

Agenda
Cornwall City Council

Meeting #: 2021-26
Date: September 13, 2021, 7:00 PM
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall, Ontario, K6H 6G4, Salon B, Lower Level
Chair: Glen G. Grant, Mayor
Prepared By: Debbie Caskenette, Deputy Clerk

Pages

**In-Camera Session / Rise and Report from the In-Camera Meeting of
Monday, September 13, 2021**

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1, 2021-114-Corporate Services - Lay Appointments - Heritage-Patrimoine Cornwall and Cornwall Public Library Board

b) personal matters about an identifiable individual, including municipal or local board employees

Item #2, 2021-133-Planning, Development and Recreation - Sale of Land - Cornwall Business Park

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Item #3, 2021-29-Social and Housing Services - SSRF Phase 4 - Vacant Property Designation

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Item #4, 2021-146-Planning, Development and Recreation - Renewal Agreement

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Moment of Personal Reflection

Réflexion personnelle

National Anthem

Hymne national

The Acting Mayor for this month is Councillor Syd Gardiner.

Opening

Ouverture

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

Declaration/Oath of Office

Déclarations d'entrée en fonction

Oath to be administered by Manon L. Levesque, City Clerk

I, (name of person), having been appointed to the office of Councillor in the City of Cornwall, County of Stormont, do solemnly promise and declare that:

Je, (nom de la personne), ayant été élu(e) au poste de Conseiller dans la municipalité de Cornwall, dans le comté de Stormont, promets et déclare solennellement que :

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability;

Je m'acquitterai fidèlement et impartialement de mes fonctions au mieux de mes connaissances et de mes compétences;

2. I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner;

Je n'ai reçu ni ne recevrai, dans le cadre de ces fonctions, aucun paiement, aucune récompense, ni aucune promesse qui seraient de nature partielle, frauduleuse ou illégitime de quelque autre façon;

3. I will disclose any pecuniary interest, direct or indirect, in accordance with the Municipal Conflict of Interest Act; and

Je déclarerai tout intérêt pécuniaire direct ou indirect conformément à la Loi sur les conflits d'intérêts municipaux; et

4. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second.

Je jure fidélité et sincère allégeance ...Sa Majesté la reine Elizabeth II.

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Et je fais cette promesse et déclaration solennelle en toute connaissance de cause, en étant convaincu de sa véracité et en sachant qu'elle a la même force et le même effet que si elle était faite sous serment.

Roll Call

Appel nominal

Additions, Deletions or Amendments

Ajouts, retraits ou modifications

All matters listed under General Consent, save and except "Delegations" are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to "Communications" at this time.

Adoption of Agenda

Ratification de l'Ordre du jour

The following Agenda is being presented for adoption as presented / amended.

Disclosures of Interest

Déclarations d'intérêts pécuniaires

Committee of the Whole

Séance de commission étendue à la chambre entire

We will now go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

Adoption of Minutes

Ratification des procès-verbaux

The following Minutes are being presented for adoption:

Monday, August 9, 2021

Presentations

Présentations

1. **Presentation – St. Lawrence College, 2021-121-Corporate Services** 12

Delegations

Délégations

Consent Reports

Rapports sur le consentement

1. **Proclamation – Rail Safety Week, 2021-105-Corporate Services** 14

Action Recommended

That Council proclaim the week of September 20 to 26, 2021, as "Rail Safety Week" in the City of Cornwall.

2. **Proclamation – National Day of Truth and Reconciliation, 2021-107-Corporate Services** 19

Action Recommended

That Council proclaim September 30, 2021, as "National Day of Truth and Reconciliation" in the City of Cornwall.

3. **CPPEG August 116 Pitt 134 Montreal 146B Chevrier, 2021-134-Planning, Development and Recreation** 35

Action Recommended

That Council approve the following items:

- a. 116 Pitt St. Inc at 116 Pitt Street for HOTC funding under: Program 3 Project Design Grant in the amount of \$4,500
Program 5 Municipal Planning/Development Fees Grant based on actual costs for the permit.
- b. Shawn Smith and Sarah Irwin at 134 Montreal Road for HOTC funding under:
Program 2 Building Restoration and Improvement in the amount of \$10,200 as an interest free loan.
- c. Centre Charles-Emile Claude at 146B Chevrier for HOTC funding under:
Program 2 HOTC Rehabilitation and Redevelopment Grant in the amount of \$12,000 as a forgivable loan
Program 3 Project Design Grant in the amount of \$2,932
Program 5 Municipal Planning/Development Fees Grant

based on actual costs for the permit

4. **Request for Removal of Part Lot Control from Falcon Home Construction Inc., on Lot 6, of Registered Plan 52M-33 – Eastridge Subdivision, Phase 7., 2021-144-Planning, Development and Recreation** 38

Action Recommended

That Council approve the following:

- a. That Part Lot Control be removed from Lot 6 of Registered Plan 52M-33 – Eastridge Subdivision; and
- b. That Part Lot Control be reinstated on the semi-detached lots in the Eastridge Subdivision, once the subject lots have been created by the appropriate procedure.

5. **Purchase of Handi-Transit Bus Through the Transit Procurement Initiative, 2021-83-Financial Services** 47

Action Recommended

That Council approve the purchase of one (1) specialized bus from Creative Carriage through the Metrolinx Transit Procurement Initiative process.

6. **Tender 21-T24 Sludge Collector System Replacement, 2021-86-Financial Services** 51

Action Recommended

That Tender 21-T24 be awarded to Eastern Welding, from Summerstown, Ontario, at the total bid price of \$451,998.87 (net cost to the Corporation - \$407,038.98) being the best bid meeting the tender specifications.

7. **RFP Terms of Reference for Radio Communication Consulting Services, 2021-88-Financial Services** 54

Action Recommended

That Council receive Report 2021-88-Financial Services.

Resolutions

Résolutions

Reports from Unfinished Business and Unfinished Business Listing

Rapports des affaires incomplètes

The Unfinished Business Listing for Monday, September 13, 2021, is being presented to Council to receive.

1. **Unfinished Business Listing for September 13, 2021, 2021-110-Corporate Services** 62

Action Recommended

That Council receive the Unfinished Business Listing for September 13, 2021.

Communication Reports

Communications et rapports

1. **Economic Development – Activity Report, 2021-149-Planning, Development and Recreation** 65

Action Recommended

That Council receive Report 2021-149-Planning, Development and Recreation.

New Business Motions

Nouvelles affaires

- By-laws, 2021-145-Planning, Development and Recreation** 78

Règlements municipaux

By-laws 2021-096 to 2021-104 inclusive, listed on the Agenda, are being presented to Council for adoption.

1. **By-law 2021-096 Appoint Members of Council to Boards, Committee and Commissions (Lay Appointments Committee, Senior Friendly Community Committee, Cornwall Planning Programs Evaluation Group), 2021-109-Corporate Services** 86
2. **By-law 2021-097 Amendment to By-law 2018-148 – Appointment of Acting Mayors 2018-2022, 2021-113-Corporate Services** 89
3. **By-law 2021-098 Renewal of Lease Agreement -Winchester Satellite Office, 2021-27-Social and Housing Services, 2021-28-Social and Housing Services** 92
4. **By-law 2021-099 HOTC 134 Montreal Road and 146B Chevrier Program 2, 2021-135-Planning, Development and Recreation, 2021-136-Planning, Development and Recreation** 98

5.	By-law 2021-100 Voluntary Dissolution of Cornwall and Area Housing Corporation , 2021-34-Social and Housing Services, 2021-33-Social and Housing Services	103
6.	By-law 2021-101 Removal of Part Lot Control on Lot 6, Plan 52M53, Eastridge Subdivision, 2021-143-Planning, Development and Recreation, 2021-145-Planning, Development and Recreation	108
7.	By-law 2021-102 Contribution Agreement - Canada Community Revitalization Fund, 2021-147-Planning, Development and Recreation	119
8.	By-law 2021-103 Transfer for a Road Widening on Power Dam Drive, 2021-68-Infrastructure and Municipal Works, 2021-69-Infrastructure and Municipal Works	122
9.	By-law 2021-104 Repeal and replace By-law 2019-077 to Impose Late Payment Charges for Non-payment of Taxes, 2021-84-Financial Services, 2021-85-Financial Services	128

Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

Rapports des comités permanents, consultatifs, spéciaux et ad hoc

Notices of Motion

Avis de motion

Confirming By-law

Règlement municipal de ratification

By-law 2021-105, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, September 13, 2021, is being presented to Council for adoption.

1.	Confirming By-law for the Meeting of September 13, 2021, 2021-108-Corporate Services	134
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Adjournment and Next Regular Meeting of Council

Ajournement et prochaine séance ordinaire du Conseil

The next Special Public Meeting of Council will be held on Tuesday, September 21, 2021.

The next Regular Public Meeting of Council will be held on Monday,

September 27, 2021.



Minutes
Cornwall City Council

Meeting #: 2021-25
Date: Monday, August 9, 2021, 7:00 PM
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall,
Ontario, K6H 6G4, Salon B, Lower Level
Chair: Glen G. Grant, Mayor
Prepared By: Debbie Caskenette, Deputy Clerk

Attendance Committee Members: Glen Grant, Mayor, Claude E. McIntosh, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Elaine MacDonald, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Jeff Weber, Fire Chief, Bill Lister, EMS Chief, Mellissa Morgan, Manager, Social and Housing Services, James Fawthrop, Manager, Recreation and Facilities, Emma Meldrum, Public Information Coordinator, Kathleen Rendek, Project Coordinator, Bernadine McEvoy-Robertson, Supervisor, By-law Enforcement Services

Guests: RSM Canada (Virtual)

1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, August 9, 2021

Moved By: Claude E. McIntosh, Councillor
Seconded By: Todd Bennett, Councillor

Motion to move into a Closed Meeting to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1, Report 2021-20-CAO Lease Agreement

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Action Taken: Council provided direction to Administration.

Motion Carried

2. Moment of Personal Reflection

3. National Anthem

The Acting Mayor for this month is Councillor Maurice Dupelle.

4. Opening

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

5. Roll Call

6. Additions, Deletions or Amendments

1. Consent Item #13.5, 2021 Annual Housing and Homelessness Plan Update, was moved to Communication Reports as Item #16.4 for discussion.

2. Consent Item #13.7, Second Quarter Non-Competitive Procurement Report 2021, was moved to Communication Reports as Item #16.5 for discussion.

3. Consent Item #13.8, Second Quarter Financial Report 2021, was moved to Communication Reports as Item #16.6 for discussion.

4. Communication Report #16.1, ITT Master Plan, to be dealt with immediately following the Presentation on the same subject matter.

5. By-law 2021-094, Lease Agreement Renewal with the Cornwall Colts Hockey Club, to be voted on separately.

7. Adoption of Agenda

Moved By: Todd Bennett, Councillor
Seconded By: Justin Towndale, Councillor
Motion to adopt the Agenda as amended.

Motion Carried

8. Disclosures of Interest

There were no Disclosures of Interest.

9. Committee of the Whole

Moved By: Maurice Dupelle, Councillor
Seconded By: Justin Towndale, Councillor
Motion to go into the Committee of the Whole.

Motion Carried

10. Adoption of Minutes

Moved By: Syd Gardiner, Councillor
Seconded By: Claude E. McIntosh, Councillor
Motion to adopt the following Minutes as presented:
Thursday, July 8, 2021
Monday, July 12, 2021
Monday, July 26, 2021

Motion Carried

11. Presentations

1. 2021 ITT Master Plan, 2021-78-Financial Services

The project team from RSM Canada virtually presented the Information Technology and Telecommunications Master Plan (ITTMP) which identified critical gaps and immediate opportunities for the City to adapt to and meet the future needs of the organization in the short, medium and long term.

2. ITT Master Plan, 2021-77-Financial Services

Communication Item #16.1, ITT Master Plan, was moved to be dealt with immediately following the Presentation.

Moved By: Dean Hollingsworth, Councillor

Seconded By: Eric Bergeron, Councillor

Motion to receive the City's Information Technology and Telecommunications Master Plan.

Motion Carried

12. Delegations

There were no Delegations.

13. Consent Reports

Moved By: Carilyne Hébert, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to approve the Consent Items as listed on the Agenda.

Motion Carried

1. Petition – Sidewalk on Dunkirk Street, 2021-98-Corporate Services

Motion to refer the petition for the removal of the sidewalk on Dunkirk Street to Administration for a report.

2. Proclamation – Childhood Cancer Awareness Month, 2021-99-Corporate Services

Motion to proclaim the month of September, 2021, as "Childhood Cancer Awareness Month" in the City of Cornwall.

3. Flag Raising for United Way Month, 2021-102-Corporate Services

Motion to approve the United Way / Centraide SDG flag to be raised at 340 Pitt Street on Friday, September 10, 2021.

4. Temporary Street Closure for Cornwall Art Walk 2021, 2021-101-Corporate Services

Motion to receive Report 2021-101-Corporate Services.

5. 2021 Annual Housing and Homelessness Plan Update, 2021-25-Social and Housing Services

This item was moved to Communication Reports as Item #16.4 for discussion.

6. Elected Officials Expense Statements for the Period of April 1 to June 30, 2021, 2021-79-Financial Services

Motion to receive the Statement of Expenses for Elected Officials for the period of April 1 to June 30, 2021.

7. Second Quarter Non-Competitive Procurement Report 2021, 2021-80-Financial Services

This item was moved to Communication Reports as Item #16.5 for discussion.

8. Second Quarter Financial Report 2021, 2021-81-Financial Services

This item was moved to Communication Reports as Item #16.6 for discussion.

9. Request for Removal of Part Lot Control from Falcon Home Construction Inc. on Lots 2, 7 and 15 of Registered Plan 52M-53 – Eastridge Subdivision., 2021-118-Planning, Development and Recreation

a. Motion to remove Part Lot Control from Lots 2, 7 and 15 of Registered Plan 52M-53 – Eastridge Subdivision; and

b. Motion to reinstate Part Lot Control on the semi-detached lots in the Eastridge Subdivision, once the subject lots have been created by the appropriate procedure.

10. Request for Removal of Part Lot Control from Falcon Home Construction Inc. on Lots 11 and 12 Plan 52M-33 – Eastridge Subdivision, 2021-119-Planning, Development and Recreation

a. Motion to remove Part Lot Control from Lots 11 and 12 of Registered Plan 52M-33 – Eastridge Subdivision; and

b. Motion to reinstate Part Lot Control on the semi-detached lots in the Eastridge Subdivision, once the subject lots have been created by the appropriate procedure.

14. Resolutions

1. Resolution 2021-13 - Support for 988 Crisis Line, 2021-96-Corporate Services

Moved By: Maurice Dupelle, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to endorse the 988 crisis line initiative and to direct Administration to send a letter indicating the City's support to the local MP, MPP, Federal Minister of Health, the CRTC and local area municipalities on this initiative.

Motion Carried

2. Resolution 2021-14 - Council Vacancy, 2021-93-Corporate Services

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion to declare the seat of Councillor vacant.

Motion Carried

15. Reports from Unfinished Business and Unfinished Business Listing

1. Parking Working Group Summary Report and Recommendations, 2021-107-Planning, Development and Recreation

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

- a. Motion to receive Report 2021-107-Planning, Development and Recreation.
- b. Motion to approve the recommendations presented under each subject:

1. Complimentary 15-Minute Parking Stalls
2. Parking Stalls and Lots: Pay-Per-Hour Service
3. Parking Stalls and Lots: Single-Use Overnight Parking Service
4. Day-Use Parking Permits

5. 24-Hour Parking Permits
 6. Private Property Parking Lot Leases
 7. Establish New Public Parking Locations: On-Street
 8. Establish New Public Parking Locations: Parking Lots
 9. Pay-By-Plate Machines: Expanding Machine Service
 10. Public Parking Initiatives Promotional Strategy
 11. Development Fees: Cash-In-Lieu of Parking
 12. Parking Signage and Renaming Municipal Parking Lots
 13. Active Forms of Transportation
- c. Motion to direct Administration to amend all By-laws as required.
 - d. Motion to dissolve the Parking Working Group.

Motion Carried

2. Unfinished Business Listing for August 9, 2021, 2021-95-Corporate Services

Moved By: Todd Bennett, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to receive the Unfinished Business Listing for August 9, 2021.

Motion Carried

16. Communication Reports

1. ITT Master Plan, 2021-77-Financial Services

This matter was moved to be dealt with immediately following the Presentation on the same subject matter.

2. Process to Fill a Vacant Seat of Council, 2021-94-Corporate Services

Moved By: Dean Hollingsworth, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to appoint the first non-elected candidate for the position of Council Member during its last municipal election to fill the vacancy, subject to conditions in accordance to the *Municipal Election Act*.

Motion Carried

3. Affordable Housing Complex Update, 2021-26-Social and Housing Services

Moved By: Syd Gardiner, Councillor

Seconded By: Eric Bergeron, Councillor

Motion to receive Report 2021-26-Social and Housing Services.

Motion Carried

4. 2021 Annual Housing and Homelessness Plan Update, 2021-25-Social and Housing Services

This item was moved from Consent Item #13.5 for discussion.

Moved By: Dean Hollingsworth, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to receive Report 2021-25-Social and Housing Services.

Motion Carried

5. Second Quarter Non-Competitive Procurement Report 2021, 2021-80-Financial Services

This item was moved from Consent Item #13.7 for discussion.

Moved By: Justin Towndale, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion to receive the Second Quarter Non-Competitive Procurement Report for the period ending June 30, 2021.

Motion Carried

6. Second Quarter Financial Report 2021, 2021-81-Financial Services

This item was moved from Consent Item #13.8 for discussion.

Moved By: Maurice Dupelle, Councillor

Seconded By: Eric Bergeron, Councillor

Motion to receive the Second Quarter Financial Report for the period ending June 30, 2021.

Motion Carried

17. New Business Motions

There were no New Business Motions.

18. By-laws

Moved By: Maurice Dupelle, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to adopt By-laws 2021-to 2021-093 as listed on the Agenda.

