for testing will be from 6:00 a.m. to 9:00 a.m.
  - vii. Employees being tested will need to have the test complete prior to regular hours of work and be ready to start work with the proper documentation
  - viii. Employees, not ready to begin their shift with the proper testing documentation, are subject to possible discipline
- f. The employer will provide testing for the period up until November 15, 2021, after which the cost of the test shall be solely the responsibility of the employee and not be eligible for reimbursement.

- g. Unvaccinated employees, that are granted accommodation as per this Policy, are required to wear personal protective equipment of both a mask and face shield at all times while performing their duties.
- h. Employees who do not disclose or agree to regular antigen testing are subject to discipline up to and including termination.

### 5.5 Educational Support for Vaccination

- 2. The Employer will continue to provide education for employees highlighting vaccine safety by providing an education session approved by Eastern Ontario Health Unit about the benefits of the COVID-19 vaccination prior to declining vaccination for any reason other than a medical reason. This education session (which will be offered in accessible formats, as required) will address, at a minimum:
  - (i) how COVID-19 vaccines work
  - (ii) vaccine safety related to the development of the COVID-19 vaccines
  - (iii) the benefits of vaccination against COVID-19
  - (iv) risks of not being vaccinated against COVID-19
  - (v) possible side effects of COVID-19 vaccination

### 5.6 Privacy and Confidentiality

- a) The Employer shall ensure that all information collected pursuant to this Policy is used only for the purposes of this Policy, shared on a need-to-know basis only, stored securely, and securely deleted when no longer required.
- b) The Employer may be required to report aggregate statistical information to the Office of the Chief Medical Officer of Health (“OCMOH”) or the Ministry of Health. No identifying information about any employee will be provided to the OCMOH or the Ministry of Health in relation to this Policy.

### 5.7 Protective Measures

- a) Unvaccinated employees and employees awaiting second vaccine doses are required to always wear personal protective equipment of both a mask and face shield.
- b) Employees must, at all times, continue to adhere to the infection prevention and control measures put in place in response to the COVID-19 pandemic, which include, but are not limited to, the following:
  - 1. Enhanced hand hygiene, including washing one’s hands with soap and water for at least twenty (20) seconds (or using alcohol-based hand sanitizer if soap and water are not available) often throughout the day while at work

2. Avoiding touching one's eyes, nose or mouth while at work, unless one has just washed one's hands
3. Maintaining a distance of at least two metres from others while at work, even when a face mask is worn
4. Wearing a face mask in any area where one might encounter another individual while at work (unless they are unable to do so for a medical reason or other reason protected by the OHRC, in which case accommodation must be requested in accordance with this Policy)
5. Completing a COVID-19 self-screening daily prior to commencing work
6. Self-monitoring, and reporting exposures to, symptoms of, or a positive test result for COVID-19 to one's supervisor
7. Following all relevant public health guidance relating to quarantining and self-isolation and staying home when sick.

#### 6. Review and Modification of Policy

The Employer will review this Policy on a regular basis and reserves the right to modify its contents at any time, based on current available public health information and recommendations, any further legislative amendments, and operational requirements.

X

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Maureen Adams  
CAO

X

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Glen G. Grant  
Mayor



# Resources

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## COVID-19

- Government of Canada – <https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>
- Public Health Ontario – <https://www.publichealthontario.ca/en/diseases-and-conditions/infectious-diseases/respiratory-diseases/novel-coronavirus>
- World Health Organization – [https://www.who.int/health-topics/coronavirus#tab=tab\\_1](https://www.who.int/health-topics/coronavirus#tab=tab_1)
- Centers for Disease Control and Prevention – <https://www.cdc.gov/coronavirus/2019-ncov/your-health/about-covid-19.html>
- Government of Ontario - [https://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/directives/vaccination\\_Policy\\_in\\_health\\_settings.pdf](https://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/directives/vaccination_Policy_in_health_settings.pdf)

## Immunization

- Government of Canada's *Canadian Immunization Guide* – <https://www.canada.ca/en/public-health/services/canadian-immunization-guide.html>
- Government of Canada's *National Advisory Committee on Immunization (Statements & Publications)* – <https://www.canada.ca/en/public-health/services/immunization/national-advisory-committee-on-immunization-naci.html>
- Government of Canada's *Vaccine Safety in Canada* – <https://www.canada.ca/content/dam/phac-aspc/documents/services/publications/healthy-living/immunization-vaccine/vaccine-safety-poster-eng.pdf>
- Government of Canada's *Approved COVID-19 Vaccines* – <https://www.canada.ca/en/health-canada/services/drugs-health-products/covid19-industry/drugs-vaccines-treatments/vaccines.html>
- Ottawa Public Health's *COVID-19 Vaccination in Ottawa* – <https://www.ottawapublichealth.ca/en/public-health-topics/covid-19-vaccine.aspx>

# Employee Disclosure

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Current Status (Please check off the applicable box, complete the information below, and attach a copy of the required supporting documentation):

- A. ☐** I confirm that as of the time of completing this form, I have received all required doses of a COVID-19 Vaccine. I have received one dose of a COVID-19 Vaccine on \_\_\_\_\_, 2021, and I have received a second dose of a COVID-19 Vaccine on \_\_\_\_\_, 2021. Proof of my vaccination(s) is enclosed.
- B. ☐** I confirm that as of the time of completing this form, I have not yet received all required doses of a COVID-19 Vaccine. I have received one dose of a COVID-19 Vaccine on \_\_\_\_\_, 2021. I am scheduled to receive the second COVID-19 Vaccine on \_\_\_\_\_, 2021. Proof of my first vaccination is enclosed.
- C. ☐** I confirm that as of the time of completing this form, I have not received any doses of a COVID-19 Vaccine.

