

Agenda  
Cornwall City Council

**Meeting #:** 2021-07  
**Date:** Monday, February 22, 2021, 7:00 PM  
**Location:** Cornwall Civic Complex, 100 Water Street East, Cornwall, Ontario, K6H 6G4, Salon B, Lower Level  
**Chair:** Bernadette Clement, Mayor  
**Prepared By:** Debbie Caskenette, Deputy Clerk

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Pages

**In-Camera Session / Rise and Report from the In-Camera Meeting of  
Monday, February 22, 2020**

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item #1 2021-16-Financial Services - Litigation**

- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board**
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose**

**Item #2 2021-14-Social and Housing Services - Lease Agreements**

- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board**

**Item #3 - 2021-06-Infrastructure and Municipal Works - Sale of Land**

- c) a proposed or pending acquisition or disposition of land by the municipality or local board**

**Moment of Personal Reflection**

Réflexion personnelle

**National Anthem**

Hymne national

The Acting Mayor for this month is Councillor Dean Hollingsworth.

## **Opening**

### **Ouverture**

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

## **Roll Call**

### **Appel nominal**

## **Additions, Deletions or Amendments**

### **Ajouts, retraites ou modifications**

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to “Communications” at this time.

## **Adoption of Agenda**

### **Ratification de l'Ordre du jour**

The following Agenda is being presented for adoption as presented / amended.

## **Disclosures of Interest**

### **Déclarations d'intérêts pécuniaires**

## **Committee of the Whole**

### **Séance de commission étendue à la chambre entire**

We will now go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

## **Adoption of Minutes**

### **Ratification des procès-verbaux**

The following Minutes are being presented for adoption:

Monday, February 1, 2021

Tuesday, February 2, 2021

Wednesday, February 3, 2021

Monday, February 8, 2021

## **Presentations**

### **Présentations**

- |   |           |
|---|-----------|
| <b>1. Traffic on Riverdale Avenue, 2021-10-Infrastructure and Municipal Works</b> | <b>42</b> |
|---|-----------|

## **Delegations**

### **Délégations**

## **Consent Reports**

### **Rapports sur le consentement**

- |  |           |
|--|-----------|
| <b>1. Proclamation – Purple Day for Epilepsy Awareness, 2021-22-Corporate Services</b> | <b>44</b> |
|--|-----------|

#### **Action Recommended**

That Council proclaim March 26, 2021, as “Purple Day for Epilepsy Awareness” in the City of Cornwall and allow its flag to be flown at 340 Pitt Street from March 26 to March 28, 2021.

- |  |           |
|--|-----------|
| <b>2. Request for Quotation 21-Q06 Supply and Delivery of Two Ice Resurface Machines, 2021-14-Financial Services</b> | <b>47</b> |
|--|-----------|

#### **Action Recommended**

That quotation 21-Q06 be awarded to Resurface Corporation, from Elmira, Ontario, at the total bid price of \$236,260.40 (net cost to the Corporation - \$208,180.60) including provisional items, being the best bid meeting the quotation specifications.

- |   |           |
|---|-----------|
| <b>3. Tender 20-T40 Supply and Delivery of a New Tandem Axle Truck with Attachments, 2021-13-Financial Services</b> | <b>50</b> |
|---|-----------|

#### **Action Recommended**

That Tender 20-T40 be awarded to Cornwall Freightliner, from Cornwall, Ontario, at the total bid price of \$316,707.36 (net cost to the Corporation - \$285,204.79) being the best bid meeting the tender specifications.

## **Resolutions**

### **Résolutions**

## **Reports from Unfinished Business and Unfinished Business Listing**

**1. Cost Analysis Cornwall Greenhouse Gas Emissions, 2021-07-Infrastructure and Municipal Works** **53**

Action Recommended

- a. That Council receive Report 2021-07-Infrastructure and Municipal Works.
- b. That Council request development of a Zero Carbon Roadmap report.

**2. Riverdale Avenue Petition- Traffic and Safety Concerns, 2021-09-Infrastructure and Municipal Works** **61**

Action Recommended

That Council approve the following:

- a. That the installation of all-way stop signs at the intersection of Riverdale Avenue and Grant Avenue *not be considered* due to Provincial 'ALL-WAY STOP' Warrants not being met;
- b. That the results of this report be forwarded to the Cornwall Police Services for consideration of regular enforcement of the speed limit and other rules of the road in the area;
- c. That the City continue to install speed board radars along Riverdale Avenue from time to time to raise motorists awareness and to support police enforcement;
- d. That the existing 'Community Safety Zone' along Riverdale Avenue be extended north to Dorney Avenue; and
- e. That the City continue to monitor the area in order to identify potential issues and to assess the need for future traffic calming measures or pedestrian and cyclists infrastructure.

