Agenda

Cornwall City Council

Meeting #: 2021-23

Date: July 12, 2021, 7:00 PM

Location: Cornwall Civic Complex, 100 Water Street East, Cornwall, Ontario, K6H 6G4, Salon B, Lower Level

Chair: Eric Bergeron, Acting Mayor

Prepared By: Debbie Caskenette, Deputy Clerk

Pages

In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, July 12, 2021

There is no In-Camera session for Monday, July 12, 2021.

Moment of Personal Reflection

Réflexion personelle

National Anthem

Hymne national

The Acting Mayor for this month is Councillor Eric Bergeron.

Opening

Ouverture

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

Declaration/Oath of Office

Déclarations d'entrée en fonction

Oath to be administered by Manon L. Levesque, City Clerk

I, (name of person), having been appointed to the office of Mayor in the City of Cornwall, County of Stormont, do solemnly promise and declare that:
Je, (nom de la personne), ayant été élu(e) au poste de Maire dans la municipalité de Cornwall, dans le comté de Stormont, promets et déclare

solennellement que :

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability
Je m'acquitterai fidèlement et impartialement de mes fonctions au mieux de mes connaissances et de mes compétences;

2. I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner
Je n'ai reçu ni ne recevrai, dans le cadre de ces fonctions, aucun paiement, aucune récompense, ni aucune promesse qui seraient de nature partiale, frauduleuse ou illégitime de quelque autre façon;

3. I will disclose any pecuniary interest, direct or indirect, in accordance with the Municipal Conflict of Interest Act; and
Je déclarerai tout intérêt pécuniaire direct ou indirect conformément à la Loi sur les conflits d'intérêts municipaux; et

4. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second
Je jure fidélité et sincère allégeance …Sa Majesté la reine Elizabeth II.

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.
Et je fais cette promesse et déclaration solennelle en toute connaissance de cause, en étant convaincu de sa véracité et en sachant qu'elle a la même force et le même effet que si elle était faite sous serment.

Roll Call

Appel nominal

Additions, Deletions or Amendments

Ajoûts, retraits ou modifications

All matters listed under General Consent, save and except "Delegations" are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to "Communications" at this time.

Adoption of Agenda

Ratification de l'Ordre du jour

The following Agenda is being presented for adoption as presented / amended.

Disclosures of Interest

Déclarations d'intérêts pécuniaires

Committee of the Whole

Séance de commission étendue à la chambre entire

We will now go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

Adoption of Minutes 1

Ratification des procès-verbaux

The following Minutes are being presented for adoption:

Thursday, June 23, 2021

Monday, June 28, 2021

Presentations

Présentations

1. **2020 Financial Statements Presentations by Tracey Bailey, General Manager, Financial Services and Jamie Pollock, MNP LLP, 2021-64-Financial Services** 17

   Action Recommended
   Presentations

Delegations

Délégations

Consent Reports

Rapports sur le consentement

1. **Proclamation - Cornwall's Eco Day, 2021-17-CAO** 33

   Action Recommended
   That Council proclaim Saturday, August 7, 2021, as "Eco Day" in the City of Cornwall.

2. **Optimist Club of Cornwall – Cornwall Ribfest, 2021-92-Corporate Services** 37

Action Recommended
That Council recognize the Cornwall Ribfest from July 22 to July 25, 2021, as an event of municipal significance.

Resolutions

Résolutions

Reports from Unfinished Business and Unfinished Business Listing

Rapports des affaires incompletes

The Unfinished Business Listing for Monday, July 12, 2021, is being presented to Council to receive.

1. **Town Hall Meeting – Electoral System Review, 2021-91-Corporate Services** 41

Action Recommended
That Council direct Administration to move forward with a Town Hall Meeting on Thursday, August 12, 2021, at 7:00 p.m.

2. **Unfinished Business Listing for July 12, 2021, 2021-81-Corporate Services** 54

Action Recommended
That Council receive the Unfinished Business Listing for July 12, 2021.

Communication Reports

Communications et rapports

1. **2020 Financial Statements, 2021-65-Financial Services** 57

Action Recommended
That Council approve the 2020 Audited Financial Statements.

2. **2020 Annual Report on the Status of City Reserves, 2021-66-Financial Services** 101

Action Recommended
That Council receive Report 2021-66-Financial Services on City's reserves and reserve funds as at December 31, 2020.

3. **2020 Annual Report on Development Charges Reserve Fund, 2021-68-Financial Services** 114

Action Recommended
That Council receive Report 2021-68-Financial Services prepared in accordance with Section 12 of O.Reg. 82/98 of the Development Charges Act, 1997 (Act).

4. **2020 Annual Report on Municipal Debt Limits, 2021-67-Financial Services** 122

Action Recommended
That Council adopt Report 2021-67-Financial Services as required under the Municipal Act, 2001, Ontario Regulation 403/02.

5. **2021 Audit, 2021-72-Financial Services** 130

Action Recommended
That Council direct Administration to enter into a one-year contract extension with MNP LLP to conduct the 2021 annual audit for the City, its Agencies, Boards, and Commissions.

New Business Motions

Nouvelles affaires

By-laws

Règlements municipaux

By-laws 2021-079 to 2021-080 inclusive, listed on the Agenda, are being presented to Council for adoption.

1. **By-law 2021-079 To lift one-foot reserves on Blocks 51, 53 and 54 on Registered Plan M-53, 2021-61-Infrastructure and Municipal Works, 2021-63-Infrastructure and Municipal Works** 133

2. **By-law 2021-080 Transfer of an Easement over Parts 1 and 2 on Reference Plan 52R-8419 for an Existing Sanitary Sewer, 2021-62-Infrastructure and Municipal Works, 2021-64-Infrastructure and Municipal Works** 139

Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

Rapports des comités permanents, consultatifs, spéciaus et ad hocl

Notices of Motion

Avis de motion

Confirming By-law

Règlement municipal de ratification

By-law 2021-081, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, July 12, 2021, is being presented to Council for adoption.

1. **Confirming By-law for the Meeting of July 12, 2021, 2021-90-Corporate Services** 146

Adjournment and Next Regular Meeting of Council

Ajournement et prochaine séance ordinaire du Conseil

The next Regular Public Meeting of Council will be held on Monday, August 9, 2021.

Minutes

Cornwall City Council

Meeting #:	2021-20
Date:	Wednesday, June 23, 2021, 5:00 PM
Location:	Zoom
Chair:	Todd Bennett, Acting Mayor
Prepared By:	Debbie Caskenette, Deputy Clerk

Attendance Committee Members:	Claude E. McIntosh, Councillor, Syd Gardiner, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor
Regrets:	Elaine MacDonald, Councillor, Dean Hollingsworth, Councillor
Attendance Administration:	Maureen Adams, CAO, Manon L. Levesque, City Clerk, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services

1. Roll Call

2. Opening

The Acting Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

3. Adoption of Agenda

Moved By: Syd Gardiner, Councillor
Seconded By: Carilyne Hébert, Councillor

Motion to adopt the Agenda as presented.

Motion Carried

4. Disclosures of Interest

There were no Disclosures of Interest.

5. Committee of the Whole

Moved By: Maurice Dupelle, Councillor
Seconded By: Justin Towndale, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

6. Report

1. Summer Socials, 2021-80-Corporate Services

Moved By: Glen Grant, Councillor
Seconded By: Justin Towndale, Councillor

Motion to declare the Craft Shack's Summer Socials events to be of municipal significance.

2

	For	Against	Abstain
Claude E. McIntosh, Councillor		X	
Syd Gardiner, Councillor		X	
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
Results	**5**	**3**	**0**

Motion Carried (5 to 3)

7. Adjournment

The next Regular Public Meeting of Council will be held on Monday, Monday, June 28, 2021.

Moved By: Carilyne Hébert, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion to adjourn the Special Meeting of Council of June 23, 2021, at 5:30 p.m.

Motion Carried

Manon L. Levesque, City Clerk

Todd Bennett, Acting Mayor

3

Minutes

Cornwall City Council

Meeting #:	2021-21
Date:	Monday, June 28, 2021, 7:00 PM
Location:	Zoom
Chair:	Todd Bennett, Acting Mayor
Prepared By:	Debbie Caskenette, Deputy Clerk

Attendance Committee Members:	Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor
Attendance Administration:	Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Jeff Weber, Fire Chief, James Fawthrop, Manager, Facilities and Recreation, Michael Fawthrop, Division Manager, Infrastructure, Charles Bray, Acting Chief Building Official
Guest:	Senator Bernadette Clement

1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, June 28, 2020

Motion to move into a Closed Meeting at 6:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1, Report 2021-87-CS, Human Rights Tribunal of Ontario Complaint

b) personal matters about an identifiable individual, including municipal or local board employees
e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Action Taken: Council received Report 2021-87-Corporate Services.

2. Moment of Personal Reflection

3. National Anthem

The Acting Mayor for this month is Councillor Todd Bennett.

4. Opening

The Acting Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

5. Roll Call

6. Additions, Deletions or Amendments

1. Move Communication Item #16.1, Introduction to an Administrative Monetary Penalty System, to be dealt with immediately following the Presentation on the same subject matter.

2. Addition of Communication Report Item #16.3, Municipal Grants Program Extension for 2021, 2021-71-Financial Services.

3. Consent Item #13.1, CPPEG 30 Sixth Street East, 113 Second Street East, 134 Montreal Road and Tollgate Road West, was moved to Communication Reports as Item #16.4 for discussion.

7. Adoption of Agenda

Moved By: Maurice Dupelle, Councillor
Seconded By: Glen Grant, Councillor

Motion to adopt the Agenda as amended.

Motion Carried

8. Disclosures of Interest

There were no Disclosures of Interest.

9. Committee of the Whole

Moved By: Claude E. McIntosh, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

10. Adoption of Minutes

Moved By: Syd Gardiner, Councillor
Seconded By: Justin Towndale, Councillor

Motion to adopt the following Minutes as presented:

- Monday, May 31, 2021
- Monday, June 14, 2021

Motion Carried

11. Presentations

1. Senator Bernadette Clement, 2021-86-Corporate Services

Senator Bernadette Clement gave a farewell address to Council highlighting the work her colleagues had accomplished during her tenure as Mayor and thanked Administration and the citizens of Cornwall for their support.

2. An introduction to an AMPS Program for By-Law Services, 2021-112-Planning, Development and Recreation

Charles Bray, Acting Chief Building Official, presented an overview of the Administrative Monetary Penalty System (AMPS) which would address minor by-law infractions within the By-law Services Division.

Moved By: Justin Towndale, Councillor
Seconded By: Syd Gardiner, Councillor

Motion to receive Report 2021-112 as presented, including the accompanying Power Point Presentation on the Administrative Monetary Penalty System (AMPS).

Motion Carried

Communication Item #16.1, Introduction to an Administrative Monetary Penalty System, was moved to be dealt with immediately following the Presentation.

3. Introduction to an Administrative Monetary Penalty System, 2021-110-Planning, Development and Recreation

Moved By: Eric Bergeron, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion to accept Report 2021-110 and draft By-law to establish an Administrative Monetary Penalty System, as presented and proceed to further direct Administration to prepare a By-law for consideration at a future Council meeting.

Motion Carried

12. Delegations

There were no Delegations.

13. Consent Reports

1. CPPEG 30 Sixth Street East, 113 Second Street East, 134 Montreal Road and Tollgate Road West, 2021-103-Planning, Development and Recreation

This item was moved to Communication Reports as Item #16.4 for discussion.

2. Tender 21-T11 Supply and Delivery of One 2021 Pumper Apparatus for Cornwall Fire Services, 2021-70-Financial Services

Moved By: Carilyne Hébert, Councillor
Seconded By: Dean Hollingsworth, Councillor

Motion to award Tender 21-T11 to Fort Garry Fire Truck Limited from Winnipeg, Manitoba, at the total bid price of $1,009,751.05 (net cost to the Corporation - $909,312.10) being the best bid meeting the tender specifications.

Motion Carried

14. Resolutions

1. Council Vacancy, 2021-83-Corporate Services

Moved By: Glen Grant, Councillor
Seconded By: Justin Towndale, Councillor

Motion to declare the Head of Council's seat vacant.

Motion Carried

15. Reports from Unfinished Business and Unfinished Business Listing

1. Rainbow Crosswalks in Celebration of Pride Week, 2021-60-Infrastructure and Municipal Works

Moved By: Elaine MacDonald, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion to receive Report 2021-60-Infrastructure and Municipal Works.

Motion Defeated for Want of Majority

Moved By: Carilyne Hébert, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion to direct Administration to include a thermalplastic rainbow crosswalk compliant with TCA guidelines in the 2022 Capital Budget and to consult with Diversity Cornwall and other community members on its location.

Motion Carried

2. Temporary Closure of Pitt Street for Summer Weekends, 2021-79-Corporate Services

Moved By: Justin Towndale, Councillor
Seconded By: Eric Bergeron, Councillor

Motion to authorize the temporary closure of Pitt Street from Second Street to First Street and from First Street to 58 Pitt Street on the dates requested.

Motion Carried

3. Unfinished Business Listing for June 28, 2021, 2021-78-Corporate Services

Moved By: Maurice Dupelle, Councillor
Seconded By: Glen Grant, Councillor

Motion to receive the Unfinished Business Listing for June 28, 2021.

Motion Carried

16. Communication Reports

1. Introduction to an Administrative Monetary Penalty System, 2021-110-Planning, Development and Recreation

This matter was moved to be dealt with immediately following the Presentation on the same subject matter.

2. Process to Fill a Vacant Seat of Council, 2021-82-Corporate Services

Moved By: Eric Bergeron, Councillor
Seconded By: Justin Towndale, Councillor

Motion to approve Option B that a by-election be held to fill the vacancy in accordance with the Municipal Elections Act, 1996 and direct Administration to set a date for the by-election.

A recorded vote on the Motion resulted as follows:

	For	Against	Abstain
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
Results	**2**	**8**	**0**

Motion Defeated (2 to 8)

Moved By: Dean Hollingsworth, Councillor
Seconded By: Maurice Dupelle, Councillor

Motion to defer this matter until the Regular Meeting of Council of July 12, 2021.

A recorded vote on the Motion resulted as follows:

	For	**Against**	**Abstain**
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
Results	**4**	**6**	**0**

Motion Defeated (4 to 6)

Moved By: Syd Gardiner, Councillor
Seconded By: Claude E. McIntosh, Councillor

Motion to approve Option A to appoint amongst the current Members of Council to fill the vacancy of the Mayor's position.

Amendment:

Moved By: Glen Grant, Councillor
Seconded By: Justin Towndale, Councillor

Motion to add at a Special Meeting of Council.

A recorded vote on the Amendment resulted as follows:

	For	**Against**	**Abstain**
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor	X		
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
Results	**8**	**2**	**0**

Motion to Amend Carried (8 to 2)

Moved By: Syd Gardiner, Councillor
Seconded By: Claude E. McIntosh, Councillor

Motion to approve Option A to appoint amongst the current Members of Council to fill the vacancy of the Mayor's position at a Special Meeting of Council.

A recorded vote on the Motion resulted as follows:

	For	**Against**	**Abstain**
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor	X		
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor		X	
Results	**7**	**3**	**0**

Main Motion Carried as Amended (7 to 3)

3. Municipal Grants Program Extension for 2021, 2021-71-Financial Services

Moved By: Glen Grant, Councillor
Seconded By: Syd Gardiner, Councillor

Motion to reopen the application period for the Municipal Grants Program 1 - Financial and In-Kind Assistance for the period July 1, 2021 through July 10, 2021 in order for the Municipal Grants Review Committee to receive and consider submitted applications for the year 2021.

Motion Carried

4. CPPEG 30 Sixth Street East, 113 Second Street East, 134 Montreal Road and Tollgate Road West, 2021-103-Planning, Development and Recreation

This item was moved from Consent Item #13.1 for discussion

Moved By: Justin Towndale, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion to approve the following items:

a. 2751457 Ontario Inc at 30 Sixth Street East for HOTC funding under:
Program 4 Sign Grant in the amount of $700
Program 5 Municipal Planning/Development Fees Grant based on actual costs for the sign permit.

b. 2740648 Ontario Inc at 113 Second Street East for HOTC funding under:
Program 1 HOTC Rehabilitation and Redevelopment Grant in the amount of $19,126
Program 4 Sign Grant in the amount of $2,000
Program 5 Municipal Planning/Development Fees Grant based on actual costs for the sign permit

c. Shawn Smith and Sarah Irwin at 134 Montreal Road for HOTC funding under:
Program 2 Building Restoration and Improvement in the amount of $4,906 with $3,985 as a forgivable loan and $921 as an interest free loan.

d. 458422 Ontario Limited at Tollgate Road West for Brownfield funding under:
Program 2 Environmental Site Assessment Grant in the amount of $15,000
Project Feasibility Study Grant in the amount of $7,500

Motion Carried

17. New Business Motions

There were no New Business Items.

18. By-laws

Moved By: Maurice Dupelle, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion to adopt By-laws 2021-074 to 2021-077 inclusive as listed on the Agenda.

Motion Carried

1. By-law 2021-074 Renaissance Housing Rehabilitation Program 327-327B Guy, 2021-105-Planning, Development and Recreation, 2021-106-Planning, Development and Recreation
2. By-law 2021-075 Renewal of Lease Agreement with the Boys and Girls Club of Cornwall for the use of the Broadview Park Clubhouse, 2021-109-Planning, Development and Recreation
3. By-law 2021-076 Lease Agreement with the Ontario Hockey Academy for the use of the Benson Centre and the Ed Lumley Arena for the 2021-2022 period, 2021-111-Planning, Development and Recreation
4. By-law 2021-077 Renewal of Lease Agreement with the Champs East Side Boxing Club and Jorge Luis for the use of the St. Joseph Park Clubhouse, 2021-108-Planning, Development and Recreation

19. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

There were no Reports from Standing, Advisory, Special and Ad-Hoc Committees of Council.

20. Notices of Motion

There were no Notices of Motion.

21. Confirming By-law

1. Confirming By-law for the Meeting of June 28, 2021, 2021-84-Corporate Services

Moved By: Maurice Dupelle, Councillor
Seconded By: Glen Grant, Councillor

Motion to adopt the Confirming By-law for the Meeting of June 28, 2021.

Motion Carried

22. Adjournment and Next Regular Meeting of Council

The next Special Public Meeting of Council will be held on Thursday, July 8, 2021.

The next Regular Public Meeting of Council will be held on Monday, July 12, 2021.

Moved By: Justin Towndale, Councillor
Seconded By: Dean Hollingsworth, Councillor

Motion to adjourn the Regular Public Meeting of June 28, 2021 at 10:15 p.m.

Motion Carried

Manon L. Levesque, City Clerk

Todd Bennett, Acting Mayor

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department:	Financial Services
Division:	Finance
Report Number:	2021-64-Financial Services
Prepared By:	Tracey Bailey, General Manager
Meeting Date:	July 12, 2021
Subject:	2020 Financial Statements Presentations by Tracey Bailey, General Manager, Financial Services and Jamie Pollock, MNP LLP

Presentations

Tracey Bailey, General Manager Financial Services & Treasurer will provide an overview presentation of the City's 2020 Year End.

Jamie Pollock from MNP, LLP will provide a review of the audited 2020 Financial Statements and Management Letter.

Report Approval Details

Document Title:	Presentation of the 2020 Financial Statements - 2021-64-Financial Services.docx
Attachments:	- 2020 Financial Statements Presentation.pdf
Final Approval Date:	Jul 8, 2021

This report and all of its attachments were approved and signed as outlined below:

Tracey Bailey - Jul 8, 2021 - 9:32 AM

Maureen Adams - Jul 8, 2021 - 10:45 AM

Financial Statements
December 31, 2020

July 12, 2021

Tracey Bailey
GM Financial Services and Treasurer

Cornwall
ONTARIO CANADA

Operating & Water Works & Wastewater Contributions to/(from) Reserves

Summary

General Surplus (To: Working Reserves $48,427) (To: Tax Stabilization Reserve $265,000)	$	313,427
Water Works Surplus (Water Works Reserve)		313,396
Wastewater Works Surplus (Wastewater Works Reserve)		228,633
	$	**855,456**

Supplementary Taxation:

Did not meet budget in 2020, therefore no contribution to Reserves was made.

Cornwall ONTARIO CANADA

Consolidated Statement of Financial Position

Consolidated Statement of Financial Position
(thousands of $)

	2020	2019	2018	2017
Financial Assets	97,793	93,710	95,151	85,753
Liabilities	152,626	135,128	81,517	79,616
Net Financial Assets	(54,832)	(41,419)	13,634	6,136
Non-Financial Assets	451,290	418,922	408,267	397,132
Accumulated Surplus	396,458	377,503	421,901	403,268

Accumulated surplus is an indicator of the City's overall financial health that reflects the net economic resources the City has built over time.

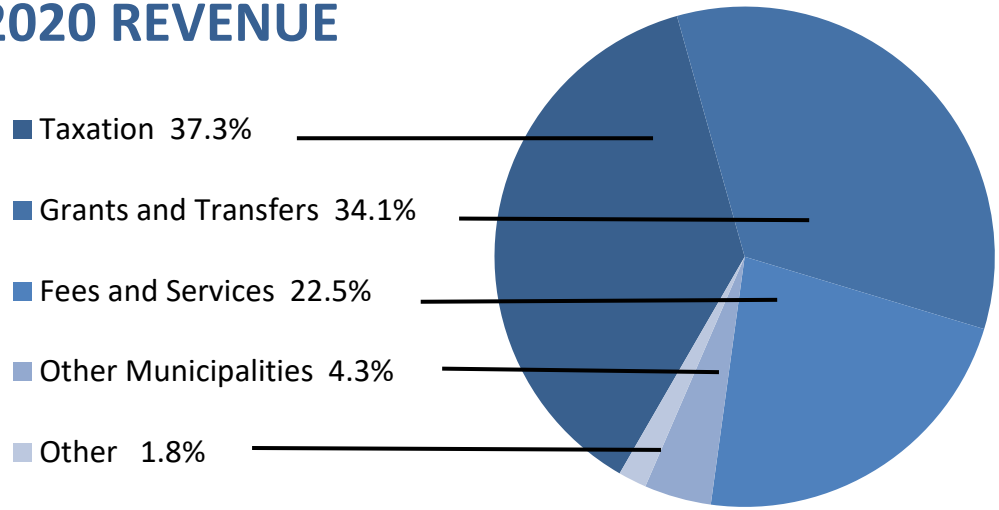
Accumulated surplus is the amount of Net Financial Assets, assets (including reserves) and liabilities and Non-Financial Assets, the majority of which are capital assets; such as, municipal buildings, recreation facilities, vehicles, roads, land held for resale, and a small amount in inventory of supplies and prepaid expenses.

The City ended 2020 with a total accumulated surplus of $396 million.

Cornwall
ONTARIO CANADA

Consolidated Statement of Financial Activities

2020 REVENUE



	2020 Actual	2019 Actual	Variance
Taxation	74,110,778	69,006,130	5,104,648
Grants and Transfers	67,614,181	63,210,039	4,404,142
Fees and Services	44,702,432	47,057,751	-2,355,319
Other Municipalities	8,607,348	7,792,742	814,606
Other	3,645,459	4,887,164	-1,241,705
	198,680,198	191,953,826	6,726,372

Taxation Variance

In 2020, Council approved a levy increase of 2.08% or $1.5M. Supplemental taxation was $600K higher in 2020 while tax refunds were $3.0M lower than in 2019.

Grants Variance

The increase in Grants is related to COVID-19 related funding ($8.2M). Additional service funding for EMS ($559K) and Social Housing ($423K). These are offset by decreases for Childcare ($2.9M), Ontario Works ($1.8M), and Provincial Offences ($237K).

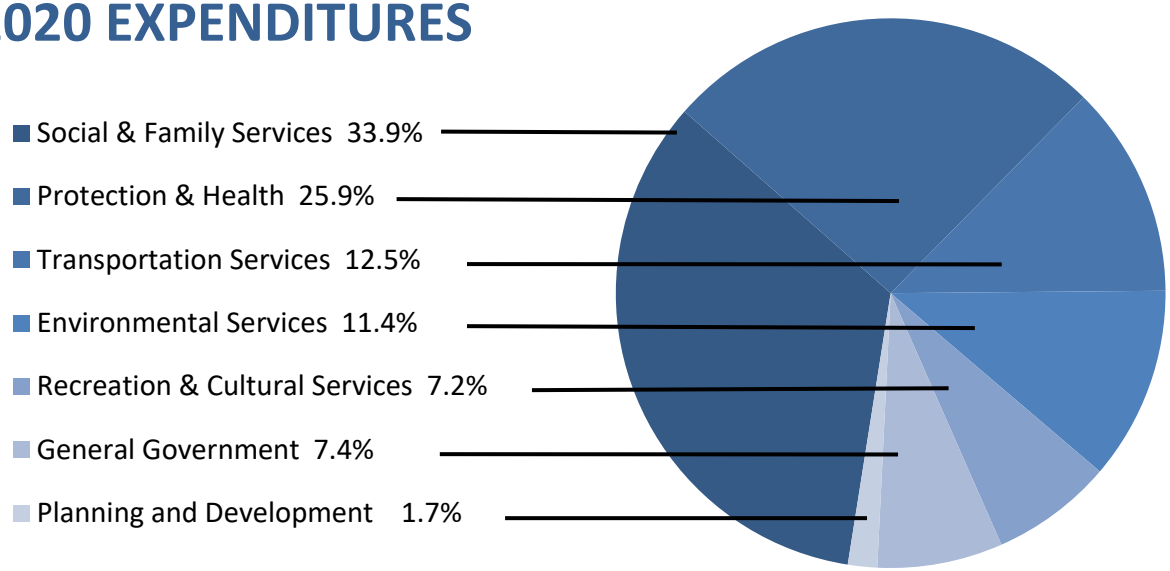
Fees & Services

An increase in Water Billings ($60K), Wastewater Billings ($424K), Recoveries for COVID-19 Clinics ($347K) and Childcare Fees ($230K). A reduction in Recreation ($1.7M), Transit Fees ($461K), Complex Power Outage Recovery ($386K), Tipping Fees ($313K), MAT Revenue ($314K) and Parking Revenue ($292K).

Cornwall
ONTARIO CANADA

Consolidated Statement of Financial Activities

2020 EXPENDITURES



	2020 Actual	2019 Actual	Variance
Social & Family Services	66,124,970	68,888,377	-2,763,407
Protection & Health	50,357,776	49,458,469	899,307
Transportation Services	24,272,090	23,649,021	623,069
Environmental Services	22,129,098	34,505,712	-12,376,614
Recreation & Cultural Services	13,927,053	16,898,484	-2,971,431
General Government	14,357,131	9,940,798	4,416,333
Planning and Development	3,351,992	3,249,810	102,182
	194,520,110	206,590,671	-12,070,561

Social and Family Services

The decrease is related to reductions in provincially funded programs for Ontario Works ($2.2M) and Child Care ($3.1M). These are offset by an increase in Social Housing ($1.9M) and GSDL ($487K).