Motion Carried

Moved By: Dean Hollingsworth, Councillor

Seconded By: Justin Towndale, Councillor

Motion to defer By-law 2021-094 pending a report from Administration on the agreement's financial details.

Motion Carried

1. By-law 2021-084 Appoint a Council Member to the Cornwall Harbour Development Corporation, 2021-103-Corporate Services
2. By-law 2021-085 Appoint Members of Council to Boards, Committee and Commissions for this term of Council (Cornwall Community Police Service Board) (Glen Stor Dun Lodge Board of Management) (Eastern Ontario Health Unit), 2021-104-Corporate Services
3. By-law 2021-086 Appoint Jean Marcil, Manager of Transit, as the Recognized Authority under the Driver Certification Program (DC) and to repeal By-law 2013-201, 2021-66-Infrastructure and Municipal Works

4. By-law 2021-087 One Year Agreement for Auditing Services with MNP LLP, 2021-82-Financial Services
5. By-law 2021-088 HOTC 134 Montreal Road Program 2, 2021-113-Planning, Development and Recreation, 2021-114-Planning, Development and Recreation
6. By-law 2021-089 Part Lot Control Removal - Lot 2 on Plan 52M53, City of Cornwall, EastRidge, 2021-122-Planning, Development and Recreation, 2021-124-Planning, Development and Recreation
7. By-law 2021-090 Part Lot Control Removal - Lot 7 on Plan 52M53, City of Cornwall - EastRidge, 2021-121-Planning, Development and Recreation, 2021-125-Planning, Development and Recreation
8. By-law 2021-091 Part Lot Control Removal - Lot 11 on Plan 52M33, City of Cornwall - EastRidge, 2021-127-Planning, Development and Recreation, 2021-129-Planning, Development and Recreation
9. By-law 2021-092 Part Lot Control Removal - Lot 12 on Plan 52M33, City of Cornwall - EastRidge, 2021-128-Planning, Development and Recreation, 2021-130-Planning, Development and Recreation
10. By-law 2021-093 Part Lot Control Removal - Lot 15 on Plan 52M53, City of Cornwall - EastRidge, 2021-123-Planning, Development and Recreation, 2021-126-Planning, Development and Recreation
11. By-law 2021-094 Lease Agreement Renewal with the Cornwall Colts Hockey Club, 2021-131-Planning, Development and Recreation, 2021-132-Planning, Development and Recreation

19. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

1. Councillor Elaine MacDonald announced that the fundraising campaign for the Arts Centre has reached \$1,042,850 and thanked the community for its generous support.
2. Councillor MacDonald also announced that the 2021 Arts Hall of Fame will be a public event and nominations can be submitted until September 1, 2021.

20. Notices of Motion

There were no Notices of Motion.

21. Confirming By-law

1. Confirming By-law for the Meeting of August 9, 2021, 2021-97-Corporate Services

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt the Confirming By-law for the Meeting of August 9, 2021.

Motion Carried

22. Adjournment and Next Regular Meeting of Council

The next Regular Public Meeting of Council will be held on Monday, September 13, 2021.

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adjourn the Public Meeting of Council of August 9, 2021, at 9:15 p.m.

Motion Carried

Manon L. Levesque, City Clerk

Glen G. Grant, Mayor

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Corporate Services
Division: Clerk's Division
Report Number: 2021-121-Corporate Services
Prepared By: Debbie Caskenette, Deputy Clerk
Meeting Date: September 13, 2021
Subject: Presentation – St. Lawrence College

Purpose

To provide Council with an update on future programming and space requirements at St. Lawrence College.

Background / Discussion

Glen Vollebregt, President SLC and CEO, will present Council with an update of future programming, space requirements and potential leasing of space to the City.

Document Title:	Presentation - St. Lawrence College - 2021-121-Corporate Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Geoffrey Clarke - Sep 8, 2021 - 10:52 AM

Maureen Adams - Sep 9, 2021 - 3:32 PM

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Corporate Services
Division: Clerk's Division
Report Number: 2021-105-Corporate Services
Prepared By: Debbie Caskenette, Deputy Clerk
Meeting Date: September 13, 2021
Subject: Proclamation – Rail Safety Week

Purpose

To proclaim the week of September 20 to 26, 2021, as "Rail Safety Week" in the City of Cornwall.

Recommendation

That Council proclaim the week of September 20 to 26, 2021, as "Rail Safety Week" in the City of Cornwall.

Background / Discussion

The Canadian National Railway (CN) is requesting that Council proclaim the week of September 20 to 26, 2021, as "Rail Safety Week" in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including the City of Cornwall.

Document Title:	Proclamation - Rail Safety Week - 2021-105-Corporate Services.docx
Attachments:	- Rail Safety Week 2021. Proclamation request.pdf - Rail Safety Week 2021 Resolution_CDN MUNICIPALITIES (002).pdf
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Sep 1, 2021 - 9:08 AM

Geoffrey Clarke - Sep 1, 2021 - 10:56 AM

Maureen Adams - Sep 9, 2021 - 11:31 AM

From: [Diane Brown](#) on behalf of [Bernadette Clement](#)
To: [Manon Levesque](#); [Debbie Caskenette](#)
Subject: FW: Rail Safety Week 2021 | Proclamation request
Date: Tuesday, June 15, 2021 3:22:01 PM
Attachments: [Image_20210615_145105_344.png](#)
[Rail Safety Week 2021 Resolution CDN MUNICIPALITIES.pdf](#)
[RSW2021 Resolution Canada Fr.pdf](#)

Please see below and attached request for a Proclamation

Diane R. Brown

Assistant to the Mayor and C.A.O.
Assistante la Mairesse et l'Administratrice en chef
Tel: 613-930-2787 ext/poste: 2386
Fax: 613-932-8145
dbrown@cornwall.ca
www.cornwall.ca

Proud member of TEAM CORNWALL



From: Stephen Covey <marie-pier.triganne@cn.ca>
Sent: June-15-21 3:16 PM
To: Bernadette Clement <BClement@cornwall.ca>
Cc: Maureen Adams <MAadams@cornwall.ca>
Subject: Rail Safety Week 2021 | Proclamation request

[External E-mail]

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



cn.ca

Dear Mayor Clement:

Every year, more than 2,100 North Americans are killed or seriously injured because of unsafe behaviour around tracks and trains. Most of these incidents and deaths are preventable. By looking out for each other and working together, we can help keep our communities safe and prevent fatalities and injuries on or near railway property.

As a responsible railroad that links communities to markets around the world, CN continues to play its essential role in the economy. We also continue to take all necessary steps to protect our employees, communities, customers, vendors and partners, in response to the unprecedented challenges associated with the pandemic. As we safely serve our customers and keep the economy moving, we remain committed in our efforts to educate the public on rail safety.

Rail Safety Week will be held in Canada, the United States, and Mexico from September 20 - 26, 2021. Once again this year, our in-person activities may be restricted, yet efforts to get the rail safety message out will be stronger than ever. Rail safety never takes a break and, as proud neighbours, we continue to work with *Operation Lifesaver*, our communities and local authorities, CN Police Service officers and all CN employees to help prevent accidents and injuries at rail crossings, and ensure everyone's safety on and around railroad infrastructure year-round.

Rail Safety is a shared responsibility

No one wants such tragedies to occur in their community. Your council can continue to be a powerful ally in this effort to prevent these incidents and save lives by adopting the attached draft proclamation, as you have done in previous years. Please send a copy of your proclamation by mail or by e-mail to Marie-Pier.Triganne@cn.ca. We would love to hear about any plans you have to promote rail safety in your community.

If you have any questions or concerns about rail safety in your community, please contact our Public Inquiry Line at 1-888-888-5909. For additional information about Rail Safety Week 2021, please consult cn.ca/railsafety or operationlifesaver.ca.

Sincerely,

Stephen Covey

Chief of Police and Chief Security Officer



(Draft Resolution)

RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK

Whereas *Rail Safety Week* is to be held across Canada from September 20 to 26, 2021;

Whereas it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

Whereas CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor _____

seconded by Councillor _____

It is hereby **RESOLVED** to support national ***Rail Safety Week*** to be held from September 20 to 26, 2021.

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Corporate Services
Division: Clerk's Division
Report Number: 2021-107-Corporate Services
Prepared By: Debbie Caskenette, Deputy Clerk
Meeting Date: September 13, 2021
Subject: Proclamation – National Day of Truth and Reconciliation

Purpose

To proclaim September 30, 2021, as “National Day of Truth and Reconciliation” in the City of Cornwall.

Recommendation

That Council proclaim September 30, 2021, as “National Day of Truth and Reconciliation” in the City of Cornwall.

Background / Discussion

The Association of Municipalities Ontario (AMO) Board of Directors has requested that municipalities support the recommendations in the Truth and Reconciliation Commission’s (TRC) Calls to Action by declaring September 30, 2021, as “National Day of Truth and Reconciliation”.

Document Title:	Proclamation - National Day for Truth and Reconciliation - 2021-107-Corporate Services.docx
Attachments:	<ul style="list-style-type: none"> - AMO Policy Update .Draft Resolution for Municipalities.pdf - MunicipalResourceTruthReconciliation20210823.pdf - WhatMunicipalLeadersCanDoToBetterSupportIndigenousResidentsNeighboursAtThisTime20210823.pdf
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Sep 1, 2021 - 8:57 AM

Geoffrey Clarke - Sep 1, 2021 - 10:57 AM

Maureen Adams - Sep 9, 2021 - 2:01 PM

Sent: Monday, August 23, 2021 12:29 PM

To: Manon Levesque <MLevesque@cornwall.ca>

Subject: AMO Policy Update - Draft Resolution for Municipal Recognition of September 30th as National Day for Truth and Reconciliation, New Municipal Resource Materials

[External E-mail]

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AMO Policy Update



August 23, 2021

AMO Policy Update – Draft Resolution for Municipal Recognition of September 30th as National Day for Truth and Reconciliation, and New Municipal Resource Materials

Recent discoveries of remains and unmarked graves across Western Canada have led to increased calls for all levels of government to immediately address the recommendations in the Truth and Reconciliation Commission's (TRC) Calls to Action.

All Canadians and all orders of government have a role to play in reconciliation. The TRC's 94 Calls to Action are addressed primarily to the federal, provincial, and territorial governments but also to municipal governments, the corporate sector, and the broader Canadian society. They cover a wide range of government responsibilities including child welfare, education, language and culture, health, justice, commemoration, museums and archives, training for public servants, and a few specific initiatives related to reconciliation.

At the August 14th Board Meeting, the AMO Board of Directors approved two resource papers to assist municipal councils' efforts to support Truth and Reconciliation.

The first resource paper provides an overview of the [Truth and Reconciliation Commission's \(TRC's\) Calls to Action](#) that municipal governments can address themselves.

The second resource paper provides ideas and options for [what municipal leaders, councils can do to better support and engage Indigenous residents and neighbours at](#)

[this time.](#)

These AMO resource papers are meant to be organic and to be revised/updated when appropriate and more municipal resource materials are available.

Municipal Recognition of September 30th as National Day for Truth and Reconciliation – Draft Resolution

The AMO Board of Directors encourages members to recognize September 30th as National Day for Truth and Reconciliation (also known as Orange Shirt Day with the adoption of the following resolution:

WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the [municipality] of [placename] does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Resources on the Truth and Reconciliation Commission (TRC) Calls to Action

August 23, 2021

Recent discoveries of remains and unmarked graves across Western Canada has led to increased calls for all levels of government to address the recommendations in the Truth and Reconciliation Commission's (TRC's) Calls to Action.

All Canadians and all orders of government have a role to play in reconciliation. The TRC's 94 Calls to Action are addressed primarily to the federal, provincial, and territorial governments but also to municipal governments, the corporate sector, and the broader Canadian society. They cover a wide range of government responsibilities, including child welfare, education, language and culture, health, justice, commemoration, museums and archives, training for public servants, and a number of specific initiatives related to reconciliation.

Through the work of the AMO Indigenous Relations Task Force (IRTF), various approaches for responding to the Calls to Action will come forward. It is important to note that this is only the beginning of our work on responding to the TRC's Calls for Action. AMO will continue to update this resource document as municipalities share their experiences and we can incorporate responses across the province into this work.

Approaches include the following:

- AMO support for Council and Staff training in intercultural competency, conflict resolution, human rights, and anti-racism.
- AMO encouragement of its members to recognize September 30th as National Orange Shirt Day and the flying of the *Every Child Matters* flag for the month of September at municipal offices.
- AMO exploration of the form and scope of formal and informal relationship agreements between municipal governments and First Nations.

AMO's ongoing work with Ontario Federation of Indigenous Friendship Centres (OFIFC) under our 2020 MOU on policy matters of mutual interest supports these recommendations.

Background:

On June 2, 2015, the Truth and Reconciliation Committee released its final report which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation.

The Truth and Reconciliation Commission (TRC) of Canada was constituted and created by the Indian Residential Schools Settlement agreement, and the Commission spent six years travelling across the country to hear the stories of survivors and their families.

As summarized in the opening Executive Summary of the Truth and Reconciliation Commission's report,

"Canada's residential school system for Aboriginal children was an education system in name only... These residential schools were created for the purpose of separating Aboriginal children from their families, in order to minimize and weaken family ties and

cultural linkages, and to indoctrinate children into a new culture – the culture of the legally dominant Euro-Christian Canadian society”.

In the six years since the Calls to Action were published, there have been only incremental changes and attempts by all levels of government to implement the recommendations.

Recent Discoveries at Former Residential Schools

In May and June 2021, more than 1500 graves have been uncovered in Kamloops, British Columbia; Brandon, Manitoba; Marieval, Saskatchewan; and Cranbrook, British Columbia. Investigations are planned or underway at multiple other sites, and there are calls across the country to investigate the grounds of all former residential schools.

There are 18 former residential school locations in Ontario. According to the Truth and Reconciliation Commission, at least 426 children died while attending these schools, and an unknown number of children are still missing. The TRC has identified 12 unmarked burial sites in Ontario but there are likely more.

AMO, in partnership with the Woodland Cultural Centre, presented a special screening of a virtual tour of the Mohawk Institute Residential School on August 18th as part of the AMO 2021 Conference program.

Municipal Impact and Role to Play in TRC Calls to Action

TRC Call to Action #	Call to Action	Staff Comments
3.	We call upon all levels of government to fully implement Jordan's Principle.	Jordan's Principle makes sure all First Nations children living in Canada can access the products, services and supports they need, when they need them. Funding can help with a wide range of health, social and educational needs, including the unique needs that First Nations Two-Spirit and LGBTQQIA children and youth and those with disabilities may have.
17.	We call upon all levels of government to enable residential school Survivors and their families to reclaim names changed by the residential school system by waiving administrative costs for a period of five years for the name-change process and the revision of official identity documents, such as birth certificates, passports, driver's licenses, health cards, status cards, and social insurance numbers.	Could be costs at the municipal level associated with commissioning documents (10\$ to 25\$ for example) to facilitate this process.
47.	We call upon federal, provincial, territorial, and municipal governments to repudiate concepts used to justify European sovereignty over Indigenous peoples and lands, such as the Doctrine of Discovery and <i>terra nullius</i> , and to reform those laws, government policies, and litigation strategies that continue to rely on such concepts.	Rights based discussion with respect to land claims, etc. Municipal role could vary based on local experiences and situations with recognition that municipal governments have no authority or expertise in areas regarding Indigenous rights. That is in the domain of the Crown – Provincial and/or Federal
57.	We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the <i>United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)</i> , Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.	AMO could facilitate this or encourage development of training for municipal staff and elected officials. Many cities have adopted UNDRIP
77.	We call upon provincial, territorial, municipal, and community archives to work collaboratively with the National Centre for Truth and Reconciliation to identify and collect copies of all records relevant to the history and legacy of the residential school system, and to provide these to the National Centre for Truth and Reconciliation.	Municipalities with archives and museums
80.	We call upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to honour Survivors, their families, and communities, and ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process.	The Federal Government has announced September 30 th , 2021, as the first National Orange Shirt Day. AMO has committed to recognizing September 30 th . AMO members are encouraged to do the same.

87.	We call upon all levels of government, in collaboration with Aboriginal peoples, sports halls of fame, and other relevant organizations, to provide public education that tells the national story of Aboriginal athletes in history.	Role for municipalities with recreation programs.
88.	We call upon all levels of government to take action to ensure long-term Aboriginal athlete development and growth, and continued support for the North American Indigenous Games, including funding to host the games and for provincial and territorial team preparation and travel.	Role for municipalities with recreation programs.

Municipal governments across the country are implementing various responses to the recommendations. Below please find samples of municipal activities undertaken.

If your municipality has or is currently responding to the TRC recommendations that have not been captured below and you would like to share with AMO, please let us know at Policy@amo.on.ca so we can include as we update this resource paper.

1. Treaty 20–Greater Peterborough Area

This partnership has taken a regional approach to First Nation-municipal collaboration, bringing two First Nations, two townships, a regional government, and an economic development corporation together.

- All councils and boards have passed resolutions committing to CEDI from 2017-2020.
- Curve Lake and Hiawatha First Nations now sitting as partners on the County of Peterborough's Official Plan Technical Advisory Committee.
- Co-organized an educational event about the 200th anniversary of Treaty 20 that engaged Indigenous youth and Indigenous knowledge keepers.
- Co-presented at the FCM Annual Conference and Trade Show in Quebec City, June 2019.
- Signed Ezhi-Wijikiwendiyang (Friendship Accord), November 2019.
- The partnership and the Friendship Accord are featured in a [video](#) that was filmed by Indigenous Services Canada.
- Had a Wampum Belt created in March 2020 to honour their commitment to their partnership.

2. The City of London

- The City of London is developing plans to address TRC recommendations through the London Diversity and Race Relations Committee. This committee provides leadership on matters related to diversity, inclusivity, equity, and the elimination of discrimination in London.
- At a City of London council meeting, a Two Row Wampum Belt was unveiled. The belt is a replica of "the grandfather of all treaties" and was given as a gift from the Chippewas of the Thames First Nation in the presence of the Oneida Nation of the Thames. It is on display in the Mayor's office to serve as a reminder to all of the deep and abiding friendship and of the mutual duty to respect the lasting principles of the pledge made long ago.