Confirmation of Reason (Completion required for anyone who has not checked off Box A or B above):

As I have indicated in the section above that I have not received all required doses of a COVID-19 Vaccine, I also confirm that my reason(s) for not having received all required doses of the COVID-19 Vaccine is fully described in the space provided below.

For example, if I intend to receive all required doses of a COVID-19 Vaccine, but I have not yet for any reason related to difficulty in access, including that I have not been able to get or attend all the necessary appointments, then I will provide that information below, along with any dates I currently have scheduled to receive the dose(s) of the COVID-19 Vaccine (if applicable).

If however, I have chosen not to or am unable to receive a COVID-19 Vaccine, then I will provide that information below along with my reasons.

I understand that if I am unable to receive the COVID-19 Vaccine for reasons related to a human rights ground under the OHRC, I must explain such reasons and grounds in the space provided below (diagnosis is NOT necessary). I may provide additional pages if I need additional space. Documentation supporting my statements below is enclosed.

I understand that depending on the information provided, the Corporation may require further reasonable information, documentation, and/or confirmation from me and/or my treating physician to support the reason I have provided below and if applicable, to assist in efforts related to any accommodation required.

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With my signature below, I confirm that I have received and reviewed, and understand this COVID-19 Vaccination Policy. I consent to the collection, use, maintenance, and disclosure of the information requested and provided as set out herein. I understand that it is my ongoing obligation to update the information I have provided in this form by completing and submitting a new form to Human Resources immediately after any change in circumstance (including but not limited to my receiving one or two doses of the COVID-19 Vaccine) and/or in the event there is a change in the reasons I have provided for not receiving the COVID-19 Vaccine.

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Date of Signature

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Employee Signature

### Contact Information

Corporate Services, Clerk's Division  
360 Pitt Street  
Cornwall, Ontario  
K6J 3P9

(8:30 a.m. to 4:30 p.m., Monday to Friday)

Telephone: 613-932-6252 x 2306

[dh Harvey@cornwall.ca](mailto:dh Harvey@cornwall.ca)



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law 2021-107**

Department: Corporate Services  
Division: Clerk's Division  
By-law Number: 2021-107  
Report Number: 2021-119-Corporate Services  
Meeting Date: September 27, 2021  
Subject: A By-law to amend By-laws 2019-051 and 2019-102 and to appoint lay members of the community to various Boards, Commissions and Committees (Heritage-Patrimoine and Cornwall Public Library Board)

Whereas Section I of the Municipal Act, 2001, as amended, grants a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas Section 5 (3) of the Municipal Act, 2001 further requires that all municipal powers, including natural person powers, are exercised by By-law; and

Whereas the Council of The Corporation of the City of Cornwall deems it advisable to make appointments to various Boards and Committees; and

Whereas most of these appointments are made every four years to coincide with the term of Council after each Municipal Election and during the term when replacements and new appointments are necessary; and

Whereas By-laws 2019-051 and 2019-102 appoint lay members to various Boards, Committees and Commissions for the duration of the present term of Council or until such time as the Board, Committee or Commission terminates, if prior to November 14, 2022.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That Chantal Tranchemontagne be appointed to the Heritage-Patrimoine Committee and that Sean Lee be removed (By-law 2019-051); and
2. That Marc Benoit be appointed to the Cornwall Public Library Board and that Susan Kail be removed (By-law 2019-102)

Read, signed, and sealed in open Council this 27th day of September, 2021.

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Manon L. Levesque  
City Clerk

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Glen G. Grant  
Mayor

### Report Approval Details

Document Title:	By-law 2021-107 Lay Appointments - Heritage Cornwall and Cornwall Library Board - 2021-119-CS.docx
Attachments:	
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Sep 21, 2021 - 10:23 AM**

**Geoffrey Clarke - Sep 21, 2021 - 10:48 AM**

**Maureen Adams - Sep 21, 2021 - 2:45 PM**



**The Corporation of the City of Cornwall**

**Regular Meeting of Council**

**By-law 2021-108**

Department: Social and Housing Services  
Division: Housing Services  
By-law Number: 2021-108  
Report Number: 2021-35-Social and Housing Services  
Meeting Date: September 27, 2021  
Subject: A By-law to authorize the use of the vacant land on Pitt Street legally described as PLAN 182, PT BLK A RP52R1720; PARTS 14 to 19, for the use of rent-geared to income housing

Whereas Cornwall has received funding, through the Social Services Relief Fund (SSRF), Phase 4 Funding Program and

Whereas Cornwall has submitted an Investment Plan, for approval, for the construction of up to 20 affordable/rent-geared-to-income two-bedroom stacked townhouses, and

Whereas this project aligns with Council's Strategic Plan to grow quality housing stock, including affordable housing; and

Whereas the Corporation of the City of Cornwall owns the subject property; and

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. The Corporation of the City of Cornwall be and is hereby authorized to designate the subject lands for this new housing project; and
2. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 27th day of September, 2021.