Environmental Services

The decrease is related to Landfill Post-Closure Liability ($13.5M). The City saw increases in Waste Management contracts for curbside collection and recycling ($445K).

Recreation and Cultural Services

The change in expenditures is related to the COVID-19 pandemic. Though City parks continued to be crucial space for safe outdoor activities most other recreational opportunities were limited.

General Government

Increase costs are related to COVID-19 related expenditures ($2.8M) and a transfer to the DC reserve ($1.8M).

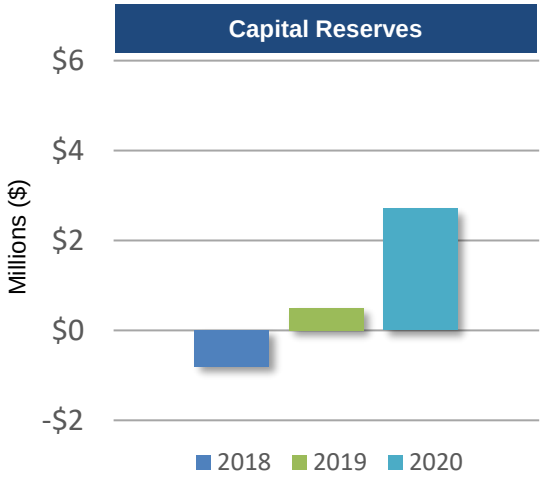
Cornwall
ONTARIO CANADA

City Reserves & Reserve Funds

Category of Reserves	2019 Year End	2020 Year End	Commentary
Operating Reserves	$3,722,284	$4,489,352	Operating Reserves had a net increase of $767K. Operating Reserves consist of discretionary reserves that have been established to provide flexibility and liquidity to protect against the consequences of unexpected events, losses of income and large unbudgeted expenses.
Capital Reserves	$506,595	$2,709,644	Capital Reserves had a net increase of $2.2M. Capital Reserves are monies set aside for the repair and major maintenance costs of capital infrastructure and for large capital expenditures such as facility upgrades or road reconstruction.
Restricted Reserves (Municipal Funding)	$44,285,759	$47,273,771	Reserves restricted for certain uses; such as, the Water and Wastewater Works Reserves, Downtown Investment Fund and the Progress Fund.
Restricted Reserves (Funded Externally)	$11,299,060	$9,426,736	These reserves have been funded by senior levels of government or third parties for specific uses.

A report on the status of City Reserves is provided to Council annually at the same time that the City's Financial Statements are presented. The report will provide Council details on the status of Reserves and how they are performing to target balances.

City Reserves & Reserve Funds



Collectively, reserve and the reserve fund balances have grown over several years ($56.7M in 2018 to $63.9M in 2020). This represents a decrease in Operating Reserves of $4.1M, an increase in Capital Reserves of $3.5M, and an increase in Restricted Reserves of $7.7M.

The ability to maintain target balances was identified as a challenge in the City's Long-Term Financial Plan (June 2017) and the Financial Condition Assessment (June 2019).

Following recommended practices, the City has planned and put strategies in place to build the City's reserve and reserve funds.

Cornwall
ONTARIO CANADA

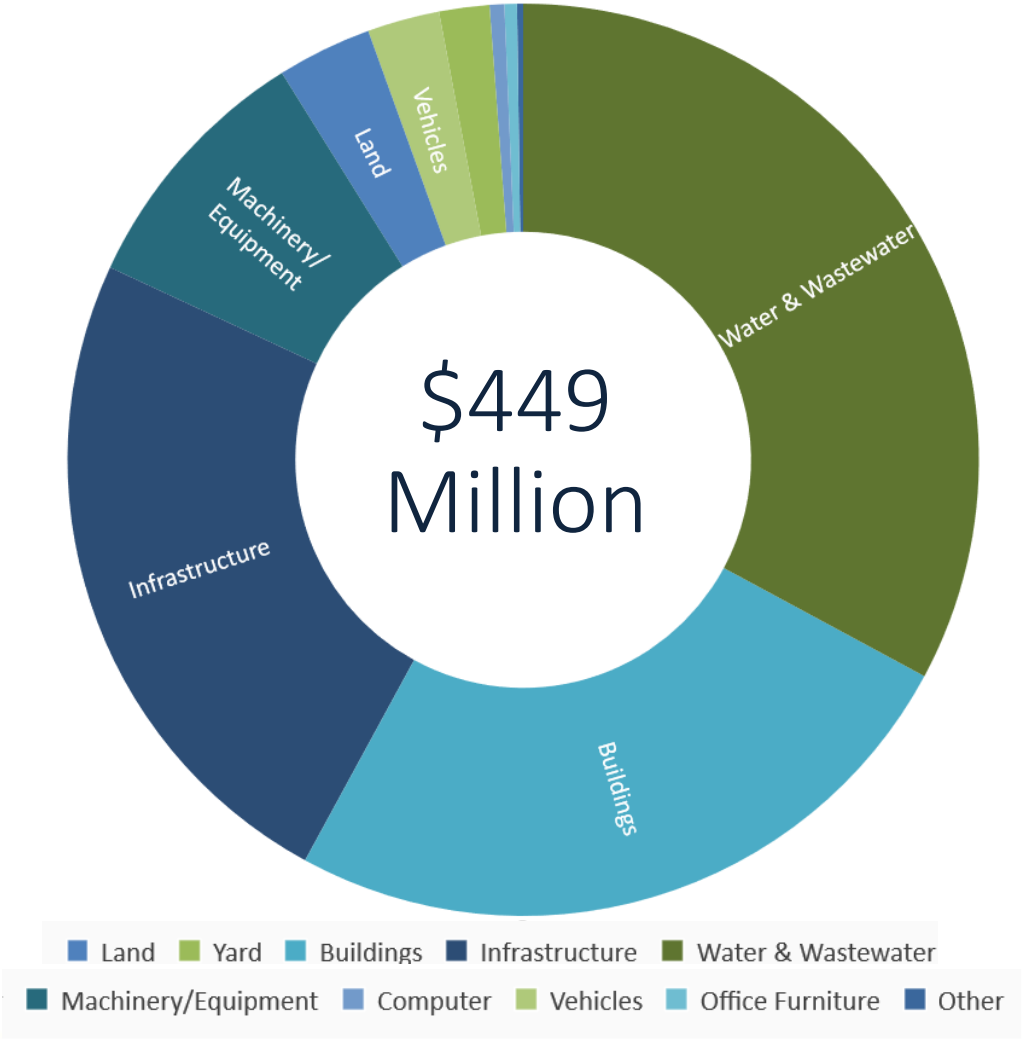
2020 City Capital Fund Summary

	Roads Infrastructure	Transit & MW Garage	Waste Management	Facilities	Parks	Protective Services	GSDL	Technology Upgrade	Water & Wastewater	Total
Capital Fund Jan 1, 2020	(1,172,629)	908,335	556,729	(1,935,921)	79,832	(832,851)	449,375	481,064	6,452,424	4,986,358
Taxation	221,660	4,952	-	606,413	52,917	99,023	291,450	6,355	127,700	1,410,470
Water Billings	-	-	-	-	-	-	-	-	3,263,265	3,263,265
Sewer Billings	-	-	-	-	-	-	-	-	3,275,000	3,275,000
Fed/Prov Gax Tax	4,092,549	-	-	302,221	-	-	-	-	-	4,394,770
Reserves	702,880	79,000	300,000	172,464	-	1,081,487	-	-	322,378	2,658,208
Development Charges	685,079	-	-	344,790	-	26,020	-	-	3,566,703	4,622,592
Debt Financing	563,000	600,000	-	5,300,000	500,000	-	-	-	-	6,963,000
Fed/Prov Funding	1,082,340	707,068	-	-	-	-	142,091	75,000	-	2,006,499
United Counties	-	-	-	-	-	-	86,104	-	-	86,104
Recoveries	-	42,358	-	-	30,000	25,139	-	18,579	-	116,075
Misc	-	-	-	(104,291)	104,291	-	-	13,788	(13,788)	0
TOTAL Revenue	7,347,509	1,433,378	300,000	6,621,596	687,208	1,231,669	519,645	113,721	10,541,258	28,795,983
2020 Expenses	**(7,256,017)**	**(3,245,813)**	**(1,436,061)**	**(9,338,349)**	**(766,605)**	**(1,413,802)**	**(401,440)**	**(259,093)**	**(19,606,019)**	**(43,723,198)**
Capital Fund Dec 31, 2020	**(1,081,138)**	**(904,099)**	**(579,332)**	**(4,652,673)**	**435**	**(1,014,985)**	**567,580**	**335,692**	**(2,612,337)**	**(9,940,857)**

During 2020, funding in the amount of $5.0M was brought forward from the 2019 fiscal year for on-going capital projects. The City added $28.8M in funding and incurred expenses in the amount of $43.7M, resulting in a $9.9M unfunded capital outlay.

Cornwall
ONTARIO CANADA

Net Book Value of Tangible Capital Assets (by category)



The Net Book Value is the original cost of an asset less any accumulated amortization.

Overall, the Net Book Value of City assets are 60% of the original asset cost.

Infrastructure, Buildings, and Water/Wastewater Assets continue to be the largest asset categories.

Cornwall ONTARIO CANADA

Consolidated Schedule of Tangible Capital Assets (by category)

	Assets In Service (original cost)	Accumulated Amortization	Assets Under Construction	Net Book Value	% of Org Cost
Land	$ 14,716,873	$ (80,555)	$ -	$ 14,636,318	99.45%
Yard	15,055,833	(7,029,555)	71,868	8,098,146	53.79%
Buildings	182,691,828	(82,494,165)	9,689,710	109,887,373	60.15%
Infrastructure	177,836,861	(76,117,126)	2,928,733	104,648,468	58.85%
Water & Wastewater	189,892,806	(47,686,753)	12,854,318	155,060,371	81.66%
Machinery/Equipment	129,057,552	(91,768,471)	2,448,620	39,737,701	30.79%
Computer	5,847,215	(4,392,298)	799,426	2,254,343	38.55%
Vehicles	25,559,608	(14,130,140)	696,585	12,126,053	47.44%
Office Furniture	6,296,019	(4,529,491)	-	1,766,528	28.06%
Other	2,091,922	(1,229,113)	-	862,809	41.24%
Total	$ 749,046,517	$ (329,457,667)	$ 29,489,260	$ 449,078,110	59.95%

The Net Book Value is the original cost of an asset less any accumulated amortization.
Overall, the Net Book Value of City assets are 60% of the original asset cost.

Cornwall
ONTARIO CANADA

Long Term Liabilities

Consolidated long-term liabilities at December 31, 2020 includes:

Bank Loans	$39,799,134
Cornwall Area Housing Corporation (mortgages funded from MMAH)	2,946,037
Internal Loan - Land in the Business Park	2,000,000
Total Long-Term Liabilities	44,745,171
PSAB Liabilities (Future employment benefits ($47.1M); Landfill Closure/Post-Closure Costs ($18.0M); Accrued interest ($34K)	65,131,813
Total Liabilities	$109,876,984

Sources of future revenues to finance liabilities are as follows:

General municipal revenue	$16,293,804
User fees	$13,882,222
Proceeds from the sale of land	2,000,000
Reserves and reserve funds	4,797,074
Provincial grant revenues	7,772,071
	$44,745,171

Cornwall
ONTARIO CANADA

Long Term Liabilities – Bank Loans

Bank Loans at December 31, 2020 includes:

Vehicles and Equipment		
Municipal Works	$3,576,654	
Fire Services	972,599	
Paramedic Services	202,106	
Transit Services	$2,012,994	
Parks and Landscaping	$1,042,965	$7,807,318
Municipal Facilities		
Wastewater Treatment Plant	$9,634,083	
Benson Centre	7,038,462	
Municipal Works Yard	5,058,083	
EMS Facility	799,082	
Library HVAC	531,504	
Complex and Benson LED Lighting	300,000	$23,361,215
Police Post-Employment Loan		688,020
LED Streetlighting		1,023,768
Brookdale Ave North Channel Bridge		2,434,715
Roadways and Structures		2,670,674
Flood Reduction Initiative		1,813,424
Total		$39,799,134

In 2020, annual repayment on principal for long-term debt is approximately $4.8M, of which $2.5M is funded from the tax base.

Annual interest for bank loans is estimated to be $1.1M, of which $360K is funded from the tax base.

Cornwall
ONTARIO CANADA

2020 Summary

- The City had an operating surplus of $313,427. This surplus was contributed to the Working Reserve ($48,427) and the Municipal Buildings Reserve ($265,000).
- The City had a surplus in Water Services of $313,396. This surplus was transferred to the Water Works Reserve.
- The City had a surplus in Wastewater Services of $228,633. This surplus was transferred to the Wastewater Works Reserve.
- The City entered into Financing Agreements (long-term debt) for the sum of $6,963,000 for the Lemay St. reconstruction, Municipal Works yard, Municipal Works fleet, Emerald Ash Borer, and LED lighting replacement at the Civic Complex and Benson Centre.
- City Reserves and Reserve Funds totaled $63.9M.
- An actuarial review was completed by Dixon Actuarial Services in 2020.
- The City's financial position continues to be strong.

Cornwall
ONTARIO CANADA

2021 Initiatives

- The Accounting department is in the process of implementing new accounting software. To date the following modules have been completed: taxation, utility billing, accounts receivable, cashier, and payroll. In 2021, the Accounting staff will be implementing the final modules: general ledger, accounts payable, purchasing, and fixed assets.
- ITT Services is continuing to review new and emerging reliable technologies related to network, infrastructure, bandwidth, privacy, security, and service levels. ITT Services will present an ITT Master Plan for the Corporation at a subsequent Council meeting.
- In support of its financial planning, through its LTFP, the City has identified the need for enhanced/updated financial policies relating to Capital, Debt Management, Reserves, and Investments. Policy reviews will take place over the next two years.

Cornwall
ONTARIO CANADA

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department:	CAO
Report Number:	2021-17-CAO
Prepared By:	Katherine Wells, Strategic Planning Coordinator Angela Parker, Sustainability Project Coordinator
Meeting Date:	July 12, 2021
Subject:	Cornwall's Eco Day

Purpose

To provide Council with information on the Cornwall Eco Day event scheduled for Saturday, August 7, 2021 from 10 am to 2 pm.

Recommendation

That Council proclaim Saturday, August 7, 2021, as "Eco Day" in the City of Cornwall.

Financial Implications

The cost of Eco Day is minimal, including only the rental of the Pop-Up Shop and signage which was created internally. The event is fortunate to have participants from community organizations and volunteers.

Strategic Priority Implications

Cornwall's Eco Day directly relates to Pillar 5 of the Strategic Plan:

Being Leaders in Sustainability and Climate Change

This community event demonstrates the City of Cornwall's forward-thinking approach on public education and taking the lead on reducing our carbon footprint.

At the same time, it also relates to Pillar 1 of the Strategic Plan:

Developing waterfront through ownership, partnerships for business and recreation opportunities

A portion of the event will take place at the Pop-up shops and along the waterfront.

Background / Discussion

Earth Day 2021 took place on April 22, 2021. Unfortunately, Ontario was under lockdown on this date which limited the types of activities that could take place in the community. Therefore, City Staff, in partnership with Raisin Region Conservation Authority, are planning “Cornwall’s Eco Day” for August 7, 2021 to provide ecological, climate and environmental awareness for residents of the City of Cornwall.

Staff have been in close contact with the Eastern Ontario Health Unit and have completed a detailed COVID-19 Safety Protocol Plan for the event.

Working closely with community organizations and groups, the following is scheduled to take place:

- City Staff will have a booth at the Pop-Up Shop in partnership with Raisin Region Conservation Authority to share information with the public on backyard and water conservation, and pollinators.

- The Cornwall Public Library will be creating an environmental educational display at the Library.

- St. Lawrence River Institute will be located by their office to teach about species in the St. Lawrence River and the benefits of reducing use of paper.

- Transition Cornwall + will be providing mini tours of the Tiny Forest, Edible Garden behind Bandshell, Eco Park and Arboretum.

- The Environmental and Climate Change Committee will be holding a “map-mocracy” booth at the Clock Tower to discuss the important eco topics in the community.

- The Local Fill will be demonstrating easy household swaps for disposables at their store.

Cycling to the various locations will be encouraged. A map will be created using the City's GIS system to highlight Eco Day locations and other community areas of environmental interest.

The Public Information Coordinator, in partnership with Raisin Region Conservation Authority, will be launching a communications campaign beginning July 13 to spread the word about Eco Day.

Report Approval Details

Document Title:	Cornwall's Eco Day - 2021-17-CAO.docx
Attachments:	
Final Approval Date:	Jul 5, 2021

This report and all of its attachments were approved and signed as outlined below:

Katherine Wells - Jul 5, 2021 - 1:37 PM

Maureen Adams - Jul 5, 2021 - 6:02 PM

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department:	Corporate Services
Division:	Clerk's Division
Report Number:	2021-92-Corporate Services
Prepared By:	Debbie Caskenette, Deputy Clerk
Meeting Date:	July 12, 2021
Subject:	Optimist Club of Cornwall – Cornwall Ribfest

Purpose

To offer the citizens of Cornwall a four-day festival in Lamoureux Park from July 22 to July 25, 2021.

Recommendation

That Council recognize the Cornwall Ribfest from July 22 to July 25, 2021, as an event of municipal significance.

Background / Discussion

The Optimist Club of Cornwall is hosting a four-day festival in Lamoureux Park known as Cornwall Ribfest from July 22 to July 25, 2021. The set up on location within the Park is to start on July 22, 2021.

The 2021 event will be modified as per the current provincial requirements as well as in conjunction with the Eastern Ontario Health Unit in a manner as to provide a safe event for the community.

In order for the Optimist Club of Cornwall to have a beer garden during the festival, a Resolution of Council is required to recognize this event as one of municipal significance.

The Optimist Club of Cornwall must meet the Corporation's licensing conditions which are required by various City Departments, prior to the event taking place.

Report Approval Details

Document Title:	Optimist Club of Cornwall - Cornwall Ribfest - 2021-92-Corporate Services.docx
Attachments:	- Ribfest 2021.pdf
Final Approval Date:	Jul 8, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Jul 7, 2021 - 11:15 AM

No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Debbie Caskenette

Geoffrey Clarke - Jul 8, 2021 - 9:31 AM

Maureen Adams - Jul 8, 2021 - 10:39 AM

July 4, 2021

Ms. Manon Levesque

Office of The City Clerk

340 Pitt Street

Cornwall, On. K6H 5T7

Re: Cornwall Family Ribfest

Dear Ms Levesque:

The Cornwall Optimist Club has decided to host a 4-day festival in Lamoureux Park. This festival will involve professionals cooking ribs, a beer garden, entertainment and several food and non-food vendors. This event will be modified as per the current requirements of the province as well as in conjunction with the EOHU in a manner to provide the safest event for our community. All efforts will be directed towards creating and maintaining a safe and responsible event for the public.

Guidelines set down under the municipal alcohol management policy (By-law nr 68-1996) and the Cornwall Building Permit Office will be followed to ensure our efforts.

We will set up on location at Lamoureux Park beginning Monday July 19, 2021, to ensure all equipment is operative and safe in conducting business from 10 am Thursday July 22nd to 9 pm Sunday July 25th, 2021.

Please accept this letter as notification of our involvement with this festival. We have been advised that we require a municipal resolution recognizing this event as a community festival. We therefore ask that this resolution be granted and request a letter from your office stating such.

Thanking you for your time in this matter.

Respectfully,

Terry Muir

Ribfest Chairperson

P.O. Box 794, 301 Sunnyside Ave. Cornwall, Ontario K6H 5T7

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department:	Corporate Services
Division:	Clerk's Division
Report Number:	2021-91-Corporate Services
Prepared By:	Manon Levesque, City Clerk
Meeting Date:	July 12, 2021
Subject:	Town Hall Meeting – Electoral System Review

Purpose

To outline the format of the Town Hall Meeting.

Recommendation

That Council direct Administration to move forward with a Town Hall Meeting on Thursday, August 12, 2021, at 7:00 p.m.

Background / Discussion

The City of Cornwall had previously operated under a ward system of six (6) wards with two elected officials per ward, for a council size of twelve (12) aldermen and one (1) mayor.

The system of representation was in pace until 1974, when the question of changing from that system to election at large was put on a ballot. The citizens of Cornwall voted for a change to the election at large system, with the first election of this kind taking place in 1975.

In 1985, Council reviewed the question of Council size and whether it should be reduced from twelve (12) to ten (10 councillors with one (1) mayor. This question was placed on an electoral ballot with the citizens of Cornwall voting in favour of a smaller Council. The new structure of ten (1) councillors and one (1) mayor was put in place in 1988.

Current State v. Wards

Currently, we have ten councillors and one mayor. When residents vote, they vote for up to ten councillors and for one mayor.

If the municipality were to be divided into six separate wards, residents would vote for the representative of the ward they live in only and for the mayor.

The municipality could also have a combination of councillors representing wards and councillors representing all of the municipality. For example, if we remained at ten councillors, six of the councillors could represent individual wards and four could represent the entire municipality. A resident going to vote in this case would vote for one councillor in their ward, up to four Councillors at-large and for one mayor.

If we reduced the council composition to six councillors and one mayor, a resident would vote for one councillor only who is running in their area of town and for one mayor.

It should be noted that a councillor does not have to live in the ward they represent.

Municipal Act Requirements

Section 222 of the Municipal Act, 2001 provides the framework and authority by which Councils may, by By-law, split their territory into smaller voting subdivisions (wards) or dissolve wards. Once the By-law is passed, the new ward boundaries come into force during the next regular election

The process to implement and review new ward boundaries would include:

- Passing of a By-law to establish a municipality into wards
- Notice within 15 days of the Passing of the By-law allowing for appeals to be filed
- Appeals to be filed within 45 days after the passing of the By-law
- Appeals to be filed with Ontario Municipal Board within 15 days following the final date of appeal
- Hearing of appeals by the Ontario Municipal Board and issuing of an order affirming, amending or repealing the By-law

The Municipal Act, 2001 does not provide any criteria to guide the City's electoral system review process; however, legal precedent and decisions have established a set of guiding principles that are generally adhered to. These guiding principles include:

1) Effective Representation
2) Representation by Population
3) Protection of Communities of Interest and Neighborhoods
4) Future Population Trends
5) Physical Features and Natural Boundaries

Council Size v. A Ward System

Council may wish to retain the current election at large electoral system, yet seek a smaller Council size.

Under the Municipal Act, 2001, municipalities are authorized to change the composition of its Council to a minimum of five Council Members, one of whom shall be the Head of Council.

Municipalities are given a significant amount of discretion to determine the size of their respective Councils. Beyond the five-member minimum, the Municipal Act does not provide criteria to guide or assist a municipality's decision-making process. Pursuant to the Municipal Act, changes to Council composition must be approved by By-law.

If a By-law were to be in place prior to the end of 2021, a revised Council structure would be in effect in time for the 2022 Municipal Election. If a By-law were to be in place in 2022, in the year of a regular election, before voting day, a revised Council structure would be in effect after the second regular election following the passing of the By-law (Municipal Election of 2026).

Please note that the Municipal Act does not provide for an appeal mechanism for objections to a By-law altering the composition of Council.

A question could be placed on the ballot (also known as a Referendum) at the next Municipal Election, October 2022. The Municipal Elections Act, 1996, allows municipalities to endorse By-laws to place questions on the ballot subject to certain requirements. This option is very prescriptive and, should Council wish to pursue this option, a detailed report outlining the process will be presented at a future Council Meeting.

Ward and Council Size Survey Results

A survey was conducted in the Spring of 2020 with a target to receive a total of 2,500 responses or approximately 20% of the 2018 registered voters who cast their ballots. A total of 554 paper responses and another 1,210 online responses were received for a total of 1,764 Surveys.

The two main questions were answered as follows:

1. How many Councillors, not counting the Mayor, should sit on Council?
    - 315 or 20.59% of the responses were in favour of 10 Councillors
    - 668 or 43.66% of the responses were in favour of 8 Councillors
    - 547 or 35.75% of the responses were in favour of 6 Councillors

2. Are you in favour of a ward system?
    - 787 or 51.44% of the responses were in favour of a ward system
    - 743 or 48.56% of the responses were not in favour of a ward system

Services Offered

The comparison of municipal services delivered by single tier municipalities reflected that of the 26 services listed, Cornwall provided 23 of them with an average of 14 services provided across all respondents. The comparative list across the single tiers is as follows:

- Cornwall: 23 of 26
- Greater Sudbury: 26 of 26
- Ottawa: 25 of 26
- Windsor: 22 of 26
- Guelph: 21 of 26
- Kingston: 19 of 26
- Brockville: 17 of 26
- Stratford and Barrie: 16 of 26
- Bradford West Gwillimbury: 15 of 26
- Grimsby and Whitchurch-Stouffville: 14 of 26
- Vaughn: 12 of 26
- Welland: 10 of 26

Format of Town Hall

As part of the consultation process, Council wishes to hear from residents on the idea of introducing wards. Accordingly, this Town Hall Meeting has been scheduled to take place on August 12, 2021, in the Council Chambers located at the Cornwall Civic Complex. Residents of Cornwall will be able to attend the Meeting, learn about wards and have an opportunity to voice their opinions.

In order to observe public health restrictions, residents wishing to attend the Town Hall Meeting will need to register in advance online https://haveyoursaycornwall.ca/wards or by calling the City Clerk at 613-930-2787 ext 2316.

A total of twenty people will be admitted at once. Ten people will be seated at the south side of our new Council Chambers, ten more people will be seated at the north side and all chairs will be distanced two metres apart.

The Chair will open the Town Hall Meeting with introductory remarks.

A short video, https://youtu.be/hDDvRob9LSc , which is included with this report, will be projected to the large screen.

Once the video has ended, the Chair will open the floor to questions, comments, concerns, feedback, and proposals from the attendees.