**3. Vacant Property Levy Program, 2021-15-Financial Services** **68**

Action Recommended

- a. That Council receive Report 2021-15-Financial Services.
- b. That Council not proceed with a Vacant Property Levy Program at this time.

**4. Unfinished Business Listing for February 22, 2021, 2021-21-Corporate Services** **77**

Action Recommended

That Council receive the Unfinished Business Listing for February 22, 2021.

## Communication Reports

### Communications et rapports

1. **Mayor's Task Force on Housing Update, 2021-04-CAO** 80  
Action Recommended  
That Council receive Report 2021-04-CAO
2. **Ontario's Vision for Social Assistance Transformation, 2021-15-Social and Housing Services** 87  
Action Recommended  
That Council receive Report 2021-15-Social and Housing Services.

## New Business Motions

### Nouvelles affaires

1. **Domtar Properties, 2021-06-Council Members** 93  
Proposed by: Councillor Syd Gardiner  
Seconded by: Councillor Elaine MacDonald  
  
Whereas Paris Holdings is the current owner of the 74-acre property along Second Street West; and  
  
Whereas Paris Holdings had intended of selling 6.5 acres of the former Domtar property to a private developer so that a multi-residential facility could be built.  
  
Whereas there has been no activity on the property.  
  
Now therefore be it resolved that Council direct Administration to prepare a report providing an update on the property located along Second Street and known as the Domtar property.
2. **CIL Property, 2021-07-Council Members** 94  
Proposed by: Councillor Syd Gardiner  
Seconded by: Councillor Elaine MacDonald  
  
Whereas the CIL property on the corner of Second Street and Brookdale Avenue has been vacant for years; and  
  
Whereas there has been no activity on the property.  
  
Now therefore be it resolved that Council direct Administration to prepare a report providing an update on the property located on the

corner of Second Street and Brookdale Avenue known as the CIL property.

**3. Corner of Second and Pitt Streets Property, 2021-08-Council Members**

95

Proposed by: Councillor Syd Gardiner

Seconded by: Councillor Elaine MacDonald

Whereas the property located on the corner of Second and Pitt Streets has been boarded up for years; and

Whereas there has been no activity on the property.

Now therefore be it resolved that Council direct Administration to prepare a report providing an update on the property located on the corner of Second and Pitt Streets.

**By-laws**

Règlements municipaux

There are no By-laws listed on the Agenda.

**Reports from Standing, Advisory, Special and Ad Hoc Committees of Council**

Rapports des comités permanents, consultatifs, spéciaux et ad hoc

**Notices of Motion**

Avis de motion

**Confirming By-law**

Règlement municipal de ratification

By-law 2021-015, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, February 22, 2021, is being presented to Council for adoption.

**1. Confirming By-law for the Meeting of February 22, 2021, 2021-23-Corporate Services**

96

**Adjournment and Next Regular Meeting of Council**

Ajournement et prochaine séance ordinaire du Conseil

The next Regular Public Meeting of Council will be held on Monday, March 22, 2021.



**Minutes**  
**Cornwall City Council**

Meeting #: 2021-03  
Date: Monday, February 1, 2021, 2:30 PM  
Location: Zoom  
Chair: Bernadette Clement, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

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Attendance Committee Members: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Tracey Bailey, General Manager, Financial Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Bill Lister, EMS Chief, Jeff Weber, Fire Chief, Mellissa Morgan, Manager, Social and Housing Services, Steven Golden, Administrator, Glen Stor Dun Lodge, Paul Scrimshaw, Manager, Accounting, Michael Fawthrop, Division Manager, Infrastructure Planning, Paul Rochon, Acting Division Manager, Municipal Works, Neil Dixon, Division Manager, Facilities, Andre Turbide, Deputy EMS Chief, Wayne Markell, Deputy EMS Chief, Jean Marcil, Supervisor, Shift and Training, Maurice Rochon, Supervisor, Transit Maintenance, Justin Cordell, Budget and Cash Coordinator

**1. Roll Call**

**2. Opening**

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

**3. Adoption of Agenda**

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt the Agenda as presented.

Motion Carried

**4. Disclosures of Interest**

Councillor Carilyne Hébert disclosed a conflict of interest related to the Social and Housing Services Operating Budget as her employer, Social Development Council, receives funding from Social and Housing Services.

Councillor Hébert indicated that if and when the subject came up, she would mute herself and turn off her video.

**5. Committee of the Whole**

Moved By: Claude E. McIntosh, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to go into the Committee of the Whole.

Motion Carried



## **6. Presentations and Reports**

### **1. 2021 General Taxation Budget, 2021-09-Financial Services**

Tracey Bailey, Chief Financial Officer, presented an overview of the 2021 Budget which aligned with the City's long-term financial plan, strategic plan, asset management plans, development charges and departmental master plans used during the planning process. Ms. Bailey noted that the 2021 Budget was prepared as a normal budget year with no reductions to revenue or increases in expenditures due to the COVID-19 pandemic.

