



**Minutes**  
**Cornwall City Council**

Meeting #: 2021-03  
Date: Monday, February 1, 2021, 2:30 PM  
Location: Zoom  
Chair: Bernadette Clement, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

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Attendance Committee Members: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Tracey Bailey, General Manager, Financial Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Bill Lister, EMS Chief, Jeff Weber, Fire Chief, Mellissa Morgan, Manager, Social and Housing Services, Steven Golden, Administrator, Glen Stor Dun Lodge, Paul Scrimshaw, Manager, Accounting, Michael Fawthrop, Division Manager, Infrastructure Planning, Paul Rochon, Acting Division Manager, Municipal Works, Neil Dixon, Division Manager, Facilities, Andre Turbide, Deputy EMS Chief, Wayne Markell, Deputy EMS Chief, Jean Marcil, Supervisor, Shift and Training, Maurice Rochon, Supervisor, Transit Maintenance, Justin Cordell, Budget and Cash Coordinator

**1. Roll Call**

**2. Opening**

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

**3. Adoption of Agenda**

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt the Agenda as presented.

Motion Carried

**4. Disclosures of Interest**

Councillor Carilyne Hébert disclosed a conflict of interest related to the Social and Housing Services Operating Budget as her employer, Social Development Council, receives funding from Social and Housing Services.

Councillor Hébert indicated that if and when the subject came up, she would mute herself and turn off her video.

**5. Committee of the Whole**

Moved By: Claude E. McIntosh, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

## 6. Presentations and Reports

### 1. 2021 General Taxation Budget, 2021-09-Financial Services

Tracey Bailey, Chief Financial Officer, presented an overview of the 2021 Budget which aligned with the City's long-term financial plan, strategic plan, asset management plans, development charges and departmental master plans used during the planning process. Ms. Bailey noted that the 2021 Budget was prepared as a normal budget year with no reductions to revenue or increases in expenditures due to the COVID-19 pandemic.

#### Key Highlights

- Tax levy of \$76,808,857, an increase of \$1,477,453 or 1.95% when compared to 2020.
- New assessment growth of \$830,000 added to the 2021 tax roll and \$900,00 of supplementary taxation of projected growth added to the tax roll.
- Operating budget funded from the tax base increased by \$1,911,433 or 2.58%.

BREAK 4:40 p.m. (Recessed), 4:55 p.m. (Resumed)

- Increases to long term financing (\$1,013,567) and insurance (240,533) costs had a significant impact on the Operating Budget for 2021. Excluding the increase for these two items, the Operating Budget would have increased by \$657,333 or 0.89%.
- Capital works funded from the tax base decreased from \$1,238,750 to \$804,770 or 35.03%.
- An average residential property increase of \$74.64 or 2.84% (municipal portion only) on an assessment value of \$173,860.

Ms. Bailey stated that Administration revisited the staffing complement as a result of vacancies and retirements, contract renewals or when operational efficiencies presented itself. Ms. Bailey summarized the changes in the staffing complement that took place during 2020 and included in the 2021 Budget. The 2021 Budget reflects an increase of 12

Full Time employees, a reduction of 22,394 Part Time hours, a decrease of 15 Students and the addition of 1 Contract Position.

**5:45 p.m. (Recessed), 6:20 p.m. (Resumed)**

### **Capital Presentations**

Ms. Bailey spoke on the five major sources of funding for capital projects: government funding, development charges, reserve, debt financing and the property tax base and projects could receive funding from a single source or through multiple sources.

Each department manager presented their 2021 proposed capital requests.

### **Financial Services**

Ms. Bailey identified the three Capital Projects to be undertaken in 2021 and the sources of funding for each project.

Projects identified:

- Corporate Data Storage (\$100,000)
- Network Infrastructure (\$100,000)
- Asset Management Planning Software (\$90,000)

Each of the projects to be funded from the Federal Gas Tax.

### **Glen Stor Dun Lodge**

Steven Golden, Administrator, Glen-Stor-Dun Lodge, presented each of the 2021 Capital Projects and the City's share of the costing for 2021.

Projects identified:

- Resident Equipment (\$50,000)
- Backup Generator to support new HVAC unit (\$650,000)
- Air Supply Units (\$230,000)
- Passenger Elevator Hydraulic Modernization and Inground Cylinder Replacement (\$85,000)
- Building Requirements (\$60,000)

- Kitchen Equipment (\$44,000)

Mr. Golden indicated that applications for three of the six projects have been submitted to the Investing in Canada Infrastructure Program (ICIP) – Long Term Care Homes for consideration. If approved, the projects would be funded by the senior levels of government on a cost share basis (Federal (80%) and Provincial (20%).

### **Paramedic and Emergency Management Services**

Bill Lister, Chief-Cornwall SDG Paramedic Services, outlined each of three Paramedic Services Capital Projects for 2021.

Projects identified:

- Ambulance Replacement (\$800,000)
- Power Cot Replacement (\$75,000)
- Toughbook Computers (\$75,000)

Each of the projects to be funded from the Land Ambulance Reserve.

### **Fire Services**

Jeff Weber, Fire Chief, presented the Fire Services 2021 Capital Projects.

Projects identified:

- Fire Headquarters and Training Centre (\$8.7 million – year 3 of 3 year project, budgeted at \$2.9 million per year)
- Pumper 3 Replacement (\$880,000)

### **Municipal Works**

Paul Rochon, Acting Manager-Municipal Works, identified each of the 2021 Municipal Works Capital Works.

Projects identified:

- Municipal Works Fleet Renewal Program (\$800,000)

- Municipal Works Yard Redevelopment
  - Construction of the New Garage/Multiuse and Administration Buildings (\$13,923,000)
  - Demolition and Site Works (\$1,154,000)
- Emerald Ash Borer (\$300,000)

### **Municipal Works – Roads**

Michael Fawthrop, Division Manager-Infrastructure Planning, presented the two Municipal Works – Roads projects proposed for 2021.

- Traffic Signal Upgrades
  - Sydney Street and Seventh Street East (\$115,000)
  - Second Street East and McConnell Avenue (\$185,000)
- Pole Replacement Program (\$100,000)

## **7. Adjournment**

Mayor Clement recessed the Budget Meeting of February 1, 2021 at 8:10 p.m.

The next Special Public Meetings of Council (Budget) will be held on Tuesday, February 2, 2021 and Wednesday, February 3, 2021.

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Manon L. Levesque, City Clerk

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Bernadette Clement, Mayor