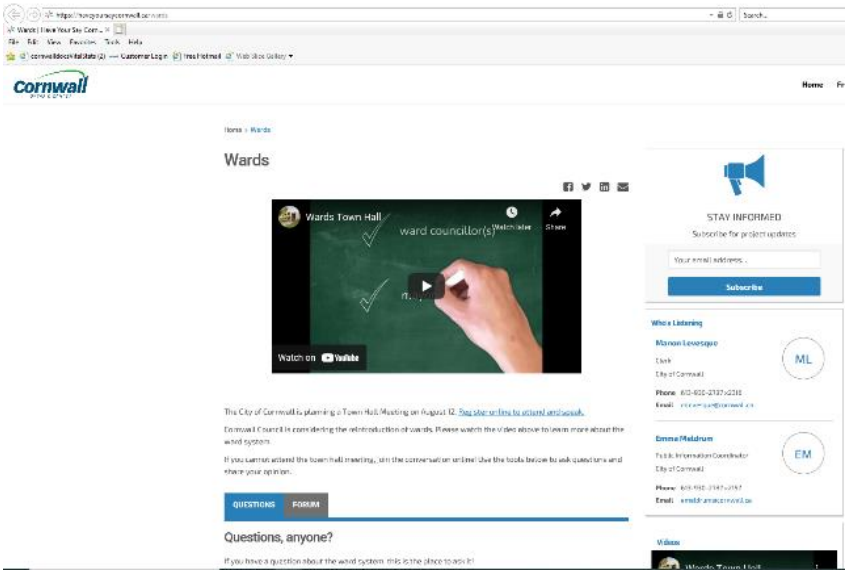
A station will be set up at each end of the room with microphones and both stations will be managed by a staff member who will disinfect the station between speakers.

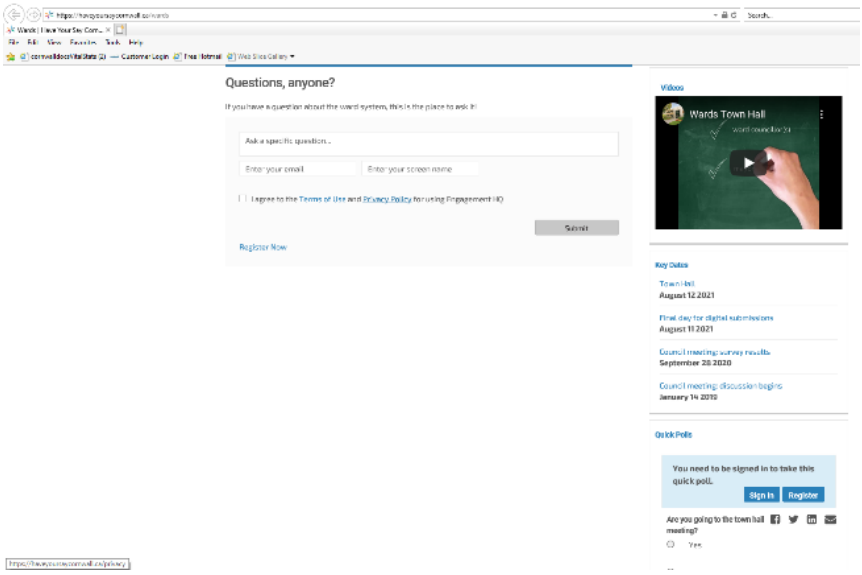
Speakers will be limited to three (3) minutes.

Once everyone has had a chance to speak, the Chair will wrap up the Town Hall Meeting and the attendees will be escorted out of the building and the next group will be invited in and the process will start over.

Understanding that we want to provide the opportunity to all residents, we will be using our website www.haveyoursaycornwall.ca using the following tools:

- Info-sharing: we will set the video to auto-play when someone lands on the page, and include the information in text format directly below
- FAQ (we can answer questions they have about the ward system)
- Quick poll (are they attending the open house?)
- Forums (a place for conversation and opinion-sharing)





Registration

Residents wishing to speak may register here https://haveyoursaycornwall.ca/wards or by calling the City Clerk at 613-930-2787 ext 2316.

Placards

Attached to the report are the placards that will be displayed at the Town Hall meeting.

Report Approval Details

Document Title:	Town Hall Meeting - Electoral System Review - 2021-91-Corporate Services.docx
Attachments:	- ward town hall placards.pdf
Final Approval Date:	Jul 8, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Jul 7, 2021 - 12:01 PM

No Signature - Task assigned to Geoffrey Clarke was completed by workflow administrator Debbie Caskenette

Geoffrey Clarke - Jul 8, 2021 - 9:31 AM

Maureen Adams - Jul 8, 2021 - 10:56 AM

our current system

10 councillors and 1 mayor represent all of Cornwall.

Residents vote for all of council.

Residents can go to any polling station in the City.

Residents can ask any councillor for assistance.

the question is:

should Cornwall switch to the ward system?

we're asking you to...

learn about the system
ask questions
provide comments

ward:

dividing the community into voting sections

residents elect one councillor for their ward

the councillor represents that ward

residents must vote at polling booths in their ward

ward:

councillors do not need to live in their ward

ward boundaries would have an equal number of residents

residents could ask their ward's councillor for help - or share their opinions with all of council

councillor -at-large

councillors would represent their ward

the system could also have councillors-at-large:

councillors that represent the whole community, that are elected by all voters in Cornwall

Mayor

Cornwall councillor | Cornwall councillor | Cornwall councillor | Cornwall councillor | Cornwall councillor

current system

Cornwall councillor | Cornwall councillor | Cornwall councillor | Cornwall councillor | Cornwall councillor

Mayor

ward 1 councillor | ward 2 councillor | ward 3 councillor | ward 4 councillor | ward 5 councillor

ward system

ward 6 councillor | ward 7 councillor | ward 8 councillor | ward 9 councillor | ward 10 councillor

Mayor

ward 1 councillor | ward 2 councillor | ward 3 councillor | councillor -at-large | councillor -at-large

hybrid system

ward 4 councillor | ward 5 councillor | ward 6 councillor | councillor -at-large | councillor -at-large

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department: Corporate Services

Division: Clerk's Division

Report Number: 2021-81-Corporate Services

Prepared By: Manon Levesque, City Clerk

Meeting Date: July 12, 2021

Subject: Unfinished Business Listing for July 12, 2021

Recommendation

That Council receive the Unfinished Business Listing for July 12, 2021.

Title	Department	Date
Electoral System Review – Public Consultation - November 25, 2019 - January 13, 2020 - September 28, 2020	Town Hall	July 12, 2021
Parking During Pandemic and Parking Program Working Group Recommendations - May 11, 2020 - June 8, 2020 - September 13, 2020 - January 11, 2020 - January 25, 2021	Parking Program Working Group	July 2021
Residential Rental Licensing Public Consultation Results - November 13, 2018 - June 8, 2020 - October 13, 2020 - April 26, 2021	Fire Services, Social Services and Planning, Development and Recreation	August 9, 2021

Petition for Crosswalk on Second Street West (Riverdale Terrace) - February 24, 2020 - January 22, 2021	Infrastructure and Municipal Work	Summer 2021
Urban Agriculture and Outdoor Gardening – COVID-19 - May 11, 2020 - June 22, 2020 - April 26, 2021	Planning, Development and Recreation	Zoning By-law
Creation of Remote Worker Attraction Strategy - January 10, 2020	Working Group	TBD
Newspaper Digitization Project - November 9, 2020	CAO	TBD
Actionable Items from Environment and Climate Change Committee - October 26, 2020	Infrastructure and Municipal Works	TBD
Domtar Properties - February 22, 2021	CAO	TBD
CIL Property - February 22, 2021	CAO	TBD
Social Media Policy - March 22, 2021	Council Working Group	TBD
Remediation of Gas Stations Upon Closing - April 12, 2021	Infrastructure and Municipal Works and Planning, Development and Recreation	TBD
Grading By-law - April 26, 2021	Planning, Development and Recreation	TBD
Use of Surveillance Cameras on Private Property - May 10, 2021	Planning, Development and Recreation	TBD
Intersection of Vincent Massey Drive and Tollgate Road West - June 14, 2021	Infrastructure and Municipal Works	TBD

Report Approval Details

Document Title:	Unfinished Business Listing for July 12, 2021 - 2021-81-Corporate Services.docx
Attachments:	
Final Approval Date:	Jul 8, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Jul 7, 2021 - 12:07 PM

Geoffrey Clarke - Jul 8, 2021 - 9:27 AM

Maureen Adams - Jul 8, 2021 - 9:33 AM

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department:	Financial Services
Division:	Finance
Report Number:	2021-65-Financial Services
Prepared By:	Paul Scrimshaw, Accounting Manager and Deputy Treasurer
Meeting Date:	July 12, 2021
Subject:	2020 Financial Statements

Purpose

To present to Council the results of the 2020 Year End financial audit.

Recommendation

That Council approve the 2020 Audited Financial Statements.

Financial Implications

The 2020 surplus has been transferred to the respective reserves as of December 31, 2020 as per corporate policy.

Background / Discussion

The City’s Financial Statements have been prepared in accordance with the Municipal Act and based on the accounting standards set by the Public Sector Accounting Board (PSAB).

The City's auditor's MNP LLP have completed their financial audit for the period ending December 31, 2020.

On July 5, 2021, the Audit Committee reviewed the 2020 Financial Statements and Management Letter with the City's Auditors and City Administration. The Audit Committee did not have quorum and therefore could not approve a Motion to recommend the 2020 Financial Statements to Council. A decision was made to bring the 2020 Financial Statements directly to Council for approval.

The financial position of the City of Cornwall for the year ending December 31, 2020 resulted in an operating surplus of $313,427 and a surplus for water and wastewater of $542,029. City policy stipulates that any surplus/deficit generated in a given year is to be applied to/funded from reserves. City Council approved the transfer to/from reserves at its meeting of May 10, 2021. The net result of this policy increased/(decreased) the respective reserves as follows:

Reserves	
Working Reserve	$48,427
Municipal Buildings Reserve	$265,000
Restricted Reserves (Municipal Funding)	
Water Works Reserve	$313,396
Wastewater Works Reserve	$228,633

The City’s 2020 Financial Statements includes three items to note.

COVID-19 Pandemic

As noted in the 2020 quarterly financial reports to Council, increased costs and the loss of service revenues as a result of the COVID-19 pandemic put significant pressures on the City’s financial circumstances.

The City received funding from the Province to assist with the financial impact to operations. Included in the 2020 actuals, the City utilized this funding to offset the loss of revenue and funded increased expenditures in relation to responding to the pandemic.

To offset ongoing COVID-19 financial challenges, unspent grant funding has been transferred to a temporary reserve. The funding will assist the City in managing the continuing financial impacts of the pandemic and provide the City with greater flexibility to respond in 2021.

Tax Refunds

As Council is aware, the City has settled several large outstanding assessment appeals. The City budgeted $1,000,000 in 2020 for tax refunds. Taxes written off for assessment appeals and vacancy rebates were over budget by $2,728,512.

Future Liability for Post-Retirement Benefits & Workers' Compensation Benefits

Pursuant to PSAB 3250 Retirement Benefits and PSAB 3255 Post-Employment Benefits, the City engaged Dixon Actuarial Services to calculate the liability as it relates to post-employment benefits and workers' compensation benefits (WSIB) for the fiscal years 2020, 2021, and 2022.

The obligation for the Retiree Benefit/Sick Plan as at December 31, 2020 is calculated at $37,641,600. The obligation for WSIB is calculated at $7,836,600 as at December 31, 2020.

The City budgets annually for post-retirement benefits (2020 - $1,156,800) and WSIB costs (2020 - $770,000). At December 31, 2020, the City had $2,288,654 in the WSIB-Post Employment Benefits Reserve to partially offset the WSIB future liability.

Based on PSAB regulations, it is necessary for this liability to be recorded on a municipality's Financial Statements. The 2019 Year End was restated on the 2020 Financial Statements for comparison purposes.

The financial statements for the 2020 Year End reflect that the City continues to be in a strong financial position.

Report Approval Details

Document Title:	2020 Financial Statements - 2021-65-Financial Services.docx
Attachments:	- City of Cornwall- Consolidated Financial Statements- for Council.pdf - City of Cornwall - Management recommendation letter - 2020.pdf
Final Approval Date:	Jul 8, 2021

This report and all of its attachments were approved and signed as outlined below:

Tracey Bailey - Jul 7, 2021 - 8:00 PM

Maureen Adams - Jul 8, 2021 - 7:06 AM

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2020

DRAFT - FOR COUNCIL APPROVAL

CORPORATION OF THE CITY OF CORNWALL

December 31, 2020

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CORPORATION OF THE CITY OF CORNWALL

MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

To the Members of Council, Inhabitants and Ratepayers of the
the Corporation of the City of Cornwall

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of consolidated financial statements.

The Corporation of the City of Cornwall's Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the consolidated financial statements. The Council fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors.

MNP LLP is appointed by the Corporation of the City of Cornwall's Council to audit the consolidated financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and management to discuss their audit findings.

July 12, 2021

Chief Administrative Officer	General Manager, Financial Services and Treasurer

DRAFT - FOR COUNCIL APPROVAL

Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of
the Corporation of the City of Cornwall

Opinion

We have audited the consolidated financial statements of the Corporation of the City of Cornwall (the "City") which comprise the consolidated statement of financial position as at December 31, 2020, and the consolidated statements of financial activities, change in net financial (liabilities) assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the City as at December 31, 2020, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Comparative Information

We draw attention to Note 2 in the consolidated financial statements, which indicates that the City has retrospectively restated its comparative figures for the year ended December 31, 2019 to reflect an adjustment in application of the accounting policies relating to future employment benefits. Our opinion is not modified in respect of this matter.

Responsibilities of Administration and Those Charged with Governance for the Consolidated Financial Statements

Administration is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian accounting standards, and for such internal control as Administration determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, Administration is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Administration either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

DRAFT - FOR COUNCIL APPROVAL

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Administration.
- Conclude on the appropriateness of Administration's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Cornwall, Ontario
July 12, 2021

Chartered Professional Accountants
Licensed Public Accountants

DRAFT - FOR COUNCIL APPROVAL

MNP LLP

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

As at December 31, 2020

	2020	2019 *(restated Note 2)*
NET FINANCIAL LIABILITIES		
Assets		
Cash (Note 6)	**$ 26,100,750**	$ 17,731,378
Taxes receivable (Note 7)	**3,335,060**	2,634,964
Accounts receivable (Note 7)	**8,300,704**	6,054,240
User charges receivable	**1,643,178**	1,194,260
Due from other municipalities and school boards	**917,361**	148,152
Land inventory for resale	**5,259,034**	5,521,937
Long-term investments (Note 8)	**52,237,143**	60,424,605
	97,793,230	93,709,536
Liabilities		
Accounts payable	**37,188,208**	22,414,417
Deferred revenue	**3,103,533**	2,928,654
Deferred revenue, obligatory reserve funds (Note 9)	**4,490,302**	6,717,665
Future employment benefits (Note 10)	**47,121,439**	45,149,244
Accrued landfill closure and post closure costs (Note 12)	**17,976,873**	16,705,319
Net long-term liabilities (Note 13)	**42,745,171**	41,212,949
	152,625,526	135,128,248
Net Financial Liabilities	**(54,832,296)**	(41,418,712)
NON-FINANCIAL ASSETS		
Tangible capital assets	**449,078,110**	416,749,493
Inventory	**455,986**	419,583
Prepaid expenses	**1,756,003**	1,752,849
Non-Financial Assets	**451,290,099**	418,921,925
ACCUMULATED SURPLUS		
Accumulated Surplus	**$ 396,457,803**	$ 377,503,213

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See Accompanying Notes

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

For the year ended December 31, 2020

	BUDGET 2020 (Note 17)	**ACTUAL 2020**	ACTUAL 2019 *(restated Note 2)*
REVENUE			
Taxation and payments in lieu	$ 76,781,625	**$ 74,110,778**	$ 69,006,130
Government grants and transfers (Note 20)	62,654,978	**67,614,181**	63,210,039
Revenue from other municipalities	8,957,753	**8,607,348**	7,792,742
Fees and services	45,795,766	**44,702,432**	47,057,751
Investment income	2,370,449	**1,336,362**	1,994,519
Licences and permits	1,245,400	**1,477,409**	2,226,269
Fines and penalties	564,000	**553,623**	576,130
Other revenue	10,000	**278,065**	90,246
	198,379,971	**198,680,198**	191,953,826
EXPENDITURE			
General government	9,624,519	**14,357,131**	9,940,798
Protection to persons and property	33,838,881	**34,928,599**	34,677,071
Transportation services	24,850,290	**24,272,090**	23,649,021
Environmental services	21,607,828	**22,129,098**	34,505,712
Health services	15,409,584	**15,429,177**	14,781,398
Social and family services	48,715,129	**43,631,924**	48,308,137
Social housing	21,714,197	**22,493,046**	20,580,240
Recreation and cultural services	16,461,546	**13,927,053**	16,898,484
Planning and development	3,042,869	**3,351,992**	3,249,810
	195,264,843	**194,520,110**	206,590,671
NET (DEFICIT) SURPLUS BEFORE OTHER ITEMS	3,115,128	**4,160,088**	(14,636,845)
OTHER REVENUE FOR CAPITAL AND OTHER PURPOSES			
Government grants and transfers (Note 20)	11,275,600	**6,401,270**	4,843,629
Fees, services and other	1,167,082	**4,824,772**	709,435
Contributions from developers and donations	-	**3,963,567**	2,237,647
Loss on disposal and write-down of tangible capital assets	-	**(395,107)**	(581,468)
	12,442,682	**14,794,502**	7,209,243
ANNUAL SURPLUS (DEFICIT)	15,557,810	**18,954,590**	(7,427,602)
ACCUMULATED SURPLUS, beginning of year	377,503,213	**377,503,213**	384,930,815
ACCUMULATED SURPLUS, end of year	$ 393,061,023	**$ 396,457,803**	$ 377,503,213

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See Accompanying Notes

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL LIABILITIES

For the year ended December 31, 2020

	BUDGET 2020 (Note 17)	**ACTUAL 2020**	ACTUAL 2019 *(restated Note 2)*
Annual surplus (deficit)	$ 15,557,810	**$ 18,954,590**	$ (7,427,602)
Amortization of tangible capital assets	16,225,549	**16,295,134**	15,997,745
Acquisition of tangible capital assets	(38,510,977)	**(49,018,858)**	(27,568,920)
Disposal and write-down of tangible capital assets	-	**395,107**	581,468
Transfer of tangible capital assets to land inventory held for resale	-	**-**	250,000
Change in inventory	-	**(36,403)**	(31,816)
Change in prepaid expenses	-	**(3,154)**	117,037
Increase in net financial liabilities	(6,727,618)	**(13,413,584)**	(18,082,088)
Net financial liabilities, beginning of year	(41,418,712)	**(41,418,712)**	(23,336,624)
Net financial liabilities, end of year	$(48,146,330)	**$(54,832,296)**	$(41,418,712)

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See Accompanying Notes

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED STATEMENT OF CASH FLOWS

For the year ended December 31, 2020

	2020	2019 *(restated Note 2)*
CASH FROM OPERATING ACTIVITIES		
Annual surplus (deficit)	**$ 18,954,590**	$ (7,427,602)
Items not affecting cash or equivalent		
Amortization expense	**16,295,134**	15,997,745
Disposal and write-down of tangible capital assets	**395,107**	581,468
Transfer of tangible capital assets to land inventory held for resale	**-**	250,000
Changes in non-cash working capital balances		
Taxes receivable	**(700,096)**	106,795
Accounts receivable	**(2,246,464)**	1,321,173
User charges receivable	**(448,918)**	(57,340)
Due from other municipalities and school boards	**(769,209)**	877,826
Land inventory for resale	**262,903**	(145,259)
Inventory	**(36,403)**	(31,816)
Prepaid expenses	**(3,154)**	117,037
Accounts payable	**14,773,791**	(2,421,970)
Deferred revenue	**174,879**	470,443
Deferred revenue, obligatory reserve funds	**(2,227,363)**	4,011,719
Future employment benefits	**1,972,195**	1,638,692
Accrued landfill closure and post closure costs	**1,271,554**	14,803,601
	47,668,546	30,092,512
CASH FROM (USED IN) FINANCING ACTIVITIES		
Proceeds received from long-term liabilities	**6,963,000**	3,045,000
Payments on long-term liabilities	**(5,430,778)**	(4,906,816)
	1,532,222	(1,861,816)
CASH FROM (USED IN) INVESTING ACTIVITIES		
Net change in long-term investments	**8,187,462**	(3,549,813)
CASH USED IN CAPITAL ACTIVITIES		
Acquisition of tangible capital assets	**(49,018,858)**	(27,568,920)
INCREASE (DECREASE) IN CASH	**8,369,372**	(2,888,037)
CASH, beginning of year	**17,731,378**	20,619,415
CASH, end of year	**$ 26,100,750**	$ 17,731,378

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See Accompanying Notes

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS

For the year ended December 31, 2020

	Land	Yard	Buildings	Road Network Infrastructure	Water and Wastewater Infrastructure	Machinery Equipment	Computer Hardware and Software	Vehicles	Office Furniture	Other	2020	2019
Cost												
Balance, beginning of year	$ 14,075,220	$ 14,049,630	$ 180,000,765	$172,235,651	$179,558,070	$ 126,745,653	$ 5,337,769	$ 23,881,745	$ 6,138,001	$ 2,098,180	$ 724,120,684	$ 704,532,013
Additions during the year	641,653	1,006,203	2,691,063	6,936,476	10,568,407	2,557,080	509,446	2,957,029	158,018	192,277	28,217,652	24,393,247
Disposals during the year	-	-	-	1,335,266	233,671	245,181	-	1,279,166	-	198,535	3,291,819	4,804,576
Assets in service, end of year	14,716,873	15,055,833	182,691,828	177,836,861	189,892,806	129,057,552	5,847,215	25,559,608	6,296,019	2,091,922	749,046,517	724,120,684
Assets under construction	-	71,868	9,689,710	2,928,733	12,854,318	2,448,620	799,426	696,585	-	-	29,489,260	8,688,054
Balance, end of year	14,716,873	15,127,701	192,381,538	180,765,594	202,747,124	131,506,172	6,646,641	26,256,193	6,296,019	2,091,922	778,535,777	732,808,738
Accumulated Amortization												
Balance, beginning of year	78,960	6,642,643	78,636,125	73,491,722	45,802,008	88,832,280	3,879,014	13,218,322	4,288,574	1,189,597	316,059,245	304,034,608
Amortization during the year	1,595	386,912	3,858,040	3,803,211	2,000,994	3,099,130	513,284	2,153,000	240,917	238,051	16,295,134	15,997,745
Amortization on disposals	-	-	-	1,177,807	116,249	162,939	-	1,241,182	-	198,535	2,896,712	3,973,108
Balance, end of year	80,555	7,029,555	82,494,165	76,117,126	47,686,753	91,768,471	4,392,298	14,130,140	4,529,491	1,229,113	329,457,667	316,059,245
Net Book Value	$ 14,636,318	$ 8,098,146	$ 109,887,373	$104,648,468	$ 155,060,371	$ 39,737,701	$ 2,254,343	$ 12,126,053	$ 1,766,528	$ 862,809	$ 449,078,110	$ 416,749,493

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See Accompanying Notes

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS

For the year ended December 31, 2020

	General Government	Protection and Health	Municipal Works	Environmental Services	Water and Wastewater	Recreation and Cultural	Social and Family Services	2020	2019
Cost									
Balance, beginning of year	$ 2,694,418	$ 19,890,776	$ 216,521,053	$ 4,878,498	$ 314,076,492	$ 74,448,640	$ 91,610,807	$ 724,120,684	$ 704,532,013
Additions during the year	442,853	1,555,181	10,535,258	-	11,639,834	1,701,725	2,342,801	28,217,652	24,393,247
Disposals during the year	-	823,223	2,006,671	-	233,671	220,130	8,124	3,291,819	4,804,576
Assets in service, end of year	3,137,271	20,622,734	225,049,640	4,878,498	325,482,655	75,930,235	93,945,484	749,046,517	724,120,684
Assets under construction	709,425	2,235	4,369,110	360,450	24,007,782	40,258	-	29,489,260	8,688,054
Balance, end of year	3,846,696	20,624,969	229,418,750	5,238,948	349,490,437	75,970,493	93,945,484	778,535,777	732,808,738
Accumulated Amortization									
Balance, beginning of year	2,175,215	11,915,117	95,889,536	1,436,631	117,668,734	33,302,771	53,671,241	316,059,245	304,034,608
Amortization during the year	260,360	1,451,926	5,798,533	148,025	4,407,639	2,102,050	2,126,601	16,295,134	15,997,745
Amortization on disposals	-	819,141	1,733,069	-	116,249	220,130	8,123	2,896,712	3,973,108
Balance, end of year	2,435,575	12,547,902	99,955,000	1,584,656	121,960,124	35,184,691	55,789,719	329,457,667	316,059,245
Net Book Value	$ 1,411,121	$ 8,077,067	$ 129,463,750	$ 3,654,292	$ 227,530,313	$ 40,785,802	$ 38,155,765	$ 449,078,110	$ 416,749,493

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See Accompanying Notes

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED SCHEDULE OF ACCUMULATED SURPLUS

For the year ended December 31, 2020

	2020	2019 *(restated Note 2)*
Operating deficits		
Operating surplus (Note 16)	**$ -**	$ -
Water works and wastewater works surplus (Note 16)	**-**	-
Le Village Business Improvement Area surplus	**39,370**	26,007
Downtown Business Improvement Area surplus	**41,124**	68,322
Cornwall and Area Housing Corporation surplus	**386,417**	303,999
Cornwall Harbour Development Corporation surplus	**378,201**	312,605
Tourism Development Corporation of Cornwall	**371,441**	339,476
Land inventory for resale surplus	**5,259,034**	5,521,937
	6,475,587	6,572,346
Capital surplus (unfinanced capital outlay)	**(9,379,488)**	5,633,526
Liabilities to be recovered from future revenues (Note 15)		
Accrued interest on net long-term liabilities	**(33,501)**	(33,501)
Future employment benefits payable	**(47,121,439)**	(45,149,244)
Accrued landfill closure and post closure costs	**(17,976,873)**	(16,705,319)
Net-long term liabilities (Note 13e)	**(688,020)**	(902,414)
Internal loan for reserves	**(2,000,000)**	(2,000,000)
	(67,819,833)	(64,790,478)
Total operating deficit	**(70,723,734)**	(52,584,606)
Reserves and reserve funds		
Reserves (Note 18)	**23,390,376**	19,434,475
Reserve funds (Note 19)	**36,770,202**	34,214,386
Total reserves and reserve funds	**60,160,578**	53,648,861
Invested in tangible capital assets		
Tangible capital assets	**449,078,110**	416,749,493
Less: net long-term liabilities	**(42,057,151)**	(40,310,535)
Total invested in tangible capital assets	**407,020,959**	376,438,958
ACCUMULATED SURPLUS	**$ 396,457,803**	$ 377,503,213