3. The City of Ottawa

- The City of Ottawa's council established an Aboriginal Working Committee in 2007 – composed of representatives from the Ottawa Aboriginal Coalition, the City of Ottawa, United Way Ottawa, the Ottawa Police Service, and the Ottawa-Carleton District School Board – to provide recommendations to council and identify inter-governmental partnerships.
- The City is currently working with local Indigenous partners to review the TRC's recommendations and determine next steps for approval by city council.
- Ottawa's Police Service partners with several community groups including Wabano Centre for Aboriginal Health and the Ottawa Inuit Children's Centre to run a Soccer Mentorship Program, an initiative of the City's Aboriginal Working Committee.

4. The United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)

- Toronto and Vancouver, among others, have adopted the UNDRIP as part of the cities' commitment to Truth and Reconciliation.
- UNDRIP is an international instrument adopted by the United Nations on September 13, 2007, to enshrine (according to Article 43) the rights that "constitute the minimum standards for the survival, dignity and well-being of the indigenous peoples of the world".
- The UNDRIP protects collective rights that may not be addressed in other human rights charters that emphasize individual rights, and it also safeguards the individual rights of Indigenous people. The Declaration is the product of almost 25 years of deliberation by U.N. member states and Indigenous groups.
- The City of Toronto and Vancouver's councils have endorsed UNDRIP.
- The City of Toronto adopted the UNDRIP as part of the City's year-long proclamation on Truth and Reconciliation 2013-2014.
- The City of Toronto in its 2003 Vision Statement on Access, Equity and Diversity acknowledged the unique status and cultural diversity of the Aboriginal communities and their right to self-determination. This aligns with Article 3 of the UNDRIP which calls for Indigenous peoples' right to self-determination. Article 11 of the UNDRIP states that Indigenous peoples have the right to practice and revitalize their cultural traditions and customs. In the work of Heritage Preservation and other City divisions that complete environmental assessments, the City of Toronto acknowledges this right by consulting with Aboriginal peoples.

5. Records and Archives

- Toronto has asked the Equity, Diversity and Human Rights Division of the City Manager's Office, in consultation with the City Clerk, to identify records held at the city's Archives and City Divisions that are related to the history and legacy of the residential school system and that could be forwarded to the National Centre for Truth and Reconciliation.

6. Sioux Lookout

- Sioux Lookout formed a Mayor's Committee on the Truth and Reconciliation Committee and has reported a significant number of activities in their report on the action of the Mayor's Committee.
- Activities include attending meetings of the Chiefs of Ontario, Assembly of First Nations, and NAN Chiefs; advocacy for alternative justice and a community justice centre; relationship building through a Friendship Accord; First Nations Community Economic Development Hub; Urban Indigenous Action Plan; Municipal-First Nations Working Groups; and the creation of a Police Services Board with an Indigenous Chairperson, among many others.
- A report from the Committee in 2017 made recommendations on a number of Calls to Action, including Education (Recommendation #8, #11); Health (#23); Justice (#31, #41); Royal Proclamation and Covenant (#47); Public Servants (#57); Missing Children and Burial Information (#75); National Centre for Truth and Reconciliation (#77); Sports (#87, #88).

What Municipal Leaders Can Do To Better Support Indigenous Residents And Neighbours At This Time

August 23, 2021

A question we have been hearing from members is how can municipal governments leaders and staff be more supportive and be part of the healing, learning, and restoration needed to support reconciliation with Indigenous friends, neighbours, and communities. Municipal leaders are being looked to in order to set the tone and be part of the constructive societal change that is needed and expected.

To set the context, municipal governments are not [part of] the Crown under the Canadian Constitution, the Federal and Provincial governments are. As such, municipal governments are not able to address outstanding rights and claim issues, but we are able to be better neighbours and partners with Indigenous friends and communities.

1. **Start by listening.** Actively listen to the many Indigenous leaders, elders, and speakers who are sharing their perspectives, advice, and wisdom at this time. Listen locally if you can to Indigenous neighbours and at Friendship Centres. Although there are common elements, each survivor and each community has a unique story to share. Learn from what is shared voluntarily but don't ask Indigenous colleagues or friends to educate you.
2. **Educate yourself** about residential schools through the many stories of survivors. May wish to virtually visit the [Woodland Cultural Centre](#) which was formerly the Mohawk Institute Indian Residential School, one of the few remaining residential schools in Canada. Be compassionate and self-reflective as survivors and their communities grieve with the recent discoveries of several unmarked children's' burials – with likely more discoveries to come.

Educate yourself on the broader area of Indigenous history and perspectives including Indigenous rights under the Canadian [Constitution Act, 1982](#) and [treaties](#) as a start. More informational links can be found at the end of this document.

3. **Speak up thoughtfully.** Consider what your and your council's informed contribution will be to the public discussion in support of Indigenous peoples. Although there is a growing frustration with both silence and platitudes, a sincere and heartfelt statement may take some time to develop which should be accompanied with a follow through implementation strategy. Be particularly careful about the use of social media as it is often not the best forum for thoughtful discussion.
4. **Call for action.** As stated above, municipal governments can't solve issues related to rights and claims. However, they can add their strong voices in support of a call for action to the federal government.

In particular, they can support the Truth and Reconciliation Commission's (TRC) calls to action on residential schools, including the need to fund this essential work. The TRC's recommendations 71-76 ask the federal government to accurately detail the number of children who died, establish a National Residential School Student Death Register, and to locate the bodies of children who died so that they can be respectfully memorialized.

As well, there needs to be a requirement that there is an immediate release all of documents and records related to residential schools in Canada including the names of all missing children – be they federal, provincial and/or church records.

5. **Create a Declaration of Mutual Commitment and Friendship** with the local Friendship Centre. During AMO's 2020 Virtual Conference, the [*Declaration of Mutual Commitment and Friendship*](#) was signed by the Ontario Federation of Indigenous Friendship Centres and AMO.

Developed and led by the Ontario Federation of Indigenous Friendship Centres (OFIFC) ([link https://ofifc.org/](https://ofifc.org/)) and AMO's memberships, the Declaration highlights the relationships and work being done to improve the quality of life of Indigenous people across Ontario's municipalities. The Declaration emphasizes the leadership of collaborating Friendship Centres and municipal governments and raises the bar for increased future dialogue and partnership. The agreement is designed to help municipal governments and Friendship Centres build relationships in order to improve supports and services for Indigenous people in their communities.

Throughout Ontario, 85 per cent of Indigenous people live in urban and rural municipalities. The OFIFC represents the collective interests of 29 Friendship Centres in cities and towns across the province – places for community members and Indigenous people living in urban spaces to gather, connect with one another, and receive culturally-based services. The centres support and encourage equal access to, and participation in, Canadian society while respecting Indigenous cultural distinctiveness, and have existed in Ontario communities for more than half a century ([*Declaration of Mutual Commitment and Friendship*](#)).

6. **Create urban Indigenous-municipal advisory committee** (if one doesn't already exist) where there is no Friendship Centre in the municipality. This advisory committee could work collaboratively with municipal service providers and staff with respect to municipal services and programs related to the social determinants of health (e.g., housing, child care, senior services, public health) to make sure that they are being planned, delivered, resourced, and evaluated in a way that serves the urban Indigenous community appropriately and in partnership.

This may also be, or evolve into, a forum for Indigenous and municipal service providers to work together in human and social services areas where program integration and cooperation would benefit all peoples receiving such services in the municipality.

7. **Create or renew Relationship Agreements** between a municipal government and neighbouring First Nation(s) and/or indigenous communities. Many municipal governments have formal or informal inter-government agreements with neighbouring First Nation(s) and/or Indigenous communities covering how they will work together on areas of mutual interest such as economic recovery, tourism, land use planning, and environmental issues. These are different from service agreements on items such as fire protection services, animal services, solid waste, or water/sewer provision. They are the agreements that provide a framework for how all parties will work together on local issues and how dispute resolution can occur if needed.

AMO staff is looking into developing a template framework that includes the key elements in relationship agreements later in 2021 so that it can be available to assist members, First Nations, and Indigenous communities in local discussions about their own Relationship Agreements.

8. **Support Indigenous colleagues and staff.** It is not a usual time. Know that Indigenous colleagues and staff may need time for themselves, their families, and their communities. If possible, employers should try to make sure that employees have access to culturally appropriate employee support programs or counselling.
9. **Attend memorial events or ceremonies** where non-Indigenous people are invited. Wear orange to demonstrate support for survivors and their families. The *National* Day for Truth and Reconciliation, also known as Orange Shirt Day, on September 30th is now a federal statutory *holiday*.

Municipal governments are encouraged to fly the “Every Child Matters” orange flag for the month of September leading up to the *National* Day for Truth and Reconciliation.

Resources: Too many to list, but a start of a web-based resources list.

The Truth and Reconciliation Commission of Canada

<http://www.trc.ca/>

The National Inquiry into Missing and Murdered Indigenous Women and Girls. June 2019

<https://www.mmiwg-ffada.ca/final-report/>

2020 Status Update on Reconciliation

<https://yellowheadinstitute.org/trc/>

The United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)

<https://www.un.org/development/desa/indigenouspeoples/declaration-on-the-rights-of-indigenous-peoples.html>

POLIS Water Sustainability Project list of resources

<https://poliswaterproject.org/2021/06/03/reconciliation-resources/>

Indian Residential Schools Survivors Society (B.C. based organization)

<https://www.irsss.ca/home>

Indigenous Ally Toolkit

https://reseaumtlnetwork.com/wp-content/uploads/2019/04/Ally_March.pdf

Legacy of Hope Foundation

<https://legacyofhope.ca/>

Orange Shirt Society

<https://www.orangeshirtday.org/orange-shirt-society.html>

Reconciliation Canada

<https://reconciliationcanada.ca/>

First Nations Child and Family Caring Society

<https://fncaringsociety.com/>

Yellowhead Institute – First Nation-led research centre based at Ryerson University in Toronto

<https://yellowheadinstitute.org/>

<https://www.cbc.ca/books/35-books-to-read-for-national-indigenous-history-month-1.5585489>

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Planning, Development and Recreation
Division: Planning
Report Number: 2021-134-Planning, Development and Recreation
Prepared By: Dana McLean, Development Coordinator
Meeting Date: September 13, 2021
Subject: CPPEG August 116 Pitt 134 Montreal 146B Chevrier

Purpose

To approve the three (3) hereafter mentioned items under the Heart of the City Community Improvement Plan recommended for approval at the August CPPEG meeting.

HOTC# 2021-10 116 Pitt Street, addendum applications for HOTC#2021-04 134 Montreal Road and HOTC#2009-05 146B Chevrier.

Recommendation

That Council approve the following items:

- a. 116 Pitt St. Inc at 116 Pitt Street for HOTC funding under:
Program 3 Project Design Grant in the amount of \$4,500
Program 5 Municipal Planning/Development Fees Grant based on actual costs for the permit.
- b. Shawn Smith and Sarah Irwin at 134 Montreal Road for HOTC funding under:
Program 2 Building Restoration and Improvement in the amount of \$10,200 as an interest free loan.

- c. Centre Charles-Emile Claude at 146B Chevrier for HOTC funding under:
 - Program 2 HOTC Rehabilitation and Redevelopment Grant in the amount of \$12,000 as a forgivable loan
 - Program 3 Project Design Grant in the amount of \$2,932
 - Program 5 Municipal Planning/Development Fees Grant based on actual costs for the permit

Financial Implications

Funding for the Heart of the City applications are sourced from the Heart of the City Reserve, and therefore does not have any immediate impact on the operating budget.

Strategic Priority Implications

The City's Community Improvement Plan (CIP) programs support local property owners looking to redevelop their properties. We are seeing new businesses move to Cornwall, upgrading of residential units and a non-profit organization continuing their efforts in renovations to infrastructure of the building, that house other community groups.

116 Pitt St is the new location for the Carrots~N~Dates restaurant, a new business to Cornwall with their original location in Windsor.

The new owners at 134 Montreal Road are continuing with the renovations of the residential units as tenants leave one of the existing two units.

At 146B Chevrier Centre Charles-Émile Claude are continuing with their renovation of infrastructure for the building. They have also accessed funding through the Ontario Infrastructure Program.

Background / Discussion

The CPPEG meeting was held after August PAC, and due to construction scheduling was forwarded directly to Council.

Document Title:	CPPEG August 116 Pitt 134 Montreal 146B Chevrier - 2021-134-PDR.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mary Joyce-Smith - Aug 31, 2021 - 3:19 PM

Mark A. Boileau - Sep 7, 2021 - 9:21 AM

Maureen Adams - Sep 9, 2021 - 10:48 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Planning, Development and Recreation
Division: Planning
Report Number: 2021-144-Planning, Development and Recreation
Prepared By: Alex Gatien, Development Planner
Meeting Date: September 13, 2021
Subject: Request for Removal of Part Lot Control from Falcon Home Construction Inc., on Lot 6, of Registered Plan 52M-33 – Eastridge Subdivision, Phase 7.

Purpose

The Planning Division has received an application from Falcon Home Construction Inc. to remove Part Lot Control from Lot 6 of Registered Plan 52M-33. This has been confirmed by a letter from the applicant's Barrister & Solicitor, Stephanie Lalonde. (See attachment).

It is not normal practise to show individual townhouse or semi-detached lots in a Registered Plan of Subdivision, rather, such lots are usually shown as full lots of blocks of land. A Reference Plan is then deposited to indicate the intended divisions of the lands to facilitate separate legal description and sale.

Recommendation

That Council approve the following:

- a. That Part Lot Control be removed from Lot 6 of Registered Plan 52M-33 – Eastridge Subdivision; and
- b. That Part Lot Control be reinstated on the semi-detached lots in the Eastridge Subdivision, once the subject lots have been created by the appropriate procedure.

What is Part Lot Control?

Once a Plan of Subdivision has been approved under Section 50 of The Planning Act and registered, a landowner may sell any complete lot on that Registered Plan even though he may own abutting lots. However, a landowner may not sell a part of piece of his lot or block on a Registered Plan without further consent under Section 50(5) of The Planning Act. This is referred to as Part Lot Control and has the effect of preventing any division of land in a Registered Plan, other than that allowed for in the approval Plan of Subdivision without approval of the Committee of Adjustment.

The Effect of Removing Part Lot Control

The exception to the above is that Section 50(7) of The Planning Act enables a municipality to pass a bylaw to remove Part Lot Control from all or part of a Registered Plan of Subdivision. Such a bylaw has the effect of allowing the conveyance of a portion of a lot without requiring the severance approval of the Committee of Adjustment.

It is important to note that it has been the traditional practise of developers to use the consent process, as opposed to the removal of Part Lot Control process in further subdividing semis and townhouses, once the structures are built. However, the surveying to create individual parts for each semi-detached dwelling is essentially the same whether a landowner proceeds with a technical severance or with a Part Lot Control Exemption By-law. It becomes the Surveyor's responsibility to ensure that the dividing line between both dwellings is correctly placed along the centre line of the demising wall between dwelling units. The overriding advantage of the Part Lot Control exemption bylaw is the efficiency it brings to the process. The reason it was created is the overall realization to simplify processes once and only once all the Planning issues have been dealt with. Such is the case with this Subdivision, where the public was notified twice through the Zoning and Subdivision processes. The municipality has exercised its' responsibilities in arriving at a Subdivision Agreement to ensure that all adjacent interests have been addressed. Furthermore, any conditions of development are already imposed as part of the Subdivision Agreement. Therefore, the Part Lot Control Exemption By-law is more efficient, not only from the builder's point of view but, more importantly, from the municipality's point of view.

Document Title:	Part Lot Control - Lot 6, Plan 52M53, Eastridge Subdivision-2021-144-PDR.docx
Attachments:	- Appl. Removal of Part Lot Control - Lot 6 - 52M53.pdf
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mary Joyce-Smith - Sep 3, 2021 - 1:21 PM

Mark A. Boileau - Sep 7, 2021 - 9:18 AM

Maureen Adams - Sep 9, 2021 - 10:44 AM



STÉPHANIE LALONDE

September 2, 2021

City of Cornwall
100 Water Street East
Cornwall, ON K6H 5T9

Attention : Lindsay Parisien

Dear Sir

**RE: FALCON HOME CONSTRUCTION INC.
PART LOT CONTROL
LOT 6, 52M53; CORNWALL**

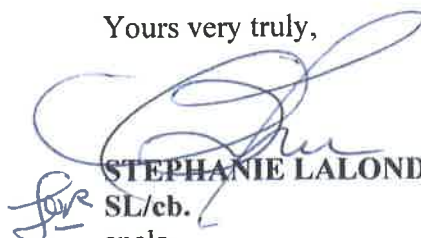
I am the solicitor acting on behalf of FALCON HOME CONSTRUCTION INC..

Please find enclosed herewith the Application for Removal of Part Lot Control and cheque of \$2,050.00 to cover your administration fee.

Please kindly return to our office three certified copies of the Municipal By-Law approving the Part Lot Control.

We trust the above to be satisfactory and thank you for your cooperation.

Yours very truly,


STEPHANIE LALONDE
SL/cb.
encls.