#### **Key Highlights**

- Tax levy of \$76,808,857, an increase of \$1,477,453 or 1.95% when compared to 2020.
- New assessment growth of \$830,000 added to the 2021 tax roll and \$900,00 of supplementary taxation of projected growth added to the tax roll.
- Operating budget funded from the tax base increased by \$1,911,433 or 2.58%.

#### **BREAK: 4:40 p.m. (Recessed), 4:55 p.m. (Resumed)**

- Increases to long term financing (\$1,013,567) and insurance (240,533) costs had a significant impact on the Operating Budget for 2021. Excluding the increase for these two items, the Operating Budget would have increased by \$657,333 or 0.89%.
- Capital works funded from the tax base decreased from \$1,238,750 to \$804,770 or 35.03%.
- An average residential property increase of \$74.64 or 2.84% (municipal portion only) on an assessment value of \$173,860.

Ms. Bailey stated that Administration revisited the staffing complement as a result of vacancies and retirements, contract renewals or when operational efficiencies presented itself. Ms. Bailey summarized the changes in the staffing complement that took place during 2020 and included in the 2021 Budget. The 2021 Budget reflects an increase of 12

Full Time employees, a reduction of 22,394 Part Time hours, a decrease of 15 Students and the addition of 1 Contract Position.

**5:45 p.m. (Recessed), 6:20 p.m. (Resumed)**

### **Capital Presentations**

Ms. Bailey spoke on the five major sources of funding for capital projects: government funding, development charges, reserve, debt financing and the property tax base and projects could receive funding from a single source or through multiple sources.

Each department manager presented their 2021 proposed capital requests.

### **Financial Services**

Ms. Bailey identified the three Capital Projects to be undertaken in 2021 and the sources of funding for each project.

Projects identified:

- Corporate Data Storage (\$100,000)
- Network Infrastructure (\$100,000)
- Asset Management Planning Software (\$90,000)

Each of the projects to be funded from the Federal Gas Tax.

### **Glen Stor Dun Lodge**

Steven Golden, Administrator, Glen-Stor-Dun Lodge, presented each of the 2021 Capital Projects and the City's share of the costing for 2021.

Projects identified:

- Resident Equipment (\$50,000)
- Backup Generator to support new HVAC unit (\$650,000)
- Air Supply Units (\$230,000)
- Passenger Elevator Hydraulic Modernization and Inground Cylinder Replacement (\$85,000)
- Building Requirements (\$60,000)

- Kitchen Equipment (\$44,000)

Mr. Golden indicated that applications for three of the six projects have been submitted to the Investing in Canada Infrastructure Program (ICIP) – Long Term Care Homes for consideration. If approved, the projects would be funded by the senior levels of government on a cost share basis (Federal (80%) and Provincial (20%).

### **Paramedic and Emergency Management Services**

Bill Lister, Chief-Cornwall SDG Paramedic Services, outlined each of three Paramedic Services Capital Projects for 2021.

Projects identified:

- Ambulance Replacement (\$800,000)
- Power Cot Replacement (\$75,000)
- Toughbook Computers (\$75,000)

Each of the projects to be funded from the Land Ambulance Reserve.

### **Fire Services**

Jeff Weber, Fire Chief, presented the Fire Services 2021 Capital Projects.

Projects identified:

- Fire Headquarters and Training Centre (\$8.7 million – year 3 of 3 year project, budgeted at \$2.9 million per year)
- Pumper 3 Replacement (\$880,000)

### **Municipal Works**

Paul Rochon, Acting Manager-Municipal Works, identified each of the 2021 Municipal Works Capital Works.

Projects identified:

- Municipal Works Fleet Renewal Program (\$800,000)

- Municipal Works Yard Redevelopment
  - Construction of the New Garage/Multiuse and Administration Buildings (\$13,923,000)
  - Demolition and Site Works (\$1,154,000)
- Emerald Ash Borer (\$300,000)

### **Municipal Works – Roads**

Michael Fawthrop, Division Manager-Infrastructure Planning, presented the two Municipal Works – Roads projects proposed for 2021.

- Traffic Signal Upgrades
  - Sydney Street and Seventh Street East (\$115,000)
  - Second Street East and McConnell Avenue (\$185,000)
- Pole Replacement Program (\$100,000)

## **7. Adjournment**

Mayor Clement recessed the Budget Meeting of February 1, 2021 at 8:10 p.m.

The next Special Public Meetings of Council (Budget) will be held on Tuesday, February 2, 2021 and Wednesday, February 3, 2021.