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See Accompanying Notes

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED SCHEDULE OF CHANGE IN ACCUMULATED SURPLUS

For the year ended December 31, 2020

	Operating Surpluses (Deficits)	Reserves and Reserve Funds	Invested in Tangible Capital Assets	2020	*(restated Note 2)* 2019
Balance, beginning of year	**$ (52,584,606)**	**$ 53,648,861**	**$ 376,438,958**	**$ 377,503,213**	$ 384,930,815
Annual surplus	**18,377,286**	**577,304**	**-**	**18,954,590**	(7,427,602)
Current year funds transferred to reserves and reserve funds	**(10,538,173)**	**10,538,173**	**-**	**-**	-
Reserves and reserve funds used for operating	**1,945,551**	**(1,945,551)**	**-**	**-**	-
Reserves and reserve funds used for tangible capital assets	**-**	**(2,658,209)**	**2,658,209**	**-**	-
Current year funds used for tangible capital assets	**(31,016,858)**	**-**	**31,016,858**	**-**	-
Prior year funds used for tangible capital assets	**(15,343,791)**	**-**	**15,343,791**	**-**	-
Annual amortization expense	**16,295,134**	**-**	**(16,295,134)**	**-**	-
Disposal of tangible capital assets	**395,107**	**-**	**(395,107)**	**-**	-
Proceeds from long-term debt for capital purposes	**6,963,000**	**-**	**(6,963,000)**	**-**	-
Long-term debt repaid for tangible capital assets	**(5,216,384)**	**-**	**5,216,384**	**-**	-
Change in accumulated surplus	**(18,139,128)**	**6,511,717**	**30,582,001**	**18,954,590**	(7,427,602)
Balance, end of year	**$ (70,723,734)**	**$ 60,160,578**	**$ 407,020,959**	**$ 396,457,803**	$ 377,503,213

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See Accompanying Notes

CORPORATION OF THE CITY OF CORNWALL

CONSOLIDATED SCHEDULE OF SEGMENTED DISCLOSURE

For the year ended December 31, 2020

	General Government	Protection and Health Services	Transportation Services	Environmental Services	Water and Waste-Water Services	Social and Family Services	Recreation and Cultural Services	Planning and Development	2020	*(restated Note 2)* 2019
REVENUE										
Taxation	$ 8,679,646	$ 30,866,317	$ 12,353,933	$ 2,340,453	$ -	$ 8,178,764	$ 10,267,843	$ 1,423,822	$ 74,110,778	$ 69,006,130
Government grants	7,224,765	9,147,912	1,637,479	570,994	-	47,919,160	217,698	896,173	67,614,181	63,210,039
Revenue from other municipalities	-	4,969,477	18,185	713,468	-	2,906,218	-	-	8,607,348	7,792,742
Fees and service	912,017	649,043	6,591,861	2,373,558	19,459,722	11,792,153	2,303,162	620,916	44,702,432	47,057,751
Investment income	1,251,225	-	-	-	-	-	85,137	-	1,336,362	1,994,519
Licenses and permits	127,036	1,350,373	-	-	-	-	-	-	1,477,409	2,226,269
Fines and penalties	483,105	-	-	-	70,518	-	-	-	553,623	576,130
Other revenue	275,305	-	-	-	-	2,760	-	-	278,065	90,246
	18,953,099	46,983,122	20,601,458	5,998,473	19,530,240	70,799,055	12,873,840	2,940,911	198,680,198	191,953,826
EXPENSES										
Wages, salaries and benefits	6,319,084	42,440,169	9,342,103	403,815	4,145,514	18,701,588	5,721,283	1,183,428	88,256,984	87,358,493
Interest on long-term liabilities	610	64,199	331,670	-	442,928	177,220	290,661	-	1,307,288	1,317,740
Materials and services	2,564,692	2,242,661	4,414,799	132,541	3,476,354	5,392,221	2,708,036	513,394	21,444,698	20,665,926
Contracts and sub-contracts	1,282,579	1,648,879	2,293,405	5,319,026	1,163,351	6,328,498	1,846,940	342,338	20,225,016	18,227,617
Rents and financial expenses	3,799,055	1,121,189	2,006,450	1,395,257	1,069,077	20,025,463	783,889	166,657	30,367,037	43,792,759
Transfers to external parties	132,473	1,361,107	112,778	-	25,569	13,373,376	474,196	1,144,454	16,623,953	19,230,392
Amortization	258,638	1,479,572	5,770,885	148,024	4,407,642	2,126,604	2,102,048	1,721	16,295,134	15,997,744
	14,357,131	50,357,776	24,272,090	7,398,663	14,730,435	66,124,970	13,927,053	3,351,992	194,520,110	206,590,671
ANNUAL SURPLUS (DEFICIT) BEFORE OTHER ITEMS	4,595,968	(3,374,654)	(3,670,632)	(1,400,190)	4,799,805	4,674,085	(1,053,213)	(411,081)	4,160,088	(14,636,845)
OTHER ITEMS	339,112	23,077	6,855,103	-	3,435,494	110,104	68,045	3,963,567	14,794,502	7,209,243
ANNUAL SURPLUS (DEFICIT)	**$ 4,935,080**	**$ (3,351,577)**	**$ 3,184,471**	**$ (1,400,190)**	**$ 8,235,299**	**$ 4,784,189**	**$ (985,168)**	**$ 3,552,486**	**$ 18,954,590**	$ (7,427,602)

DRAFT - FOR COUNCIL APPROVAL

See Accompanying Notes

DESCRIPTION OF ORGANIZATION

The City of Cornwall is a municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Corporation of the City of Cornwall (the "City") are prepared by management in accordance with Canadian public sector accounting standards for local governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

The basis of accounting under PSAB states that revenue and expenditures are reported on the accrual basis of accounting, which recognizes revenue as they are earned and measurable; expenditures are recognized as they are incurred and measurable, as a result of receipt of goods or services.

Significant aspects of the accounting policies adopted by the City are as follows:

(a) Reporting entity

(i) Consolidated financial statements

These consolidated financial statements reflect the assets, liabilities, revenues, expenditures, and changes in fund balances and in financial position of the reporting entity. The reporting entity is comprised of all organizations, committees, corporations and local boards accountable for the administration of their financial affairs and resources to the City and which are controlled by the City. These financial statements include the following local boards:

The Cornwall Police Commission
The Cornwall Public Library Board
Glen-Stor-Dun Lodge
Association Le Village Business Improvement Area
Cornwall Downtown Business Improvement Area
Cornwall and Area Housing Corporation
Cornwall Regional Airport Commission Inc.
Cornwall Harbour Development Corporation
Tourism Development Corporation of Cornwall

All interfund assets and liabilities and sources of financing and expenditures have been eliminated with the exception of charges to current and capital operations for use of city-owned equipment and facilities by various departments. These equipment charges and related interest charges amounted to approximately $2,691,324 (2019 - $2,610,448).

(ii) Non-consolidated entities

The Eastern Ontario Health Unit and the Raisin River Conservation Authority, which are joint boards, are not consolidated.

(iii) School boards

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards, are not reflected in the municipal fund balances of these financial statements.

(iv) Trust funds

Trust funds and their related operations administered by the City are not included in the consolidated financial statements.

DRAFT - FOR COUNCIL APPROVAL

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(b) Fund accounting

Funds within the consolidated financial statements consists of the operating, capital and reserve funds. Transfers between funds are recorded as adjustments to the appropriate fund balance.

(c) Taxation and related revenues

Property tax billings are issued by the City based on assessment rolls prepared by the Municipal Property Assessment Corporation ("MPAC") and collects property tax revenue for municipal purposes, provincial education taxes on behalf of the Province of Ontario, payment in lieu of taxation, local improvements and other charges. The authority to levy and collect property taxes is established under the *Municipal Act 2001,* the *Assessment Act*, the *Education Act* and other legalisation.

Taxation revenue consists of non-exchange transactions and is recognized in the period to which the assessment relates and a reasonable estimate of the amounts can be made. Annual taxation revenue also includes adjustments related to reassessments and appeals to prior years' assessments. The City is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

(d) Government grants and transfer payments

Government grants and transfer payments, which include legislative grants, are recognized in the financial statements in the period which the events giving rise to the transfer occurs, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimated of the amount can be determined. Conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when monies are receivable. Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

(e) Fees and services and other revenues

Fees and services and other revenues are recognized when the activity is performed or when the services are rendered. Examples include, but are not limited to, transit fees, water and wastewater charges, solid waste tipping fees, licensing fees, permits, rent for geared-to-income housing and homes for the aged and other fees from various recreation programs and facilities.

(f) Investment income

Investment income earned on surplus funds is reported as revenue in the period earned. Investment income earned on obligatory funds such as parkland allowances and gas tax funds is added to the associated funds and forms part of the respective deferred revenue, obligatory reserve fund balances.

(g) Cash and cash equivalents

Cash consists of balances held at financial institutions and any investments with maturity dates of three months or less and temporary borrowings due within one year.

(h) Land inventory for resale

Land inventory for resale is recorded at the lower of cost or net realizable value. Cost includes improvements to prepare the land for sale or servicing.

(i) Long-term investments

Long-term investments are recorded at cost. Temporary declines in the market value of these investments are not adjusted.

DRAFT - FOR COUNCIL APPROVAL

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Deferred revenue

Deferred revenues represent user charges and fees which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

(k) Deferred revenue, obligatory reserve funds

The City receives restricted contributions under the authority of federal and provincial legislation and City by-laws. These funds by their nature are restricted in their use and are recorded as deferred revenue until applied to applicable costs. Amounts applied to qualifying expenditures are recorded as revenue in the fiscal period they are expended.

(l) Future employment benefits

The City accrues its obligations for employee benefit plans. The cost of retirement and post-employment benefits earned by employees is actuarially determined using the projected benefit method pro-rated on services and management's best estimate of salary escalation, retirement ages of employees and expected health care costs.

Actuarial gains (losses), which can arise from changes in actuarial assumptions used to determine the accrued benefit obligation, are amortized over the average remaining service period of active employees.

Contributions to the multi-employer defined benefit retirement plan are expensed when due.

(m) Accrued landfill closure and post closure costs

The City accrues landfill closure costs which includes final covering and landscaping of the site, pumping of ground water and leachates from the site and ongoing environmental monitoring, site inspection and maintenance. The reported liabilities have been recognized based on the landfill site's capacity usage, management's best estimate of future expenditures, long-term inflation rates and discount rates. Future events may result in significant changes to the estimated total expenses, capacity used or total capacity and the estimated liabilities, which would be recognized prospectively, as a change in estimates, when applicable.

(n) Reserves and reserve funds

Reserves and reserve funds are comprised of funds set aside for specific purposes by Council and funds set aside for specific purposes by legislation, regulation or agreement. For financial reporting purposes, reserve funds set aside by legislation, regulation or agreement are reported as deferred revenue, obligatory reserve funds on the statement of financial position. Other reserve funds and reserves are presented as part of the City's accumulated surplus.

(o) Measurement uncertainty (use of estimates)

The preparation of financial statements in conformity with Canadian public sector accounting standards requires administration to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the current period. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known. Significant items subject to such estimates and assumptions include the estimated useful life of tangible capital assets, the valuation of allowances for doubtful taxes and accounts receivable, the valuation of inventories, the estimated future landfill closure and post closure costs, and the estimated liability for remediation of contaminated sites. Actual results could differ from these estimates.

(p) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

DRAFT - FOR COUNCIL APPROVAL

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Non-financial assets (Continued)

Non-financial assets consist of the following:

(i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Yard improvements	7 to 55 years
Buildings	15 to 60 years
Machinery and equipment	4.5 to 60 years
Office furniture	10 to 20 years
Vehicles	4 to 20 years
Computer hardware and software	3 to 10 years
Water and wastewater plants and networks	
underground networks	50 to 120 years
sewage treatment plants	50 to 75 years
water pumping stations and reservoirs	50 to 75 years
flood stations and other infrastructure	50 to 75 years
Transportation	
road base	100 years
road surface	18 to 22 years
bridges and structures	10 to 75 years
Landfill site	43 years
Leased assets	3 to 8 years

Amortization is charged against operations commencing in the month of acquisition and ceased being charged against operations in the month of disposal. Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

The City has a capitalization threshold of $5,000 so that individual tangible capital assets of lesser value are expensed, unless they are pooled with a threshold of $50,000, because collectively they have significant value or for operational reasons. Examples of pooled of assets are desktop computer systems, utility poles and defibrillators.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of the transfer.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

DRAFT - FOR COUNCIL APPROVAL

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Non-financial assets (Continued)

(iv) Inventory

Inventory held for consumption is recorded at the lower of cost or replacement cost.

(q) Liability for contaminated sites

A liability for contaminated sites arises when contamination is being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds the maximum acceptable concentrations under an environmental standard. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

i. an environmental standard exists;
ii. contamination exceeds the environmental standard;
iii. the City is directly responsible, or accepts responsibility to remediate the site;
iv. the City expects that future economic benefits will be given up; and
v. a reasonable estimate of the amount can be made.

Liabilities are accrued to record the estimated costs related to the management and remediation of contaminated sites. The liability estimate includes costs that are directly attributable to the remediation activities and includes integral post-remediation operation, maintenance and monitoring costs that are a part of the remediation strategy for the contaminated site. The costs that would be included in a liability are:

- costs directly attributable to remediation activities (for example, payroll and benefits, equipment and facilities, materials, and legal and other professional services); and
- costs of tangible capital assets acquired as part of remediation activities to the extent they have no other alternative use.

The measurement of a liability is based on estimates and professional judgment. The liability is recorded net of any expected recoveries. The carrying amount of a liability is reviewed at each financial reporting date with any revisions to the amount previously recognized accounted for in the period in which revisions are made.

A contingency is disclosed if all of the above criteria are not met.

(r) Future accounting pronouncements

Standards effective beginning on or after April 1, 2022

Financial instruments

PS 3450 established recognition, measurement, and disclosure requirements for derivative and non-derivative financial instruments. The standard required fair value measurement of derivatives and equity instruments that are quoted in an active market; all other financial instruments can be measured at const/amortized cost or fair value at the election of the government. Unrealized gains and losses are presented in a new statement of remeasurement gains and losses. There is the requirement to disclose the nature and extent of risks arising from financial instruments and clarification is given for the de-recognition of financial liabilities.

This standard is effective for fiscal years beginning on or after April 1, 2022. Early adoption is permitted. The City has not yet determined the impact of this standard on its consolidated financial statements.

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1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) Future accounting pronouncements (Continued)

Asset Retirement Obligations

PS 3280 establishes standards on how to account for and report a liability for asset retirement obligations ("ARO"). As asset retirement obligations associated with landfills are included in the scope of PS 3280, PS 3270 Solid Waste Landfill Closure and Post-Closure Liability will be withdrawn. The main features of this standard are as follows:

- An ARO represents a legal obligation associated with the retirement of a tangible capital asset.
- Asset retirement costs increase the carrying amount of the related tangible capital asset and are expensed in a rational and systematic manner.
- When an asset is no longer in productive use, the associated asset retirement costs are expensed.
- Measurement of the ARO liability should result in the best estimate of the amount required to retire a tangible capital asset at the financial statement date.
- Subsequent measurement of the ARO liability results in either a change in the carrying amount of the related tangible capital asset or an expense. The accounting treatment depends on the nature of the remeasurement and whether the asset remains in productive use.

This standard is effective for fiscal years beginning on or after April 1, 2022. Early adoption is permitted. The City has not yet determined the impact of this standard on its consolidated financial statements.

2. ADJUSTMENT IN ADOPTION OF ACCOUNTING POLICY

The City adjusted its adoption of PSAB section 3250, retirement benefits, and section 3255 for non-vested benefits from previous years. The adoption required that the City's retirement benefits to be recorded and presented on the financial statements using an actuarial valuation of the accrued benefit obligation which was completed in the current year. As a result, the 2019 comparative financial statements were restated as follows:

Consolidated Statement of Financial Position	January 1, 2019 balances, as originally stated	Adjustment	January 1, 2019 balances, as restated
Future employment benefits	$ 6,540,030	$ 36,970,523	$ 43,510,553
Net financial assets (liabilities)	13,633,899	(36,970,523)	(23,336,624)
Accumulated surplus	421,901,338	(36,970,523)	384,930,815
Amounts to be recovered for future employment benefits	6,540,030	36,970,523	43,510,553

Consolidated Statement of Financial Position and Financial Activities	December 31, 2019 balances, as originally stated	Adjustment	December 31, 2019 balances, as restated
Future employment benefits	$ 7,298,161	$ 37,851,083	$ 45,149,244
Net financial liabilities	(3,567,629)	(37,851,083)	(41,418,712)
Accumulated surplus	415,354,296	(37,851,083)	377,503,213
Amounts to be recovered for future employment benefits	7,298,161	37,851,083	45,149,244
Operating expenditures	205,710,111	880,560	206,590,671

3. OPERATION OF SCHOOL BOARDS

Further to note 1 (a) (iii), the City is required to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted, net of taxation write-offs and charity rebates, are summarized below:

		2020		2019
Taxation and user charges	**$**	**14,661,060**	$	12,921,584
Payments in lieu of taxes		**4,386**		4,303
	$	**14,665,446**	$	12,925,887

4. CONTRIBUTIONS TO JOINT BOARDS

Further to note 1 (a) (ii), the following contributions were made by the City to these boards:

		2020		2019
Eastern Ontario Health Unit	**$**	**707,766**	$	742,853
Raisin River Conservation Authority		**540,368**		524,941
	$	**1,248,134**	$	1,267,794

5. TRUST FUNDS

Further to note 1 (a) (iv), trust funds administered by the City were $5,686,876 (2019 - $5,611,921).

6. CASH

		2020		2019
Unrestricted	$	21,909,150	$	15,057,218
Restricted reserve funds		4,191,600		2,674,160
	$	26,100,750	$	17,731,378

7. ALLOWANCES FOR DOUBTFUL TAXES AND ACCOUNTS RECEIVABLE

The taxes receivable on the statement of financial position are net of an allowance for doubtful accounts of $758,747 (2019 - $572,399) and the accounts receivable are net of an allowance for doubtful accounts of $321,820 (2019 - $305,890).

8. LONG-TERM INVESTMENTS

Long-term investments are recorded at cost. The premium or discount on the purchase price is amortized over the life of the investments. The investments had a market value of $54,489,468 as at December 31, 2020 (2019 - $58,931,166).

The progress reserve fund of $25,742,798 (2019 - $25,649,612) includes restricted investments and cash that are invested in financial instruments in accordance with the Ontario Municipal Act, Regulation 438/97. The fair market value of the investments held in the progress fund at December 31, 2020 is $25,321,184 (2019 - $24,403,272).

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9. DEFERRED REVENUE, OBLIGATORY RESERVE FUNDS

The balances in the obligatory reserve funds of the City are summarized below:

	Safe Restart	Development Charges	Gas Tax	Parkland	2020	2019
Balance, beginning of year	$ -	$ 1,109,916	$ 5,400,643	$ 207,106	$ 6,717,665	$ 2,705,946
Grants received	9,024,224	-	3,504,233	-	12,528,457	6,494,920
Charges to developers	-	626,683	-	12,200	638,883	855,147
Interest earned	-	23,492	24,084	3,955	51,531	81,339
Transfer from operations	-	1,752,934	-	-	1,752,934	-
Transfer to operations	(7,397,946)	(21,853)	(732,007)	-	(8,151,806)	(671,425)
Transfer for capital acquisitions	-	(4,622,592)	(4,394,770)	(30,000)	(9,047,362)	(2,748,262)
Balance, end of year	$ 1,626,278	$ (1,131,420)	$ 3,802,183	$ 193,261	$ 4,490,302	$ 6,717,665

For the 2021 fiscal year, the expected development charges to be collected is $1,000,000 and the committed funds to be utilized is $2,263,900 over the term of the by-law for capital purposes. The expected federal and provincial gas tax funding to be received is $3,613,281 and the committed funds to be utilized from the gas tax reserve fund is $7,440,714 for specific projects. The expected contribution to the parkland reserve fund is $1,000 and the committed funds to be utilized is $100,000.

10. FUTURE EMPLOYMENT BENEFITS

Future employee benefit obligations of the City as at December 31, are as follows:

	2020	2019 *(restated Note 2)*
Non-pension retirement benefits (Note 10a)	$ 33,395,700	$ 32,335,800
Workplace Safety and Insurance Board benefits (Note 10b)	7,836,601	7,656,951
Accumulated sick leave benefits (Note 10c)	4,245,900	3,881,292
Vacation pay and police banked overtime (Note 10d)	1,643,238	1,275,201
	$ 47,121,439	$ 45,149,244

(a) Employee non-pension retirement benefits (Extended health care and dental benefits):

The City provides extended health care, dental and other benefits to its retired employees. Extended health care and dental benefits continue to be available to qualifying early retirees up to the age of 65 and benefits for life for retired police personnel who was hired before April 24, 2010, with the City generally being responsible for paying 100% of the benefit premiums.

An independent actuarial study of the employee non-pension retirement benefits has been undertaken. The most recent valuation of the employee future benefits was completed at December 31, 2020.

The accrued benefit obligation relating to employee non-pension retirement benefits has been actuarially determined using the projected benefit method pro-rated on services.

Actuarial gains and losses are amortized over the expected average remaining service life of the employees, which is estimated to be 11 years.

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10. FUTURE EMPLOYMENT BENEFITS (Continued)

The significant actuarial assumptions adopted in estimating the City's accrued benefit obligation are as follows:

Discount rate	3.00% per annum
Salary escalation	3.00% per annum
Dental benefits escalation	4.00% per annum
Health benefits escalation	5.95% per annum (reducing 0.09% per annum to reach 4.00% in 2041).

Information with respect to the City's non-pension retirement obligations is as follows:

		2020		2019 *(restated Note 2)*
Accrued benefit liability, beginning of the year	$	32,335,800	$	31,275,900
Expense recognized for the year		1,178,000		1,090,419
Interest cost		988,800		957,100
Benefits paid for the year		(1,106,900)		(987,619)
Accrued benefit liability, end of year	$	33,395,700	$	32,335,800

The breakdown of the obligation by employee group is as follows:

		2020		2019 *(restated Note 2)*
Non-Union	$	2,760,200	$	2,672,598
CUPE 3251		2,551,900		2,470,909
CUPE 234		1,553,400		1,504,099
CUPE 5734		1,079,300		1,045,046
CUPE 1792		844,600		817,794
ATU 946		480,100		464,863
Fire		2,288,600		2,215,965
Police		21,837,600		21,144,526
Total	$	33,395,700	$	32,335,800

(b) Workplace Safety & Insurance Board Act:

In common with other Schedule 2 employers, the City funds its obligations to the Workplace Safety and Insurance Board on a "pay-as-you-go" basis for employees under Schedule 2. The most recent valuation of this obligation was completed at December 31, 2020.

The accrued benefit obligation relating to Workplace Safety and Insurance Board has been actuarially determined using the projected benefit method pro-rated on services.

Actuarial gains and losses are amortized over the expected average remaining service life of the employees, which is estimated to be 11 years.

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10. FUTURE EMPLOYMENT BENEFITS (Continued)

The significant actuarial assumptions adopted in estimating the City's accrued benefit obligations are as follows:

Discount rate	3.00% per annum
Inflation rate	2.00% per annum
Loss of earnings	1.00% per annum
Administration costs	25% of benefit costs

Information with respect to the City's Workplace Safety and Insurance Board future payments, as determined by actuarial valuation, is as follows:

		2020		2019 *(restated Note 2)*
Accrued benefit liability, beginning of the year	$	7,656,951	$	7,477,300
Expense recognized for the year		897,950		812,950
Interest cost		198,200		192,000
Benefits paid for the year		(916,500)		(825,299)
Accrued benefit liability, end of year	$	7,836,601	$	7,656,951

(c) Accumulated sick leave benefits:

An independent actuarial study of the sick leave benefits has been undertaken. The most recent valuation of the employee future benefits was completed at December 31, 2020.

The accrued benefit obligation relating to sick leave benefits has been actuarially determined using the projected benefit method pro-rated on services.

Actuarial gains and losses are amortized over the expected average remaining service life of the employees, which is estimated to be 13 years.

The significant actuarial assumptions adopted in estimating the City's accrued benefit obligation are as follows:

Discount rate	3.00% per annum
Salary escalation	3.00% per annum

Information with respect to the City's sick leave obligation, as determined by actuarial valuation, is as follows:

		2020		2019 *(restated Note 2)*
Accrued benefit liability, beginning of the year	$	3,881,292	$	3,570,872
Expense recognized for the year		576,508		353,420
Interest cost		128,600		65,700
Benefits paid for the year		(340,500)		(108,700)
Accrued benefit liability, end of year	$	4,245,900	$	3,881,292

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10. FUTURE EMPLOYMENT BENEFITS (Continued)

The breakdown of the obligation by department is as follows:

	2020	2019 *(restated Note 2)*
Fire	2,408,300	2,201,492
Police	1,837,600	1,679,800
	4,245,900	3,881,292

(d) Vacation payable and police banked overtime

Vacation payable and police banked overtime are owing to employees which was earned during employment and is expected to be utilized by employees or paid to them during next fiscal year. Any unused portion of vacation payable and banked overtime carry forward from one fiscal year to the next is allowed under the respective collective bargaining agreement or was approved by management for non-unionized employees.

11. PENSION AGREEMENTS

The City makes contributions to the Ontario Municipal Employees Retirement Fund ("OMERS"), which is a multi-employer plan, on behalf of approximately 600 members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Since any surpluses or deficits are a joint responsibility of all Ontario municipalities and their employees, the City does not recognize any share of the OMERS pension deficit of $3.2 billion (2019 - $3.4 billion) in these consolidated financial statements.

The City contributed $5,890,363 (2019 - $5,613,312) to OMERS during the year and are included as expenditures on the consolidated statement of financial activities:

12. ACCRUED LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

The City records and presents future landfill closure and post-closure costs as a liability pursuant to the the public sector accounting standards. This standard states that the costs related to closing of the solid waste landfill sites and post-closure care are to be accrued as the sites' capacities are used.

The City owns and operates one open landfill site and it owns and monitors one closed landfill site. The open site has an estimated remaining life of 12 years, which represents 32% of total estimated remaining capacity. Post-closure care is estimated to be required for 50 years from the date of site closure. The liability for closure of the open site and post-closure care has been recognized based on the usage of the site's capacity during the year. The costs were based upon the 2020 budget and inflation adjusted at 2% per annum to the estimated year of closure. These costs were then discounted to December 31, 2020 using a discount rate of 3.5% after considering the City's borrowing rate of 3% over a term of 15 years.

The liability for closure and post-closure care as at December 31, 2020 is $17,976,873 (2019 - $16,705,319) based on the capacity utilized. Estimated expenditures for closure and post-closure care is expected to be $37,881,362 and the remaining liability to be recognized is $19,904,489.

A portion of the liability is funded by the landfill reserve fund of $NIL (2019 - $NIL). The remaining portion of the liability is expected to be funded through budget allocations over the remaining life of the landfill.

The reported liability is based on estimates and assumptions using the best information available at the end of the reporting period. Future events, such as changes to regulatory requirements, may result in significant changes to the estimated total liability and will be recognized prospectively, as a change in estimate.