Department of Planning, Development & Recreation
100 Water Street East, P.O. Box 877
Cornwall, ON K6H 5T9

LIFTING PART LOT CONTROL OR PART LOT CONTROL EXTENSION

*Please select which type you are applying for:

☒ Lifting of Part Lot Control ☐ Extension of Part Lot Control

OWNER/APPLICANT/AGENT INFORMATION

Name & Address of Registered Property Owner <u>Falcon Home Construction</u> <u>511 Rte 54 West</u> <u>Castelman On KOA140</u>	Name & Address of Applicant/Agent <u>Stephanie Lalonde</u> <u>1013-408-3505</u>
Phone# & Email Address <u>613-223-1330</u>	Phone# & Email Address <u>chantal@stephanie</u> <u>lalonde.com</u>

NOTIFICATION

All communications should be sent to the following (check those that apply):

☐ Owner ☐ Applicant ☒ Agent

LOCATION OF SUBJECT LANDS

Description of the subject land:

Lot	<u>6</u>	Registered Plan No.	<u>52453</u>
Concession		Lot (s) No.	
Municipality	<u>Cornwall</u>	Reference Plan No.	<u>52R 8451</u>
Street Address	<u>Watson Cres.</u>	Part(s) No.	<u>1, 2, 3</u>

For any and all previously approved or concurrent development applications, please list application numbers:

Application Type	Application#
Plan of Subdivision	
Site Plan Control	
Previously approved Part Lot Control Exemption	
Plan of Condominium	

If you are applying to have the time limit extended on a previous Part Lot Control Exemption, please indicate the By-law number and the date it was passed:

By-law # _____

Date Passed: _____

Why are you applying to lift Part Lot Control? Please check the option that best describes your project:

☒ We are creating new single-detached, semi-detached or townhouse dwellings or lots, all of which front on a public street. We would like to subdivide the property in order to create freehold units or lots.

☐ We are creating new single-detached, semi-detached or townhouse dwellings or lots, some or all of which do not front on a public street. We would like to subdivide the property in order to create freehold units or lots.

☐ This is an application to extend a previous Part Lot Control Exemption.

☐ Other (please describe):

--

ARE THERE ANY ENCUMBRANCES (ex; mortgages, easements, right of way etc...) AFFECTING THE SUBJECT LANDS?

☐ Yes ☒ No

If yes, please describe:

DESCRIPTION OF SUBJECT LANDS

Please attach a scaled sketch of the subject property noting dimensions and existing building footprints.

Are there any buildings or structures on the subject land? ☐ Yes ☐ No

If the answer to above is yes, provide the following information for each building or structure (attach additional pages, if required):

Type of building or structure: Semi-detached
Distance from lot lines: _____
Height above grade: _____
Dimensions (attach sketch): _____
Floor area: _____

Are any buildings or structures proposed? ☐ Yes ☐ No

If the answer to above is yes, provide the following information for each building or structure proposed (attach additional pages, if required):

Type of building or structure: _____
Distance from lot lines: _____
Height above grade: _____
Dimensions (attach sketch): _____
Floor area: _____

CONSENT OF OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

I, _____ am the owner of the land that is the subject of this application for consent and for the purpose of the Freedom of Information & Privacy Act, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act for the purpose of processing this application.

Owner's Signature _____

Date _____

AFFIDAVIT

I, Marc Brisson of the Nation Municipality of _____
In the Province of Ontario

Make oath and say (or solemnly declare) that all the above information and statements contained in this application are true and that the information contained in documents that accompany this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me at the Village of Casselman in the
Province of Ontario this 2 day of Sept. 2021

Commissioner of Oaths, etc.

Stéphanie Lalonde
Avocate & Notaire //
Barrister & Solicitor
LSO # 743150

\$ 2050.00

Deposit provided by: ☐ Owner ☒ Agent

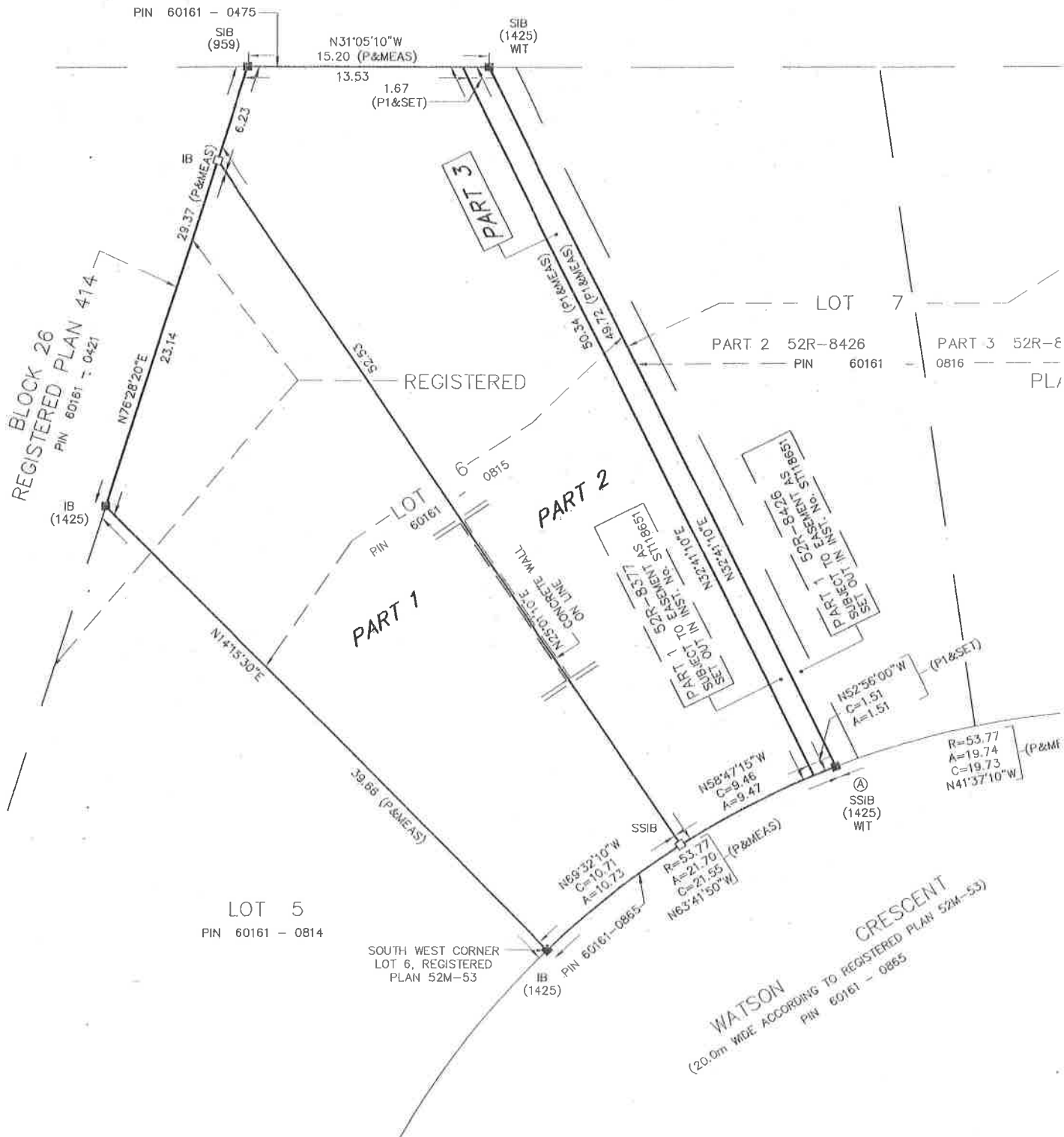
Applicant's Signature _____

Date: Sept. 2, 2021

LOT CONCESSION

" D " 1

PIN 60161 - 0475



LEGEND & NOTES : (IF APPLICABLE)

■ DENOTES FOUND MONUMENTS
□ DENOTES SET MONUMENTS
IB DENOTES IRON BAR
SIB DENOTES STANDARD IRON BAR

46

ORP DENOTES OBSERVED REFERENCE POINT
IP DENOTES IRON PIPE
OU DENOTES ORIGIN UNKNOWN
MEAS. DENOTES MEASURED
PROP. DENOTES PROPORTIONED

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT

1. THIS PLAN AND SURVEY

2. THE SURVEY WAS

DATE: 2008

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Financial Services
Division: Purchasing
Report Number: 2021-83-Financial Services
Prepared By: Nicole Robertson, Supervisor
Meeting Date: September 13, 2021
Subject: Purchase of Handi-Transit Bus Through the Transit Procurement Initiative

Purpose

To purchase one (1) specialized low floor bus for which Cornwall currently has funding approved by Investing in Canada Infrastructure Program (ICIP) through the Metrolinx Transit Procurement Initiative agreements.

Recommendation

That Council approve the purchase of one (1) specialized bus from Creative Carriage through the Metrolinx Transit Procurement Initiative process.

Financial Implications

The one (1) Handi-Transit bus will be included in the 2022 Capital Budget submission.

For 2022, the Corporation has included \$230,000 for one (1) Handi-Transit bus in the Transit ten-year capital forecasted budget (City share \$61,341).

The cost of the bus is \$229,530 excluding HST (net cost to the Corporation- \$233,569.73) and will be funded through ICIP, as follows:

Funding Source	Portion	Funding Amount
Federal Government	40.00%	\$93,427.89
Province of Ontario	33.33%	\$77,848.79
City of Cornwall	26.67%	\$62,293.05
Total Cost		\$233,569.73

The City of Cornwall portion will be financed, with borrowing costs (principal and interest) funded by the tax base.

To receive the specialized bus in the summer of 2022, the purchase order must be initiated on Tuesday, September 14, 2021.

Strategic Priority Implications

This purchase supports the Corporation's Mission Statement by enabling a financially and environmentally sustainable bus service while complementing four of the Corporation's 2019-2021 Priorities: provides transportation services for Skilled Labour Force, allows citizens flexible Housing Opportunities, promotes Economic Development, and is a tool in Environmental Sustainability.

Background / Discussion

The Transit Department would like to enter into an agreement with Creative Carriage to secure one (1) spot on the production line, thus ensuring that Cornwall will receive the bus in 2022. Typically, there is a 9-month lead time for specialized buses.

Metrolinx is a Crown corporation charged with administering Ontario urban transit projects. The Transit Procurement Initiative (TPI) is a Metrolinx program that helps small and medium-sized Ontario municipalities save money by reducing unit costs through higher volume purchases and performance-based specification, avoiding duplicate procurement costs while improving product quality.

The multi-year governance agreement entered by the Corporation is authorized by City of Cornwall By-Law 2019-073 and covers the period of 2019-2024.

The low floor specialized bus is used mostly to transport persons with disabilities door to door but can be used on less busy conventional and community bus routes.

The bus will replace one (1) 2011 low floor specialized bus that will be decommissioned and placed for auction on GovDeals, an online auction platform. The 2011 bus has reached the end of its service life. The standard service life in the industry is 8 years. The modest revenue expected from the sale of the decommissioned bus will be returned to the City's Provincial Gas Tax Reserve Fund as per the agreement stipulation.

Technology is emerging for a hybrid-electric model but is not an option at this time.

With the addition of one (1) new 2022 Creative Carriage specialized bus, the average Handi-Transit fleet age in 2022 will be reduced from 4.9 years to 4.4 years.

Accessibility Impact

The Creative Carriage bus is fully accessible for persons with disabilities and have four (4) wheelchair positions incorporated in the seating plan and can seat 15 ambulatory passengers. Cornwall Transit's fleet remains at 100% accessible.

Document Title:	Purchase of 2022 Handi-Transit Bus - 2021-83-Financial Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Bill de Wit - Sep 7, 2021 - 3:08 PM

Tracey Bailey - Sep 8, 2021 - 11:53 AM

Maureen Adams - Sep 9, 2021 - 11:01 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Financial Services
Division: Purchasing
Report Number: 2021-86-Financial Services
Prepared By: Melissa Sterling, Buyer
Meeting Date: September 13, 2021
Subject: Tender 21-T24 Sludge Collector System Replacement

Purpose

To obtain costing for replacement of the longitudinal chain and flight system in primary clarifiers 3 and 4 at the Cornwall Wastewater Treatment Plant.

Recommendation

That Tender 21-T24 be awarded to Eastern Welding, from Summerstown, Ontario, at the total bid price of \$451,998.87 (net cost to the Corporation - \$407,038.98) being the best bid meeting the tender specifications.

Financial Implications

The Corporation had budgeted \$500,000 in the 2020 Capital Budget for the project funded from Wastewater Billings.

Strategic Priority Implications

This report addresses Council's accountability and transparency to the ratepayers of the City of Cornwall.

Background / Discussion

This tender is for the replacement of the longitudinal chain and flight system in primary clarifiers 3 and 4 at the Cornwall Wastewater Treatment Plant. The work also includes the replacement of the cross-collector chain and flight system in primary clarifier #3. These collectors have reached their end of life and require replacement.

The Successful Supplier will be required to source, supply and install new collector chain and drive chain system with FRP Flights, for clarifiers 3 and 4 as well as for the cross collector in primary clarifier #3. All associated hardware such as chains, flights, shoes, wear strips, idlers and drive sprockets and associated fastener, have been included in bid submission.

The following tenders were received and opened by Purchasing Services on September 8, 2021:

Eastern Welding, Summerstown, Ontario

Bid Price:	\$399,999.00
HST:	\$51,999.87
Total Bid Price:	\$451,998.87

W.S. Nicholls Construction Incorporated, Cambridge, Ontario

Bid Price:	\$623,425.00
HST:	\$81,045.25
Total Bid Price:	\$704,470.25

Document Title:	Tender 21-T24 Sludge Collector System Replacement - 2021-86-Financial Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Nicole Robertson - Sep 8, 2021 - 3:16 PM

Bill de Wit - Sep 8, 2021 - 4:04 PM

Tracey Bailey - Sep 8, 2021 - 8:10 PM

Maureen Adams - Sep 9, 2021 - 11:05 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Financial Services
Division: Purchasing
Report Number: 2021-88-Financial Services
Prepared By: Nicole Robertson, Supervisor, Purchasing
Meeting Date: September 13, 2021
Subject: RFP Terms of Reference for Radio Communication Consulting Services

Purpose

Pursuant to Council Report 2021-88-Financial Services, the purpose of this report is to provide Council with the Terms of Reference of a Request for Proposal (RFP) prior to the issuance of a RFP document where the following criteria is met:

- a. The contract is estimated at \$150,000.01 or more; and/or
- b. A change in level of services is being considered.

Recommendation

That Council receive Report 2021-88-Financial Services.

Strategic Priority Implications

This report addresses Council's accountability and transparency to the ratepayers of the City of Cornwall.

Financial Implications

The Corporation applied for funding through the Municipal Modernization Program Intake 2 – Third Party Review Stream. The application was successful. This project will be funded 100%.

Background / Discussion

Project Overview

RFP 21-P11 invites prospective Proponents to submit qualified independent consultants to provide engineering services to develop and implement a long-term approach to city-wide radio communications. The scope of work to be completed by the Consultant includes identifying the needs of stakeholders within the Corporation of the City of Cornwall who operate radio communications, review industry standards requirements for each department, preparation of specifications and project administration for the implementation of the radio communication system. The consultant must not have affiliations to any commercial communication system vendors; manufacturers; or to any maintenance and services companies.

Background

The Corporation has been operating with separate radio systems, which for the most part is no longer serviced or is out of date, and beyond the ability to be maintained by industry service providers.

In 2017, Cornwall Police Service obtained a new dispatch system which identified deficiencies and non-compatibility with other city agencies, such as Fire Services and Municipal Works.

The purpose of this project is to identify the communication need of organizations and department within the City of Cornwall, who operate radio communications in an effort to look at a long-term approach to city-wide communications.

The Cornwall Police Services provide dispatch services to the various fire departments of the United Counties of Stormont, Dundas and Glengarry (SD&G Counties). In order to continue to provide dispatch services to the SD&G Fire Departments interoperability capabilities will be required to be reviewed to determine current and future interoperability expectations.

The approximate timetable for the RFP is as follows:

Item	Date
Issue of RFP	September 15, 2021
Deadline for Questions	September 21, 2021
Deadline for Submission	October 5, 2021
Award of RFP	October 25, 2021
Project Commencement	November 1, 2021
Consultant's Report	January 31, 2022
RFP issued for new system	February 2022
Implementation	Spring 2022

Appendix A – Terms of Reference for RFP 21-P11 is attached to this report.

Document Title:	RFP Terms of Reference 21-P11 Radio Communication - 2021-88-Financial Services.docx
Attachments:	- Terms of Reference 21-P11 Radio Communication.pdf
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Jeff Weber - Sep 9, 2021 - 12:54 PM

Tracey Bailey - Sep 9, 2021 - 1:26 PM

Maureen Adams - Sep 9, 2021 - 2:10 PM

THE CORPORATION OF THE CITY OF CORNWALL

Request for Proposal 21-P11 Radio Communication Consulting Services

Appendix A – Terms of Reference

The Corporation of the City of Cornwall along with Cornwall Police Services, Cornwall Fire Services and the Departments of Infrastructure and Municipal Works, Transit Services, and Planning, Development and Recreation is soliciting proposal from qualified consultants for engineering services to develop and implement a long-term approach to city-wide radio communications including the replacement and upgrades to the radio communication systems.

The Corporation has been operating with separate radio systems, which for the most part is no longer serviced or is out of date, and beyond the ability to be maintained by industry service providers.

In 2017, Cornwall Police Service obtained a new dispatch system which identified deficiencies and non-compatibility with other city agencies, such as Fire Services and Municipal Works.

The purpose of this project is to identify the communication need of organizations and department within the City of Cornwall, who operate radio communications in an effort to look at a long-term approach to city-wide communications.

The City of Cornwall is a single-tier municipality located in Eastern Ontario and serves a population of 46,589 residents (2016 Census). The Cornwall Police Services provide dispatch services to the various fire departments of the United Counties of Stormont, Dundas and Glengarry (SD&G Counties). In order to continue to provide dispatch services to the SD&G Fire Departments interoperability capabilities will be required to be reviewed to determine current and future interoperability expectations.