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Manon L. Levesque, City Clerk

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Bernadette Clement, Mayor



**Minutes**  
**Cornwall City Council**

Meeting #: 2021-04  
Date: Tuesday, February 2, 2021, 2:30 PM  
Location: Zoom  
Chair: Bernadette Clement, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

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Attendance Committee Members: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Tracey Bailey, General Manager, Financial Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Bill Lister, EMS Chief, Jeff Weber, Fire Chief, Mellissa Morgan, Manager, Social and Housing Services, Steven Golden, Administrator, Glen Stor Dun Lodge, James Fawthrop, Manager, Recreation and Facilities, Paul Scrimshaw, Manager, Accounting, Michael Fawthrop, Division Manager, Infrastructure Planning, Carl Goodwin, Division Manager, Environmental, Neil Dixon, Division Manager, Facilities, Dave Kuhn, Acting Supervisor, Waste Management, Maurice Rochon, Supervisor, Transit Maintenance, Jean Marcil, Supervisor, Shift and Training

**1. Roll Call**

**2. Opening**

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

**3. Presentations and Reports**

**Continuation of Capital Projects Presentation**

**Transit Services**

Jean Marcil, Supervisor-Shift and Training, outlined each of the proposed capital projects for 2021.

Projects identified:

- Purchase of Two Conventional Buses (\$1,226,200)
- Purchase of One Handi-Transit Bus (\$235,100)
- Electronic Fareboxes (\$650,000)
- Bus Shelters and Accessibility Bus Stops (\$44,000)
- Conventional Bus Surveillance System (\$33,000)
- Wi-Fi Commander Software (\$50,000)
- Addition to Maintenance Garage (\$300,000)

Projects to be partially funded by the Investing in Canada Infrastructure Program (ICIP).

## **Infrastructure Planning**

Michael Fawthrop, Division Manager-Infrastructure Planning, identified each of the proposed Infrastructure Planning capital works for 2021.

Projects identified:

- Asphalt Resurfacing on Various City Streets (\$3,500,000)
- Lemay St. Upgrades - Phase 4 - McConnell Avenue to Municipal Works Yard (\$1,500,000)
- Marleau Avenue Reconstruction and Widening - Stage 2 (\$2,000,000)
- CN Rail Property Acquisition - Second Street West to Ninth Street West (\$160,000)
- Centretown - Water Street and Montreal Road Intersections (\$30,000)
- Culvert Replacement - Fly Creek Drain at Marleau Avenue (\$450,000)
- Small Diameter Culvert Replacement (\$100,000)
- Sidewalk Infrastructure (\$240,000)
- Bicycle Infrastructure (\$250,000)

## **Waste Management**

Carl Goodwin, Division Manager-Environmental Services, presented the three 2021 landfill site capital projects.

- Leachate and Gas Collection System Upgrades (\$250,000)
- Landfill Site Repaving (\$50,000)
- Landfill Expansion/Alternate Disposal ECA (\$100,000)

Projects to be funded from the Waste Management Reserve.

**BREAK: 4:30 p.m. (Recessed), 4:45 p.m. (Resumed)**

## **Recreation Programming**

Mark Boileau, General Manager, Planning, Development and Recreation, summarized the 2021 Waterfront project.

Project identified:

- Implementation of the Waterfront Plan
  - Parks Safety Audit (\$15,000)
  - Park Promotion -Guindon Park (\$40,000)

**5:50 p.m. (Recessed), 6:25 p.m. (Resumed)**

## **City Facilities**

Jamie Fawthrop, Manager, Recreation and Facilities and Neil Dixon, Division Manager, Facilities, outlined each of the proposed projects for 2021.

Projects identified:

- Cornwall Civic Complex
  - Refrigeration Plant Condenser (\$250,000)
  - Front Entrance and Patio Design (\$75,000)
  - Salon Lighting and Lower Concourse Lighting and Ceiling Replacement (\$125,000)
  - Arena Sound System (\$80,000)
- Benson Centre
  - Downspout Repairs (\$75,000)
  - Site Works, Outdoor Furniture and Fencing (\$50,000)
  - CN Rail Property Acquisition – Second Street West to Seventh Street West (\$140,000)
  - Laser Ice Leveller (\$60,000)
- Upgrade Outdoor Pool Filter Systems (\$30,000)
- Outdoor Bleacher Replacement (\$40,000)



- Parks and Building Repairs
  - Kinsmen Park - Washroom Repairs (\$14,000)
  - Reg Campbell Park - Painting (\$17,500)
  - St. Francis Park - Painting (\$14,000)
  - St. Joseph Park - Washroom Roof (\$26,000)
  - Terry Fox Park - Painting (\$25,000)
- Guindon Park Road Improvements (\$25,000)
- Subdivision Park Designs (\$100,000)
- Croquet Club Demolition and Site Restoration (\$40,000)
- Bicycle Path Repairs (\$50,000)
- Lamoureux Park
  - Washroom Upgrades (\$75,000)
  - Lighting Upgrades (\$375,000)
- Outdoor Park Furniture (\$75,000)
- Justice Building
  - Emergency Standby Generator (\$250,000)
  - Building Cladding (\$600,000)
- Articulating Boom Lift (\$60,000)

#### **4. Adjournment**

Mayor Clement recessed the Budget Meeting of February 2, 2021 at 8:40 p.m.