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Manon L. Levesque  
City Clerk

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Glen G. Grant  
Mayor

### Report Approval Details

Document Title:	By-law 2021-108 Vacant Land Designation - Social Housing - 2021-35-Social and Housing Services.docx
Attachments:	
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Maureen Adams - Sep 21, 2021 - 2:40 PM**

**The Corporation of the City of Cornwall**

**Regular Meeting of Council**

**By-law 2021-109**

Department: Fire Services

Division: Fire

By-law Number: 2021-112

Report Number: 2021-06-Fire Services

Meeting Date: September 27, 2021

Subject: Appointment of Leighton Woods as Deputy Fire Chief

Whereas Part II, Section 6 (6) of the Fire Protection and Prevention Act, 1997 states that a Fire Chief may delegate his or her powers or duties as may be prescribed to any firefighter or class of firefighters, subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation; and

Whereas the Municipal Council of The Corporation of the City of Cornwall enacted By-law 184-1949 to establish a Fire Department.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That Leighton Woods be and is hereby appointed as Deputy Fire Chief for the Corporation of the City of Cornwall effective September 21, 2021; and
2. That the Deputy Fire Chief be charged with the powers or duties as may be prescribed subject to such limitations, restrictions or conditions as may be prescribed or set out in the delegation; and
3. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 27th day of September, 2021.

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Manon L. Levesque  
City Clerk

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Glen G. Grant  
Mayor



### **Report Approval Details**

Document Title:	By-law 2021-109 Appointment of Leighton Woods as Deputy Fire Chief - 2021-06-Fire Services.docx
Attachments:	
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Jeff Weber - Sep 17, 2021 - 10:49 AM**

**Maureen Adams - Sep 21, 2021 - 2:37 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law 2021-110**

Department: Fire Services  
Division: Fire  
By-law Number: 2021-110  
Report Number: 2021-08-Fire Services  
Meeting Date: September 27, 2021  
Subject: A By-law to Appoint Leighton Woods Alternate Community  
Emergency Management Coordinator

Whereas The Corporation of the City of Cornwall is desirous to appoint a second alternate Community Emergency Management Program Coordinator.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That Leighton Woods be appointed as the Alternate Community Emergency Management Coordinator for The Corporation of the City of Cornwall.
2. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 27th day of September, 2021.

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Manon L. Levesque  
City Clerk

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Glen G. Grant  
Mayor

### Report Approval Details

Document Title:	By-law 2021-110 Appoint Leighton Woods - Alternate Community Emergency Management Coordinator - 2021-08-FI.docx
Attachments:	
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Jeff Weber - Sep 17, 2021 - 10:49 AM**

**Maureen Adams - Sep 21, 2021 - 2:39 PM**



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law Explanatory Note**

Department: Fire Services  
Division: Fire  
Report Number: 2021-07-Fire Services  
Prepared By: Jeff Weber, Fire Chief  
Meeting Date: September 27, 2021  
Subject: Note - Appointment of Leighton Woods as alternate  
Community Emergency Coordinator

**Purpose**

Leighton Woods' major initiative will be to build our emergency management presence within the City of Cornwall.

Leighton will become an alternate CEMC for the time being, but as his knowledge and skills increase, he will become the CEMC for the City with the Fire Chief and Deputy Fire Chief as alternates.

### Report Approval Details

Document Title:	Note - Appoint of Leighton Woods - Alternate Community Emer. Mgmt Coord - 2021-07-FI.docx
Attachments:	
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Jeff Weber - Sep 17, 2021 - 10:49 AM**

**Maureen Adams - Sep 21, 2021 - 2:38 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law 2021-111**

Department: Infrastructure and Municipal Works  
Division: Infrastructure Planning  
By-law Number: 2021-111  
Report Number: 2021-77-Infrastructure and Municipal Works  
Meeting Date: September 27, 2021  
Subject: By-Law to Amend Traffic and Parking By-Law 069-1989,  
Schedule IV and V

Whereas Sections 8, 9 and 11(3) of the Municipal Act, 2001, S.O. 2001, c. 25, and Section 195 of the Highway Traffic Act, 1990, R.S.O. 1990, c.H.8 as amended, authorizes Council to pass By-Laws to regulate municipal parking and traffic; and

Whereas the Parking Working Group has proposed multiple recommendations to ensure that municipal parking services continue to be financially and environmentally sustainable, and the Council deems it desirable to adopt these recommendations;

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That SCHEDULE IV – Parking Restriction - Time Limits of the Traffic & Parking By-Law No. 069-1989 is amended by repealing the following:

	<b>COLUMN I</b>	<b>COLUMN II</b>	<b>COLUMN III</b>	<b>COLUMN IV</b>	<b>COLUMN V</b>
	<b>Highway</b>	<b>Side</b>	<b>Between</b>	<b>Permitted Times Or Days</b>	<b>Maximum Period Permitted</b>



By-Law 020-09	Pitt Street	West	Third St and a point 40 metres south of Third St	Anytime	15 Min
By-Law 020-09	Arthur St	West	A point 10 metres south of Montreal Rd and a point 15 metres further south	Anytime	15 Minutes
By-Law 070-96	Arthur St	West	A point 30 metres south of Montreal Rd and a point 10 metres north of Lennox St	Monday to Friday  8:00 am to 6:00 pm	2 Hours

2. That SCHEDULE V(a) – Loading Zones of the Traffic & Parking By-Law No. 069-1989 is amended by repealing the following:

	<b>COLUMN I Highway</b>	<b>COLUMN II Side</b>	<b>COLUMN III Between</b>	<b>COLUMN IV Permitted Times Or Days</b>
By-Law 069-89	Montreal Road	North	A point 13 metres east of Louisa St and a point 6 metres further east	Anytime
By-Law 081-91	Montreal Road	North	A point 18 metres west of McConnell Ave and a point 6 metres further west	Anytime