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13. NET LONG-TERM LIABILITIES

(a) The total long-term liabilities reported on the consolidated statement of financial position are those incurred by the City, including municipal enterprises. Net long-term liabilities, issued in the name of the City of Cornwall, include the following amounts:

		2020		2019
Bank loans (Note 13e)	**$**	**39,799,134**	$	37,602,109
Capital lease obligations		**-**		46,733
Cornwall and Area Housing Corporation (Note 13c)		**2,946,037**		3,564,107
Internal loans from reserve funds (Note 13d)		**3,679,118**		3,769,808
		46,424,289		44,982,757
Less: Internal loans from reserve funds		**(3,679,118)**		(3,769,808)
	$	**42,745,171**	$	41,212,949

Repayment of long-term debt, assuming the loans are renewed under the same terms and conditions, is as follows:

2021	$	5,913,000
2022		5,966,700
2023		5,181,100
2024		5,058,237
2025		3,387,800
Thereafter		17,238,334
	$	42,745,171

(b) Of the net long-term liabilities reported in (a) of this note, principal payments are payable from the following sources:

		2021 to 2025		Thereafter
General taxation revenues	$	11,658,508	$	4,635,296
User fees		6,225,712		7,656,510
Provincial grant revenues		4,344,783		452,291
Reserves and reserve funds		3,277,834		4,494,237
	$	25,506,837	$	17,238,334

(c) Net long-term liabilities of Cornwall and Area Housing Corporation pertaining to the amalgamation with Cornwall Non-Profit Housing Corporation is $2,946,037 as at December 31, 2020. The annual debt payments of the net long-term liabilities are to be funded from the Province of Ontario's Ministry of Municipal Affairs and Housing. Terms and conditions for these liabilities range from 1.12% to 6.13% with maturity dates due between February 2020 and April 2024 and are secured by specific assets.

(d) The City established two internal debt obligations by borrowing from reserve funds which are described as follows:

The City provided a mortgage to Cornwall and Area Housing Corporation in 2010 for $2,403,333 and created an internal debt obligation from its reserve funds to finance the mortgage for the same amount, terms and conditions. The outstanding debt as at December 31, 2020 is $1,679,118.

The City established an internal debt obligation from the reserve funds of $2,000,000 to decrease the land reserve deficit by $2,000,000 in 2014. The internal loans have been eliminated from these financial statements.

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13. NET LONG-TERM LIABILITIES (Continued)

(e) The bank loans reported in (a) of this note are as follows:

		2020		2019
Bank loan, Benson Centre, interest at 3.41%, repayable in monthly blended payments of $59,951, due November 2032, secured by a general security agreement	**$**	**7,038,462**	$	7,509,794
Bank loan, Emergency Medical Service building, interest at 3.09%, repayable in monthly blended payments of $10,820, due October 2027, secured by a general security agreement		**799,082**		902,421
Bank loan, post-employment payments, interest at 3.32%, repayable in monthly blended payments of $20,099, due December 2023, secured by a general security agreement		**688,020**		902,414
Bank loan, municipal yard redevelopment, interest at 2.375%, repayable in monthly blended payments of $8,846, due November 2022, secured by a general security agreement		**5,058,083**		298,884
Capital loans, interest between 1.57% and 4.35%, repayable in blended monthly payments between $4,571 and $16,822, due dates between June 2020 and November 2027, secured by general security agreements		**16,581,404**		17,900,009
Bank loan, Wastewater Treatment Plant, interest at 3.26%, repayable in blended monthly payments of $64,707, due November 2036, secured by a general security agreement		**9,634,083**		10,088,587
	$	**39,799,134**	$	37,602,109

(f) Subsequent to year end, the City obtained loans totalling $6,622,000 bearing interest at rates ranging between 2% and 3% with payment terms ranging between $80,000 and $307,000 annually over three to fifteen years.

14. CHARGES FOR NET LONG-TERM LIABILITIES

Total charges for the year for net long-term liabilities are as follows:

		2020		2019
Principal payments	**$**	**5,430,778**	$	4,906,816
Interest		**1,307,288**		1,317,740
	$	**6,738,066**	$	6,224,556

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15. LIABILITIES TO BE RECOVERED FROM FUTURE REVENUES

Liabilities to be recovered from future revenues are as follows:

	2020	2019 (restated Note 2)
Accrued interest on net long-term liabilities	**$ 33,501**	$ 33,501
Future employment benefits payable	**47,121,439**	45,149,244
Accrued landfill closure and post closure costs	**17,976,873**	16,705,319
Net long-term liabilities	**42,745,171**	41,212,949
Internal loans	**2,000,000**	2,000,000
	$ 109,876,984	$ 105,101,013

Sources of future revenues to finance liabilities are as follows:

	2020	2019 (restated Note 2)
General taxation revenues	**$ 79,136,962**	$ 71,731,587
User fees	**13,882,222**	15,116,743
Proceeds from the sale of land	**2,000,000**	2,000,000
Reserves and reserve funds	**10,060,726**	10,492,181
Provincial grant revenues	**4,797,074**	5,760,502
	$ 109,876,984	$ 105,101,013

16. OPERATING AND WATER WORKS AND WASTEWATER WORKS SURPLUSES AND DEFICITS

The operating surplus for the fiscal year ending December 31, 2020 was $313,427 (2019 - surplus of $277,075), of which $48,427 was transferred to the working fund reserve and $265,000 was transferred to the municipal buildings reserve.

The water works and wastewater works surplus for the fiscal year ending December 31, 2020 was $542,029 (2019 - surplus of $671,087), of which $313,396 (2019 - $442,737) was transferred to the water works working fund reserve and $228,633 (2019 - $228,350) was transferred to the wastewater works working fund reserve.

17. CAPITAL, RESERVE AND RESERVE FUNDS BUDGET FIGURES

Budgets established for capital funds, reserves and reserve funds are based on a project-oriented basis, the costs of which may be carried out over one or more years. Although they are not directly comparable with current year actual amounts, they have been reflected on the consolidated statement of operations. The budget figures have been approved by Council of the Corporation of the City of Cornwall on February 5, 2020.

The charges for long-term liabilities assumed by the non-consolidated entities are not reflected in these statements.

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18. RESERVES

Reserves set aside for specific purposes by Council and are as follows:

	2020	2019
Operating reserves		
Working funds	**$ 2,865,262**	$ 2,275,221
Tax stabilization	**300,000**	300,000
Winter control	**325,719**	325,719
Health and safety awareness	**76,022**	76,022
Municipal elections	**90,000**	45,000
Renaissance	**118,827**	88,827
Medical recruitment	**713,522**	611,495
	4,489,352	3,722,284
Capital reserves		
Waste management	**543,013**	487,755
Road infrastructure	**(33,321)**	320,167
Recreation facilities	**163,007**	220,082
Fire equipment	**74,321**	74,321
Land ambulance	**685,575**	465,545
Land reserve	**(1,979,573)**	(2,206,666)
Equipment and vehicles	**900,736**	274,434
Municipal buildings	**2,355,888**	870,958
Social housing	**261,865**	249,467
	2,971,511	756,063
Restricted reserves (Municipal funded)		
Water works	**4,971,644**	4,484,436
Wastewater works	**3,757,598**	3,781,510
Brownfields	**557,914**	576,468
Heart of the City	**(110,255)**	(132,722)
WSIB	**2,288,654**	2,068,404
Building reserve	**972,792**	813,353
Waterfront development	**240,000**	240,000
Downtown and Le Village business improvement areas	**33,000**	30,000
	12,711,347	11,861,449
Restricted reserves (Externally funded)		
Employment Assistance	**641,357**	641,357
Social housing providers	**2,441,489**	2,318,002
Child care	**95,393**	95,393
Consolidated homelessness	**39,927**	39,927
	3,218,166	3,094,679
	$ 23,390,376	$ 19,434,475

For the 2021 fiscal year, the committed funds to be transferred from reserves are $7,005,019 and the committed funds to be transferred to reserves are $5,862,099.

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19. RESERVE FUNDS

Reserve funds are set aside for specific purposes by Council, regulation or agreement. The activity during the year is as follows:

	January 1, 2020 Balance	Current Year Transactions	December 31, 2020 Balance
Progress Fund			
Balance of proceeds on sale of Cornwall Electric (1998)	$ 25,000,000	$ -	$ 25,000,000
Interest revenue	20,761,088	465,931	21,227,019
Net transfers to current fund, current operations	(9,839,996)	(372,745)	(10,212,741)
Net transfers to capital fund, acquisition of tangible capital assets	(10,271,480)	-	(10,271,480)
	25,649,612	93,186	25,742,798
Other Reserve Funds			
Social Housing	4,526,222	2,207,579	6,733,801
Parking	122,146	6,867	129,013
Library	388,643	260,637	649,280
Cornwall Regional Airport Commission	15,310	-	15,310
Downtown investment	3,512,453	(12,453)	3,500,000
	$ 34,214,386	$ 2,555,816	$ 36,770,202

For the 2021 fiscal year, eighty percent of the expected interest income from the progress fund of $410,873 is committed to finance the principal and interest payments of the bank loan related to the construction of the Benson Centre. The committed funds to be transferred from the parking reserve fund is $82,620.

20. GOVERNMENT GRANTS AND TRANSFER PAYMENTS

Government grants and transfer payments comprise of the following

	BUDGET 2020 (Note 17)	**ACTUAL 2020**	ACTUAL 2019
Operating purposes			
Federal	$ 3,189,340	**$ 3,241,386**	$ 3,182,534
Provincial	59,465,637	**64,372,795**	60,027,505
	$ 62,654,977	**$ 67,614,181**	$ 63,210,039
Capital purposes			
Federal	$ 6,210,600	**$ 4,780,444**	$ 2,281,408
Provincial	5,065,000	**1,620,826**	2,562,221
	$ 11,275,600	**$ 6,401,270**	$ 4,843,629

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21. EXPENDITURES BY OBJECT

Operating expenditures is summarized as follows:

	BUDGET 2020 (Note 17)	**ACTUAL 2020**	ACTUAL 2019 *(restated Note 2)*
Wages, salaries and benefits	$ 89,560,003	**$ 88,256,984**	$ 87,358,493
Interest on long-term liabilities	1,411,390	**1,307,288**	1,317,740
Materials and services	21,973,872	**21,444,698**	20,665,926
Contracts and sub-contracts	16,711,664	**20,225,016**	18,227,617
Rents and financial expenses	30,948,348	**30,367,037**	43,792,759
Transfers to external parties	18,333,913	**16,623,953**	19,230,392
Amortization	16,325,653	**16,295,134**	15,997,744
	$195,264,843	**$194,520,110**	$206,590,671

22. BUDGET AND OPERATING SURPLUS

The budget figures presented in these financial statements are based upon the 2020 operating and capital budgets that have been approved by Council of the Corporation of the City of Cornwall. Adjustments to the budgeted amounts were required to provide comparative budget amounts based on the full accrual basis of accounting under PSAB. The following schedule reconciles the budget and actual results presented in these financial statements to the approved operating budget for the year.

	BUDGET 2020 (Note 17)	**ACTUAL 2020**	ACTUAL 2019 (restated Note 2)
Annual Surplus (Deficit), Statement of Financial Activities	$ 15,557,810	**$ 18,954,590**	$ (7,427,602)
Change in local board's surpluses for the year	(11,365)	**(166,145)**	(567,610)
Issuance of external long-term liabilities	14,323,096	**6,963,000**	3,045,000
Change in land inventory for resale surplus	-	**262,903**	(145,259)
Net transfers from reserves and reserve funds for capital acquisitions	2,185,500	**2,658,209**	2,755,767
Net transfer (to) from reserves and reserve funds for operating	(4,848,059)	**(7,737,165)**	(217,752)
Acquisition of tangible capital assets	(38,510,977)	**(49,018,858)**	(27,568,920)
Amortization of tangible capital assets	16,225,549	**16,295,134**	15,997,745
Loss on disposal and write-down of tangible capital assets	-	**395,107**	581,468
Transfer of tangible capital assets to land inventory for resale	-	**-**	250,000
Repayment of long-term liabilities	(5,595,114)	**(5,430,778)**	(4,906,816)
Change in surplus for future capital acquisitions	647,091	**15,013,014**	3,419,098
Revenue earned in reserves and reserve funds	(1,170,449)	**(577,304)**	(709,248)
Change in accrued landfill closure and post closure costs	1,196,918	**1,271,554**	14,803,601
Change in retirement benefits and accrued interest	-	**1,972,195**	1,638,690
Operating (deficit) surplus for the year	-	**855,456**	948,162
Transfer of operating surplus to reserves	-	**(313,427)**	(277,075)
Transfer of water works and wastewater works surplus to reserves	-	**(542,029)**	(671,087)
Operating surplus for the year	**$ -**	**$ -**	$ -

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23. COMMITMENTS

The corporation has entered into various operating leases for vehicles, equipment and services. Anticipated payments over the next five years for operating lease commitments are:

2021	$ 3,214,254
2022	$ 3,197,518
2023	$ 3,166,900
2024	$ 3,106,038
2025	$ 3,106,038
Thereafter	$ 211,244
	$ 16,001,992

24. CONTINGENT LIABILITIES

Legal action

The City is involved in various legal actions in the normal course of business. The City and its insurers are defending all actions against the City. In the opinion of management, the aggregate amount of any potential liability is not expected to have a material adverse effect on the City's financial position. Losses, if any, will be accounted for in the period they become determinable.

Contaminated sites

The City's *Municipal Real Property Registrar* identifies 362 roll numbers representing either individual or multiple land parcels owned by the City, of which 62 roll numbers were deemed to be non-productive or partially productive for PS 3260 purposes. On the basis of former land uses, 37 roll numbers were identified as having a possible environmental concern and 1 roll number which includes 4 land parcels known to be environmentally impacted. The estimated potential liability cost that includes undertaking various types of Environmental Site Assessments ("ESA") and remediation of the known impacted land is $1,721,750. A liability has not been recorded in these financial statements because the City's expectation of future economic benefits being given up to remediate these sites is unlikely and the liability cost of remediation all 38 municipal properties cannot be determined.

Property assessment appeals and tax write-offs

The City prepares tax billings based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC) in accordance with rates established and approved annually by Council and the Province of Ontario. Taxation revenue is recognized in the period in which taxes are levied, net of any current year settlements and write-offs. The vacancy rebate and tax adjustment program Sections 357 and 364 of the *Municipal Act, 2001* provides tax relief to property owners where a building, or a portion of a building is vacant, is eligible for reclassification within the prescribed commercial and industrial property classes. These rebates and write-offs are recorded in the year the application is made and have been approved by all parties.

Each reassessment cycle and every taxation year, a number of appeals are filed by property owners with respect to the MPAC assigned current value assessment or property classification. Decisions from these appeals are known as Minutes of Settlements. Commercial and industrial appeals involve much higher assessments, require longer time frames to settle, and have a higher degree of complexity and risk. At any time, up to ten per cent of the City's assessment base can be involved in property tax appeals which may represent a significant financial risk. Adjustments made necessary by the determination of such appeals are recognized in the year that the property valuation is determined and the tax liability is agreed upon by all parties. In this same year, the effect is shared with the appropriate school boards.

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24. CONTINGENT LIABILITIES (Continued)

Actual amounts refunded related to the Minutes of Settlements for property assessment appeals, and vacancies and tax adjustments during the year, which were budgeted at $1,000,000 (2019 - $1,500,000) are as follows:

	2020	2019
Tax refunds related to Minutes of Settlements	**$ 3,682,394**	$ 6,854,843
Tax refunds related to vacancies and adjustments	**46,117**	138,326
	$ 3,728,511	$ 6,993,169

These amounts have been recorded against taxation revenue on the statement of financial activities. As a contingency to the exposure of property assessment at risk, the City budgets annually for tax write-offs and has set up a Tax Stabilization Reserve as a means to add consistency to the level of taxation.

25. SIGNIFICANT EVENT

During the year, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. At this time, it is unknown the extent of the impact the COVID-19 outbreak may have on the City as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus.

As of the date of the these financial statements, the City has experienced impacts from the pandemic but has strived to provide the same level of service to the extent possible. During the initial wave of the pandemic, being March 10 to June 2020, Council opted to provide property tax relief for residents in the form to deferring the due date on interim levy installments by one month and waiving interest and penalties on late property tax payments to June 16.

There were significant decreases in revenues and expenses in the recreation and cultural services and social and family services segments as a result of the outbreak.

Furthermore, the City has received funding as part of the Federal-Provincial Safe Restart Agreement to support COVID-19 operating costs and pressures (Note 9). Administration and Council continue to monitor the COVID-19 matters and their effect on the City on an on-going basis. The full extent of the future impact of COVID-19 on the City remains unknown.

26. SEGMENTED INFORMATION

The City is responsible for providing a range of services to its citizens. For management reporting purposes the City's operations and activities are organized and reported by department. These departments are reported by functional area in the body of the financial statements similar to reporting reflected in the Ontario Financial Information Return. These functional areas represent segments for the City and expended disclosure by object has been reflected in the schedule of segmented disclosure.

For each segment separately reported, the segment revenue and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1. A brief description of each segment follows:

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26. SEGMENTED INFORMATION (Continued)

(a) General government

General government includes corporate services and governance of the City. Administration as a segment includes operating and maintaining city-owned buildings, human resource management, legal, communications, information systems and technology, support to Council for policy development, by-law development in compliance with the Municipal Act, tax billing and collection responsibilities, financial management reporting, monitoring and overall budget status as well as frontline reception and customer service.

(b) Protection services

Protection services include police, fire protection, conservation authority, protective inspection and control and emergency measures. Fire protection includes inspection, extinguishing and suppression services, emergency medical first response, and prevention education and training programs. Inspection and control includes building inspection, by-law enforcement and dog control services.

(c) Transportation services

Transportation services include administration and operation of traffic, parking, transit and airport services for the City. In addition, services are provided for the winter and summer road maintenance along with the repair and construction of the City roads system including bridges and culverts, as well as operation and maintenance of a fleet of vehicles and equipment for use in providing services to the City.

(d) Environmental services

Environmental services include solid waste collection, disposal, recycling, and storm sewer services. Environmental services also include the operation of water and wastewater facilities and infrastructure for the collection and distribution of both water and wastewater services within the City.

(e) Health services

Health services provide emergency medical services, land ambulance and funding for local public health organizations.

(f) Social and family services

Social and family services provide a long-term care home at the Glen-Stor-Dun Lodge, and administration of provincial programs such as social assistance and subsidized child care.

(g) Social housing

Social and family services provide housing services for geared to income individuals in the City and for the United Counties of Stormont, Dundas and Glengarry.

(h) Recreation and cultural services

Recreation and cultural services provide services that contribute to neighbourhood development and sustainability through the provision of recreation and leisure programs and facilities including parks, recreation programs, recreation facilities, libraries, museums and other cultural services and activities.

(i) Planning and development

Planning and development manages development for business interests, environmental concerns, heritage matters, local neighbourhoods and community development. It also facilitates economic development by providing services for the approval of all land development plans and the application and enforcement of the zoning by-law and official plan.

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CORPORATION OF THE CITY OF CORNWALL

FIVE YEAR FINANCIAL REVIEW

For the year ended December 31, 2020

FINANCIAL ACTIVITIES (000's)

	2020	2019	2018	2017	2016
Revenues					
Taxation	$ 74,111	$ 69,006	$ 72,597	$ 68,050	$ 67,714
Government grants and transfers	67,614	63,210	64,298	62,038	60,129
Revenue from other municipalities	8,607	7,793	7,314	7,637	7,312
Fees and service charges	44,702	47,058	44,267	42,783	40,689
Investment income	1,336	1,995	1,712	1,246	1,085
Licenses and permits	1,477	2,226	836	724	1,123
Fines and penalties	554	576	605	634	604
Donations and other revenue	278	90	22	163	61
	198,679	191,954	191,651	183,275	178,717
Expenditures					
General government	14,357	9,941	9,354	8,755	8,628
Protection to persons and property	34,929	34,677	31,735	31,122	30,795
Transportation services	24,272	23,649	22,912	23,003	23,330
Environmental	22,129	34,506	18,741	18,550	18,431
Health services	15,429	14,781	14,105	14,379	13,724
Social and family services	43,632	48,308	48,723	46,430	47,191
Social housing	22,493	20,580	21,530	22,062	21,382
Recreation and cultural services	13,927	16,898	16,194	16,195	16,098
Planning and development	3,352	3,250	2,562	2,535	2,164
	194,520	206,590	185,856	183,031	181,743
Net surplus (deficit) before other items	4,159	(14,636)	5,795	244	(3,026)
Revenue for capital and other purposes	14,795	7,209	12,839	9,669	9,724
Annual surplus (deficit)	$ 18,954	$ (7,427)	$ 18,634	$ 9,913	$ 6,698

PROPERTY TAXES BILLED (000's)

	2020	2019	2018	2017	2016
Own purposes	$ 74,111	$ 69,006	$ 72,597	$ 68,050	$ 67,714
School boards	14,665	12,926	15,946	15,951	16,694
	$ 88,776	$ 81,932	$ 88,543	$ 84,001	$ 84,408

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CORPORATION OF THE CITY OF CORNWALL

FIVE YEAR FINANCIAL REVIEW

For the year ended December 31, 2020

WEIGHTED TAXABLE ASSESSMENT (000's)

	2020	2019	2018	2017	2016
Residential and multi-residential	$ 3,158,151	$ 3,093,201	$ 3,014,971	$ 2,951,331	$ 2,872,756
Commercial and industrial	1,963,676	1,965,134	1,931,620	1,848,128	1,981,683
	$ 5,121,827	$ 5,058,335	$ 4,946,591	$ 4,799,459	$ 4,854,439
Residential and multi-residential	61.66%	61.15%	60.95%	61.49%	59.18%
Commercial and industrial	38.34%	38.85%	39.05%	38.51%	40.82%
	100.00%	100.00%	100.00%	100.00%	100.00%
Municipal residential tax rate	1.479%	1.467%	1.447%	1.409%	1.438%

FINANCIAL INDICATORS

	2020	2019	2018	2017	2016
Tax arrears					
Percentage of current levy	5 %	4 %	4 %	5 %	5 %
Percentage of total levy	4 %	3 %	3 %	4 %	4 %
Municipal debt	$42,745,171	$41,212,949	$43,074,765	$44,184,885	$41,644,916
Municipal debt charges	$ 6,560,848	$ 6,025,612	$ 5,675,544	$ 5,078,272	$ 3,531,235
Sustainability					
Financial assets to financial liabilities	0.64	0.69	1.17	1.08	1.05
Financial assets to current liabilities	2.18	2.92	3.17	3.17	2.91
Long-term debt to tangible capital assets	9.52 %	9.89 %	10.61 %	11.19 %	10.70 %
Flexibility					
Debt charges to operating revenue	3.30 %	3.14 %	2.96 %	2.77 %	1.98 %
Total operating revenue to taxable assessment	3.88 %	3.79 %	3.87 %	3.82 %	3.68 %
Vulnerability					
Operating grants and transfers to operating revenue	34.03 %	32.93 %	33.55 %	33.85 %	33.64 %
Total grants and transfers to total revenues	33.52 %	33.56 %	33.17 %	35.39 %	31.49 %
Reserve coverage					
Reserves to operating expenditures	12.02 %	9.41 %	11.22 %	9.64 %	9.41 %
Reserves to working capital	5.60	2.33	1.79	0.90	1.76

DRAFT - FOR COUNCIL APPROVAL

CORPORATION OF THE CITY OF CORNWALL

FIVE YEAR FINANCIAL REVIEW

For the year ended December 31, 2020

SUMMARY OF ACCUMULATED SURPLUS

	2020	2019	2018	2017	2016
Operating surpluses (deficits)					
General operations	$ -	$ -	$ -	$ -	$ -
Water and wastewater operations	-	-	-	-	-
Local boards	1,216,553	1,050,409	482,797	318,801	294,597
Land inventory held for resale	5,259,034	5,521,937	5,376,678	5,181,346	5,191,345
Capital surplus (Unfinanced capital outlay)	(9,379,488)	5,633,526	9,052,624	6,899,506	1,022,561
Liabilities to be recovered from future revenues	(67,819,833)	(64,790,478)	(48,555,676)	(11,696,716)	(12,148,838)
	(70,723,734)	(52,584,606)	(33,643,577)	702,937	(5,640,335)
Reserves	23,390,376	19,434,475	20,848,195	17,636,216	17,095,008
Reserve funds	36,770,202	34,214,386	33,681,272	32,948,974	32,693,200
Invested in tangible capital assets	407,020,959	376,438,958	364,044,926	351,979,942	349,206,086
	$ 396,457,803	$ 377,503,213	$ 384,930,816	$ 403,268,069	$ 393,353,959

DRAFT - FOR COUNCIL APPROVAL

July 5, 2021

Corporation of the City of Cornwall
360 Pitt Street
Cornwall, Ontario
K6H 5T9

Attention: The Audit Committee

Dear Members of the Audit Committee:

We have completed the audit of the financial statements for the Corporation of the City of Cornwall ("City") for the year ended December 31, 2020. In conjunction therewith, we would like to set out certain findings and recommendations which we feel might be useful as a means of strengthening your system of internal financial control. Please be advised that these points are not intended as criticisms of any of your staff or accounting policies but are set out here for information purposes. We have included Administration's responses regarding our findings and recommendations from the previous years in this letter.

Working reserve

We complement the City for being in strong financial shape with the amount of reserves and reserve funds held at the end of each fiscal year. However, the working reserve was only $2,865,226 as part of the overall operating reserve balance at December 31, 2020. The City has a policy of maintaining a group of operating reserve accounts at ten percent of the previous years' tax levy and it is our understanding that Administration has a financial plan to replenish this reserve. We recommend that Administration expand the reserve and reserve fund funds policy to stipulate that the working reserve balance be maintained at a pre-determined minimum dollar level. This will assist the City to consistently remain in strong financial shape.

Administration's Response:

The City's Operating Reserves are maintained to fund operating items that were not anticipated and/or budgeted. In 2019, funds used from the Working Reserve to refund property taxes. Borrowed funds are to be paid back in future years at an acceptable plan approved by Council. Through the annual budget process, Administration will continue to recommend to Council the payback of these borrowed dollars to the Working Reserve. At December 31, 2020, the Working Reserve was $2,865,262 (2019 - $2,275,221) and Operating Reserves were $4,489,352 (2019 - $3,722,284).

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709 COTTON MILL STREET, CORNWALL ON, K6H 7K7
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RECOMMENDATIONS FROM PRIOR YEARS

Operating reserves

The operating reserves were $3,722,284 as at December 31, 2019 (December 31, 2018 - $8,577,339). The decrease was due to the utilization of the reserves to finance the tax refunds from the Minutes of Settlement decisions in 2019 of approximately $7 million. We commend Administration for adequately preparing for this outcome by increasing the amount of reserves to the December 31, 2018 level. We recommend that Administration continue to increase the amount of operating reserves to meet the City's reserve and reserve fund policy's minimum requirement of ten percent of the prior years' tax levy, which is approximately $7.2 million.