Scope of Work

Phase I – Project Scoping and RFP development

The successful proponent shall complete the following tasks:

- Meet with stakeholders to document their needs and expectations to gain a complete understanding of the desired functionality for the new system;
- Inspect all physical locations such as tower sites and local emergency service providers as needed to understand elements of the current system and inventory equipment;
- Facilitate discussions and guide decision making process among stakeholders to build consensus about requirements and optional system elements to maximize stakeholder buy-in;
- Conduct propagation studies to understand coverage requirements;
- Prepare a report that prioritizes each of the departmental needs including the recommended radio communication systems that ensures minimum industry standards are met for each department. Included in the report must be detailed cost estimation for each department to replace the infrastructure and estimated yearly support and maintenance costs. The report should describe the present life expectancy of the equipment and provide an inventory of any warranties or maintenance agreements still in effect;
- Review and recommend frequency requirements, and ensure that all frequency licensing have been secured for the project;
- Interview SD&G Counties stakeholders regarding their current radio systems and any future upgrades to determine inoperability;
- Prepare the RFP specifications for a managed service using City of Cornwall tender format;
- Provide support to City of Cornwall staff during the RFP period;

-
- Prepare and answer all RFP requests for clarification. Prepare, with Purchasing, clarifications and addendums using the City of Cornwall format.

Phase II– Implementation and Project Management

- Implementation will begin with the Cornwall Police Services and Fire Services followed by the other Departments of Infrastructure and Municipal Works, Transit Services, and Planning, Development and Recreation when applicable considering;
- Provide contract administrative services during the implementation of the communications system;
- Ensure milestones of the project are captured, adhered to and any delays reported;
- Establish appropriate radio coverage guarantee, consistent with propagation study, for signal strength and quality for entire city. This includes service area and in-building coverages;
- Conduct testing of the installed radio equipment with provider for each of the stakeholders;
- Provide all test results and reports to the City;
- Prepare deficiency reports and ensure deficiencies are rectified by the contractor in a timely manner;
- Itemize any out of Statement of Work (SOW) to be addressed with the contractor;
- Review warranties and maintenance agreements;
- Confirm interoperability limitations.

Successful proponent is excluded from bidding on the new system and is prohibited from colluding with any potential radio system contractors.

Estimated Current Systems

Department	Portables	Mobiles	Mobile Repeaters	Dispatch Consoles
Cornwall Police Services	62	38	2	4
Fire Services	32	9 – Truck 2 – Marine		4 (Station Radios)
Municipal Works	4	140		10
Cornwall Transit	5	32		

Proposed Project Schedule

Item	Date
Issue of RFP	September 15, 2021
Deadline for Questions	September 21, 2021
Deadline for Submission	October 5, 2021
Award of RFP	October 25, 2021
Project Commencement	November 1, 2021
Consultant's Report	January 31, 2022
RFP issued for new system	February 2022
Implementation	Spring 2022

Note: although every attempt will be made to meet dates as listed, the Corporation reserves the right to modify any or all dates at its sole discretion.

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Corporate Services
Division: Clerk's Division
Report Number: 2021-110-Corporate Services
Prepared By: Manon Levesque, City Clerk
Meeting Date: September 13, 2021
Subject: Unfinished Business Listing for September 13, 2021

Recommendation

That Council receive the Unfinished Business Listing for September 13, 2021.

Title	Department	Date
Petition for Crosswalk on Second Street West (Riverdale Terrace) <ul style="list-style-type: none"> - February 24, 2020 - January 11, 2021 	Infrastructure and Municipal Work	September 27, 2021
Intersection of Vincent Massey Drive and Tollgate Road West <ul style="list-style-type: none"> - June 14, 2021 	Infrastructure and Municipal Works	September 27, 2021
Petition for Removal of Sidewalk on Dunkirk Street <ul style="list-style-type: none"> - August 9, 2021 	Infrastructure and Municipal Works	September 27, 2021
Newspaper Digitization Project <ul style="list-style-type: none"> - November 9, 2020 	CAO	October 2021
Residential Rental Licensing Public Consultation Results <ul style="list-style-type: none"> - November 13, 2018 - June 8, 2020 - October 13, 2020 - April 26, 2021 	Fire Services, Social Services and Planning, Development and Recreation	November 2021

Urban Agriculture and Outdoor Gardening – COVID-19 - May 11, 2020 - June 22, 2020 - April 26, 2021	Planning, Development and Recreation	Zoning By-law
Creation of Remote Worker Attraction Strategy - January 13, 2020	Working Group	TBD
Actionable Items from Environment and Climate Change Committee - November 9, 2020	Infrastructure and Municipal Works	TBD
Domtar Properties - February 22, 2021	CAO	TBD
CIL Property - February 22, 2021	CAO	TBD
Social Media Policy - March 22, 2021	Council Working Group	TBD
Remediation of Gas Stations Upon Closing - April 12, 2021	Infrastructure and Municipal Works and Planning, Development and Recreation	TBD
Grading By-law - April 26, 2021	Planning, Development and Recreation	TBD
Use of Surveillance Cameras on Private Property - May 10, 2021	Planning, Development and Recreation	TBD

Document Title:	Unfinished Business Listing for September 13, 2021 - 2021-110-Corporate Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Sep 1, 2021 - 9:23 AM

Geoffrey Clarke - Sep 1, 2021 - 10:54 AM

Maureen Adams - Sep 9, 2021 - 11:24 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Planning, Development and Recreation
Division: Economic Development
Report Number: 2021-149-Planning, Development and Recreation
Prepared By: Bob Peters, Division Manager, Economic Development
Meeting Date: September 13, 2021
Subject: Economic Development – Activity Report

Purpose

To provide Council with an update on the activities of the Economic Development Department for the previous six months.

Recommendation

That Council receive Report 2021-149-Planning, Development and Recreation.

Strategic Priority Implications

Economic development activities support the City of Cornwall Strategic Plan and help to establish Cornwall as the progressive sustainable choice along the St. Lawrence River in Eastern Ontario.

The activities outlined in this report follow recommendations in the Cornwall Economic Development Strategic Plan, which was adopted in 2016.

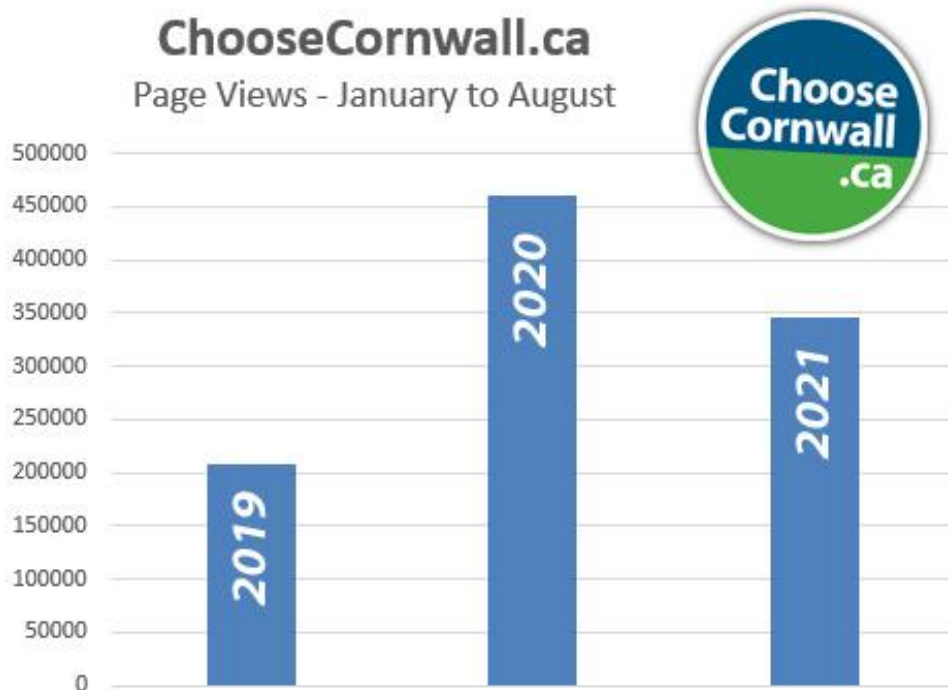
Background / Discussion

Cornwall's economy continues to rebound from the effects of the pandemic, however a number of public health measures continue to impact consumers and businesses alike. On July 16, the Province moved into Step Three of the Roadmap to Reopen, which relaxed many of the restrictions that were in place to

counteract the effects of COVID-19. Most recently, Ontario announced that proof of vaccination would be required in select settings starting September 22.

Cornwall Economic Development staff continue to support local businesses in adapting to an everchanging business environment. This includes City staff from a variety of other departments, regional EDOs, provincial and federal officials as well as local community organizations.

The ChooseCornwall.ca website has become an important information hub with a variety of articles and downloadable resources. Activity on the website increased significantly during the pandemic, and remains high, with the website delivering over 130,000 page views during the months of June, July and August: an increase of 64% compared to the same time period in 2019. From January to August, the website delivered 346,000 page views.



Regular email newsletters deliver timely business news to a growing list of over 7500 community and business leaders.

Major Development and Employers

For the most part, Cornwall's largest employers have continued operations with minimal disruptions. Many if not most, continue to hire to expand their workforce.



Leclerc and Olymel held separate job fairs in August, looking to hire over 100 additional people.

Cornwall's largest employer, Walmart Logistics, continues to recruit for multiple positions and is making ongoing physical improvements to its facilities.

SigmaPoint, Lallemand, Ridgewood, Morbern and other employers are also maintaining high production levels and are very active in recruiting.

Work is just about complete on the major expansion of the Loblaw / Shoppers Drug Mart Distribution Centre on Optimum Drive. Operators of the facility continue to recruit.

Laframboise Group continues to expand and add capacity at its manufacturing complex on Vincent Massey Drive.

CMP Advanced Mechanical Solutions is establishing a 40,000 sf mechanical assembly operation in Cornwall. This is in addition to a 90,000 sf distribution facility it has operated since last year.

Saniton Plastic has established a plastic bottle manufacturing plant and is also producing its own TrueNorth brand of hand sanitizers.

OPG continues to invest in rehabilitation and revitalization projects at the R.H. Saunders Generating Station, although the Visitor Centre is expected to remain closed for the foreseeable future.

St. Lawrence College has welcomed back over 1 100 full time students to the Cornwall Campus, under strict public health and safety guidelines. International students account for approximately 15% of the student population.

Commercial, Retail and Office

Despite ongoing economic disruptions, there is some positive activity in the commercial and retail sectors.

The Eastern Ontario Training Board has opened its new offices on Second Street in Downtown Cornwall. The 5,000 sf campus-style office is also home to the Newcomer Employment Welcome Services Centre, the Cornwall Chamber of Commerce and CÉSOC Settlement Program for Francophones.

The New Pitt Pouterie restaurant has opened at the corner of Pitt and Third, and Aurra Coffee has opened a coffee and taco stand on Brookdale.

SleepCountry and the LCBO opened earlier this year, and SmartCentres will be celebrating the opening of Winners and Mr. Puff's in the near future.

Work is proceeding at the Iberville commercial plaza in the East End, and two new restaurants - Osmow's and Popeye's - are expected to open in the Fall.

Cornwall Square is welcoming The Beauty Academy, which will operate a hair styling and beauty training centre on the main level of the mall.

I Sabourin Law Office has opened in Le Village, Mike's Printing and Apparel has opened in Downtown, and Bicycle World relocated their store to Ninth Street.

Western Canadian fuel retailer Centex has continued their foray into Ontario with the opening of a new gas station and convenience store on Brookdale Avenue.

Work is progressing on the Hampton Inn development on Vincent Massey. Once completed the new hotel will feature 80 rooms.



Local demand for retail cannabis products continues to attract retailers. Groove Cannabis has opened its doors at Eastcourt, while work is progressing on the High Ties store in Le Village and the Tokyo Smoke store at the Choice Properties Plaza at Ninth and Pitt.

The Cornwall Farmer's Market had a successful season and the central location proved popular with vendors and consumers.

A significant amount of commercial and office space in Cornwall remains vacant, especially on the office side with a number of large office complexes largely inactive. Demand for large scale office space is not expected to improve over the short-to-mid term.

Demand for retail space is also expected to be weak over the next two quarters, with the exception of quick service restaurants and small speciality retail.

The retail mix in many communities, including Cornwall, will be challenged as national retailers shrink their physical store network. A growing number of businesses and government offices are also reconsidering their physical footprint and are offering their employees the chance to work remotely. Consumers have also increased their use of online shopping platforms which are dominated by large international retailers such as Amazon.

All of these factors could have a negative impact on the sustainability of small local main street restaurants and retailers.

The Cornwall Chamber of Commerce has received \$110,000 in funding from FedDev Ontario to develop a shop local campaign. This is in addition to other programs available including the *Digital Main Street* program and the new *My Main Street* initiative.

In May the *Cornwall Living* magazine returned to profile many new businesses. It was followed by a new *Perch* magazine as well.



Residential Development

There are a number of major new residential projects underway in the city. In addition to ongoing development of existing subdivisions, the following are some of the more recent major projects:

- Southbridge Care Homes (160 long term beds) – ongoing construction
- Revera (128 long term beds) – construction to begin soon
- Heritage Heights Retirement Home (80 units) – construction has begun



- Bell Tower (56 units) – ongoing construction
- Sunset Court (44 units) – nearing completion
- Prime Square (44 units) – construction to begin this fall
- Cornwall & Area Housing Corp. (77 units) – construction to begin soon
- Saunders Drive subdivision – a number of homes are under construction

Sector Specific Marketing Efforts

The Department markets to decision makers in key sectors that align with the community's strengths. These efforts include sector-specific efforts in logistics, food processing, and advanced manufacturing along with commercial real estate.

Industrial vacancy rates in Cornwall continue to be very low, with available built space being very hard to find. In contrast, as noted above, there is a large amount of surplus office and retail space.

Over 3200 people have signed up for push notifications for new articles from ChooseCornwall.ca, an increase of 25% over the past 6 months.

Most trade shows and other in-person marketing events have been cancelled for 2021. The Department will participate in the National Job Fair later this fall, and will host a networking reception for the Ontario East Municipal Conference in October (the rest of the conference will be virtual).

The Department continues to work in partnership with regional, provincial, and federal officials to facilitate trade and attract foreign investment.

One key focus includes various marketing initiatives with the Ontario East Economic Development Commission. Cornwall is part of the Regional Marketing Committee and is chair of the Logistics effort which has led to a number of qualified investment leads. Ontario East has launched a new website with an interactive industrial real estate feature.

The Department has continued its partnership with the Ottawa Business Journal to promote local investment opportunities to business leaders in Ottawa and Eastern Ontario.

The partnership has led to a number of articles on Cornwall, with local companies being profiled to their sizeable readership.

In part due to the above marketing efforts, interest in Cornwall, in particular the Cornwall Business Park has been extremely strong with qualified interest from several companies. There are currently approximately 140 serviced acres



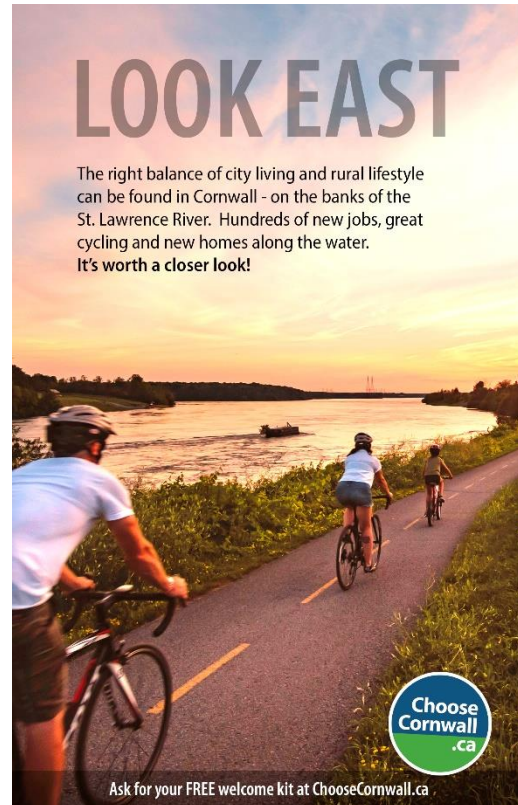
available for sale, with an additional 260 acres available upon completion of the extension of Nick Kaneb Drive.

Resident Attraction

Work continues to attract new residents to Cornwall. Efforts are targeted at young families and individuals that will augment the local workforce and meet the needs of local employers. The Economic Development Department works closely with groups involved with assisting newcomers to settle in Canada.

Cornwall has been profiled in a number of publications in Ottawa, Montreal and Toronto. Advertisements have highlighted the high quality of life in the region, the urban amenities found in the city and the relatively affordable housing.

Local magazines *Cornwall Living* and *Perch*, along with other brochures and guides, form part of the Choose Cornwall welcome kit for new residents.



As major employers continue to report problems in recruiting new people, residential attraction efforts will continue. The availability of housing is expected to remain relatively scarce over the short term and is a mitigating factor.

The Department assists local companies in their recruitment efforts by posting job opportunities on the ChooseCornwall.ca job board. This section of the site remains extremely popular, and more and more companies are finding it very helpful in attracting quality candidates.

Tourism

In conjunction with Ontario's reopening framework, Tourism staff were busy planning and carrying out destination marketing efforts during the second and third quarters of the year with a primary focus on local and regional travel.

The tourism sector continues to be one of the most heavily impacted sectors from the pandemic, with a number of tourism-related businesses

(accommodations, attractions, live entertainment venues and others) having yet to fully resume regular operations. Workforce shortages are also a critical issue facing many tourism and hospitality businesses.

Despite these challenges, there are some positive signs for the local tourism sector with both local accommodations and businesses and Cornwall Tourism seeing a return of leisure travelers during the peak summer months.

Marketing

In May, Cornwall Tourism published a new *Explore Cornwall Visitor Guide*, a bilingual publication highlighting attractions, amenities and experiences in the city and area. A total of 50,000 copies have been distributed (a second printing run is being considered). The guide is also available digitally on the Cornwall Tourism website.

In an effort to encourage staycations and patronage at local businesses, Cornwall Tourism once again partnered with local MP Eric Duncan and SDG Tourism to mail copies of the Cornwall and SDG Visitor Guides to every household in the riding.

Advertising campaigns for 2021 are focused on a number of key areas including cycling, outdoor adventure and leisure travel. This includes profiles in select specialty publications, sponsored content in select newspapers as well as digital efforts. A series of FAM (familiarization) tours and social media influencer campaigns have also been developed in partnership with Regional Tourism Organization 9 (RTO 9) to highlight unique food and drink, outdoor adventure and accommodation experiences in Cornwall.