By-Law 142-91	Pitt Street	West	A point 35 metres north of First St and a point 35 metres further north	Monday to Saturday 7:00 am to 10:00 am
By-Law 142-91	Pitt Street	West	A point 35 metres south of First St and a point 15 metres further south	Monday to Saturday 7:00 am to 10:00 am
By-Law 012-90	Second Street East	South	A point 9 metres east of Pitt St and a point 15 metres further east	Anytime

3. That the schedule title for SCHEDULE IV – Parking Restriction - Time Limits of the Traffic & Parking By-Law No. 069-1989 is amended as SCHEDULE IV(a) – Parking Restriction - Time Limits – On-Street;
4. That SCHEDULE IV(a) – Parking Restriction - Time Limits – On-Street of the Traffic & Parking By-Law No. 069-1989 is amended by adding the following:

<b>COLUMN I</b> <b>Highway</b>	<b>COLUMN II</b> <b>Side</b>	<b>COLUMN III</b> <b>Between</b>	<b>COLUMN IV</b> <b>Permitted Times Or Days</b>	<b>COLUMN V</b> <b>Maximum Period Permitted</b>
Pitt Street	West	A point 30 metres south of Third St and a point 6 metres further south	Anytime	15 Minutes
Pitt Street	East	A point 84 metres north of Second St	Anytime	15 Minutes

		and a point 6 metres further north		
Second Street West	North	A point 43 metres west of Pitt St and a point 6 metres further west	Anytime	15 Minutes
Second Street East	North	A point 73 metres east of Pitt St and a point 6 metres further east	Anytime	15 Minutes
Second Street East	South	A point 19 metres east of Pitt St and a point 6 metres further east	Anytime	15 Minutes
Pitt Street	West	A point 60 metres north of First St and a point 6 metres further north	Anytime	15 Minutes
Pitt Street	East	A point 47 metres north of First St and a point 6 metres further north	Anytime	15 Minutes
Montreal Road	North	A point 17 metres west of Lawrence Ave and a point 6 metres further west	Anytime	15 Minutes
Montreal Road	North	A point 24 metres west of Edward and a point 6 metres further west	Anytime	15 Minutes
Montreal Road	South	A point 18 metres west of Prince Arthur	Anytime	15 Minutes



		St and a point 6 metres further west		
Montreal Road	North	A point 16 metres west of Prince Arthur St and a point 6 metres further west	Anytime	15 Minutes
Montreal Road	North	A point 12 metres east of Louisa St and a point 6 metres further east	Anytime	15 Minutes
Arthur St	West	A point 10 metres south of Montreal Rd and a point 10 metres north of Lennox St	Monday to Friday 8:00 am to 6:00 pm	2 Hours
Pitt St	West	A point 14 metres south of Fourth St and appoint 6 metres further south	Anytime	15 Minutes

5. That a new sub-section of Schedule IV be established under the Traffic & Parking By-Law No. 069-1989 entitled SCHEDULE IV(b) – Parking Restriction - Time Limits – Off-Street, and that it include the following:

<b>COLUMN I Parking Lot</b>	<b>COLUMN II Description</b>	<b>COLUMN III Between</b>	<b>COLUMN IV Restricted Times Or Days</b>	<b>COLUMN V Maximum Period Permitted</b>
(Third St E Lot)	South side of Third St E, Part of Lots 13 and 14, between Pitt St and Sydney St	A point 10 metres west of Sydney St and a point 16 metres further west	Anytime	15 Minutes

6. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 27th day of September, 2021.

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Manon L. Levesque  
City Clerk

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Glen G. Grant  
Mayor

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law Explanatory Note**

Department: Infrastructure and Municipal Works  
Division: Infrastructure Planning  
Report Number: 2021-79-Infrastructure and Municipal Works  
Prepared By: Michael Fawthrop, Division Manager  
Meeting Date: September 27, 2021  
Subject: Note to By-Law to Amend Traffic and Parking By-Law 069-1989 Schedules IV and V

**Purpose**

To provide Council with background information on the amendments to Traffic & Parking By-Law 069-1989 Schedules IV and V.

**Background / Discussion**

As a result of the economic impacts of COVID-19, Council provided a motion on May 11, 2020, requesting that Administration prepare a report on parking rule changes for the remainder of 2020 including and not limited to:

- ending paid parking within city limits
- relaxing parking By-laws to allow for curbside pickup
- allowing businesses to claim a parking spot in front of their business for expanded shopping space
- to identify spaces for expanded pedestrian access (for social distancing) and for possible expansion of bike lanes throughout the city.

The goal of the report was to provide a series of suggestions on which rules would impact the local business community the most and at what cost to the city.



Administration provided an initial report on May 25, 2020 and several subsequent reports whereby Council provided motions permitting complimentary parking and curbside pick-up which has extended to the present date.

On January 11, 2021, Council passed a motion to create the Parking Working Group (PWG) which was tasked with finding a permanent solution for the Parking Program. A report was prepared and presented to Council on August 9, 2021. The PWG report addressed 13 parking related items and offered 16 recommendations, which were all approved by Council on August 9, 2021 (Report 2021-107-Planning, Development, Recreation).

Item 1: Complimentary 15-Minute Parking of the PWG report recommended the following:

1. Standardize complimentary parking stalls to 15-minutes maximum and ensure they are clearly identified with paint and signage,
2. Assign complimentary parking stalls to the business districts as follows:
  - a. 7 in the Downtown (current total),
  - b. 9 in Le Village (current total),
  - c. 1 in the Cotton Mills (new),
  - d. 1 in front of the Pitt Street entrance to City Hall (move from Fourth Street to Pitt Street), and
  - e. 4 in Cornwall Public Library lot, at Sydney Street entrance.
3. Direct administration to consult with the Downtown and Le Village BIAs to establish the exact location for the complimentary parking stalls so they maximize impact for businesses.