Administration's Response:

In 2019, the City funded the amount for tax refunds over budget from the Working Reserve ($1,899,263) and from the Tax Stabilization Reserve ($3,294,085). At the 2019 Year End, the City contributed $300,000 of the surplus to the Tax Stabilization Reserve. Through the annual budget, the City will pay back the Working Reserve at $500,000 per year starting in 2020. The City will continue to budget contributions to both Reserves until each Reserve reaches it target balance.

Action Taken:

Administration is maintaining its commitment to replenish these operating reserves. Administration has increased the operating reserves by $767,068 in 2020 as the operating reserve balances were $4,489,352 at December 31, 2020 compared to $3,722,284 as at December 31, 2019.

Reserve for Future Landfill Closure and Post Closure Costs

The estimated future landfill closure and post closure costs of its landfill site is approximately $38 million when it is expected to close in 2032. The current liability based on its capacity utilized to date is approximately $16.7 million. The Landfill Reserve Fund is at zero as at December 31, 2019.

Council should establish a financial plan to minimize any large increases on future taxation when the costs are incurred to close the landfill site in approximately 12 years. We recommend that an optimum level of reserves and reserve funds be determined and the timeline and plan to reach this optimum level be implemented. This was also recommended by the City's waste management consultant in their report addressed to Administration and Council dated December 16, 2019.

Administration's Response:

Administration concurs with the recommendations from the DFA Infrastructure International report and with the Auditor's review of such.

Action Taken:

The landfill reserve fund is still at zero as at December 31, 2020.

Administration's Response:

Through the 2021 Budget, the City contributed $100,000 to the Landfill Closure Post Closure Costs Reserve as its first allocation towards this liability. Through the annual budget process, further contributions to this Reserve will be recommended.

We thank you for the opportunity to be able to provide services to you. Should you have any questions please call us at your convenience.

Sincerely,

MNP LLP

Chartered Professional Accountants
Licensed Public Accountants

cc: Ms. Maureen Adams, Chief Administrative Officer
Ms. Tracey Bailey, General Manager, Finance Services and Treasurer
Mr. Paul Scrimshaw, Accounting Manager and Deputy Treasurer

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department:	Financial Services
Division:	Finance
Report Number:	2021-66-Financial Services
Prepared By:	Paul Scrimshaw, Accounting Manager and Deputy Treasurer
Meeting Date:	July 12, 2021
Subject:	2020 Annual Report on the Status of City Reserves

Purpose

To provide Council with information on the status of the City's reserves and reserve funds as at December 31, 2020.

Recommendation

That Council receive Report 2021-66-Financial Services on City's reserves and reserve funds as at December 31, 2020.

Financial Implications

Reserves and reserve funds are established by Council to assist with long-term financial stability and are a key element of the City's long-term fiscal strategy.

Reserve levels are planned to provide a measure of financial flexibility. Reserves are used for operating and capital requirements, to react to budget shortfalls or the financial impact of significant unexpected issues in a timely manner. Reserves are also used to smooth out spending requirements so that there are no significant shifts in taxation or water and wastewater rate charges each year.

A properly balanced approach to the planning and use of reserves and reserve funds is considered good financial management.

The City has a policy of maintaining the group of Operating Reserves at 10% of the previous years' tax levy. Included in its Management Letter, the City's auditor is recommending that Administration expand the Reserve and Reserve Funds Policy to stipulate that the Working Reserve balance be maintained at a pre-determined minimum dollar level as this would assist the City in remaining in strong financial shape.

The City's Long Term Financial Plan (LTFP) recommended that the Reserves and Reserve Funds Policy be reviewed to determine if balances are adequate, if the need for a particular reserve or reserve fund exists, or if new reserves or reserve funds are required. Staff will undertake a review of this policy over the next year.

Strategic Priority Implications

Reserves and reserve funds support Council's vision to align spending with identified priorities that delivers valued services and programs to the community.

Background / Discussion

The Reserves and Reserve Fund Policy ensures that annual reporting to Council will occur at the same time as the City's Financial Statements are presented. The annual report is to provide an update on the balances of reserves, how they compare to the targeted funding levels established in the Policy and recommend to Council a plan to work towards achieving the targeted balances.

The Policy identifies four categories for reserves and reserve funds:

I. Operating Reserves
II. Capital Reserves
III. Restricted Reserves (Municipal Funding)
IV. Restricted Reserves (Funded Externally)

The City has individual reserves or reserve funds that makeup each of the above noted categories. Detailed information can be found in the 2020 Reserve Schedule attached to this report. The 2020 Reserve Schedule provides information on reserve and reserve fund balances as at December 31, 2020, based on Council approved transfers to, and draws from, made during the year. The transfers made to and from reserves and reserve funds are based on amounts approved as part of the 2020 or prior year budget processes or approved by Council throughout the fiscal year.

The following chart summarizes reserve balances in each of the four categories:

	2019 Year End	2020 Year End	Targeted Balance	2021 Estimated Balance	Target Year
Operating Reserves	$3,722,284	$4,489,352	$7,198,143	$4,105,463	3-5 years
Capital Reserves	$506,595	$2,709,644	$5,003,401	$2,167,342	2-3 years
Restricted Reserves (Municipal Funded)	$44,285,759	$47,273,771	$59,869,767	$47,381,378	Individual targets
Restricted Reserves (Funded Externally)	$11,299,060	$9,426,736	n/a	n/a	n/a

Operating Reserves

Operating Reserves consist of discretionary reserves that have been established to provide flexibility and liquidity to protect against the consequences of unexpected events, losses of income, and large unbudgeted expenditures.

As noted, the proposed targeted balance for Operating Reserves is 10% of the previous year's tax levy that is used to support the Corporation's operating budgets.

The ending balance of Operating Reserves at December 31, 2020 was $4,489,352; with a target balance of $7,198,143. At December 31, 2020, the City's Operating Reserves are below target primarily due to the utilization of reserves to fund tax refunds. In 2019, the City settled two large outstanding assessment appeals relating to distribution centers. To cover the shortfall in tax refunds $1,899,263 was utilized from the Working Reserve to be repaid over 4 years (2020-2023). In 2020, the City made its first repayment of $500,000 to the Working Reserve and budgeted $300,000 in the 2021 budget.

In 2020, the net change to these reserves was a net increase of $767,068. Contributions to and from Operating Reserves are outlined in the 2020 Reserve Schedule. At Year End, Council transferred $48,427 of the 2020 surplus to the Working Reserve.

In 2021, budgeted contributions to these reserves include $318,965 to the Working Reserve for repayments and future projects/initiatives, $300,000 to the Working Reserve as the second installment to repay tax refunds, $175,000 to the Medical Recruitment Reserve, and $45,000 to the Election Reserve for the 2022 Municipal election. Additionally, there are budgeted withdrawals of $210,000 for medical recruitment initiatives, $150,000 to support the winter control budget, $316,600 for Planning Studies (Zoning Bylaw and Archaeological Management Plans), $300,000 for land acquisitions and a carryforward withdrawal of $246,254.

The estimated balance for Operating Reserves at December 31, 2021 is $4,105,463. The 2021 target balance is calculated at $7,404,862.

Capital Reserves

Capital Reserves are monies set aside for the repair and major maintenance costs of capital infrastructure and for large capital expenditures; such as, facility upgrades or road reconstruction. Capital Reserves consist of sub-categories which includes Equipment and Vehicles, Recreation Facilities, Municipal Buildings, Fire Equipment, Land Ambulance, Waste Management, Land Reserve, and Road Infrastructure.

The proposed targeted funding level for the Capital Reserves is 50% of the previous year's amortization cost for the Corporation's tangible capital assets (excluding Water and Wastewater).

The ending balance of Capital Reserves at December 31, 2020 was $2,709,644; with a target balance is $5,003,401. Amalgamated, these funds are underfunded by $2,293,757. In 2016, the City repurchased land in the Business Park from Boundary Properties at a cost of $2.2M. This purchase put the Land Reserve in a negative balance, the reserve will be repaid when the lands are sold.

In 2020, the net change to these reserves was a net increase of $2,203,049. Contributions to and from Capital Reserves are outlined in the 2020 Reserve Schedule. At Year End, Council transferred $265,000 of the 2020 surplus to the Municipal Buildings Reserve.

The City continues to make provisions for the replacement of assets and infrastructure. As examples, through the budget process, contributions are made to the Recreation and Municipal Buildings Reserves by charging a per square foot leasing cost to departments; and, based on fleet use, City departments make contributions to the Equipment and Vehicles Reserve for future asset replacement.

The City's LTFP recommended that a contribution to reserves for a Capital Levy and Life-Cycle Costing be established to help fund asset replacement. The 2021 budget includes a contribution of $522,400 (2020 $348,100) for the Capital Levy and $300,000 (2020 $250,000) for Life-Cycle Costing.

The estimated balance for Capital Reserves at December 31, 2021 is $2,167,342. The 2021 target balance is calculated at $5,088,833.

Restricted Reserves (Municipal Funding)

There are reserves that the Corporation has established and funded internally that are deemed to be restricted for certain uses.

These reserves are independent from one another and used to mitigate against the consequences of certain risks specific to their area.

Both the Water Works Reserve and the Wastewater Works Reserve maintain healthy reserve balances to offset extraordinary and unforeseen expenditure requirements. At Year End, Council approved the transfer the 2020 surplus of $542,029 for Water and Wastewater to the Water Works Reserve ($313,396) and the Wastewater Works Reserve ($228,633). Annual contributions in the amount of $250,000 have been made to the Water Works Reserve to assist with future improvements to the plant and linear infrastructure. This contribution continues in 2021.

A targeted balance for the Cornwall Area Housing Corporation (CAHC) Operating Reserve Fund was not defined in the Policy. Currently, the balance of CAHC's operating reserve fund is $4,295,482. This includes a transfer of the 2020 surplus to the reserve in the amount $1,090,139.

In 2018, in order to encourage and support rehabilitation initiatives and/or stimulate development, Council approved a recommendation to contribute $400,000 annually to the Brownfield Reserve until the reserve reached a balance of $2,000,000. In response to the COVID-19 pandemic, Council approved the Small Business Emergency Loan Program in order to provide relief and to support efforts by local business owners to improve their operations. The Brownfield Reserve funded this program. The City issued loans totalling $537,500. To pay back the Brownfield Reserve, the forgivable portion is to be budgeted in 2021 and 2022. In 2021, the budget includes the City's first contribution to the Brownfield Reserve in the amount of $53,750. The remaining balance of the loans are payable to the City by December 31, 2022.

The City has set up a reserve that recognizes unfunded liabilities related to landfill closure and post-closure costs at the City's landfill site. At December 31, 2020, the liability for closure and post-closure costs at the landfill site is $17,976,873. Currently, the balance of the Landfill Reserve Fund is $0. The City undertook a study in 2020 to renew the assumptions and re-evaluate the capacity and remaining life at the landfill. This study provided the City with updated closure and post-closure costs. These updated calculations will assist in developing a financial plan for the closure of the landfill. It was recommended in the report from DFA Infrastructure International Inc., presented to Council at the meeting of January 13, 2020, that the City begin contributing to the reserve in the amount of $250,000 in 2020 and increasing contributions by $250,000 each year to a maximum annual contribution of $2,500,000. The City included a contribution of $100,000 to the reserve in the 2021 budget.

As a Schedule 2 employer, the City provides, on a self-insured basis, workers' compensation benefits, long-term disability benefits, and regular benefits to employees who are on long-term disability. In 2020, the City undertook an actuarial review of estimated WSIB future benefit costs. As a schedule 2 employer, it is common to establish a reserve based on a reasonable estimate of future payment requirements. For 2020, Dixon Actuarial Services has estimated the City's liability to be $7,836,601. Currently, this reserve has a balance of $2,288,654. Contributions of approximately $200,000 are made to this reserve by City departments each year.

As part of the 2020 budget, the City created a new Restricted Reserve for Social Housing called the Social Housing - Regeneration Reserve. This reserve is earmarked for future social housing builds or augmentation of units. Currently, the funds will be utilized for the housing development at Ninth Street and Marleau Avenue.

Restricted Reserves (Funded Externally)

There are also several reserves that are funded from senior levels of government or third parties for specific purposes that are defined by legislation or a municipal by-law. These program specific reserves/reserve funds are to be used for their identified purpose and have no defined target balances.

In 2020, the City received its Federal Gas Tax allocation in the amount of $2,826,670. At December 31, 2020, the Federal Gas Tax Reserve had a closing balance of $3,732,926. These funds are committed to prior years' on-going capital initiatives.

The Development Charges (DC) Reserve is an obligatory reserve fund set up for each service for which a development charge is collected. The development charge funds must be spent on the infrastructure projects for which they were collected. In 2020, the municipality utilized $4,644,445 from the DC Reserve for growth-related capital projects. Growth-related spending authority is approved annually as part of the City's budgeting process with only those capital projects included in the current DC Background Study being eligible for funding. In 2020, the City collected $626,683 in development charges. The City also contributed $1,752,934 to this reserve for legislative and community exemptions. Included on this agenda is the annual report for the Development Charges Reserve Fund.

At December 31, 2020, the City set up a temporary reserve to hold unspent COVID-19 related funding received from the Province. The City received $10.2M through various funding envelopes, including Safe Restart Agreement Funding and the Social Services Relief Fund. The City utilized $8.2M of the funding. The City placed $1,626,277 in the COVID-19 Funding Reserve to support 2021 COVID-19 related budget variances.

The Arts and Culture Trust Fund had a balance of $530,948 at December 31, 2020. In May of 2021, the Community Fundraising Committee announced that they reached and surpassed their goal of raising $1,000,000. Donations are held in trust and will support the redevelopment of the future Cornwall Arts and Culture Centre and for the purchase related equipment.

Report Approval Details

Document Title:	2020 Annual Report on the Status of City Reserves - 2021-66-Financial Services.docx
Attachments:	- 2020 Reserve Schedule.pdf
Final Approval Date:	Jul 8, 2021

This report and all of its attachments were approved and signed as outlined below:

Tracey Bailey - Jul 7, 2021 - 8:33 PM

Maureen Adams - Jul 8, 2021 - 7:12 AM

2020 SUMMARY OF RESERVES
December 31, 2020

Operating Reserves	Opening Balance	Net Transactions	Balance at Dec 31/20	Targeted Balance
Working Reserves	2,275,221	590,041	2,865,262	
Tax Stabilization Reserve	300,000	0	300,000	
Winter Control Reserve	325,719	0	325,719	
Health and Safety Reserve	76,022	0	76,022	
Municipal Elections Reserve	45,000	45,000	90,000	
Renaissance Reserve	88,826	30,000	118,826	
Medical Recruitment Reserve	611,496	102,027	713,523	
	3,722,284	**767,068**	**4,489,352**	**7,198,143**
Capital Reserves				
Equipment and Vehicles Reserve	274,434	626,302	900,736	
Recreation Facilities Reserve	220,082	(57,075)	163,007	
Municipal Buildings Reserve	870,958	1,484,929	2,355,887	
Fire Equipment Reserve	74,321	0	74,321	
Land Ambulance Reserve	465,545	220,030	685,575	
Waste Management Capital Reserve	487,755	55,258	543,013	
Land Reserve	(2,206,667)	227,093	(1,979,574)	
Road Infrastructure Reserve	320,167	(353,488)	(33,321)	
	506,595	**2,203,049**	**2,709,644**	**5,003,401**
Restricted Reserves (Municipal Funding)				
Water Works Reserve	4,484,436	487,208	4,971,644	3,546,241
Wastewater Works Reserve	3,781,510	(23,912)	3,757,598	3,729,979
Building Surplus Reserve (permits)	813,352	159,439	972,791	1,366,761
CAHC Operating Reserve Fund	3,170,100	1,125,382	4,295,482	Not Defined
Brownfields Reserve	576,468	(18,555)	557,913	2,000,000
Landfill Closure and Post Closure Reserve Fund	0	0	0	16,705,318
Waterfront Development Fund	240,000	0	240,000	Not Defined
WSIB - Estimated Future Benefit Costs Reserve	2,068,404	220,250	2,288,654	3,821,468
Downtown Investment Reserve Fund	3,512,453	(12,453)	3,500,000	3,500,000
ODRP / Heart of City Reserve	(132,722)	22,465	(110,257)	200,000
Social Housing - Regeneration Reserve	0	928,137	928,137	Not Defined
Parking Reserve Fund	122,146	6,867	129,013	Not Defined
Progress Fund	25,649,612	93,184	25,742,796	25,000,000
	44,285,759	**2,988,012**	**47,273,771**	
Restricted Reserves (Funded Externally)				
(a targeted reserve balance is not applicable)				
Provincial Gas Tax Reserve (Transit)	123,703	(54,445)	69,258	
Federal Gas Tax Reserve (Infrastructure)	5,276,940	(1,544,014)	3,732,926	
Development Charges Reserve	1,109,916	(2,241,336)	(1,131,420)	
Social Housing Providers Reserve	2,318,002	123,487	2,441,489	
Social Housing Capital Reserve Fund	1,109,982	18,818	1,128,800	
Employment Assistance Retained Surplus Reserve	641,357	0	641,357	
Child Care ELCD Reserve	95,394	0	95,394	
Consolidated Homelessness CHPI Reserve	39,927	0	39,927	
Parkland Reserve Fund	207,106	(13,845)	193,261	
COVID Funding Reserve	0	1,626,277	1,626,277	
Winter Games/Legacy Trust Fund	60,119	(1,600)	58,519	
Arts and Culture Trust Fund	316,614	214,334	530,948	
	11,299,060	**(1,872,324)**	**9,426,736**	
TOTAL RESERVES AND RESERVE FUNDS	**59,813,698**	**4,085,805**	**63,899,503**	

2020 DETAIL OF RESERVES
December 31, 2020

	Opening Balance	Withdrawals	Additions	Balance
OPERATING RESERVES				
Working Reserves	2,275,221			
Carry Forward 2019 - GSDL Resource Materials		(25,000)		
Carry Forward 2019 - Recreation - PerfectMind		(28,000)		
Carry Forward 2019 - ITT Servers and Applications		(91,000)		
Carry Forward 2019 - Fire Bunker Gear		(16,630)		
Council Chambers Cameras		(10,000)		
Fund Roadway Lighting Improvements		(66,788)		
Fund Si Miller Expenses		(9,271)		
2020 Bridge Infrastructure Inspections			15,000	
Repay Taxes Written Off in 2019 (Balance to repay $1,399,263)			500,000	
Repay EORN (2020-2026)			28,367	
Repay GSDL Fire Panel Replacement (2014-2024)			18,310	
Repay Refurbished Transit Bus (2018-2020)			18,658	
Repay Accounting Software Upgrade (2020-2027)			50,000	
Repay Dual Stream Recycling - Public Spaces			43,500	
Council ITT Requirements for 2022			5,500	
Planning Department - Plans Review		(112,022)	90,000	
Beyond 21 Capital Funding		(100,000)		
Audit Review of Municipal Works Yard		(15,264)		
Carry Forward 2020 - Indigenous Training			30,000	
Carry Forward 2020 - Fire Services Bunker Gear			18,500	
Carry Forward 2020 - EMS Ambulance Docking Stations			9,000	
Carry Forward 2020 - EMS ACETech Mobile Hotspot			36,500	
Carry Forward 2020 - EMS CADLink			32,000	
Carry Forward 2020 - CPS Inside Building Maintenance			5,400	
Carry Forward 2020 - CPS Peer Support Training			5,000	
Carry Forward 2020 - Planning Office Furniture			3,300	
Carry Forward 2020 - Parking Pay & Display Machine			10,000	
Carry Forward 2020 - Waste Mgmt Public Space Recycling Receptables			10,000	
Carry Forward 2020 - Municipal Grants Program Unused Funds			86,554	
2020 Operating Surplus			48,427	2,865,262
Tax Stabilization Reserve	300,000			300,000
Winter Control Reserve	325,719			325,719
Health and Safety Reserve	76,022			76,022
Municipal Elections Reserve	45,000			
2022 Election Contribution			45,000	90,000
Renaissance Reserve	88,826			
Transfer Unspent Funds			30,000	118,826
Medical Recruitment Reserve	611,496			
Committed Funds (Medical Scholarships/Recruitment $460,000)				
Budgeted Contribution			175,000	
Medical Recruitment Loan Pmnt		(25,000)	40,000	
Recognize 2020 Medical Scholarships		(15,000)		
Fund Expenditures		(72,973)		713,523
TOTAL Operating Reserves	**3,722,284**	**(586,948)**	**1,354,016**	**4,489,352**

2020 DETAIL OF RESERVES
December 31, 2020

	Opening Balance	Withdrawals	Additions	Balance
CAPITAL RESERVES				
Equipment and Vehicles Reserve	274,434			
Contributions from Sale of Surplus Equipment			155,096	
Police Contribution to Reserve			210,000	
Fire Contribution to Reserve			35,000	
MW Contribution to Reserve			75,000	
Capital Levy as per LTFP			348,100	
MW Fleet Renewal		(60,000)		
Fund Transit Bus Shelters and Bus Stop Accessibility		(11,000)		
Fund Transit Bus Surveillance System		(8,000)		
Fund Police Fleet		(183,594)		
Record Payment of MW Vehicles			65,700	900,736
Recreation Facilities Reserve	220,082			
Contribution from Recreation Facilities			328,498	
Life Cycle Costing - LTFP			250,000	
Benson Centre Arena Duct Work surplus			174	
Complex Compressor and Electrical Panels		(115,000)		
Complex Building Improvements		(43,150)		
Complex Arena Spectator Seat Replacement		(250,000)		
Benson Centre LED Lights		(208,307)		
Curling Club Taxes			2,607	
Proceeds from Sale of Surplus Equipment			3,103	
Carry Forward 2019 - Benson Centre - Flooring in Automotive Room		(25,000)		163,007
Municipal Buildings Reserve	870,958			
Contribution from Buildings			465,433	
Contribution for Library			75,000	
Justice Building Repayment			176,761	
EMS HQ			133,611	
Arc Flash Surplus			476	
Renovations at Various Buildings Surplus			15,617	
Fund Renovations at Various Municipal Buildings		(16,500)		
Fund LTD HVAC for Library (2018-2026)		(83,966)		
Justice Building Interior Repairs			3,497	
Library Surplus			265,000	
Reverse Justice HVAC Funding from 2018			450,000	2,355,887
Fire Equipment Reserve (Fire Marque)	74,321			74,321
Land Ambulance Reserve	465,545			
Fund Replacement Ambulances		(503,259)		
Fund Power Cots		(72,797)		
Fund Automatic CPR Devices		(16,498)		
Fund Paramedic Real-Time Data		(93,500)		
Fund Principal on LTD for Ambulances (2019-2022)		(96,408)		
Fund Purchase of Defibrillators		(303,147)		
Proceeds of Sale of Surplus Equipment			3,171	
Proceeds of Sale of Defibrillators			90,947	
'18-19 Defibrillators (PAD)			91,309	
Municipal Contribution			468,990	
Transfer Amortization			651,222	685,575
Waste Management Capital Reserve	487,755			
Transfer to Reserves based on Tonnage Recycling			85,258	
Budgeted Contribution			270,000	
Fund 2020 Capital Projects		(300,000)		543,013
Land Reserve	(2,206,667)			
Interest Paid on Business Park Land Purchase Loan		(31,000)		
Sale of Surplus Lands			275,305	
Fund Appraisal Fees on Surplus Lands		(3,792)		
Fund Legal Fees on Sale of Land		(13,420)		(1,979,574)
Road Infrastructure Reserve	320,167			
Marleau Properties Rental Surplus/(Deficit)			29,795	
Deposit R.O.W.			2,809	
LED Savings			50,000	
Fund Asset Management Plan - Linear Infrastructure		(50,000)		
Fund Marleau Ave Reconstruction and Widening - Stage 2		(168,500)		
Fund Update Subdivision Manual and Subdivision Agreement		(75,000)		
Purchase of Marleau Property		(242,592)		
Budgeted Contribution			100,000	(33,321)
TOTAL Capital Reserves	**506,595**	**(2,974,430)**	**5,177,479**	**2,709,644**

2020 DETAIL OF RESERVES
December 31, 2020

	Opening Balance	Withdrawals	Additions	Balance
RESTRICTED RESERVES (Municipal Funding)				
Water Works Reserve	4,484,436			
Budgeted Contribution			250,000	
Interest Earned			51,370	
Fund WPP Secondary Redundant Raw Water Intake		(77,558)		
Fund Asset Management Plan - Linear Infrastructure		(50,000)		
2020 Surplus			313,396	4,971,644
Wastewater Works Reserve	3,781,510			
Fund Asset Management Plan - Linear Infrastructure		(50,000)		
Purchase of Submersible Pump		(142,128)		
Interest Earned			42,274	
WWTP Emergency Repair		(102,691)		
2020 Surplus			228,633	3,757,598
Building Surplus Reserve (permits)	813,352			
Interest Earned			9,226	
2020 Operating Surplus			150,213	972,791
CAHC Operating Reserve Fund	3,170,100			
Interest Earned - Loan to Land Reserve			15,500	
Interest Earned			9,453	
CAHC 2020 Surplus			1,090,139	
Interest Paid on CAHC 1st Mortgage			10,290	4,295,482
Brownfields Reserve	576,468			
Fund Brownfields Programs		(106,631)		
Budgeted Contribution			400,000	
Fund Small Business Loans - Covid-19		(537,500)		
Transfer Unspent Funds			219,000	
Interest Earned			6,576	557,913
Landfill Closure and Post Closure Reserve Fund	0			0
Waterfront Development Fund	240,000			240,000
WSIB-Estimated Future Benefit Costs Reserve	2,068,404			
2020 WSIB Variance from Revenues			196,788	
Interest Earned			23,462	2,288,654
Downtown Investment Reserve Fund	3,512,453			
Interest Earned - CAHC 2nd Mortgage Tfr to HOTC Reserve			30,151	
Interest Paid on CAHC 1st Mortgage Tfr to HOTC Reserve			5,688	
Record CAHC Interest transferred to HoTC		(35,839)		
Investment income from Scotia Bank			59,747	
Reverse Accrued Interest Earned not Paid		(12,453)		
Record Investment interest transferred to HoTC		(59,747)		3,500,000
ODRP / Heart of City Reserve	(132,722)			
Capital Outlay			32,250	
Interest Earned - CAHC 2nd Mortgage Tfr to HOTC Reserve			30,151	
Interest Paid on CAHC 1st Mortgage Tfr to HOTC Reserve			5,688	
Tax Incentive Grant - Non-refundable			89,830	
Investment Income from Scotia Bank			59,747	
Loan Forgiveness		(36,715)		
Fund HOTC Programs		(158,486)		(110,257)
Social Housing - Regeneration Reserve	0			
Budgeted Contribution			400,000	
2020 Admin Savings			497,500	
2020 Registry Savings			26,100	
Interest Earned			4,537	928,137
Parking Reserve Fund	122,146			
Payment in Lieu			4,500	
Interest Earned			2,367	129,013
Progress Fund (Policy - 80% of Interest Earned)	25,649,612			
Benson Centre Debt Payments		(372,745)		
Interest Earned			465,929	25,742,796
TOTAL Restricted Reserves (Municipal Funding)	**44,285,759**	**(1,742,493)**	**4,730,505**	**47,273,771**