The above efforts have been complemented by ongoing activity on the Cornwall Tourism social media platforms, all driving traffic to the *CornwallTourism.com* website.

Activity on the website has largely returned to pre-pandemic levels, with the website delivering 100,000 page views during the months of June, July and August, an increase of 24.5% compared to the same time period in 2019.



Cornwall Tourism secured funding under the Canada Summer Jobs program to assist with the hiring of two student tourism ambassadors for the summer months. A pop-up visitor information centre was established at the entrance to the Cornwall Civic Complex and Lamoureux Park and proved to be very popular.

The location of the visitor information centre is advantageous given its close proximity to the waterfront, the Downtown area and the cycling trails, with many visiting cyclists choosing to park and set off from the Civic Complex parking lot. Through a unique partnership with Destination Ontario, a third student from the Ontario Travel Information Centre in Bainsville joined the Cornwall Tourism team to provide additional visitor services support in Cornwall.

Conferences, events and sport tourism

In April, Tourism supported the United Empire Loyalists' Association of Canada (UELAC) 2021 conference which was hosted virtually from Cornwall over four days, with 200-plus delegates registering from around the world. Tourism staff continue to lend support to other major sport tourism events including the 2021 World Junior A Challenge in December and numerous professional fishing tournaments in the summer and fall.

Tourism product development

Staff have been working closely with entrepreneurs to support and assist with new tourism experiences and activities in the city. These experiences have the potential to attract additional visitors to Cornwall and by extension, spin-off visits and purchases at other local businesses and amenities. Some of these new businesses include:

- Waterfront Tours (waterfront pedicab tours)
- The Craft Shack (waterfront craft beer and entertainment)
- Cornwall Food Tours (food tour picnics and in-person food tours)
- Boatingery Adventure Trends (kayak rentals at Guindon Park)
- Escape Bicycle Tours (multi-day bike tours from Ottawa).

Staff have also been working closely with the team at the Native North American Travelling College on Cornwall Island to highlight this unique tourism offering in the area.

The Tourism Development Fund is in place to support new event and tourism product development. The Fund is supported by revenues from the Municipal



Accommodation Tax and is overseen by a separate, stand-alone entity, the Tourism Development Corporation of Cornwall (TDCC).

The TDCC met in June to review two applications for the Tourism Development Fund. To date in 2021 the TDCC has awarded just over \$80,000, \$25,000 of which is for the Cornwall Arts Centre, the second installment of a previously awarded application for \$25,000 a year for four years.

Cornwall Planning Programs Evaluation Group

Efforts to engage local property owners in improving their properties continue with the administration of community improvement plans, overseen by the Cornwall Planning Programs Evaluation group (CPPEG).

The housing market has been extremely strong through the pandemic with contractors and developers at capacity and significant new housing starts. Even still, the shortage of housing for new workforce needs has encouraged the municipality to develop new programming for hi-density residential in key areas of the city using a tax increment funding strategy through the Heart of the City CIP.

CPPEG continues to review applications within the CIP's Policy Areas under three community improvement plans in place: Heart of the City CIP, Brownfields CIP and Renaissance Housing Rehabilitation Program.

Notable projects include:

- 1 Second St E – Prime Square construction has started
- 113 Second St E – new location for Ming & Associates and BDO
- 116 Pitt St – new restaurant Carrots~N~ Dates, owners relocating from Windsor to open their second location in Cornwall
- 12-16 Second St E – the relocation of Eastern Ontario Training Board and the Chamber of Commerce to the newly renovated space took place on June 1st.
- 180-182 Ninth St W – new location for Menard~Robertson custom home builders
- 24 Ninth St E – relocation of Bicycle World
- 30 Sixth St E – new location for the Seaway Valley Theatre Company
- 146 Chevrier – Centre Charles-Emile Claude continuing with infrastructure renovations to continue help serving the community



Cornwall Business Enterprise Centre

The Cornwall Business Enterprise Centre (CBEC) remains busy connecting with area entrepreneurs to discuss business planning, marketing, and financial forecasting.

Webinars

CBEC ran 21 different webinars from mid January to the end of June with over 140 businesses participating. Topics included business planning, marketing, use of social media, financial planning, work-life balance, etc. The Centre will be releasing a new schedule of webinars that will take place over the next three months.

Summer Company

Summer Company operated with a full complement of seven (7) students participating. Businesses included an ice cream shop, tutoring, flower crowns, lawn maintenance, on-line retail, plant sales and the sale of chicks and eggs.

All seven students were able to operate with COVID-19 distancing regulations and successfully completed the program.

Starter Company PLUS

The spring cohort of Starter Company PLUS had 29 applicants who worked through the program and produced business plans and financial forecasts. Of the 29 there were 9 applicants approved for a total of \$32,700 in grants. Businesses covered a broad spectrum – bath products, metal art, canvas art and jewellery, footcare, a law office, maple products, microgreens, fitness program and nutrition. CBEC staff continue to work with these entrepreneurs as they continue to build their businesses.

Following an August intake, CBEC staff are just beginning to work with a new cohort of 31 applicants. Grant pitches are scheduled for November 2021.

Exploring Main Street Video Series

Local “main street” businesses have been featured with short promotional videos that can also be used by each business to augment their website and other marketing efforts. 31 videos were produced as part of the Exploring Main Street video series. The videos have proven to be very popular, garnering over 20,000 views so far – and counting. The videos were produced by two local videographers and fully funded via the *Digital Main Street* program. The videos



are hosted on both the Choose Cornwall and Cornwall Business Enterprise Centre You-tube channels and have been profiled on social media.

Digital Main Street Program

Over 75 businesses in Cornwall and SDG area are improving their online presence with the help of the Digital Mainstreet program.

Digital Consult Program

The Digital Consult Program provides one-on-one consultations with local experts in a variety of topic areas, including finance, marketing, legal matters, etc. The program is available to any business that needs advice as they operate through and recover from the COVID-19 pandemic. Participants are able to access a maximum of three consultations. A grant of \$32,000 was obtained to run this program which began in December and will conclude by September 30th, 2021.

A total of 54 businesses have taken advantage of Digital Consult Program to date, for a total of 75 consultations.

Information on upcoming webinars and local support programs is regularly updated on BusinessEnterpriseCentre.ca.

Document Title:	Economic Development Activity Report - 2021-149-Planning, Development and Recreation.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mark A. Boileau - Sep 9, 2021 - 10:10 AM

Tracey Bailey - Sep 9, 2021 - 12:11 PM

Maureen Adams - Sep 9, 2021 - 3:29 PM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law Explanatory Note

Department: Planning, Development and Recreation
Division: Planning
Report Number: 2021-145-Planning, Development and Recreation
Prepared By: Alex Gatien, Development Planner
Meeting Date: September 13, 2021
Subject: Note - Part Lot Control from Falcon Home Construction Inc. -
Lot 6, Plan 52M-53 – Eastridge

Purpose

The Purpose and Effect of this By-law is to remove Part Lot Control from certain lots in the Eastridge Subdivision.

That Council approve the following:

- a) That Part Lot Control be removed from Lot 6 only of Registered Plan 52M53 – Eastridge Subdivision; and
- b) That Part Lot Control be reinstated on the semi-detached lots in the Eastridge Subdivision, once the subject lots have been created by the appropriate procedure.

Background / Discussion

It has been the traditional practise of developers to use the consent process, as opposed to the removal of Part Lot Control process in further subdividing semis and townhouses, once the structures are built. However, the surveying to create individual parts for each semi-detached dwelling is essentially the same whether a landowner proceeds with a technical severance or with a Part Lot Control Exemption By-law. It becomes the Surveyor's responsibility to ensure that the dividing line between both dwellings is correctly placed along the centre line of

the demising wall between dwelling units. The overriding advantage of the Part Lot Control exemption bylaw is the efficiency it brings to the process. The reason it was created is the overall realization to simplify processes once and only once all the Planning issues have been dealt with. Such is the case with this Subdivision, where the public was notified twice through the Zoning and Subdivision processes. The municipality has exercised its' responsibilities in arriving at a Subdivision Agreement to ensure that all adjacent interests have been addressed.

Report Approval Details

Document Title:	Note- Part Lot Control - Lot 6, Plan 52M53 - Eastridge Sub - 2021-145-PDR.docx
Attachments:	<ul style="list-style-type: none"> - Application Part Lot Control, Lot 6, 52M53, Eastridge Sub.pdf - Registered Plan 52M53 - Part Lot Control, Lot 6, Eastridge Sub.pdf
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mary Joyce-Smith - Sep 3, 2021 - 1:22 PM

Mark A. Boileau - Sep 7, 2021 - 9:20 AM

Maureen Adams - Sep 9, 2021 - 10:47 AM

LIFTING PART LOT CONTROL OR PART LOT CONTROL EXTENSION

*Please select which type you are applying for:

☒ Lifting of Part Lot Control ☐ Extension of Part Lot Control

OWNER/APPLICANT/AGENT INFORMATION

<p>Name & Address of Registered Property Owner</p> <p><u>Falcon Home Construction</u> <u>511 Rte 541 West</u> <u>Castelman ON K0A1M0</u></p> <p>Phone# & Email Address</p> <p><u>613-223-1330</u></p>	<p>Name & Address of Applicant/Agent</p> <p><u>Stephanie Lalonde</u> <u>613-408-3505</u></p> <p>Phone# & Email Address</p> <p><u>chantal@stephanie</u> <u>lalonde.com</u></p>
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NOTIFICATION

All communications should be sent to the following (check those that apply):

☐ Owner ☐ Applicant ☒ Agent

LOCATION OF SUBJECT LANDS

Description of the subject land:

Lot	<u>6</u>	Registered Plan No.	<u>52453</u>
Concession		Lot (s) No.	
Municipality	<u>Cornwall</u>	Reference Plan No.	<u>52R 8451</u>
Street Address	<u>Watson Cres.</u>	Part(s) No.	<u>1, 2, 3</u>

For any and all previously approved or concurrent development applications, please list application numbers:

Application Type	Application#
Plan of Subdivision	
Site Plan Control	
Previously approved Part Lot Control Exemption	
Plan of Condominium	

If you are applying to have the time limit extended on a previous Part Lot Control Exemption, please indicate the By-law number and the date it was passed:

By-law # _____

Date Passed: _____

Why are you applying to lift Part Lot Control? Please check the option that best describes your project:

☒ We are creating new single-detached, semi-detached or townhouse dwellings or lots, all of which front on a public street. We would like to subdivide the property in order to create freehold units or lots.

☐ We are creating new single-detached, semi-detached or townhouse dwellings or lots, some or all of which do not front on a public street. We would like to subdivide the property in order to create freehold units or lots.

☐ This is an application to extend a previous Part Lot Control Exemption.

☐ Other (please describe):

--

ARE THERE ANY ENCUMBRANCES (ex; mortgages, easements, right of way etc...) AFFECTING THE SUBJECT LANDS?

☐ Yes

☒ No

If yes, please describe:

DESCRIPTION OF SUBJECT LANDS

Please attach a scaled sketch of the subject property noting dimensions and existing building footprints.

Are there any buildings or structures on the subject land? ☐ Yes ☐ No

If the answer to above is yes, provide the following information for each building or structure (attach additional pages, if required):

Type of building or structure: Semi-detached
Distance from lot lines: _____
Height above grade: _____
Dimensions (attach sketch): _____
Floor area: _____

Are any buildings or structures proposed? ☐ Yes ☐ No

If the answer to above is yes, provide the following information for each building or structure proposed (attach additional pages, if required):

Type of building or structure: _____
Distance from lot lines: _____
Height above grade: _____
Dimensions (attach sketch): _____
Floor area: _____

CONSENT OF OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

I, _____ am the owner of the land that is the subject of this application for consent and for the purpose of the Freedom of Information & Privacy Act, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act for the purpose of processing this application.

Owner's Signature _____

Date _____

AFFIDAVIT

I, Marc Brisson of the Nation Municipality of
_____ in the Province of Ontario

Make oath and say (or solemnly declare) that all the above information and statements contained in this application are true and that the information contained in documents that accompany this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me at the Village of Casselman in the
Province of Ontario this 2 day of Sept. 2021

Commissioner of Oaths, etc.

Stéphanie Lalonde
Avocate & Notaire //
Barrister & Solicitor
LSO # 743150

\$ 2050.00

Deposit provided by: ☐ Owner ☒ Agent

Applicant's Signature _____

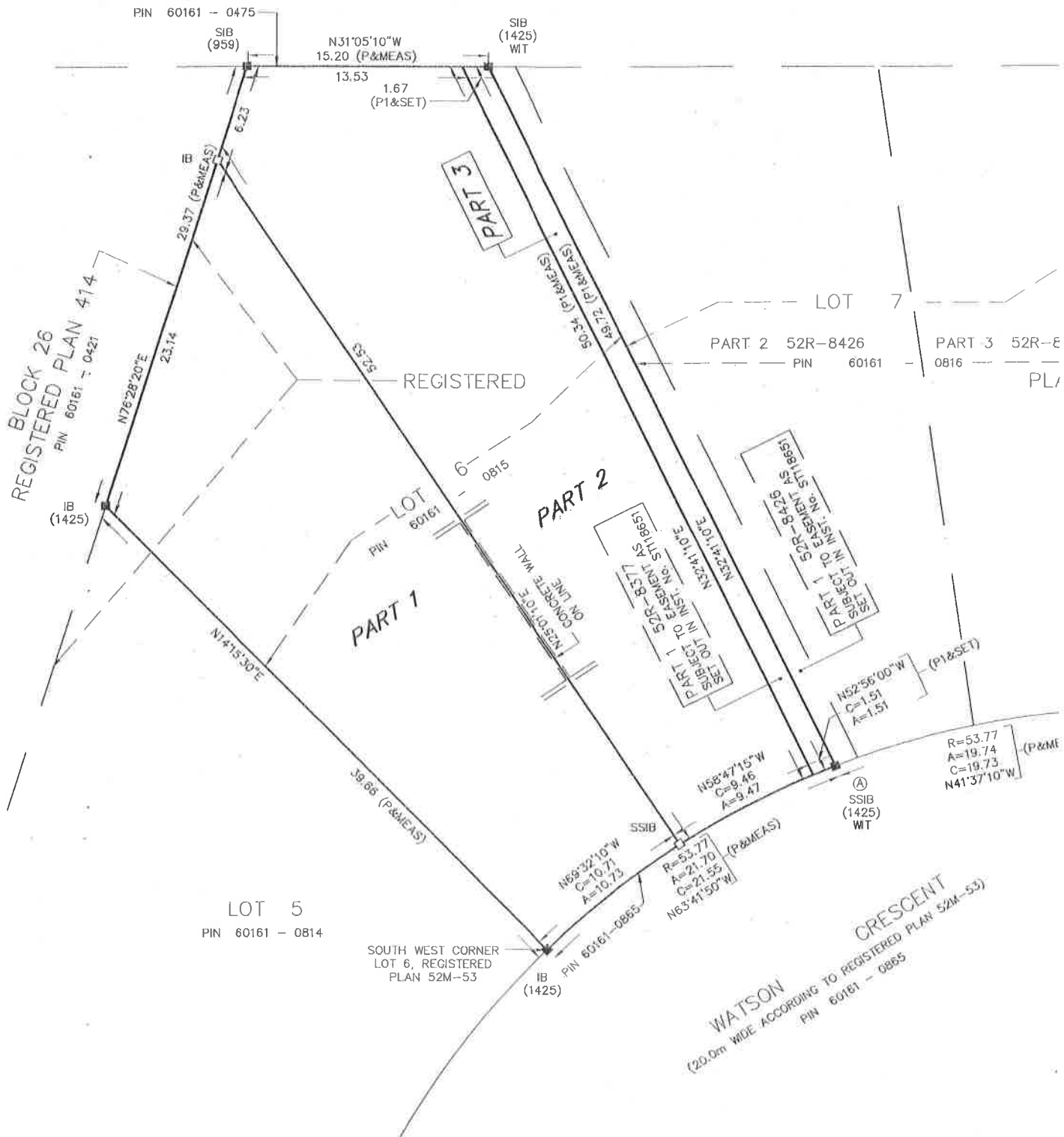
Date: Sept. 2, 2021

LOT CONCESSION

" D "

1

PIN 60161 - 0475



The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-096

Department: Corporate Services
Division: Clerk's Division
By-law Number: 2021-096
Report Number: 2021-109-Corporate Services
Meeting Date: September 13, 2021
Subject: A By-law to amend By-laws 2019-041 and 2021-085 and to appoint Members of Council to Boards, Committee and Commissions for this term of Council (Lay Appointments Committee) (Senior Friendly Community Committee) (Cornwall Planning Programs Evaluation Group)

Whereas The Corporation of the City of Cornwall is desirous of replacing Members of Council to various Boards, Committees and Commissions for this term of Council ending November 30, 2022.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That Councillor Denis Carr be and is hereby appointed to the Lay Appointments Committee and that Mayor Glen G. Grant be removed (By-law 2021-085); and
2. That Councillor Denis Carr be and is hereby appointed to the Senior Friendly Community Committee and that Mayor Glen G. Grant be removed (By-law 2019-041); and

3. That Councillor Denis Carr be and is hereby appointed to the Cornwall Planning Programs Evaluation Group (CPPEG) and that Mayor Glen G. Grant be removed (By-law 2019-041); and
4. That Councillor Denis be and is hereby appointed to the Heritage-Patrimoine Cornwall Committee and that Councillor Maurice Dupelle be removed (By-law 2019-041).
5. That Councillor Maurice Dupelle be removed from the Cornwall Woodhouse Museum (By-law 2019-041).