As directed, Administration have worked with the Downtown and Le Village BIAs to identify the ideal stall locations. By-Law 2021-111 will amend the Traffic & Parking By-Law 069-1989 Schedules IV to ensure all newly agreed upon complimentary stalls are included.

The assigned complimentary 15-minute parking stalls are as follows:

#### **Downtown BIA – Stall Locations**

Stall	Location
1	West side of Pitt Street, 3rd stall from Third Street, in front of 256 Pitt Street
2	East side of Pitt Street, first stall after George Assaly Lane
3	West of Pitt Street and north on Second Street, in front of 11 Second Street West

4	East of Pitt Street and north on Second Street, in front of 25/27 Second Street East
5	East of Pitt Street and south on Second Street, in front of 6 Second Street East
6	East on Pitt Street and south of Second Street, in front of 170/169 Pitt Street
7	West on Pitt Street and south of Second Street, in front of 125/123 Pitt Street

### **Le Village BIA – Stall Locations**

Stall	Location
1	South on Montreal Road, first stall after Marlborough Street South, east of 9 Montreal Road
2	South on Montreal Road, first stall after Albert Street, in front of 109 Montreal Road
3	North on Montreal Road, first stall after Lawrence Avenue, 26 Montreal Road
4	South on Montreal Road, last stall before Arthur Street, in front of 165 Montreal Road
5	North on Montreal Road, stall in front of 216 Montreal Road
6	South on Montreal Road, stall in front of 315 Montreal Road
7	South on Montreal Road, last stall before McConnell Avenue, in front of 367 Montreal Road
8	North on Montreal Road, first stall after Prince Arthur Street, in front of 410 Montreal Road
9	North on Montreal Road, last stall before Louisa Street, in front of 604 Montreal Road

The four complimentary 15-minute parking stalls recommended for the Cornwall Public Library require sub-sectioning Schedule IV of the Traffic & Parking By-Law 069-1989 to allow for off-street time limited parking. As such, By-Law 2021-111 amends Schedule IV of the Traffic & Parking By-Law 069-1989 as follows:

- Schedule IV(a) – Parking Restriction – Time Limits – On-Street
- Schedule IV(b) - Parking Restriction – Time Limits – Off-Street

The one complimentary 15-minute parking stall on Fourth Street West will be relocated to the first stall on Pitt Street in front of 360 Pitt Street (City Hall) as recommended by the PWG.

The one complimentary 15-minute parking stall assigned to the Cotton Mills area will included in a future By-Law amendment once the new parking stalls for the area have been established.

While undergoing a review of the complimentary parking stalls, Administration also considered the current need for loading zones in the Downtown and Le Village. After considering new business tenants and consulting with select business owners, Administration sees little benefit to loading zones and instead favour the more general 15-minute complimentary parking stalls which can be used by customers and delivery trucks alike. As such By-Law 2021-111 further amends the Traffic and Parking By-Law 069-1989 by removing five (5) loading zones from Schedules V.



### Report Approval Details

Document Title:	Note For By-Law 2021-111 To Amend Traffic and Parking Sched - 2021-79-IMW.docx
Attachments:	
Final Approval Date:	Sep 23, 2021

This report and all of its attachments were approved and signed as outlined below:

**Michael Fawthrop - Sep 22, 2021 - 5:52 PM**

**Bill de Wit - Sep 23, 2021 - 10:11 AM**

**Maureen Adams - Sep 23, 2021 - 11:48 AM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law 2021-112**

Department: Infrastructure and Municipal Works  
Division: Infrastructure Planning  
By-law Number: 2021-112  
Report Number: 2021-76-Infrastructure and Municipal Works  
Meeting Date: September 27, 2021  
Subject: By-Law to Amend Sections of the Traffic and Parking By-Law  
069-1989

Whereas Sections 8, 9 and 11(3) of the Municipal Act, 2001, S.O. 2001, c. 25, and Section 195 of the Highway Traffic Act, 1990, R.S.O. 1990, c.H.8 as amended, authorizes Council to pass By-Laws to regulate municipal parking and traffic; and

Whereas the Parking Working Group has proposed multiple recommendations to ensure that municipal parking services continue to be financially and environmentally sustainable, and the Council deems it desirable to adopt these recommendations; and

Whereas new types of parking fees and permits are being introduced through By-Law 2021-116; and

Whereas in order to introduce the aforementioned, it is desirable to amend the Traffic and Parking By-Law 069-1989;

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That the Traffic and Parking By-Law 069-1989 is amended by **adding** thereto the following sections:

### **DEFINITIONS**

#### Section 1

21 (a) **“Day-Use Parking Permit”** means a permit issued and authorized by the City of Cornwall, for use by the owner or operator of a vehicle to park on Mondays, Tuesdays, Wednesdays, Thursdays and Fridays, between the hours of 9:00 a.m. and 6:00 p.m. in the designated areas of municipal parking lots. No person shall park, or cause a vehicle to be parked, in a designated area without first paying and obtaining a valid Day-Use Parking Permit.

21 (b) **“24-Hour Parking Permit”** means a permit issued and authorized by the City of Cornwall, for use by the owner or operator of a vehicle to park up to 24-hours in the designated areas of municipal parking lots. No person shall park, or cause a vehicle to be parked, in a designated area without first paying and obtaining a valid 24-Hour Parking Permit.