2020 DETAIL OF RESERVES
December 31, 2020

	Opening Balance	Withdrawals	Additions	Balance
RESTRICTED RESERVES (Funded Externally)				
Provincial Gas Tax Reserve (Transit)	123,703			
Gas Tax Funding			677,562	
Fund Transit Operating Expenses		(327,028)		
2014 Handi Transit Buses (LTD 2016-2023)		(49,678)		
2015/2016 Conventional Buses (LTD 2016-2031)		(78,588)		
2016/2017 Handi Transit Buses (LTD 2017-2020)		(48,095)		
2017 Conventional Buses (LTD 2018-2026)		(108,227)		
2018 Conventional Buses (LTD 2020-2024)		(120,391)		
Interest Earned		0		69,258
Federal Gas Tax Reserve (Infrastructure)	5,276,940			
2020 Gas Tax Allocation			2,826,670	
2018 Asphalt Resurfacing		(582,601)		
2019 Asphalt Resurfacing		(493,603)		
2020 Asphalt Resurfacing		(1,690,702)		
Bicycle Path Asphalt - Bicycle Infrastructure		(123,745)		
Bicycle Path Repairs		(100,000)		
Fund Culvert Replacement - Boals Drain at Benny Ave		(26,654)		
Active Transportation - Bicycle Infrastructure		(116,224)		
Active Transportation - Sidewalks		(331,836)		
Fund Traffic Signal Upgrades		(323,821)		
Fund Water St Retaining Wall Rehab Balance		(303,362)		
Fund Big Ben Snow Making Equipment		(74,252)		
Fund Complex Parking Lot Lighting Replacement		(63,000)		
Fund Marina 200 Above Ground Fuel Tanks		(164,969)		
Interest Earned			24,085	3,732,926
Development Charges Reserve	1,109,916			
City Wide Residential			384,340	
City Wide Non-Residential			242,343	
Area Specific			0	
Nick Kaneb (Industrial Park to Tollgate)		(242,894)		
Fund Fire Headquarters and Training Centre		(26,020)		
Fund Library Strategic Plan		(21,853)		
Brookdale North Sanitary Sewer Project		(3,512,122)		
New Watermain (Power Dam)		(54,581)		
Recreation Master Plan		(38,045)		
Marleau Ave Project		(442,185)		
Municipal Works Yard Redevelopment		(306,745)		
Municipal Top Up for Exemptions			1,752,934	
Interest			23,492	(1,131,420)
Social Housing Providers Reserve	2,318,002			
Non Profit Surplus			37,430	
Provider 50% Surplus Share			59,764	
Interest Earned			26,293	2,441,489
Social Housing Capital Reserve Fund	1,109,982			
Interest Earned			3,318	
Interest Earned - Loan to Land Reserve			15,500	1,128,800
Employment Assistance Retained Surplus Reserve	641,357			641,357
Child Care ELCD Reserve	95,394			95,394
Consolidated Homelessness CHPI Reserve	39,927			39,927
Parkland Reserve Fund	207,106			
Interest Earned			3,955	
Fund Playground Structure Replacement		(30,000)		
Payment in Lieu			12,200	193,261
COVID Funding Reserve	0			
Unspent Social Support Services Relief Funding			873,420	
Unspent Transit Safe Restart Agreement Funding			68,846	
Unspent City Safe Restart Agreement Funding			684,011	1,626,277
Winter Games/Legacy Trust Fund	60,119			
Fund Plaques		(321)		
Legacy Awards		(2,000)		
Interest Earned			721	58,519
Arts and Culture Trust Fund	316,614			
Donations Received			210,430	
Interest Earned			3,904	530,948
TOTAL Restricted Reserves (Funded Externally)	**11,299,060**	**(9,803,542)**	**7,931,218**	**9,426,736**

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department:	Financial Services
Division:	Finance
Report Number:	2021-68-Financial Services
Prepared By:	Tracey Bailey, General Manager
Meeting Date:	July 12, 2021
Subject:	2020 Annual Report on Development Charges Reserve Fund

Purpose

The purpose of this report is to present the required 2020 Statement of Development Charges to Council and provide information on financial transactions which occurred during the year in relation to the Development Charges Reserve Fund.

Recommendation

That Council receive Report 2021-68-Financial Services prepared in accordance with Section 12 of O.Reg. 82/98 of the Development Charges Act, 1997 (Act).

Financial Implications

A statement of the Development Charges Reserve Fund balance and transactions for 2020, by service area, is listed in Schedule A. Schedule B provides a description of the service for which the fund was established.

As described in Schedule A, the total balance of Development Charges Reserve Fund currently sits in deficit of $1,131,420 due to the funding of the sanitary sewer project on Brookdale, North. It is anticipated that future year development charges (DC) collections will place the Reserve in a positive position.

In 2018, the City began imposing DC to residential and non-residential

development. The residential charge is being phased-in annually under the provisions of the By-Law (2020 was the third year of a 5-year phase-in). The implication of providing rules within the DC By-Law to allow for the DC payable to be lower than the fully calculated rate is that the City is foregoing potential DC revenue. This is important to note as these policy recommendations are a loss of revenue to the City which will have to be funded from non-DC sources (e.g. taxes, user fees, reserves, or other financial resources).

In 2020, the cost of providing exemptions was $311,112 ($311,112 discretionary, $0 mandatory). In 2020, the City contributed $1,752,934 to the Development Charges Reserve Fund for discretionary and mandatory exemptions provided in 2019 and 2020.

Subsections 18 (3) and 25 (2) and section 36 of the Act, describes the minimum interest rate that a municipality shall use to pay interest to the Development Charges Reserve Fund. The municipality calculates interest earned from the Bank of Canada rate on the day the By-Law comes into force, updated on the first business day of every January, April, July, and October. In 2020, the reserve earned $23,492 in interest.

In 2020, the City used funds in the amount of $4,644,445 from the Development Charges Reserve Fund for various capital projects that qualified for DC. Through the 2021 budget, additional DC in the amount of $2,263,900 have been committed. Funds remaining in the Development Charges Reserve Fund are considered to be committed for projects as identified in the 2017 Development Charges Background Study. The funds will be transferred to the capital projects when growth related costs are incurred.

No amounts have been borrowed from the fund during the year.

Strategic Priority Implications

This report is aligned with the Strategic Plan goal of responsible governance through the strategies of fiscal responsibility and infrastructure investments.

Background / Discussion

In 2018, following the completion and adoption of the 2017 Development Charges Background Study, DC were imposed pursuant to By-Law 2018-038 City-Wide Development Charges and By-Law 2018-037 Area-Specific Development Charges within the Brookdale Avenue North Corridor. By-Law 2018-037 was repealed and replaced with By-Law 2020-112 on September 14, 2020.

A summary of the 2020 permit activity and associated development charges is provided as follows:

Development Charges By-Law Summary Year-end Report

By-Law 2018-38	# of Permits	Sq Ft	Development Charges
2020 Residential	98		384,340.00
- Single/Semi-Detached Dwelling			
- Apartments (2+ bedrooms)			
- Special Care / Special Dwelling			
2020 Non-Residential	4	83,135.46	242,343.30
			626,683.30
2020 City Portion of Residential (YR 3 - phase in)			311,111.67
2019 City Portion of Residential (YR 2 - phase in)			652,381.00
2019 City Portion of Industrial Exemptions			789,441.63
2020 Interest Earned			23,492.00
By-Law 2018-38 City-Wide Development Charges			2,403,109.60

By-Law 2018-37/2020-112	# of Permits	Sq Ft	Development Charges
2020 Non-Residential	0	-	-
2020 Interest Earned			-
By-Law 2018-37 Area-Specific Development Charges within the Brookdale North Corridor			-

Purpose of Development Charges

The general purpose for which the City imposes DC is to assist in providing the infrastructure required by future development in the municipality through the establishment of available capital funding source to meet the City's financial requirements.

Development charge funds may only be used for the purpose for which they are collected.

Development charges are based on the methodology that existing taxpayers should not be liable for capital costs of new growth. At the same time, new taxpayers should not have to contribute more than the net capital cost attributable to growth in order to maintain current levels of municipal services.

Approval of the By-Laws

By-Laws 2018-037 and 2018-038 were passed on April 9, 2018 by Cornwall City Council and came into effect April 10, 2018. By-Law 2018-037 was repealed and replaced with By-Law 2020-112 which came into effect on September 14, 2020.

Development Charge Rates and Indexing

Development charges imposed pursuant to these By-Laws are adjusted annually without amendment to the By-Laws on January 1 of each year, in accordance with the most recent change in the Statistics Canada Quarterly, Construction Price Statistics. Indexing the City's development charges helps to partially mitigate the impact of inflationary increases on future growth-related costs.

Bill 108 "More Homes, More Choice Act, 2019"

On May 2, 2019, the Province introduced Bill 108 "More Homes, More Choice Act, 2019". The Bill proposed a number of changes to the Development Charges Act and the Planning Act. The Bill was amended by the Standing Committee on May 29, 2019 and received royal assent June 6, 2019. The predominant impacts of the provisions that came into force January 1, 2020 after being proclaimed December 10, 2019 are:

<u>Payment in Instalments</u>

Unless the developer and the municipality enter into an agreement to the contrary, not-for-profit rental housing developments will pay DC in 21 equal annual payments, while rental housing and institutional developments will pay DC in 6 equal annual payments commencing on the earlier of the date of the issuance of an occupancy permit or the date the building is first occupied. The municipality is entitled to charge interest on the deferred portion of the DC, at a maximum rate not yet prescribed.

<u>When the DC Amount is Determined</u>

The DC rate for all developments will be determined based on the rate in effect on the day of application for site plan or zoning amendment. In cases where there are no such applications required, the rate will be based on the rate in effect on the day of the building permit issuance.

The changes listed above are a summary of matters related to DC and are not an exhaustive list of all changes from Bill 108 and not all changes have been proclaimed.

Statement of Treasurer

In accordance with Section 12 of O.Reg. 82/98, of the Development Charges Act, 1997, the Treasurer will issue a statement for the preceding year including:

a) statements of the opening and closing balances of the reserve fund and of the transactions relating to the fund;

b) statements identifying,

   i. all assets whose capital costs were funded under a development charge by-law during the year,

   ii. for each asset mentioned in sub-clause (i), the manner in which any capital cost not funded under the by-law was or will be funded;

c) a statement as to compliance with subsection 59.1 (1).

The statement provided by the Treasurer is required to be made available to the public and to the Minister of Municipal Affairs and Housing on request. The City will post this report and its attachments to the Development Charges' page of the City's website.

The Treasurer has reviewed this report and confirms that the City is in compliance with subsection 59.1(1) of the Development Charges Act, 1997, as amended which states:

A municipality shall not impose, directly or indirectly, a charge related to a development or a requirement to construct a service related to development, except as permitted by this Act or another Act. 2015, c.26, s.8.

Report Approval Details

Document Title:	Annual Report on 2020 Development Charges Reserve Fund - 2021-68-Financial Services.docx
Attachments:	- 2020 Schedule A.pdf - 2020 Schedule B.pdf
Final Approval Date:	Jul 8, 2021

This report and all of its attachments were approved and signed as outlined below:

Tracey Bailey - Jul 7, 2021 - 10:15 PM

Maureen Adams - Jul 8, 2021 - 7:21 AM

Schedule A
Development Charges Obligitory Reserve Fund
Annual Continuty Schedule
For the Year Ended December 31, 2020

	Balance at January 1, 2020	Development Charges Residential	Development Charges Non Residential	Development Charges City Portion	Interest	Subtotal	Transfer to Capital [1]	Balance at December 31, 2020
City Wide Development Charges								
Fire Services	(66,061)	15,092	11,639	37,972	(626)	(1,984)	26,020	(28,004)
Transportation Services	775,787	260,386	200,926	652,184	19,675	1,908,958	991,824	917,134
Wastewater Services	13,585	6,471	2,494	16,387	359	39,295	-	39,295
Water Services	(56,872)	18,246	7,823	46,290	(490)	14,996	54,581	(39,585)
Library Services	8,196	5,560	-	13,894	219	27,869	21,853	6,016
Parks & Recreation Services	87,558	55,284	1,663	138,489	2,298	285,292	38,045	247,247
Development Studies	88,217	23,167	17,799	58,179	2,055	189,416	-	189,416
Waste Diversion	-	135	-	98	2	235	-	235
Subtotal	850,409	384,340	242,343	963,493	23,492	2,464,077	1,132,323	1,331,754
Area Specific Development Charges								
Wastewater	259,507	-	-	789,442	-	1,048,948	3,512,122	(2,463,174)
Subtotal	259,507	-	-	789,442	-	1,048,948	3,512,122	(2,463,174)
Total	1,109,916	384,340	242,343	1,752,934	23,492	3,513,025	4,644,445	(1,131,420)

[1] Transferred to Capital	Development Charges	Balance to be funded by:
New Watermain (Power Dam Dr.)	54,581	
Brookdale North Sewer	3,512,122	Financing, Municipal Act Charge
Road Construction N. Kaneb	242,894	Financing
Municipal Works Yard Redevelopment	306,745	Financing
Recreation Master Plan	38,045	Taxation
Marleau Widening Stage 2	442,185	Reserves
Library Strategic Plan	21,853	Taxation, Reserves
Fire Station and Training Centre	26,020	Financing
	4,644,445	

Schedule B

Description of the Service for which each of the funds was established:

a) Fire Services

This fund is used to finance growth-related projects for a new fire station, training centre, and training equipment.

b) Transportation Services

This fund is used to finance growth-related projects for bicycle, sidewalk, roads and bridge infrastructure as well as Municipal Works yard redevelopment.

c) Wastewater Services

This fund is used to finance growth-related projects for combined sewer separation.

d) Water Services

This fund is used to finance growth-related projects for new watermains on Power Dam and the Business Park.

e) Library Services

This fund is used to finance growth-related projects for library collection materials.

f) Parks & Recreation Services

This fund is used to finance growth-related projects for parks and bicycle path improvements, off-leash dog park, splash pad, and soccer fields.

g) Development Studies

This fund is used to finance growth-related projects for feasibility studies, master plans, long-term financial plan, assets management plan, needs studies and Development Charges background study.

h) Waste Diversion

This fund is used to finance growth-related projects for solid waste / recycling implementation.

i) Area Specific Development Charges

This fund is used to finance growth-related project for Brookdale North Corridor sanitary sewer extension.

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department:	Financial Services
Division:	Finance
Report Number:	2021-67-Financial Services
Prepared By:	Paul Scrimshaw, Accounting Manager and Deputy Treasurer
Meeting Date:	July 12, 2021
Subject:	2020 Annual Report on Municipal Debt Limits

Purpose

This report is being presented to Council in order to meet the requirements of Regulation 403/02 under the Municipal Act, 2001. This report contains information related to the current status of the City's Municipal Debt Limit.

Recommendation

That Council adopt Report 2021-67-Financial Services as required under the Municipal Act, 2001, Ontario Regulation 403/02.

Financial Implications

This report provides Council with information with respect to the municipality's existing levels of long-term debt as well as the additional long-term borrowings that would be available as per the provincial guidelines.

Strategic Priority Implications

There is no relationship to the strategic plan as this is a compliance report under the Municipal Act.

Background / Discussion

The Ministry of Municipal Affairs and Housing (MMAH) determines the municipality's Annual Repayment Limit (ARL) under Ontario Regulation 403/02 of the Municipal Act, 2001.

Attached to this report is a copy of the City's 2021 ARL provided to the municipality by the MMAH in April 2021. The 2021 ARL is based on information from the 2019 Financial Information Return (FIR). As outlined by the regulation, a municipality's ARL is based on a 25% calculation of annual operating revenues excluding certain revenues such as government grants and transfers from reserves and reserve funds.

MMAH calculates the City's estimated annual repayment limit as follows:

	2021 ARL
Net Revenues	$124,393,274
25% of Net Revenues	31,098,318
Less: Current Total Debt Charges	(6,224,556)
Estimated Annual Repayment Limit	$24,873,762

Long-Term Financial Plan

A financial policy recommendation included in the City's Long-Term Financial Plan (LTFP) is that over a 10-year period the City shift capital financing from debt financing to reserve funding based upon life-cycle costing. The Corporate goal would be a financial state where debt financing is a last resort tool for one-time projects where insufficient life-cycle costing funds are available. The principle to apply is that long-term debt financing is used only for capital projects that involve significant capital dollars (>$2.5 million) and have a life-cycle greater than 20 years.

Debt Balances at December 31, 2020

The long-term liabilities at December 31, 2020 represented on the consolidated statement of financial position total $42,745,171 (2019 $41,166,216) and are reported in the following table:

Bank Loans	2020	2019
City of Cornwall		
Benson Centre, interest at 3.41%, repayable in monthly blended payments of $59,951, due November 2032	$7,038,462	$7,509,794
Emergency Medical Service building, interest at 3.09%, repayable in monthly blended payments of $10,820, due October 2027	799,082	902,421
Post-employment payments, interest at 3.32%, repayable in monthly blended payments of $20,099, due December 2023	688,020	902,414
MW yard redevelopment, interest between 2.18% and 2.375%, repayable in monthly blended payments due November 2022 and July 2035	5,058,083	298,884
Capital loans, interest between 1.57% and 4.35%, repayable in blended monthly payments between $4,571 and $20,818, due dates between December 2021 and March 2031	16,581,404	17,900,009
Wastewater Treatment Plant, interest at 3.26%, repayable in blended monthly payments of $64,707, due November 2036	9,634,083	10,088,587
	$39,799,134	$37,602,109
Cornwall and Area Housing Corporation		
Annual debt payments are funded by MMA. Terms and conditions range from 1.12% to 6.13% with maturity dates due between February 2020 and April 2024	2,946,037	3,564,107
Total Long-Term Liabilities	**$42,745,171**	**$41,166,216**

Total Approved Debt by Source

To calculate the City's Municipal Debt Limit, the ARL is adjusted to reflect debt commitments and transactions that have occurred subsequent to December 31, 2020. The following table provides summary information on the total approved debt, both issued and not yet issued.

	Payable from the following sources						
	General Taxation Revenue	Wastewater Billings	Rent	Provincial Grant Revenue	Reserves	Progress Fund Reserve	Total Approved Debt
Debt issued at Dec 31/20	$16,293,803	$13,882,223	-	$4,797,074	$733,610	$7,038,462	$42,745,171
Debt approved but not issued at Dec 31, 2021	48,575,942	10,136,000	12,750,000	-	1,075,000	-	72,536,942
	$64,869,745	$24,018,223	$12,750,000	$4,797,074	$1,808,610	$7,038,462	$115,282,113

The calculations reflect adjustments for long-term debt that have been approved but not yet borrowed as of January 1, 2021 in the amount of $49,331,112. During the 2021 budget process, Council approved borrowing for capital projects in the amount of $23,205,830. The total amount of long-term debt approved but not borrowed is $72,536,942. The calculations include adjustments for debt (new and expired) that are not included in the MMAH unadjusted ARL calculation.

Total Debt Capacity at December 31, 2020

At December 31, 2020, the City has $42.7 million of issued debt as well as $72.5 million of debt approved but not yet issued.

The maximum long-term borrowings available to the City based on the ARL limit is approximately $310.0 million resulting in an adjusted debt capacity available to the City of approximately $194.7 million based on provincial guidelines.

However, a financial policy recommendation through LTFP is to remain substantially below the provincial limit using a maximum capacity ceiling that would not exceed 10% of net own-source revenue (approximately $12.4 million in principal and interest payments annually). Based on this recommendation, the adjusted ARL ceiling is approximately $155.0 million resulting in debt capacity available to the City of approximately $39.7 million.

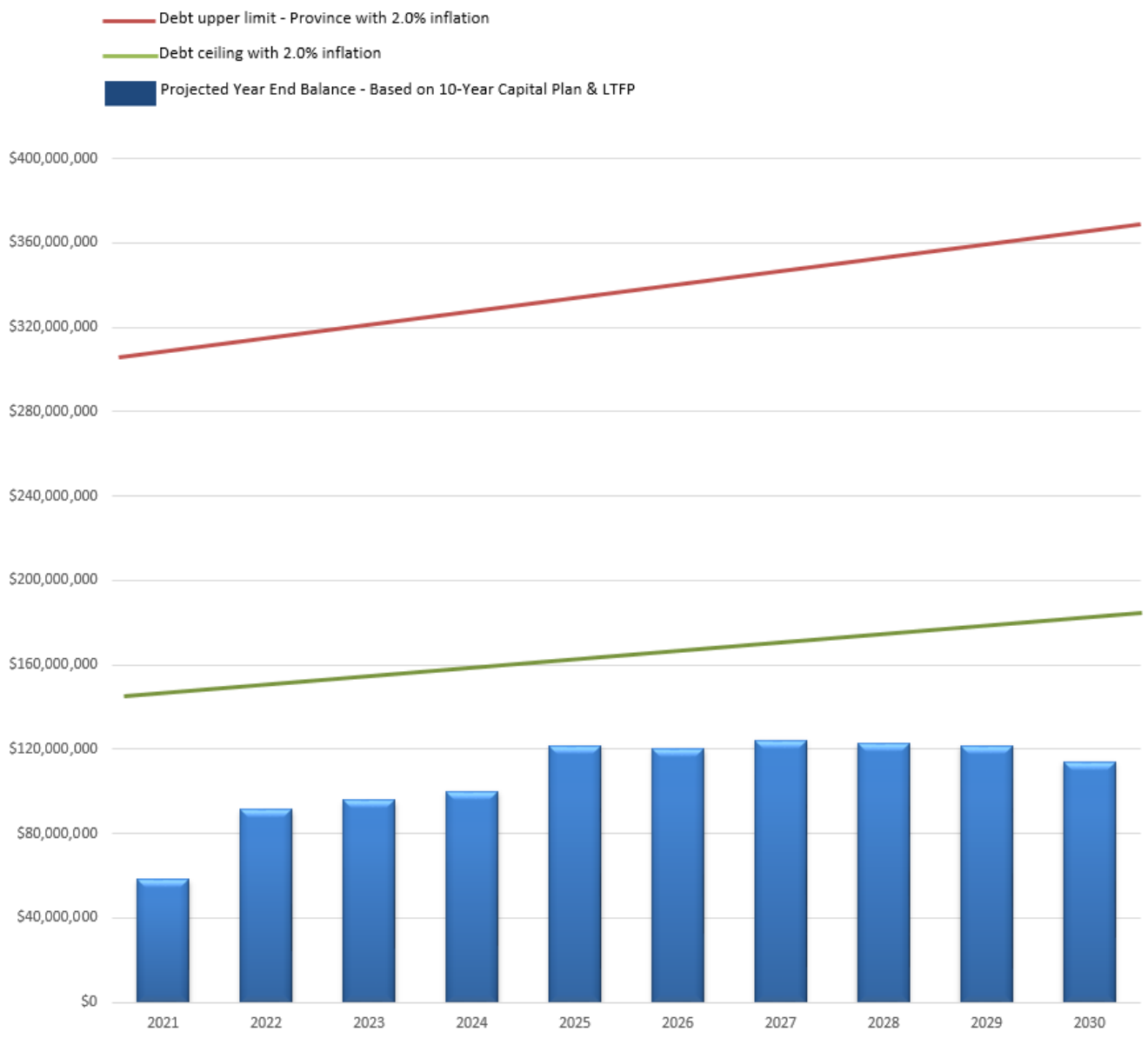
Projected Debt Balances

The graph below provides forecasted information regarding the Province's upper debt limit for the City, the City's recommended debt ceiling, and the City's projected long-term borrowing from 2021 to 2030.

The graph includes a line (red) that reflects the provincial upper limit indexed at the rate of 2% to which the City could borrow and be within its provincial debt capacity level. This limit represents the maximum amount that the municipality has available to commit to additional payments relating to debt and financial obligations.

Also indicated on the graph is the recommended debt ceiling (green line - indexed at 2% for future years in line with projected inflation).

The vertical bars depict the level of debt based on the City's 10-Year Capital Plan and the LTFP, which includes assumptions for the expected timing of debt issuance as well as estimated annual repayments.



Assumptions have been made in calculating the estimated debt levels using interest rates and loan periods reflective of the type of borrowing. The rate of interest and term is used for illustration purposes only. The actual rate of interest will fluctuate depending on market conditions and the actual term of the loan.

Capital Lease Financing Agreements

In accordance with Ontario Regulation 653/05 of the *Municipal Act, 2001*, the City is required to report annually on material capital lease financing agreements. As at December 31, 2020 and for the purpose of this report the City has no capital lease financing agreements that would impact the City's borrowing capacity.

Capital Lease Obligations	2020	2019
Capital lease obligations are for computer equipment that bear an interest rate of 2.9% and are due October 2020	$0	$46,733

Ministry of Municipal Affairs and Housing
777 Bay Street,
Toronto, Ontario M5G 2E5

Ministère des affaires municipales et du logement
777 rue Bay,
Toronto (Ontario) M5G 2E5

2021 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE: 71101

MUNID: 01012

MUNICIPALITY: Cornwall C

UPPER TIER:

REPAYMENT LIMIT: $ 24,873,762

The repayment limit has been calculated based on data contained in the 2019 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2019 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2021

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
(a)	20 years @ 5% p.a.	$	309,982,059
(a)	15 years @ 5% p.a.	$	258,181,148
(a)	10 years @ 5% p.a.	$	192,068,600
(a)	5 years @ 5% p.a.	$	107,690,374

7% Interest Rate			
(a)	20 years @ 7% p.a.	$	263,512,993
(a)	15 years @ 7% p.a.	$	226,548,089
(a)	10 years @ 7% p.a.	$	174,702,898
(a)	5 years @ 7% p.a.	$	101,987,337

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY: Cornwall C MMAH CODE: 71101

	Debt Charges for the Current Year	1 $
0210	Principal (SLC 74 3099 01)	4,906,816
0220	Interest (SLC 74 3099 02)	1,317,740
0299	**Subtotal**	6,224,556
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	**Total Debt Charges**	**6,224,556**

	Amounts Recovered from Unconsolidated Entities	1 $
1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	**Subtotal**	**0**
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	0
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0
1420	**Total Debt Charges to be Excluded**	**0**
9920	**Net Debt Charges**	**6,224,556**

		1 $
1610	Total Revenue (SLC 10 9910 01)	199,744,537
	Excluded Revenue Amounts	
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	0
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC10 0815 01)	64,532,276
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	17,615
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	671,425
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	2,281,408
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	8,464,212
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	85,950
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	466,854
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	2,237,647
2253	Other Deferred revenue earned (SLC 10 1814 01)	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01)	0
2299	**Subtotal**	**78,757,387**
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	-3,406,124
2610	**Net Revenues**	**124,393,274**
2620	**25% of Net Revenues**	**31,098,318**
9930	**ESTIMATED ANNUAL REPAYMENT LIMIT** **(25% of Net Revenues less Net Debt Charges)**	**24,873,762**

* SLC denotes Schedule, Line Column.