The next Special Meeting of Council (Budget) to be held is Wednesday, February 3, 2021.

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Manon L. Levesque, City Clerk

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Bernadette Clement, Mayor



**Minutes**  
**Cornwall City Council**

Meeting #: 2021-05  
Date: Wednesday, February 3, 2021, 2:30 PM  
Location: Zoom  
Chair: Bernadette Clement, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

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Attendance Committee Members: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Tracey Bailey, General Manager, Financial Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Bill Lister, EMS Chief, Bill de Wit, Acting General Manager, Infrastructure and Municipal Works, Jeff Weber, Fire Chief, Mellissa Morgan, Manager, Social and Housing Services, Steven Golden, Administrator, Glen Stor Dun Lodge, James Fawthrop, Manager, Recreation and Facilities, Paul Scrimshaw, Manager, Accounting, Michael Fawthrop, Division Manager, Infrastructure Planning, Carl Goodwin, Division Manager, Environmental, Neil Dixon, Division Manager, Facilities, Len Tapp, Division Manager, Transit, Maurice Rochon, Supervisor, Transit Maintenance, Justin Cordell, Budget and Cash Coordinator, Kathleen Rendek, Project Coordinator

## **1. Roll Call**

## **2. Opening**

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

## **3. Presentations and Reports**

### **1. Continuation of the 2021 Budget Deliberations**

#### **City Facilities Removed from Budget**

Jamie Fawthrop, Manager, Recreation and Facilities reviewed each of the capital projects that were removed from the 2021 Budget.

Projects removed:

- Installation of Energy Meters (\$100,000)
- Outdoor Tennis Court Lighting Replacement and Court Resurfacing (\$110,000)
- Cornwall Civic Complex - Lower Level Washroom Improvement (\$75,000)
- Cenotaph Fencing Replacement (\$45,000)

#### **Unfinished Business**

Ms. Bailey provided an update on questions raised during the presentations.

#### **Cornwall Public Library**

- The Library savings of approximately \$230,000 will be transferred to the City's Working Reserve as per Corporate Policy, Reserves and Reserve Funds.
- The Chief Librarian has indicated to Administration that the Library Board would like to make a presentation to Council to request funding to set up a virtual programming space.
- Ms. Bailey explained that the request for funding would be funded from Working Reserves if approved by Council.

### Aultsville Theatre

- The Aultsville Theatre had an approved 2020 budget of \$127,000. The sum of \$53,000 was not transferred to the Theatre that was related to the rent at St. Lawrence College due to the pandemic closure.

### Average Residential Tax Increases

- The average residential tax increase over the term of Council is \$222.81 or 9.27% including the phase-in.
- 2019 - \$71.91 or 2.89%
- 2020 - \$76.26 or 3.06%
- 2021 - \$74.64 or 2.9% based on the draft budget

**BREAK 4:50 p.m. (Recessed), 5:05 p.m. (Resumed)**

## **2. Locomotive #17, 2021-05-Infrastructure and Municipal Works**

Moved By: Elaine MacDonald, Councillor

Seconded By: Glen Grant, Councillor

- a. Motion that the City of Cornwall donate Locomotive #17 to the Smith Falls Railway Museum of Eastern Ontario.
- b. Motion that the cost of transporting the locomotive be funded from Working Reserves and to be repaid in 2022 as per Policy.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor	X		
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor		X	
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>6</b>	<b>5</b>	<b>0</b>

**Motion Carried (6 to 5)**

**3. Eastern Ontario Agri-Food Network - Request for Funding, 2021-23-Planning, Development and Recreation**

Moved By: Elaine MacDonald, Councillor

Seconded By: Carilyne Hébert, Councillor

- a. Motion to receive Report 2021-023-Planning, Development and Recreation.
- b. Motion to approve a budget allocation for the EOAN for up to \$25,000 per year from the tax base for 3 years beginning in 2021, subject to an annual presentation and financial report to Council as outlined under Financial Implications, and subject to equal or greater funding from both SDG and Prescott-Russell.
- c. Motion to direct Administration to appoint an Economic Development or Tourism staff member as a resource person to the EOAN for the following 3 years.

Motion Carried

**BREAK6:25 p.m. (Recessed), 7:10 p.m. (Resumed)**

**4. Budget Adjustments**

**Parks and Building Repairs**

Moved By: Todd Bennett, Councillor

Seconded By: Maurice Dupelle, Councillor

- a. Motion to remove \$45,500 from Parks and Building Repairs for painting at Reg Campbell Park, St. Francis Park and Terry Fox Park from the 2021 Budget.