21 (c) **“Overnight parking”** means permission issued and authorized by the City of Cornwall for a fee, for use by the owner or operator of a vehicle to park between 2:00 a.m. to 9:00 a.m., notwithstanding Section 22 of this By-Law, in the designated areas of municipal parking lots. No person shall park, or cause a vehicle to be parked, in a designated without first paying the daily overnight parking fee.



## **TIME LIMITS**

### **Section 15**

(1) Where official signs to that effect are displayed, no person shall park a vehicle or permit a vehicle to remain parked on any highway at the side and between the limits set out respectively in columns 1, 2 and 3 of Schedule IV [Schedule IV (a) and Schedule IV (b)] to this by-law during the times or days set out in column 4 of the said Schedules for a longer period than that set out in column 5 of the said Schedules and no person shall re-park a vehicle within the same parking space, where marked, or within 10 metres of the initial parking space, within 2 hours of removing the vehicle from the initial parking space.

### **Section 22**

(2) Within a municipal parking lot, no person shall park a vehicle, or permit a vehicle to remain parked for a period in excess of twenty-three (23) hours except in those areas designated as 24-hour permits or overnight parking only.

(3) No person shall park a vehicle or permit a vehicle to remain parked within a municipal parking lot in such a way as to interfere with the plowing or removing of snow or any other maintenance work undertaken by or on behalf of the Corporation except in those parking areas designated for 'overnight parking only'.

(4) 24-hour permit holders may not park in a designated space for the period of up to two (2) consecutive hours as required for snow removal undertaken by or on behalf of the Corporation during snow events as stipulated in Section 13 and in the 24-hour permit agreement.

## **DAY-USE AND 24-HOUR PARKING PERMITS**

### Section 25

(3) A valid Day-Use or 24-Hour Parking Permit, issued by the Corporation of the City of Cornwall must be purchased as per the Fee Schedule. The Pay-By-Plate parking service is a paperless system using a vehicle license plate number rather than a permit display card.

(4) Such permits shall apply for seven days a week, unless otherwise revoked by the Corporation of the City of Cornwall.

2. That the Traffic & Parking By-Law 069-1989 is amended by **repealing** thereto the following sections and subsections:

## **TIME LIMITS**

### Section 15

(1) Where official signs to that effect are displayed, no person shall park a vehicle or permit a vehicle to remain parked on any highway at the side and between the limits set out respectively in columns 1, 2 and 3 of Schedule IV to this by-law during the times or days set out in column 4 of the said Schedules for a longer period than that set out in column 5 of the said Schedules and no person shall re-park a vehicle within the same parking space, where marked, or within 10 metres of the initial parking space, within 2 hours of removing the vehicle from the initial parking space.

### Section 22

(2) Within a municipal parking lot, no person shall park a vehicle, or permit a vehicle to remain parked for a period of time in excess of twelve (12) hours.

(3) No person shall park a vehicle, or permit a vehicle to remain parked within an off-street parking meter zone in such a way as to interfere with the plowing or removing of snow or any other maintenance work undertaken by or on behalf of the Corporation.

## **MONTHLY PARKING PERMITS**

### Section 25

(3) Such permits shall apply on Mondays, Tuesdays, Wednesdays, Thursdays and Fridays, Monday to Friday, between the hours of 8:00 a.m. and 6:00 p.m. and are valid to the end of the calendar month for which they are issued unless otherwise revoked by the Corporation of the City of Cornwall.

3. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 27th day of September, 2021.

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Manon L. Levesque  
City Clerk

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Glen G. Grant  
Mayor



### Report Approval Details

Document Title:	By-Law 2021-112 To Amend Sections of Traffic And Parking By-Law -2021-76-IMW.docx
Attachments:	
Final Approval Date:	Sep 23, 2021

This report and all of its attachments were approved and signed as outlined below:

**Michael Fawthrop - Sep 22, 2021 - 5:53 PM**

**Bill de Wit - Sep 23, 2021 - 10:08 AM**

**Maureen Adams - Sep 23, 2021 - 11:46 AM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law Explanatory Note**

Department: Infrastructure and Municipal Works  
Division: Infrastructure Planning  
Report Number: 2021-78-Infrastructure and Municipal Works  
Prepared By: Michael Fawthrop, Division Manager  
Meeting Date: September 27, 2021  
Subject: Note for By-Law 2021-112 to Amend Sections of Traffic and  
Parking By-Law 069-1989

**Purpose**

To provide Council with background information on the amendments to Traffic and Parking By-Law 069-1989.

**Background / Discussion**

As a result of the economic impacts of COVID-19, Council provided a motion on May 11, 2020 requesting that Administration prepare a report on parking rule changes for the remainder of 2020 including and not limited to:

- ending paid parking within city limits
- relaxing parking By-laws to allow for curbside pickup
- allowing businesses to claim a parking spot in front of their business for expanded shopping space
- to identify spaces for expanded pedestrian access (for social distancing) and for possible expansion of bike lanes throughout the city.

The goal of the report was to provide a series of suggestions on which rules would impact the local business community the most and at what cost to the city.

Administration provided an initial report on May 25, 2020 and several subsequent reports whereby Council provided motions permitting complimentary parking and curbside pick-up which has extended to the present date.

On January 11, 2021, Council passed a motion to create the Parking Working Group (PWG) which was tasked with finding a permanent solution for the Parking Program. A final report was prepared and presented to Council on August 9, 2021. The PWG report addressed 13 parking related items and offered 16 recommendations, which were all approved by Council on August 9, 2021 (Report 2021-107-Planning, Development, Recreation).

Following Council approval of the PWG report recommendations, Council directed Administration to amend all By-Laws as required.