The Corporation of the City of Cornwall

Regular Meeting of Council

Report

Department:	Financial Services
Division:	Finance
Report Number:	2021-72-Financial Services
Prepared By:	Tracey Bailey, General Manager, Financial Services
Meeting Date:	July 12, 2021
Subject:	2021 Audit

Purpose

To request a contract extension with MNP LLP for one (1) year for the annual auditing services for the Corporation and its consolidated agencies.

Recommendation

That Council direct Administration to enter into a one-year contract extension with MNP LLP to conduct the 2021 annual audit for the City, its Agencies, Boards, and Commissions.

Financial Implications

The annual audit for the City is approximately $50,000. If an extension is approved by Council, Administration will negotiate the 2021 audit engagement with MNP LLP based on the terms of the Request for Proposal that was awarded for the service.

Background / Discussion

In 2016, Council awarded RFP 16-P12 to Craig Keen Despatie Markell LLP (now MNP LLP) for the audit years 2016, 2017 and 2018 with the option for two one-year extensions.

Administration is requesting that the Audit Committee approve an extension of the contract with MNP LLP for one additional year, so that MNP LLP performs the audit for the 2021 Year End.

The reason for this request is that the Financial Services department continues to implement a new accounting system and MNP LLP has already performed reconciliations and continuity testing between the previous system and the new system.

Financial Services has implemented the following modules: taxation, utility billing, accounts receivable, cashier, and payroll. In 2021, the Accounting staff will be implementing the final modules: general ledger, accounts payable, purchasing, and fixed assets.

The year 2021 will be the first year where the Year End audit will be fully conducted on the City's new accounting system.

Although the City ensures a fair and competitive procurement process, subject to compliance with applicable laws and trade agreements, the procurement of the certain goods and/or services including the procurement of financial services respecting the management of government financial assets and liabilities (i.e. treasury operations), including ancillary advisory and information services, whether or not delivered by a financial institution are exempt from a competitive procurement process. The City's Procurement of Goods and/ or Services Policy includes this exemption for financial services.

If Council approves this request, Administration will bring a By-Law to a subsequent meeting that would authorize the municipality to enter into a contract with MNP.

Report Approval Details

Document Title:	2021 Audit - 2021-72-Financial Services.docx
Attachments:	
Final Approval Date:	Jul 8, 2021

This report and all of its attachments were approved and signed as outlined below:

Tracey Bailey - Jul 7, 2021 - 10:26 PM

Maureen Adams - Jul 8, 2021 - 7:23 AM

The Corporation of the City of Cornwall

Regular Meeting of Council

By-law 2021-079

Department:	Infrastructure and Municipal Works
Division:	Infrastructure Planning
By-law Number:	2021-079
Report Number:	2021-61-Infrastructure and Municipal Works
Meeting Date:	July 12, 2021
Subject:	A By-law to lift one-foot reserves on Blocks 51, 53 and 54 on Registered Plan M-53, in the City of Cornwall

Whereas the Corporation of the City of Cornwall, as authorized by Section 27(1) of the Municipal Act, 2001, S.O. 2001, c.25, has the authority to dedicate certain lands as public highway; and

Whereas it is necessary to lift the one-foot reserves described as Blocks 51, 53 and 54 on Registered Plan 52M-53 to accommodate the extension of Watson Crescent and East Ridge Drive both constructed under the East Ridge Subdivision Phase 8.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That the City of Cornwall dedicates the one-foot reserves described as Blocks 51 and 53 on Registered Plan 52-M53 as public highway under the Public Transportation and Highway Improvement Act and name them Watson Crescent; and
2. That the City of Cornwall dedicates the one-foot reserve described as Block 54 on Registered Plan 52-M53 as public highway under the Public Transportation and Highway Improvement Act and name it East Ridge Drive; and

3. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 12th day of July, 2021.

Manon L. Levesque City Clerk	Glen G. Grant Mayor

Report Approval Details

Document Title:	By-Law 2021-079 Lifting One foot reserves - Eastridge Phase 7 - 2021-61-IMW.docx
Attachments:	
Final Approval Date:	Jul 7, 2021

This report and all of its attachments were approved and signed as outlined below:

Emma Vanier - Jul 6, 2021 - 2:18 PM

Michael Fawthrop - Jul 6, 2021 - 4:57 PM

Bill de Wit - Jul 6, 2021 - 5:17 PM

Maureen Adams - Jul 7, 2021 - 7:05 AM

The Corporation of the City of Cornwall

Regular Meeting of Council

By-law Explanatory Note

Department:	Infrastructure and Municipal Works
Division:	Infrastructure Planning
Report Number:	2021-63-Infrastructure and Municipal Works
Prepared By:	Kevin Pilon, Plans and Records Clerk
Meeting Date:	July 12, 2021
Subject:	Note to By-Law 2021-079 Lifting one-foot reserves to allow development in East Ridge Subdivision Phase 8

Purpose

An explanatory note to the By-law authorizing the City of Cornwall to lift the one-foot reserves legally described as Blocks 51, 53 and 54 on Registered Plan 52M-53 to accommodate the extensions of Watson Crescent and East Ridge Drive.

Background / Discussion

Lifting of the one-foot reserves is required in order to allow the property owners and developers legal access to their property for the development of Phase 8 of the East Ridge Subdivision. Please see the locations of the one-foot reserves to be lifted on the attached sketch.

Report Approval Details

Document Title:	Note - Lifting of One Foot Reserves in East Ridge Phase 7 - 2021-63-IMW.docx
Attachments:	- EastRidgePhase7-1ftResLifting.pdf
Final Approval Date:	Jul 7, 2021

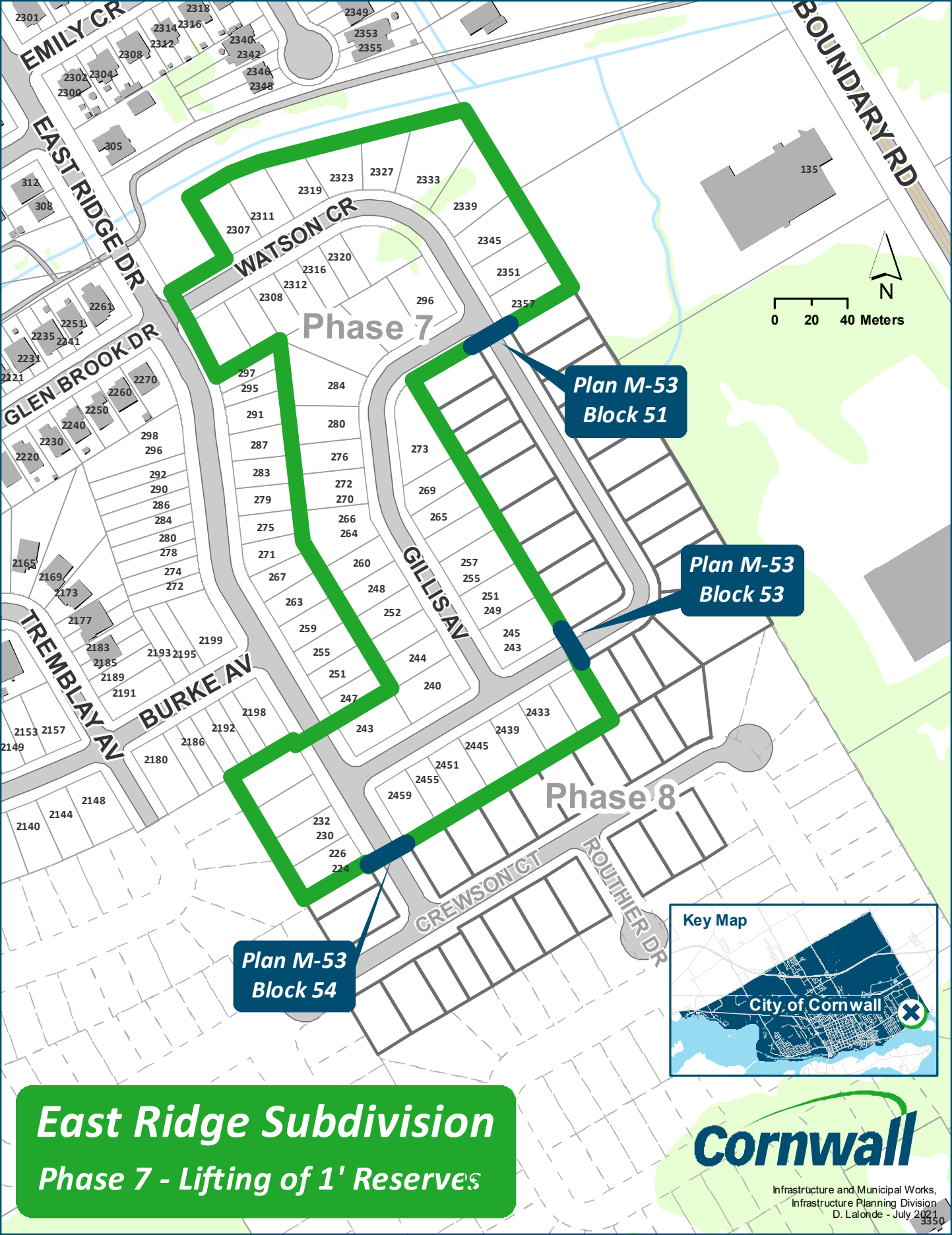
This report and all of its attachments were approved and signed as outlined below:

Emma Vanier - Jul 6, 2021 - 2:35 PM

Michael Fawthrop - Jul 6, 2021 - 4:56 PM

Bill de Wit - Jul 6, 2021 - 5:16 PM

Maureen Adams - Jul 7, 2021 - 7:03 AM



East Ridge Subdivision

Phase 7 - Lifting of 1' Reserves

The Corporation of the City of Cornwall

Regular Meeting of Council

By-law 2021-080

Department:	Infrastructure and Municipal Works
Division:	Infrastructure Planning
By-law Number:	2021-080
Report Number:	2021-62-Infrastructure and Municipal Works
Meeting Date:	July 12, 2021
Subject:	By-law to accept the transfer of an easement over Parts 1 and 2 on Reference Plan 52R-8419 for the purpose of maintaining a 300mm sanitary sewer

Whereas the Corporation of the City of Cornwall is desirous of obtaining an easement over Part 1 and 2 on Reference Plan 52R-8419, in the City of Cornwall, County of Stormont, for the purpose of maintaining an existing sanitary sewer on land municipally known as 1030 McConnell Avenue, legally described as Part Lots 21-25 on Registered Plan 119, City of Cornwall, County of Stormont under PIN 60189-0269(LT).

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. The Corporation of the City of Cornwall is hereby authorized to receive a grant of easement over Part 1 and 2 on Reference Plan 52R-8419, in the City of Cornwall;
2. That nominal consideration for the above transaction is $1.00; and
3. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 12th day of July, 2021.

_____	_____
Manon L. Levesque City Clerk	Glen G. Grant Mayor

Report Approval Details

Document Title:	By-law 2021-080 Easement Transfer for an Existing Sanitary Sewer - 2021-62-IMW.docx
Attachments:	
Final Approval Date:	Jul 7, 2021

This report and all of its attachments were approved and signed as outlined below:

Emma Vanier - Jul 7, 2021 - 8:42 AM

Michael Fawthrop - Jul 7, 2021 - 10:45 AM

Bill de Wit - Jul 7, 2021 - 3:29 PM

Maureen Adams - Jul 7, 2021 - 3:36 PM

The Corporation of the City of Cornwall

Regular Meeting of Council

By-law Explanatory Note

Department:	Infrastructure and Municipal Works
Division:	Infrastructure Planning
Report Number:	2021-64-Infrastructure and Municipal Works
Prepared By:	Kevin Pilon, Plans and Records Clerk
Meeting Date:	July 12, 2021
Subject:	Note to By-Law 2021-080 Accepting an Easement transfer for an existing sanitary sewer

Purpose

An explanatory note to the By-law authorizing the City of Cornwall to accept an easement transfer for an existing sanitary sewer located on Part 1 and 2 on Reference Plan 52R-8419 in the City of Cornwall, County of Stormont.

Background / Discussion

A site plan agreement was entered into between Grant Castle Corporation and the City of Cornwall on July 10, 2013, for the property municipally known as 1030 McConnell Avenue. As a condition of the site plan agreement, the granting of an easement from Grant Castle Corporation to the City of Cornwall was required in order for the City to maintain an existing 300mm sanitary sewer located on Part 1 and 2 on Reference Plan 52R-8419. Please see attached sketch showing the location of the proposed easement.

Report Approval Details

Document Title:	Note - Easement Transfer for an Existing Sanitary Sewer - 2021-64-IMW.docx
Attachments:	- 1030 McConnell Sewer Easement.pdf - 52r_8419.pdf
Final Approval Date:	Jul 7, 2021

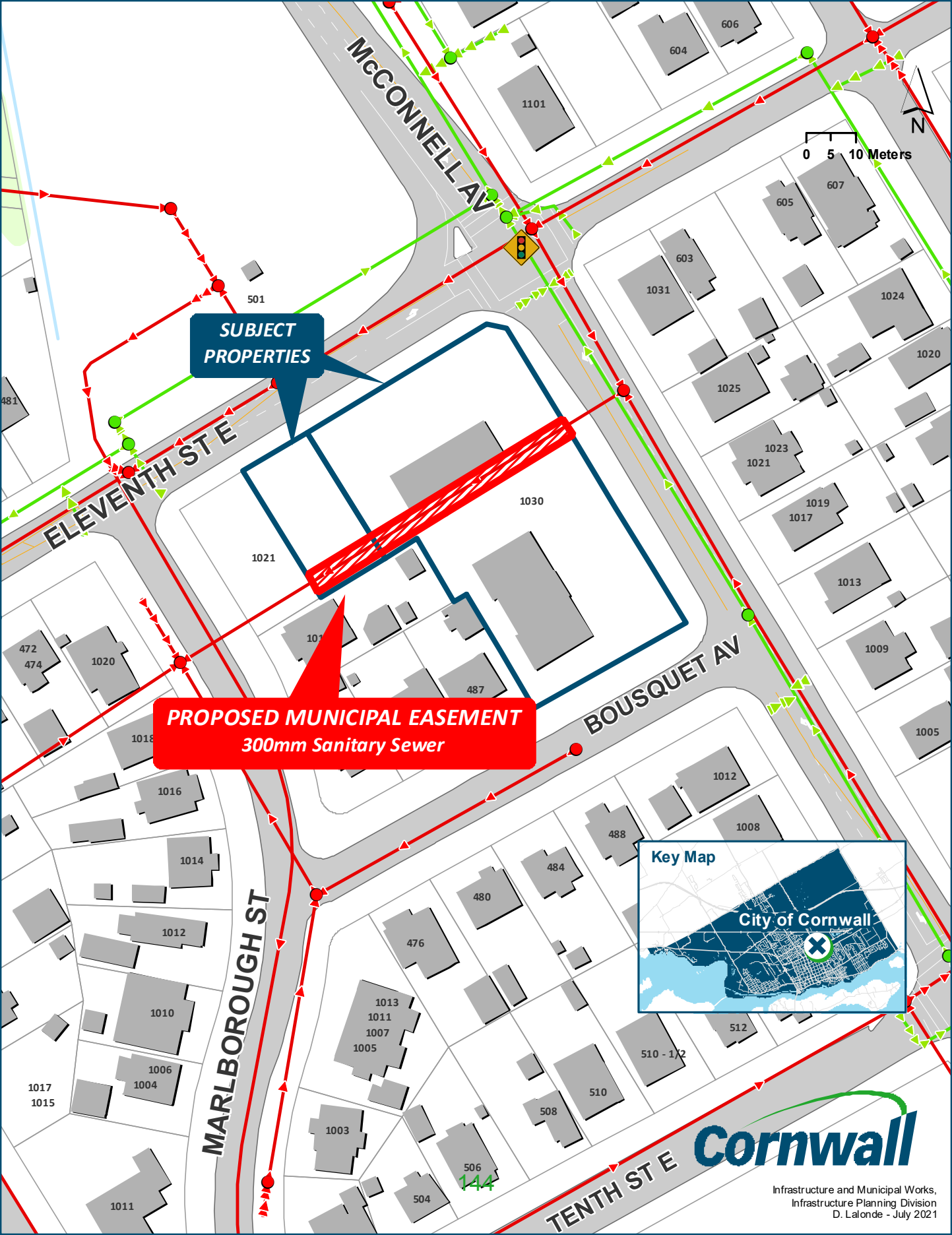
This report and all of its attachments were approved and signed as outlined below:

Emma Vanier - Jul 7, 2021 - 10:51 AM

Michael Fawthrop - Jul 7, 2021 - 11:03 AM

Bill de Wit - Jul 7, 2021 - 3:28 PM

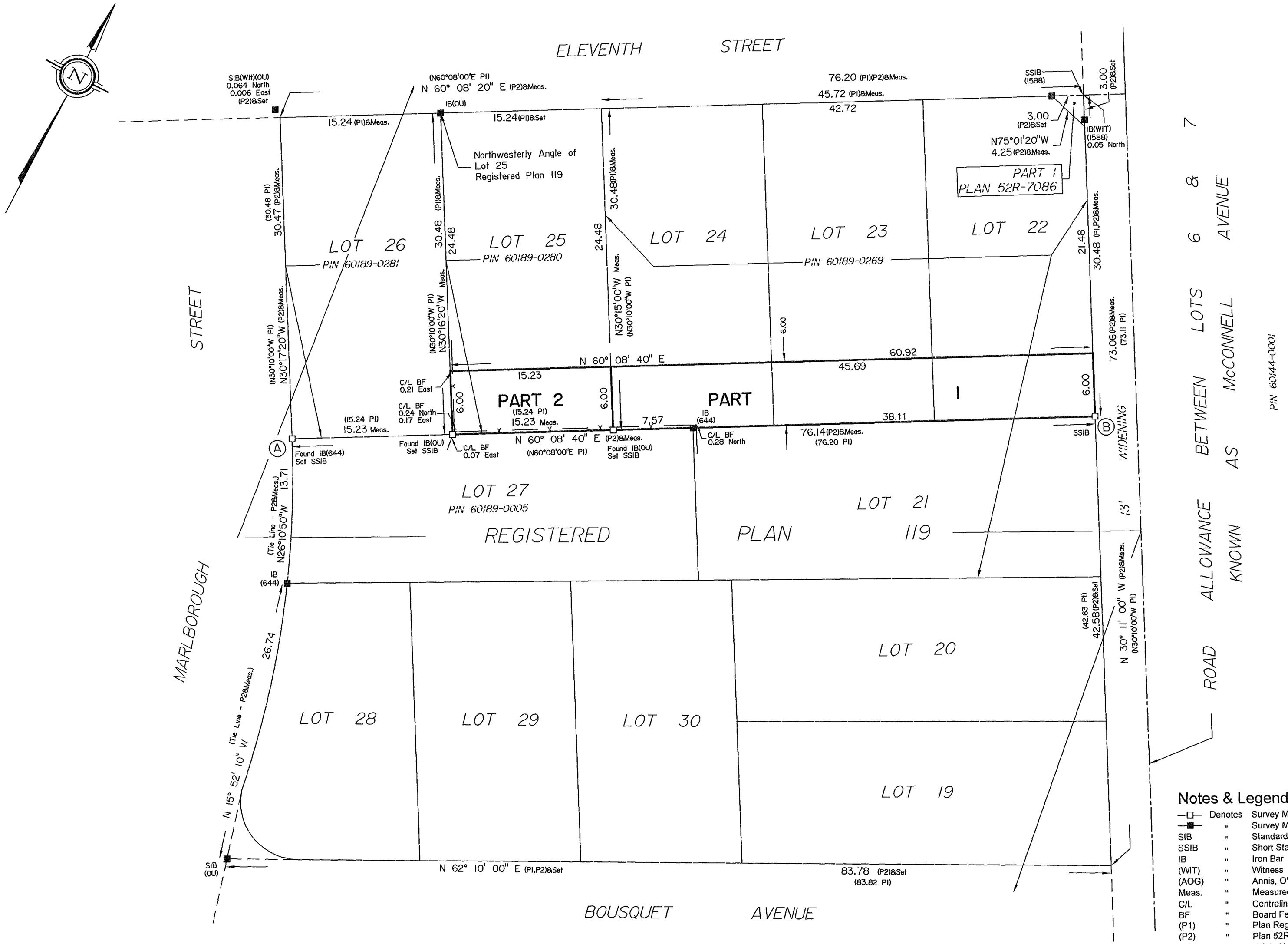
Maureen Adams - Jul 7, 2021 - 3:41 PM



Cornwall

Infrastructure and Municipal Works,
Infrastructure Planning Division
D. Lalonde - July 2021

SCHEDULE			
PART	LOT	REGISTERED PLAN	PIN
1	Part of 22,23 & 24	119	Part of 60189-0269
2	Part of 25		Part of 60189-0280



Notes & Legend

—□—	Denotes	Survey Monument Planted
—■—	"	Survey Monument Found
SIB	"	Standard Iron Bar
SSIB	"	Short Standard Iron Bar
IB	"	Iron Bar
(WIT)	"	Witness
(AOG)	"	Annis, O'Sullivan, Vollebekk Ltd.
Meas.	"	Measured
C/L	"	Centreline
BF	"	Board Fence
(P1)	"	Plan Registered Plan 119
(P2)	"	Plan 52R-7086
(OU)	"	Origin Unknown

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.
DATE: June 22/21

TYLER J. ALLISON
ONTARIO LAND SURVEYOR

PLAN 52R-8419
RECEIVED AND DEPOSITED
DATE: June 24, 2021

Joanne Hasen
REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND TITLES DIVISION OF STORMONT NO. 52.

PLAN OF SURVEY OF

PART OF LOTS 22, 23, 24 & 25 REGISTERED PLAN 119 CITY OF CORNWALL COUNTY OF STORMONT

Surveyed by Annis, O'Sullivan, Vollebekk Ltd.

Scale 1 : 300

12 9 6 3 0 6 12 Metres

Metric

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

Surveyor's Certificate

I CERTIFY THAT :

1. This survey and plan are correct and in accordance with the Surveys Act, the Surveyors Act, the Land Titles Act and the regulations made under them.
2. The survey was completed on June 15th, 2021.

Date

Tyler J. Allison
Ontario Land Surveyor

Distances shown on this plan are ground distances and can be converted to grid distances by multiplying by the combined scale factor of 1.00013.

Bearings are grid, derived from Can-Net 2016 Real Time Network GPS observations on points A and B and are referred to the Central Meridian of MTM Zone 8 NAD-83 (CSRS) (1997.0).

For bearing comparisons, a rotation of 0°30'00" counter-clockwise was applied to bearings on Registered Plan 119 and Plan 52R-7086.

Coordinates are derived from Can-Net 2016 Real Time Network GPS observations and are referred to the Central Meridian of MTM Zone 8 NAD-83 (CSRS) (1997.0).

Coordinate values are to urban accuracy in accordance with O. Reg. 216/10.

. Point A Northing 4989051.32 Easting 208259.40
. Point B Northing 4989089.21 Easting 208325.41

Caution: Coordinates cannot, in themselves, be used to re-establish corners or boundaries shown on this plan.

ANNIS, O'SULLIVAN, VOLLEBEKK LTD.
165 Bay Street
Embrun, Ont. K0A 1W1
Phone: (613) 443-3364
Email Embrun@aovltd.com
Ontario Land Surveyors

Job No. E-1330-21 A.M.

The Corporation of the City of Cornwall

Regular Meeting of Council

Confirming By-law 2021-

Department:	Corporate Services
Division:	Clerk's Division
By-law Number:	2021-
Report Number	2021-90-Corporate Services
Meeting Date:	July 12, 2021
Subject:	Confirming By-law for the Meeting of July 12, 2021

A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, July 12, 2021.

Whereas Section 5(1) of the Municipal Act, S.O. 2001, c.24 thereto provides that the powers of a municipal Corporation shall be exercised by its Council; and

Whereas Section 5(3) of the Municipal Act, S.O. 2001, c.24 and amendments thereto, provides that the powers of Council are to be exercised by By-law: and

Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual By-law; and

Whereas Section 248 provides that if a council passes a comprehensive general by-law that consolidates and includes the provisions of any By-law previously passed by the Council; and it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the proceedings of the Council of The Corporation of the City of Cornwall at this meeting be confirmed and adopted by By-law.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. (a) That the following Minutes of the Public Meetings of the Municipal Council of The Corporation of the City of Cornwall be and the same are hereby adopted:

(i) Special Public Meeting of Council #2021-20 of Wednesday, June 23, 2021

(ii) Regular Public Meeting of Council #2021-21 of Monday, June 28, 2021

(b) That the actions of the Council at its meetings held on Monday, July 12, 2021, in respect of each recommendation contained in all reports of the regular and in-camera meetings and in respect of each motion, resolution and other action taken by the Council at its said meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in the By-law;

(c) That the above-mentioned actions shall not include any actions required By-law to be taken by resolutions.

2. That where no By-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.

3. The Mayor and proper officials of The Corporation of the City of Cornwall are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.

4. Unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of The Corporation of the City of Cornwall to all documents necessary to give effect to the above mentioned actions.

5. It is declared that notwithstanding that any section or sections of this By-law or parts thereof, may be found by any court of law to be bad or illegal or beyond the power of the Council to enact, such section(s) or part(s) hereof shall be deemed to be severable and that all other sections or parts of this By-law are separate and independent there from and enacts as such.

Read, signed and sealed in open Council this 12th day of July, 2021.

Manon L. Levesque City Clerk	Glen G. Grant Mayor

Report Approval Details

Document Title:	Confirming By-law for the Meeting of July 12, 2021 - 2021-90-Corporate Services.docx
Attachments:	
Final Approval Date:	Jul 7, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Jul 6, 2021 - 3:30 PM

Geoffrey Clarke - Jul 6, 2021 - 3:36 PM

Maureen Adams - Jul 7, 2021 - 7:01 AM