Motion Carried

## Library Surplus

Moved By: Todd Bennett, Councillor

Seconded By: Justin Towndale, Councillor

- b. Motion to take a contribution of \$230,000 from Working Reserves to reduce the 2021 Library Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor		X	
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>5</b>	<b>6</b>	<b>0</b>

**Motion Defeated (5 to 6)**

## **CN Rail Property Acquisition – Seventh St W to Ninth St W**

Moved By: Todd Bennett, Councillor

Seconded By: Maurice Dupelle, Councillor

- c. Motion to remove the CN Rail Property Acquisition from Seventh Street West to Ninth Street West from the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor		X	
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>4</b>	<b>7</b>	<b>0</b>

**Motion Defeated (4 to 7)**



## **Playground Program**

Moved By: Justin Towndale, Councillor

Seconded By: Eric Bergeron, Councillor

- d. Motion to add the amount of \$108,000 for the Playground Program to the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor	X		
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor		X	
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>6</b>	<b>5</b>	<b>0</b>

**Motion Carried (6 to 5)**

## **Arts in the Park Program**

Moved By: Justin Towndale, Councillor

Seconded By: Eric Bergeron, Councillor

- e. Motion to add in the amount of \$10,000 for the Arts in the Park Program to the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor	X		
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor		X	
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>7</b>	<b>4</b>	<b>0</b>

**Motion Carried (7 to 4)**

**BREAK 9:00 p.m. (Recessed), 9:15 p.m. (Resumed)**

**Cornwall Civic Complex - Lighting**

Moved By: Justin Towndale, Councillor

Seconded By: Claude E. McIntosh, Councillor

- f. Motion to remove \$125,000 for the Cornwall Civic Complex - Salon Lighting and Lower Concourse Lighting and Ceiling Replacement from the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>3</b>	<b>8</b>	<b>0</b>

**Motion Defeated (3 to 8)**

### **Croquet Club Demolition**

Moved By: Claude E. McIntosh, Councillor

Seconded By: Justin Towndale, Councillor

- g. Motion to remove \$40,000 for the Croquet Club Demolition and Site Restoration from the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor	X		
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor	X		
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>10</b>	<b>1</b>	<b>0</b>

**Motion Carried (10 to 1)**

## **Waterfront Plan – Park Promotion**

Moved By: Justin Towndale, Councillor

Seconded By: Eric Bergeron, Councillor

- h. Motion to remove \$40,000 for the Implementation of the Waterfront Plan - Park Promotion (Guindon) from the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor	X		
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>8</b>	<b>3</b>	<b>0</b>

**Motion Carried (8 to 3)**

## **Waterfront Plan – Park Safety Audit**

Moved By: Justin Towndale, Councillor

Seconded By: Eric Bergeron, Councillor

- i. Motion to fund \$15,000 for the Implementation of the Waterfront Plan - Park Safety Audit from the Waterfront Reserve and not the tax base.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>3</b>	<b>8</b>	<b>0</b>

**Motion Defeated (3 to 8)**

## **Glen Stor Dun Lodge Projects**

Moved By: Justin Towndale, Councillor

Seconded By: Eric Bergeron, Councillor

- j. Motion to fund the Glen Stor Dun Lodge projects from the Municipal Buildings Reserve and not the tax base.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>2</b>	<b>9</b>	<b>0</b>

**Motion Defeated (2 to 9)**

## **Traffic Signal Upgrades**

Moved By: Justin Towndale, Councillor

Seconded By: Eric Bergeron, Councillor

- k. Motion to remove \$185,000 for the Traffic Signal Upgrades - Second Street East and McConnell Avenue from the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>2</b>	<b>9</b>	<b>0</b>

**Motion Defeated (2 to 9)**



## **Guindon Park Road Improvements**

Moved By: Justin Towndale, Councillor

Seconded By: Eric Bergeron, Councillor

- I. Motion to fund the \$25,000 for the Guindon Park Road Improvements from the Federal Gas Tax and not the tax base.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor	X		
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor	X		
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>10</b>	<b>1</b>	<b>0</b>

**Motion Carried (10 to 1)**

## **Council Salary Increment**

Moved By: Justin Towndale, Councillor

Seconded By: Maurice Dupelle, Councillor

m. Motion to remove \$14,000 for the 2021 Salary Increment for Members of Council and defer the 2021 increase to 2022.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor	X		
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor		X	
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>5</b>	<b>6</b>	<b>0</b>

**Motion Defeated (5 to 6)**

Moved By: Claude E. McIntosh, Councillor

Seconded By: Todd Bennett, Councillor

n. Motion to continue the Special Meeting of Council (Budget) past the hour of 11:00 p.m.