By-Law 2021-112 amends the Traffic & Parking By-Law 069-1989 so it will include definitions for the following:

- Day-Use Parking Permit (necessary for PWG Section 4: Day-Use Parking Permits, Recommendation 1)
- 24-Hour Parking Permit (necessary for PWG Section 5: 24-Hour Parking Permits, Recommendation 1)
- Overnight Parking (necessary for PWG Section 3: Parking Stalls and Lots: Single-Use Overnight Parking Service, Recommendation 1)

By-Law 2021-112 further amends the Traffic & Parking By-Law 069-1989 to limit parking in a single stall to twenty-three (23) hours unless permitted to do in a designated 24-hour parking permit or overnight parking space. This amendment will allow for the recommendations approved under Section 3: Parking Stalls and Lots: Single-Use Overnight Parking Service and Section 5: 24-Hour Parking Permits of the PWG Report.

Sub-Section 15(1) was amended to extend the parking limit regulations to a parking lot stall as is necessary for the complimentary 15-minute parking stalls recommended for the Library Parking Lot, which are added by amendment in By-Law 2021-112.

Sub-Section 22(3) and (4) were amended and added (respectfully) to address annual snow removal services undertaken by or on behalf of the Corporation during the snow removal season as stipulated under Section 13 of the Traffic & Parking By-Law 069-1989. Service requirements and limitations were addressed in Section 5: 24-Hour Parking Permits of the PWG report.



### Report Approval Details

Document Title:	Note for By-Law 2021-112 To Amend Traffic and Parking By-Law Secs -2021-78-IMW.docx
Attachments:	
Final Approval Date:	Sep 23, 2021

This report and all of its attachments were approved and signed as outlined below:

**Michael Fawthrop - Sep 22, 2021 - 5:51 PM**

**Bill de Wit - Sep 23, 2021 - 10:12 AM**

**Maureen Adams - Sep 23, 2021 - 11:49 AM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law 2021-113**

Department: Planning, Development and Recreation  
Division: Building and By-law  
By-law Number: 2021-113  
Report Number: 2021-154-Planning, Development and Recreation  
Meeting Date: September 27, 2021  
Subject: By-Law to Amend Parking Permit and Fee Schedule

Whereas Sections 8, 9 and 11(3) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, authorizes Council to pass By-Laws to regulate parking; and

Whereas Section 40 of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, authorizes Council to pass a By-Law to enact cash-in-lieu provisions; and

Whereas the definitions for Overnight Parking, Day-Use Parking Permit, and 24-Hour Parking Permit are defined by the Traffic and Parking By-Law #069-1989, as amended by By-Law #2021-116; and

Whereas the Parking Working Group has proposed multiple recommendations to ensure that municipal parking services continue to be financially and environmentally sustainable, and the Council deems it desirable to adopt these recommendations;

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That the hourly parking fee for a paid municipal parking stall and lot shall be as follows:

Effective Date	Hourly Fee
January 1, 2022	\$ 1.50
January 1, 2023	\$ 1.60

January 1, 2024	\$ 1.70
January 1, 2025	\$ 1.80
January 1, 2026	\$ 1.90

2. That the daily fee for an Overnight Parking stall shall be as follows:

Overnight Parking	
Effective Date	Daily Fee
January 1, 2022	\$ 3.00
January 1, 2023	\$ 3.10
January 1, 2024	\$ 3.20
January 1, 2025	\$ 3.30
January 1, 2026	\$ 3.40

3. That the Day-Use Parking Permit fees shall be as follows:

Parking Permit Pass			
Permit Type	Permit Pass Fee	HST	Total
Half month	\$26.55	\$3.45	\$30.00
Monthly	\$44.25	\$ 5.75	\$50.00
Three Months	\$123.89	\$16.11	\$140.00
Six Months	\$238.94	\$31.06	\$270.00
1 Year	\$464.60	\$60.40	\$525.00

4. That the 24-Hour Parking Permit fees shall be as follows:

Parking Permit Pass			
Permit Type	Permit Pass Fee	HST	Total
Half month	\$44.25	\$5.75	\$50.00
Monthly	\$70.80	\$ 9.20	\$80.00
Three Months	\$176.99	\$23.01	\$200.00
Six Months	\$309.73	\$40.27	\$350.00
1 Year	\$575.22	\$74.78	\$650.00

5. That any refund for a Day-Use and 24-Hour Parking Permit shall be pro-rated, and subject to a \$35.00 +HST administrative fee.



6. That the Day-Use and 24-Hour Parking Permit fees set out in tables 3 and 4 above hereto shall be adjusted without amendment to the By-Law annually on January 1<sup>st</sup> of each year in accordance with the most recent twelve month change in Statistics Canada Quarterly, Consumer Price Index with the base index value being in effect as of August 31<sup>st</sup> in the prior year.
7. That Section 5.1 of the Cash-In-Lieu By-Law #2010-049, be amended as follows:

5.1 That this By-Law shall establish that the following amounts be paid in lieu for each parking space that would normally be required:

Effective Date	Cash-in-Lieu per parking space
January 1, 2022	\$ 2,000
January 1, 2023	\$ 3,000
January 1, 2024	\$ 4,000

8. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 27th day of September, 2021.

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Manon L. Levesque  
City Clerk

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Glen G. Grant  
Mayor

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**By-law Explanatory Note**

Department: Planning, Development and Recreation  
Division: Building and By-law  
Report Number: 2021-155-Planning, Development and Recreation  
Prepared By: Mark A. Boileau, General Manager  
Meeting Date: September 27, 2021  
Subject: Note For By-Law 2021-113 To Amend Parking Permit and Fee Schedule

**Purpose**

To provide Council with background information on the amendments to the Parking Permit and Fee Schedule.