Read, signed, and sealed in open Council this 13th day of September, 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	By-law 2021-096 Appoint Members of Council to Various Boards - 2021-109-Corporate Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Sep 1, 2021 - 9:14 AM

Geoffrey Clarke - Sep 1, 2021 - 10:55 AM

Maureen Adams - Sep 9, 2021 - 10:19 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-097

Department: Corporate Services
Division: Clerk's Division
By-law Number: 2021-097
Report Number: 2021-113-Corporate Services
Meeting Date: September 13, 2021
Subject: A By-law to amend to By-law 2018-148 – Appointment of
Acting Mayors 2018-2022

Whereas Section 242 of the Municipal Act, 2001 authorizes Council to pass a By-law or resolution to appoint a Member of Council to act in the place of the Head of Council when the Head of Council is absent or refuses to act or the office is vacant, and while so acting such Member has all the powers and duties of the Head of Council; and

Whereas it is deemed desirable to amend By-law 2018-148 to recognize changes necessary to the composition of the current Council.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. Schedule A to By-law 2018-148 has been amended for the remainder of 2021 and 2022 by moving up the Members of Council commencing in October 2021 and adding Councillor Denis Carr to the schedule.

Read, signed, and sealed in open Council this 13th day of September, 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	By-law 2021-097 Amend By-law 2018-148 - Appointment of Acting Mayors - 2021-113-CS.docx
Attachments:	- Acting Mayor Schedule.pdf
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Sep 2, 2021 - 9:37 AM

No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Manon L. Levesque

Geoffrey Clarke - Sep 3, 2021 - 8:52 AM

Maureen Adams - Sep 9, 2021 - 10:41 AM

City of Cornwall

2018

December	Todd Bennett
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Acting Mayor - December 2018 to November 2022

2019

January	Eric Bergeron
February	Maurice Dupelle
March	Syd Gardiner
April	Glen Grant
May	Carilyne Hébert
June	Dean Hollingsworth
July	Elaine MacDonald
August	Claude E. McIntosh
September	Justin Towndale
October	Todd Bennett
November	Eric Bergeron
December	Maurice Dupelle

2020

January	Syd Gardiner
February	Glen Grant
March	Carilyne Hébert
April	Dean Hollingsworth
May	Elaine MacDonald
June	Claude E. McIntosh
July	Justin Towndale
August	Todd Bennett
September	Eric Bergeron
October	Maurice Dupelle
November	Syd Gardiner
December	Glen Grant

2021

January	Carilyne Hébert
February	Dean Hollingsworth
March	Elaine MacDonald
April	Claude E. McIntosh
May	Justin Towndale
June	Todd Bennett
July	Eric Bergeron
August	Maurice Dupelle
September	Syd Gardiner
October	Carilyne Hébert
November	Dean Hollingsworth
December	Elaine MacDonald

2022

January	Claude E. McIntosh
February	Justin Towndale
March	Todd Bennett
April	Eric Bergeron
May	Maurice Dupelle
June	Syd Gardiner
July	Carilyne Hébert
August	Dean Hollingsworth
September	Elaine MacDonald
October	Denis Carr
November	Claude E. McIntosh

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-098

Department: Social and Housing Services
Division: Social Services
By-law Number: 2021-098
Report Number: 2021-27-Social and Housing Services
Meeting Date: September 13, 2021
Subject: Renewal of Lease Agreement -Winchester Satellite Office

Whereas the City of Cornwall plans to move towards the Human Service delivery model, co-locating with or near other community agencies; and

Whereas the Community Care building in Winchester will continue to be available to house the satellite office; and

Whereas The Corporation of the City of Cornwall is desirous to renew a two-year lease agreement with Winchester District Memorial Hospital for office space within the Community Care building for the Winchester satellite office effective April 2021.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. The Corporation of the City of Cornwall enter into a renewal of a two-year lease agreement with the Winchester and District Memorial Hospital for office space in the Community Care building.
2. That the Mayor and Clerk be hereby authorized to sign all documents necessary to effectively complete this Agreement.



Read, signed, and sealed in open Council this 13 day of September, 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	By-law 2021-098 Winchester Office Lease Renewal - 2021-27-Social and Housing Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mellissa Morgan - Sep 7, 2021 - 8:46 AM

Tracey Bailey - Sep 7, 2021 - 9:53 PM

Maureen Adams - Sep 9, 2021 - 10:59 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law Explanatory Note

Department: Social and Housing Services
Division: Social Services
Report Number: 2021-28-Social and Housing Services
Prepared By: Meena Mullur, Manager, Human Services
Meeting Date: September 13, 2021
Subject: Lease Renewal -Winchester Satellite Office Location

Purpose

To update Council on the two-year lease renewal for the Winchester Satellite office location.

Financial Implications

Monthly rental cost for the Winchester satellite office space has increased by \$9.57 as of April 1, 2021. This increase can be easily absorbed within the approved 2021 budget and sustainable under our 2022 funding allocation.

Strategic Priority Implications

These improvements are in line with the City's priorities relating to operational efficiency, fiscal responsibility, and quality customer service.

Background / Discussion

Ontario Works is moving towards an efficient Human Services delivery approach, by facilitating easy and convenient access for our clients to different community partners/agencies. Since renting an office space at this location in 2016, we have noticed a streamlined model of service delivery, encompassing multiple agencies and services with or near one another for ease of referral and client access.

The Winchester satellite office will continue to be located in the Community Care building owned by Winchester & District Memorial Hospital. Multiple other agencies, including Job Zone Employment Ontario, Community Care Access, Eastern Ontario Health Unit, Tri-County Mental Health, Counselling & Support Services, and the Early Years Centre are also tenants in this building making it convenient for our clients to possibly access these services during one visit.

Accessibility Impact

Winchester office location is fully accessible and LEED certified.

Report Approval Details

Document Title:	Note - Winchester Office Lease Renewal - 2021-28-Social and Housing Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mellissa Morgan - Sep 7, 2021 - 8:45 AM

Tracey Bailey - Sep 7, 2021 - 9:50 PM

Maureen Adams - Sep 9, 2021 - 10:50 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-099

Department: Planning, Development and Recreation
Division: Planning
By-law Number: 2021-099
Report Number: 2021-135-Planning, Development and Recreation
Meeting Date: September 13, 2021
Subject: HOTC 134 Montreal Road and 146B Chevrier Program 2

Whereas the Council of The Corporation of the City of Cornwall has approved the HOTC Community Improvement Plan (CIP) under Section 28 of the Planning Act in November, 2005, and associated funding programs to provide for loans/grants for the improvement of primarily commercial and mixed-use properties known as the Heart of the City (HOTC) Funding Programs; and

Whereas Council has provided in its Capital Budget a sufficient level of annual funding to provide for the implementation of such HOTC Funding Programs; and

Whereas these loans are subsequently registered on title as applicable and the said Agreements as Mortgages and to further provide and administer municipal funds to the identified property owners under the HOTC Initiative (HOTC#2021-04 134 Montreal Rd and HOTC#2009-05 146B Chevrier); and

Whereas Pursuant to the said programs(s), certain eligible applicants have applied for a loan/grant to improve their properties under the rules of the applicable HOTC program(s).

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That the following specific HOTC Program 2 funding Loan Agreement to the following person(s) or their authorized Signing Officer(s) for the following properties be approved:
 - a) HOTC#2020-04 – Sarah Irwin and Shawn Smith 134 Montreal Road being Pt Lt 212 Plan 16 As In S193701; S/T & T/W S193701; Cornwall, as described in PIN#60165-0132 (LT) in the amount of \$10,200 pursuant to a Program 2 HOTC Funding (Loan) Agreement.
 - b) HOTC#2009-05 – Centre Charles-Émile Claude 146B Chevrier being PT LT O.P.R. S Plan 16 as in TC28636 (Sixthly & Seventhly); T/W TC28636 Except the Easement Therein(Secondly in Sixthly Described); Part 4, Plan 52R7084 As In ST21433 as described in PIN#60164-0149(LT) in the amount of \$12,000 pursuant to a Program 2 HOTC Funding (Loan) Agreement.
2. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.
3. That this Bylaw take effect on the day of passing by City Council.

Read, signed, and sealed in open Council this 13th day of September, 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	By-law 2021-099 HOTC 134 Montreal and 146B Chevrier - 2021-135-PDR.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mary Joyce-Smith - Aug 31, 2021 - 3:19 PM

Mark A. Boileau - Sep 1, 2021 - 4:31 PM

Maureen Adams - Sep 9, 2021 - 10:35 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law Explanatory Note

Department: Planning, Development and Recreation
Division: Planning
Report Number: 2021-136-Planning, Development and Recreation
Prepared By: Dana McLean, Development Coordinator
Meeting Date: September 13, 2021
Subject: Note – HOTC 134 Montreal and 146B Chevrier Program 2

Purpose

Explanation of Purpose and Effect for HOTC Application Program 2 – Building Restoration and Improvement Agreement to By-law for application HOTC#2021-04 134 Montreal Road and HOTC#2009-05 146B Chevrier.

Background / Discussion

This By-law is necessary to allow the City to enter into said Funding Agreements and to subsequently register, on title, as applicable, said Agreements as Mortgages for each stated approved application and to further provide and administer municipal funds to the identified property owners under the HOTC initiative.

The City of Cornwall, under the Planning and Municipal Acts, respectively, administers the HOTC Funding Incentive Programs which, in part, offer Forgivable and or Zero Interest (0%) Free Loans, Grants and Tax-based funding primarily on a matching dollar basis to commercial/mixed use property owners within the designated HOTC Community Improvement Area. The Loans are secured by a mortgage registered against the property for a period of between 5 to 10 years, for example.

Report Approval Details

Document Title:	Note - HOTC 134 Montreal and 146B Chevrier Program 2 - 2021-136-PDR.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mary Joyce-Smith - Aug 31, 2021 - 3:20 PM

Mark A. Boileau - Sep 1, 2021 - 4:28 PM

Maureen Adams - Sep 9, 2021 - 10:27 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-100

Department: Social and Housing Services
Division: Housing Services
By-law Number: 2021-100
Report Number: 2021-34-Social and Housing Services
Meeting Date: September 13, 2021
Subject: A By-law to authorize the voluntary dissolution of Cornwall and Area Housing Corporation (“CAHC”) and the distribution of the remaining property of CAHC to and the assumption of all liabilities of CAHC by the Corporation of the City of Cornwall

Whereas The Corporation of the City of Cornwall and CAHC have agreed that it is in the best interests of both parties that CAHC voluntarily dissolve pursuant to the *Business Corporations Act* (Ontario);

And whereas upon receiving the remaining property of CAHC, The Corporation of the City of Cornwall, in its capacity as Service Manager under the *Housing Services Act, 2011*, will assume ownership, and responsibility for the administration, of CAHC’s affordable housing portfolio.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. In connection the voluntary dissolution of CAHC, The Corporation of the City of Cornwall be and is hereby authorized to:
 - a. receive the remaining property of CAHC; and
 - b. assume, pay and perform all obligations, debts and liabilities of CAHC;

2. The Mayor and Clerk be and are authorized to do execute and deliver all documents considered necessary, desirable or useful to carry out and give effect to this matter.
3. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 13th day of September, 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	By-law 2021-100 Voluntary Dissolution - CAHC - 2021-34-SHS.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mellissa Morgan - Sep 9, 2021 - 1:06 PM

Maureen Adams - Sep 9, 2021 - 2:02 PM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law Explanatory Note

Department: Social and Housing Services
Division: Housing Services
Report Number: 2021-33-Social and Housing Services
Prepared By: Chantal Blanchard, Supervisor, Housing Services
Meeting Date: September 13, 2021
Subject: Note to the By-law authorizing the voluntary dissolution of Cornwall and Area Housing Corporation (“CAHC”) and the distribution of the remaining property of CAHC to and the assumption of all liabilities of CAHC by the Corporation of the City of Cornwall

Purpose

To apprise Council on the progress of the voluntary dissolution of Cornwall and Area Housing Corporation.

Background / Discussion

As Administration proceeds with the merger of Cornwall and Area Housing Corporation (CAHC), with the City of Cornwall, we have been consulting with Borden, Ladner and Gervais (BLG), in order to finalize any legal requirements.

BLG has advised that a by-law is required which would authorize (i) the City to receive all assets and assume all liabilities of CAHC, and ii) that the Mayor and City Clerk to do all things necessary to give effect to the dissolution of CAHC.

Report Approval Details

Document Title:	Note - Voluntary Dissolution of Cornwall and Area Housing Corporation ("CAHC") - 2021-33-Social and Housing Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mellissa Morgan - Sep 7, 2021 - 4:01 PM

Maureen Adams - Sep 9, 2021 - 10:52 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-101

Department: Planning, Development and Recreation
Division: Planning
By-law Number: 2021-101
Report Number: 2021-143-Planning, Development and Recreation
Meeting Date: September 13, 2021
Subject: By-law for Part Lot Control on Lot 6, on Plan 52M53, Eastridge Subdivision

WHEREAS sub-section 5 of section 50 of the *Planning Act*, R.S.O. 1990, Chapter P-13, as amended, provides that all lands within a plan of subdivision are subject to part lot control; and

WHEREAS sub-section (7) of section 50 of the *Planning Act*, R.S.O. 1990, Chapter P-13, as amended, authorizes the Council of the City of Cornwall to enact by-laws which provide that sub-section (5) of section 50 of the *Planning Act*, R.S.O. 1990, Chapter P-13, as amended, does not apply to land that are within a registered plan of subdivision as are designated in the by-law.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That subject to section 2 hereof, sub-section 5 of section 50 of the *Planning Act*, R.S.O.1990, Chapter P-13, as amended, does not apply to the following lands:
 - a) Part 1 on Plan 52R8451 being part of LOT 6, ON PLAN 52M53 (part of Lot 60161-0815 LT), designated for the purpose of this By-Law as Parcel "A"; and

- b) Parts 2 and 3 on Plan 52R8451 being part of LOT 6, ON PLAN 52M53 (part of Lot 60161-0815 LT), designated for the purpose of this by-law as Parcel “B”.

All in the City of Cornwall, in the County of Stormont and registered in the Land Titles Office for the Land Titles Division of Stormont (No. 52);

2. That this By-Law shall take effect upon approval thereof by the City of Cornwall and in compliance with the requirements of the *Planning Act*, R.S.O. 1990, Chapter P-13, as amended.
3. That further subdivision or severance of the Parcels “A”, “B”, beyond that permitted by paragraph 1 is prohibited That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 13th day of September 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	By-law 2021-101 Part Lot Control-Lot 6, 52M53- Eastride-2021-143-PDR.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mary Joyce-Smith - Sep 3, 2021 - 1:22 PM

Mark A. Boileau - Sep 7, 2021 - 9:19 AM

Maureen Adams - Sep 9, 2021 - 10:45 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law Explanatory Note

Department: Planning, Development and Recreation
Division: Planning
Report Number: 2021-145-Planning, Development and Recreation
Prepared By: Alex Gatien, Development Planner
Meeting Date: September 13, 2021
Subject: Note - Part Lot Control from Falcon Home Construction Inc. -
Lot 6, Plan 52M-53 – Eastridge

Purpose

The Purpose and Effect of this By-law is to remove Part Lot Control from certain lots in the Eastridge Subdivision.

That Council approve the following:

- a) That Part Lot Control be removed from Lot 6 only of Registered Plan 52M53 – Eastridge Subdivision; and
- b) That Part Lot Control be reinstated on the semi-detached lots in the Eastridge Subdivision, once the subject lots have been created by the appropriate procedure.

Background / Discussion

It has been the traditional practise of developers to use the consent process, as opposed to the removal of Part Lot Control process in further subdividing semis and townhouses, once the structures are built. However, the surveying to create individual parts for each semi-detached dwelling is essentially the same whether a landowner proceeds with a technical severance or with a Part Lot Control Exemption By-law. It becomes the Surveyor's responsibility to ensure that the dividing line between both dwellings is correctly placed along the centre line of

the demising wall between dwelling units. The overriding advantage of the Part Lot Control exemption bylaw is the efficiency it brings to the process. The reason it was created is the overall realization to simplify processes once and only once all the Planning issues have been dealt with. Such is the case with this Subdivision, where the public was notified twice through the Zoning and Subdivision processes. The municipality has exercised its' responsibilities in arriving at a Subdivision Agreement to ensure that all adjacent interests have been addressed.

Report Approval Details

Document Title:	Note- Part Lot Control - Lot 6, Plan 52M53 - Eastridge Sub - 2021-145-PDR.docx
Attachments:	<ul style="list-style-type: none"> - Application Part Lot Control, Lot 6, 52M53, Eastridge Sub.pdf - Registered Plan 52M53 - Part Lot Control, Lot 6, Eastridge Sub.pdf
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mary Joyce-Smith - Sep 3, 2021 - 1:22 PM

Mark A. Boileau - Sep 7, 2021 - 9:20 AM

Maureen Adams - Sep 9, 2021 - 10:47 AM

Department of Planning, Development & Recreation
100 Water Street East, P.O. Box 877
Cornwall, ON K6H 5T9

LIFTING PART LOT CONTROL OR PART LOT CONTROL EXTENSION

***Please select which type you are applying for:**

☒ Lifting of Part Lot Control ☐ Extension of Part Lot Control

OWNER/APPLICANT/AGENT INFORMATION

Name & Address of Registered Property Owner <u>Falcon Home Construction</u> <u>511 Rte 541 West</u> <u>Castelman ON K0A1M0</u>	Name & Address of Applicant/Agent <u>Stephanie Lalonde</u> <u>1613-408-3505</u>
Phone# & Email Address <u>613-223-1330</u>	Phone# & Email Address <u>chantal@stephanie</u> <u>lalonde.com</u>

NOTIFICATION

All communications should be sent to the following (check those that apply):

☐ Owner ☐ Applicant ☒ Agent

LOCATION OF SUBJECT LANDS

Description of the subject land:

Lot	<u>6</u>	Registered Plan No.	<u>52453</u>
Concession		Lot (s) No.	
Municipality	<u>Cornwall</u>	Reference Plan No.	<u>52R 8451</u>
Street Address	<u>Watson Cres.</u>	Part(s) No.	<u>1, 2, 3</u>

For any and all previously approved or concurrent development applications, please list application numbers:

Application Type	Application#
Plan of Subdivision	
Site Plan Control	
Previously approved Part Lot Control Exemption	
Plan of Condominium	

If you are applying to have the time limit extended on a previous Part Lot Control Exemption, please indicate the By-law number and the date it was passed:

By-law # _____

Date Passed: _____

Why are you applying to lift Part Lot Control? Please check the option that best describes your project:

☒ We are creating new single-detached, semi-detached or townhouse dwellings or lots, all of which front on a public street. We would like to subdivide the property in order to create freehold units or lots.