A 2/3's majority is required.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor	X		
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor	X		
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>11</b>	<b>0</b>	<b>0</b>

**Motion Carried (11 to 0)**

### **Benson Centre Lase Ice Leveller**

Moved By: Eric Bergeron, Councillor

Seconded By: Claude E. McIntosh, Councillor

- o. Motion to remove \$60,000 for the Benson Centre Laser Ice Leveller from the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>3</b>	<b>8</b>	<b>0</b>

**Motion Defeated (3 to 8)**

## **CN Rail Property Acquisition – Second St W to Seventh St W**

Moved By: Eric Bergeron, Councillor

Seconded By: Justin Towndale, Councillor

- p. Motion to remove the CN Rail Property Acquisition from Second Street West to Seventh Street West from the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>2</b>	<b>9</b>	<b>0</b>

**Motion Defeated (2 to 9)**

## **Centretown Intersections**

Moved By: Eric Bergeron, Councillor

Seconded By: Dean Hollingsworth, Councillor

- q. Motion to remove \$30,000 for the Centretown - Water Street and Montreal Road Intersections from the 2021 Budget.

	<b>For</b>	<b>Against</b>	<b>Abstain</b>
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor		X	
Todd Bennett, Councillor		X	
Justin Towndale, Councillor		X	
Eric Bergeron, Councillor	X		
<b>Results</b>	<b>2</b>	<b>9</b>	<b>0</b>

**Motion Defeated (2 to 9)**

## Budget Approval

Moved By: Elaine MacDonald, Councillor

Seconded By: Carilyne Hébert, Councillor

r. Motion to approve the 2021 Budget with a tax increase of 2.83%.

	For	Against	Abstain
Bernadette Clement, Mayor	X		
Claude E. McIntosh, Councillor	X		
Elaine MacDonald, Councillor	X		
Syd Gardiner, Councillor	X		
Dean Hollingsworth, Councillor		X	
Carilyne Hébert, Councillor	X		
Maurice Dupelle, Councillor		X	
Glen Grant, Councillor	X		
Todd Bennett, Councillor	X		
Justin Towndale, Councillor		X	
Eric Bergeron, Councillor		X	
<b>Results</b>	<b>7</b>	<b>4</b>	<b>0</b>

**Motion Carried (7 to 4)**

**5. Adjournment**

Mayor Clement adjourned the Budget Meeting of February 3, 2021 at 11:45 p.m.

The next Regular Public Meeting of Council will be held on Monday, February 8, 2021.

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Manon L. Levesque, City Clerk

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Bernadette Clement, Mayor



**Minutes**  
**Cornwall City Council**

Meeting #: 2021-06  
Date: Monday, February 8, 2021, 7:00 PM  
Location: Zoom  
Chair: Bernadette Clement, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

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Attendance Committee Members: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill de Wit, Acting General Manager, Municipal Works and Infrastructure, Bill Lister, EMS Chief, Amy Malyon, Tourism Officer

**1. In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, February 8, 2021**

Motion to move into a Closed Meeting at 6:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item #1, 2021-25-Planning, Development and Recreation - Sale of Land**

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action Taken: Council received Report 2021-25-Planning, Development and Recreation.

**2. Moment of Personal Reflection**

**3. National Anthem**

The Acting Mayor for this month is Councillor Dean Hollingsworth.

**4. Opening**

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

**5. Roll Call**

**6. Additions, Deletions or Amendments**

1. Consent Item #13.1, Proclamation - World Thinking Day, was moved to Communication Reports as Item #16.3 for discussion.

2. In-Camera Session Item #2, 2021-25-Planning, Development and Recreation should read as Item #1 as there was only one report on the agenda.

3. A correction was made to the mover and seconder of Resolution - Budget Presentation after publication to read Moved by: Councillor Eric Bergeron and Seconded by: Councillor Dean Hollingsworth.

**7. Adoption of Agenda**

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt the Agendas as amended.

Motion Carried

**8. Disclosures of Interest**

There were no Disclosures of Interest.

**9. Committee of the Whole**

Moved By: Maurice Dupelle, Councillor

Seconded By: Glen Grant, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

**10. Adoption of Minutes**

Moved By: Syd Gardiner, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt the Regular Minutes of January 25, 2021, as presented.

Motion Carried

**11. Presentations**

**1. Tourism Development Corporation of Cornwall by Etienne Saint-Aubin, 2021-22-Planning, Development and Recreation**

Etienne Saint-Aubin, Chair, Tourism Development Corporation of Cornwall, presented a 2020 Year in Review of the Cornwall Tourism Fund. Mr. Saint-Aubin stated that the local tourism industry fared better than most during Covid in spite of a much lower Municipal Accommodation Tax revenue being received. It was noted that the Tourism Development Fund has started to set aside on an annual basis a portion of its funding towards a tourism anchor project.

**12. Delegations**

There were no Delegations.

**13. Consent Reports**

**1. Proclamation – World Thinking Day, 2021-20-Corporate Services**

This item was moved to Communication Reports as Item 16.3 for discussion.