**Background / Discussion**

As a result of the economic impacts of COVID-19, Council provided a motion on May 11, 2020 requesting that Administration prepare a report on parking rule changes for the remainder of 2020 including and not limited to:

- ending paid parking within city limits
- relaxing parking By-laws to allow for curbside pickup
- allowing businesses to claim a parking spot in front of their business for expanded shopping space
- to identify spaces for expanded pedestrian access (for social distancing) and for possible expansion of bike lanes throughout the city.

The goal of the report was to provide a series of suggestions on which rules would impact the local business community the most and at what cost to the city.

Administration provided an initial report on May 25, 2020 and several subsequent reports whereby Council provided motions permitting complimentary parking and curbside pick-up which has extended to the present date.

On January 11, 2021, Council passed a motion to create the Parking Working Group (PWG) which was tasked with finding a permanent solution for the Parking Program. A final report was prepared and presented to Council on August 9, 2021. The PWG report addressed 13 parking related items and offered 16 recommendations, which were all approved by Council on August 9, 2021 (Report 2021-107-Planning, Development, Recreation).

Following Council approval of the PWG report recommendations, Council directed Administration to amend all By-Laws as required.

By-Law 2021-113 amends the Parking Permit and Fee Schedule so it will include the fees and annual increases as approved by Council. The amended permits and fees are as follows:

- Hourly parking fee (approved as per PWG Section 2: Parking Stalls and Lots: Pay-Per-Hour Service, Recommendation 1)
- Overnight Parking fee (approved as per PWG Section 3: Parking Stalls and Lots: Single-Use Overnight Parking Service, Recommendation 1)
- Day-Use Parking Permit fees and annual fee schedule increase (approved as per PWG Section 4: Day-Use Parking Permits, Recommendation 2)
- 24-Hour Parking Permit fees annual fee schedule increase (approved as per PWG Section 5: 24-Hour Parking Permits, Recommendation 2)
- Refund policy and fee as per PWG Sections 4 and 5 (noted above)

By-Law 2021-113 also amends Section 5.1 of the Cash-In-Lieu By-Law #2010-049 to account for the approved increase in fees starting in 2022.

Once approved, By-Law 2021-113 will end the requirement for the Corporation to offer 2-hour complimentary parking as originally approved by Council on May 25, 2020. Regular hourly fees will be enforced beginning October 12, 2021.



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Confirming By-law 2021-114**

Department: Corporate Services  
Division: Clerk's Division  
By-law Number: 2021-114  
Report Number 2021-120-Corporate Services  
Meeting Date: September 27, 2021  
Subject: Confirming By-law for the Meeting of September 27, 2021

A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, September 27, 2021.

Whereas Section 5(1) of the Municipal Act, S.O. 2001, c.24 thereto provides that the powers of a municipal Corporation shall be exercised by its Council; and

Whereas Section 5(3) of the Municipal Act, S.O. 2001, c.24 and amendments thereto, provides that the powers of Council are to be exercised by By-law: and

Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual By-law; and

Whereas Section 248 provides that if a council passes a comprehensive general by-law that consolidates and includes the provisions of any By-law previously passed by the Council; and it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the proceedings of the Council of The Corporation of the City of Cornwall at this meeting be confirmed and adopted by By-law.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. (a) That the following Minutes of the Public Meetings of the Municipal Council of The Corporation of the City of Cornwall be and the same are hereby adopted:

(i) Regular Public Meeting of Council #2021-26 of Monday, September 13, 2021

(b) That the following Minutes of the In Camera Meeting pertaining to the security or part of the property of the Municipality or Local Board, personal matters about an identifiable individual, including municipal or Local Board employees, a proposed or pending acquisition or disposition of land by the Municipality or Local Board, labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or Local Board, advice that is subject to solicitor-client privilege, including communications necessary for the purpose, a matter in respect of which a Council, Board, Committee other body may hold a closed meeting under another Act, or for the purpose of educating or training the members and where no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee, be and the same are hereby adopted:

(i) Regular In-Camera Committee of Council #2021-10 of Monday, September 13, 2021

(c) That the actions of the Council at its meetings held on Monday, September 27, 2021, in respect of each recommendation contained in all reports of the regular and in-camera meetings and in respect of each motion, resolution and other action taken by the Council at its said meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in the By-law;

(d) That the above-mentioned actions shall not include any actions required By-law to be taken by resolutions.

2. That where no By-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. The Mayor and proper officials of The Corporation of the City of Cornwall are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.
4. Unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of The Corporation of the City of Cornwall to all documents necessary to give effect to the above mentioned actions.
5. It is declared that notwithstanding that any section or sections of this By-law or parts thereof, may be found by any court of law to be bad or illegal or beyond the power of the Council to enact, such section(s) or part(s) hereof shall be deemed to be severable and that all other sections or parts of this By-law are separate and independent there from and enacts as such.

Read, signed and sealed in open Council this 27th day of September, 2021.

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Manon L. Levesque  
City Clerk

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Glen G. Grant  
Mayor



### **Report Approval Details**

Document Title:	Confirming By-law for the Meeting of September 27, 2021 - 2021-120-Corporate Services.docx
Attachments:	
Final Approval Date:	Sep 21, 2021

This report and all of its attachments were approved and signed as outlined below:

**Geoffrey Clarke - Sep 21, 2021 - 10:43 AM**

**Maureen Adams - Sep 21, 2021 - 2:41 PM**