☐ We are creating new single-detached, semi-detached or townhouse dwellings or lots, some or all of which do not front on a public street. We would like to subdivide the property in order to create freehold units or lots.

☐ This is an application to extend a previous Part Lot Control Exemption.

☐ Other (please describe):

ARE THERE ANY ENCUMBRANCES (ex; mortgages, easements, right of way etc...) AFFECTING THE SUBJECT LANDS?

☐ Yes

☒ No

If yes, please describe:

DESCRIPTION OF SUBJECT LANDS

Please attach a scaled sketch of the subject property noting dimensions and existing building footprints.

Are there any buildings or structures on the subject land? ☐ Yes ☐ No

If the answer to above is yes, provide the following information for each building or structure (attach additional pages, if required):

Type of building or structure: Semi-detached
Distance from lot lines: _____
Height above grade: _____
Dimensions (attach sketch): _____
Floor area: _____

Are any buildings or structures proposed? ☐ Yes ☐ No

If the answer to above is yes, provide the following information for each building or structure proposed (attach additional pages, if required):

Type of building or structure: _____
Distance from lot lines: _____
Height above grade: _____
Dimensions (attach sketch): _____
Floor area: _____

CONSENT OF OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

I, _____ am the owner of the land that is the subject of this application for consent and for the purpose of the Freedom of Information & Privacy Act, I authorize and consent to the use by, or the disclosure to, any person or public body of any personal information that is collected under the authority of the Planning Act for the purpose of processing this application.

Owner's Signature _____

Date _____

AFFIDAVIT

I, Marc Brisson of the Nation Municipality of _____
In the Province of Ontario

Make oath and say (or solemnly declare) that all the above information and statements contained in this application are true and that the information contained in documents that accompany this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Sworn (or declared) before me at the Village of Casselman in the
Province of Ontario this 2 day of Sept. 2021

Commissioner of Oaths, etc.

Stéphanie Lalonde
Avocate & Notaire //
Barrister & Solicitor
LSO # 743150

\$ 2050.00

Deposit provided by: ☐ Owner ☒ Agent

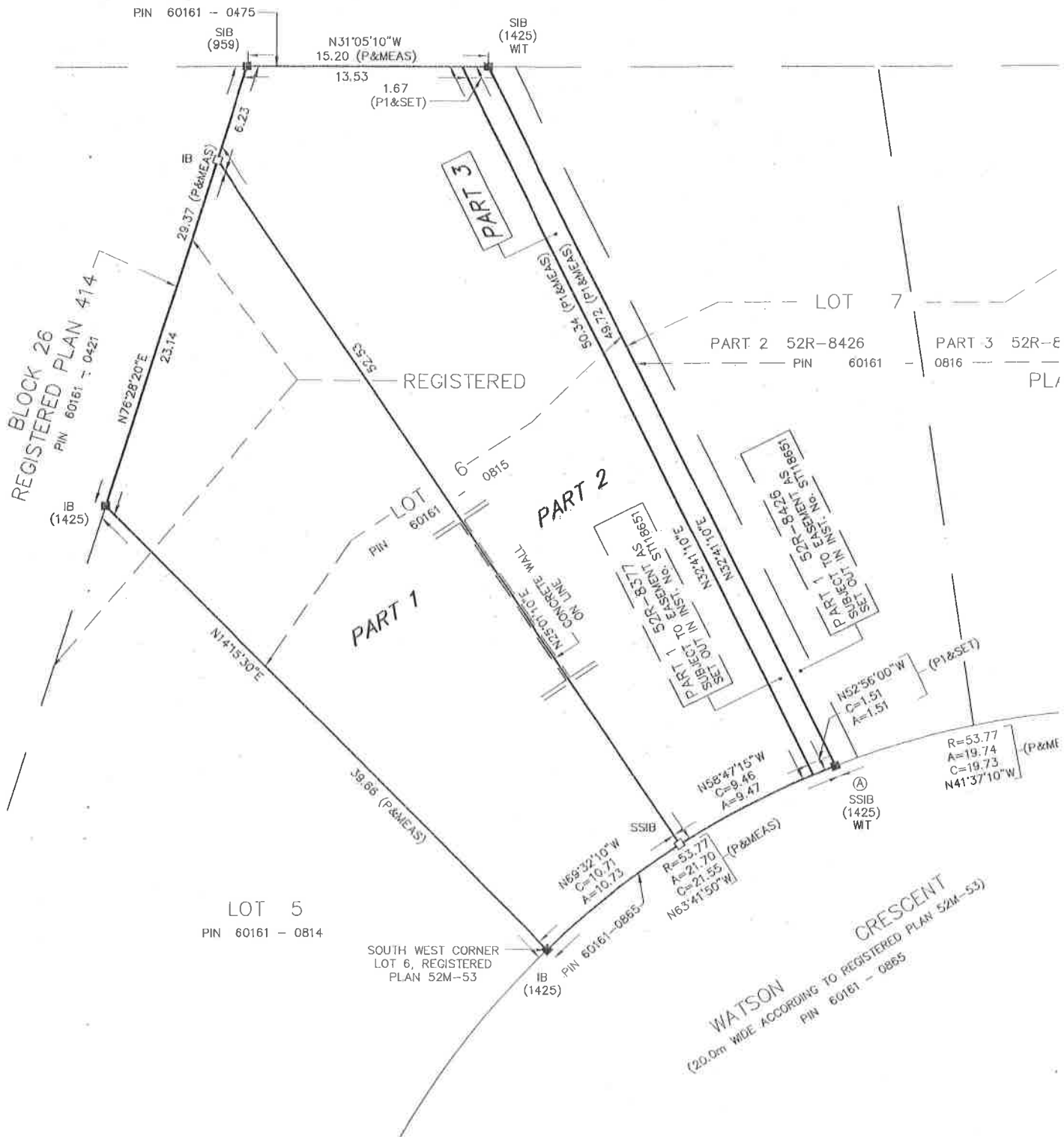
Applicant's Signature _____

Date: Sept. 2, 2021

LOT CONCESSION

" D "

PIN 60161 - 0475



The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-102

Department: Planning, Development and Recreation
Division: Parks and Recreation
By-law Number: 2021-102
Report Number: 2021-147-Planning, Development and Recreation
Meeting Date: September 13, 2021
Subject: A By-law authorizing the Corporation of the City of Cornwall to enter into a Contribution Agreement with the Canada Community Revitalization Fund

Whereas the Corporation of the City of Cornwall wishes to provide services and facilities that provide for the needs and values of its residents; and

Whereas the Canada Community Revitalization Fund has offered financial support to expand the services offered by the Recreation and Facilities Department; and

Whereas the Corporation of the City of Cornwall wishes to enter into a Contribution Agreement with the Canada Community Revitalization Fund from April 19, 2021, to March 31, 2023

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That the Corporation of the City of Cornwall enter into a Contribution Agreement with the Canada Community Revitalization Fund from April 19, 2021, to March 31, 2023.

2. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 13th day of September, 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	By-law 2021-102 Canada Community Revitalization Fund - 2021-147-PDR.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Mark A. Boileau - Sep 8, 2021 - 4:47 PM

Maureen Adams - Sep 9, 2021 - 11:20 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-103

Department: Infrastructure and Municipal Works
Division: Infrastructure Planning
By-law Number: 2021-103
Report Number: 2021-68-Infrastructure and Municipal Works
Meeting Date: September 13, 2021
Subject: A By-law to authorize the City of Cornwall to acquire property along Power Dam Drive for road widening purposes, described as Part 1 on 52R-8454, and to name and dedicate the parcel as Power Dam Drive.

Whereas Falcon Home Construction Inc. will transfer to the Corporation of the City of Cornwall, a strip of land described as part 1 on 52R-8454, for the purpose of widening Power Dam Drive; and

Whereas the Corporation of the City of Cornwall as authorized by Section 27(1) of the Municipal Act 2001, S.O. 2001, c. 25, has the authority to dedicated certain lands as public highway; and

Whereas it is necessary for the strip of land along Power Dam Drive, in the City of Cornwall, County of Stormont be dedicated as public highway and named Power Dam Drive.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That the City of Cornwall acquire a strip of land along Power Dam Drive, legally described as 52R-8454, Part 1, in the City of Cornwall, County of Stormont, for the purpose of widening Power Dam Drive and that it be dedicated as public highway under the Public Transportation and Highway Improvement Act and name it Power Dam Drive.

2. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 13th day of September, 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	By-Law 2021-103 Transfer for a Widening on Power Dam Dr - 2021-68-IMW.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Michael Fawthrop - Sep 8, 2021 - 3:52 PM

Bill de Wit - Sep 8, 2021 - 4:05 PM

Maureen Adams - Sep 9, 2021 - 10:54 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law Explanatory Note

Department: Infrastructure and Municipal Works
Division: Infrastructure Planning
Report Number: 2021-69-Infrastructure and Municipal Works
Prepared By: Kevin Pilon, Infrastructure Planning Coordinator
Meeting Date: September 13, 2021
Subject: Note to By-Law 2021-103, Accepting a Transfer of Land for Widening Purposes and naming it Power Dam Drive.

Purpose

An explanatory note to the By-law authorizing the City of Cornwall to accept the transfer of a parcel of land legally described as Part 1 on Reference Plan 52R-8454 from Falcon Home Construction Inc. and dedicating the subject parcel as highway, naming it

Background / Discussion

As part of the development of the lot, the owner has agreed to transfer the subject parcel to the City of Cornwall for the purposes of widening Power Dam Drive. Future widenings will also be provided to the City by other developers along Power Dam Drive to ensure that the right-of-way width will remain uniform on Power Dam Drive. The attached sketch shows the location of the subject parcel and future widenings.

Report Approval Details

Document Title:	Note - Accepting a Transfer for a widening on Power Dam Dr - 2021-69-IMW.docx
Attachments:	- PowerDamDrive_Widening.pdf
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Michael Fawthrop - Sep 8, 2021 - 3:51 PM

Bill de Wit - Sep 8, 2021 - 4:07 PM

Maureen Adams - Sep 9, 2021 - 10:54 AM

POWER DAM DR



0 10 20 Meters

1405

Subject Property

**Subject Land to be
Transferred to the City
Plan 52R-8454 - Part 1**

Future Ninth St. W. Extension

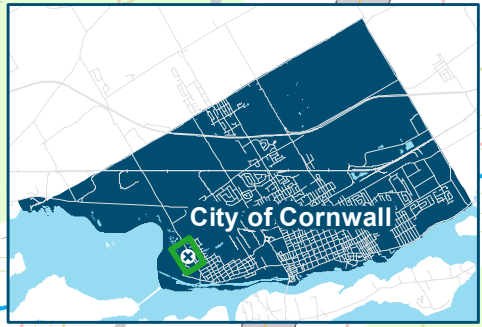
SAUNDERS DR

**Future Power Dam Dr
Widening**

300

1643
1647
1651
1701
1705
1709

BLAKELY DR



290

Power Dam Dr. Land Transfer



The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-104

Department: Financial Services
Division: Tax and Collection
By-law Number: 2021-104
Report Number: 2021-84-Financial Services
Meeting Date: September 13, 2021
Subject: **A By-law to repeal and replace By-law 2019-077 to impose late payment charges for the non-payment of taxes**

Whereas section 345 of the Municipal Act, 2001 authorizes the City of Cornwall to impose late payment charges for the non-payment of taxes or any instalment by the due date; and

Whereas a percentage charge, not to exceed 1 1/4 per cent of the amount of taxes due and unpaid, may be imposed as a penalty for late payment of taxes on the first day of default; and

Whereas interest charges, not to exceed 1 1/4 per cent each month, may be imposed for the non-payment of taxes levied on the amount of taxes in any year which are due and unpaid; and

Whereas the percentage charge and the interest charges are deemed to be part of the taxes on which the charges have been imposed; and

Whereas section 347 of the Municipal Act, 2001 outlines the allocations of payments for taxes;

Now, therefore, be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

Penalty Charge

1. A penalty charge of 1 1/4 per cent of the amount of taxes due and unpaid is imposed as a penalty for the non-payment of taxes on the first day of default.

Interest Charge

2. Interest charges calculated at the rate of 1 1/4 percent per month of the amount of taxes due and unpaid are imposed for the non-payment of taxes on the first day of each calendar month after the first day of default until the taxes are paid.

Deemed Taxes

3. The penalty and interest charges imposed under sections 1 and 2 are deemed to be a part of the taxes on which the charges have been imposed.
4. No interest will be charged on penalty and interest charges imposed that are deemed to be taxes under section 3.

Part Payment

5. Part payments of taxes will be accepted and will be credited:
 - a. first, to the oldest penalty and interest charges until all outstanding penalty and interest have been paid;
 - b. secondly, to the oldest taxes (including fees, charges or other amounts that are collected as municipal taxes) until all outstanding taxes have been paid.

Read, signed, and sealed in open Council this 13th day of September, 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	By-law 2021-104 Repeal By-law 2019-077 late payment charges - 2021-84-Financial Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Tracey Bailey - Sep 8, 2021 - 8:43 PM

Maureen Adams - Sep 9, 2021 - 11:03 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law Explanatory Note

Department: Financial Services
Division: Tax and Collection
Report Number: 2021-85-Financial Services
Prepared By: Michael Carriere, Property Tax and Assessment Supervisor
Meeting Date: September 13, 2021
Subject: Note - A By-law to repeal and replace By-law 2019-077 to impose late payment charges for the non-payment of taxes

Purpose

Repeal By-Law 2019-077 and replace with revised By-Law 2021-104.

Background / Discussion

By-law 2019-77, item #5, part B requires updating and part C requires removal as it relates to applying partial payments to property tax accounts.

This change is required due to the accounting system configuration of the application of partial property tax payments.

These changes are in accordance with section 347 of the *Municipal Act, 2001*:

347 (1) Allocation of payment

Subject to subsections (2) and (3), where any payment is received on account of taxes, the following apply:

1. The payment shall first be applied against late payment charges owing in respect of those taxes according to the length of time the charges have been owing, with the charges imposed earlier being discharged before charges imposed later.

2. The payment shall then be applied against the taxes owing according to the length of time they have been owing, with the taxes imposed earlier being discharged before taxes imposed later. 2001, c. 25, s. 347 (1); 2002, c. 17, Sched. A, s. 60.

347 (2) Part payment

Subject to the approval of the treasurer, a part payment on account of taxes may be applied in a manner different than that set out in subsection (1) at the request of the person making the payment. 2001, c. 25, s. 347 (2).

Report Approval Details

Document Title:	Note - Repeal By-law 2019-077 late payment charges - 2021-85-Financial Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

Tracey Bailey - Sep 8, 2021 - 8:44 PM

Maureen Adams - Sep 9, 2021 - 11:02 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
Confirming By-law 2021-105

Department: Corporate Services
Division: Clerk's Division
By-law Number: 2021-105
Report Number 2021-108-Corporate Services
Meeting Date: September 13, 2021
Subject: Confirming By-law for the Meeting of September 13, 2021

A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, September 13, 2021.

Whereas Section 5(1) of the Municipal Act, S.O. 2001, c.24 thereto provides that the powers of a municipal Corporation shall be exercised by its Council; and

Whereas Section 5(3) of the Municipal Act, S.O. 2001, c.24 and amendments thereto, provides that the powers of Council are to be exercised by By-law: and

Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual By-law; and

Whereas Section 248 provides that if a council passes a comprehensive general by-law that consolidates and includes the provisions of any By-law previously passed by the Council; and it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the proceedings of the Council of The Corporation of the City of Cornwall at this meeting be confirmed and adopted by By-law.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. (a) That the following Minutes of the Public Meetings of the Municipal Council of The Corporation of the City of Cornwall be and the same are hereby adopted:

(i) Regular Public Meeting of Council #2021-25 of Monday, August 9, 2021

(b) That the following Minutes of the In Camera Meeting pertaining to the security or part of the property of the Municipality or Local Board, personal matters about an identifiable individual, including municipal or Local Board employees, a proposed or pending acquisition or disposition of land by the Municipality or Local Board, labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or Local Board, advice that is subject to solicitor-client privilege, including communications necessary for the purpose, a matter in respect of which a Council, Board, Committee other body may hold a closed meeting under another Act, or for the purpose of educating or training the members and where no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee, be and the same are hereby adopted:

(i) Regular In-Camera Committee of Council #2021-08 of Monday, August 9, 2021

(c) That the actions of the Council at its meetings held on Monday, September 13, 2021, in respect of each recommendation contained in all reports of the regular and in-camera meetings and in respect of each motion, resolution and other action taken by the Council at its said meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in the By-law;

(d) That the above-mentioned actions shall not include any actions required By-law to be taken by resolutions.

2. That where no By-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. The Mayor and proper officials of The Corporation of the City of Cornwall are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.
4. Unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of The Corporation of the City of Cornwall to all documents necessary to give effect to the above mentioned actions.
5. It is declared that notwithstanding that any section or sections of this By-law or parts thereof, may be found by any court of law to be bad or illegal or beyond the power of the Council to enact, such section(s) or part(s) hereof shall be deemed to be severable and that all other sections or parts of this By-law are separate and independent there from and enacts as such.

Read, signed and sealed in open Council this 13th day of September, 2021.

Manon L. Levesque
City Clerk

Glen G. Grant
Mayor

Report Approval Details

Document Title:	Confirming By-law for the Meeting of September 13, 2021 - 2021-108-Corporate Services.docx
Attachments:	
Final Approval Date:	Sep 9, 2021

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Manon L. Levesque

Geoffrey Clarke - Sep 3, 2021 - 8:56 AM

Maureen Adams - Sep 9, 2021 - 10:43 AM