**2. RFP 20-P16 Operation and Preventative Maintenance Program for Methane Gas Collection System and Leachate Collection System, 2021-10-Financial Services**

Moved By: Glen Grant, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to award RFP 20-P164 to Comcor Environmental Ltd. from Cambridge, Ontario, at the total bid price of \$469,487.88 (net cost to the Corporation - \$422,788.38) being the best bid meeting the specifications for a three-year period commencing on March 1, 2021 with the option to extend the contract up with two subsequent one-year terms.

Motion Carried

**14. Resolutions**

There were no Resolutions.

**15. Reports from Unfinished Business and Unfinished Business Listing**

**1. Unfinished Business Listing for February 8, 2021, 2021-17-Corporate Services**

Councillor Justin Towndale inquired on the status of the two Electoral System Review business items. Manon Levesque, City Clerk, indicated that she is awaiting the findings of the AMCTO's Comparison to Other Municipalities Survey as well as the lifting of the Stay at Home Order to schedule a Town Hall meeting for public consultation of the electoral system. It is anticipated that reports could be ready by early Spring to enable Council to make any decisions for the 2022 Municipal Election.

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to receive the Unfinished Business Listing for February 8, 2021.

Motion Carried

## **16. Communication Reports**

### **1. Heart of The City 2020 Funding, 2021-11-Financial Services**

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion to approve the request for funding for Cornwall's Heart of the City Inc./Au Couer de la Ville Cornwall Inc. in the amount of \$7,000 for the year 2020 to meet their outstanding obligations from 2020.

Motion Carried

### **2. Purchase of Four Replacement Ambulances for Paramedic Services., 2021-12-Financial Services**

Moved By: Syd Gardiner, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to approve the purchase of four ambulances from Crestline Coach Limited, Saskatoon, Saskatchewan at a total price of \$757,560.44 excluding HST (net cost to the Corporation - \$770,893.50).

Motion Carried

### **3. Proclamation - World Thinking Day, 2021-20-Corporate Services**

This item was moved from Consent Item 13.1 for discussion.

Moved By: Elaine MacDonald, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to proclaim February 22, 2021, as "World Thinking Day" in the City of Cornwall and to invite all of Cornwall to participate in lighting up the city.

Motion Carried

## **17. New Business Motions**

There were no Delegations.

## **18. By-laws**

Moved By: Maurice Dupelle, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to adopt By-law 2021-013 listed on the Agenda.

Motion Carried

1. 2021-013 - A By-law to authorize The Corporation of the City of Cornwall to enter into a Temporary Supplemental Agreement Lease with the St. Lawrence Seaway Management Corporation (SLSMC Lease #64-662), 2021-24-Planning, Development and Recreation

## **19. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council**

1. Councillor Carilyne Hébert indicated that the Cornwall Public Library is in the process of creating a new strategic plan and is looking for input from the community. A link is posted on the Library's website to enable community members to register and participate in a virtual focus group to share their thoughts, ideas and perspectives.
2. Mayor Bernadette Clement stated that the draft Recreation Master Plan Update is also seeking feedback from the community. A link has been provided on the City's website for residents to provide their input.

## **20. Notices of Motion**

There were no Notices of Motion.

**21. Confirming By-law**

**1. Confirming By-law for the Meeting of February 8, 2021, 2021-19-Corporate Services**

Moved By: Elaine MacDonald, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt the Confirming By-law 2021-014.

Motion Carried

**22. Adjournment and Next Regular Meeting of Council**

The next Regular Public Meeting of Council will be held on Monday, February 22, 2021.

Moved By: Syd Gardiner, Councillor

Seconded By: Glen Grant, Councillor

Motion to adjourn the Regular Meeting of Council of Monday, February 8, 2021 at 7:55 p.m.

Motion Carried

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Manon L. Levesque, City Clerk

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Bernadette Clement, Mayor

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Infrastructure and Municipal Works  
Division: Infrastructure Planning  
Report Number: 2021-10-Infrastructure and Municipal Works  
Prepared By: Michael Fawthrop, Division Manager  
Meeting Date: February 22, 2021  
Subject: Traffic – Riverdale Avenue

**Purpose**

To provide Council with an overview of the traffic issues related to Riverdale Avenue.

A copy of the presentation will be circulated directly to Council in advance of the meeting.



Document Title:	Traffic - Riverdale Avenue - 2021-10-Infrastructure and Municipal Works.docx
Attachments:	
Final Approval Date:	Feb 18, 2021

This report and all of its attachments were approved and signed as outlined below:

**Bill de Wit - Feb 18, 2021 - 1:45 PM**

**Maureen Adams - Feb 18, 2021 - 2:02 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-22-Corporate Services  
Prepared By: Debbie Caskenette, Deputy Clerk  
Meeting Date: February 22, 2021  
Subject: Proclamation – Purple Day for Epilepsy Awareness

**Purpose**

To proclaim March 26, 2021, as “Purple Day for Epilepsy Awareness” in the City of Cornwall and to allow its flag to be flown at 340 Pitt Street from March 26 to March 28, 2021.

**Recommendation**

That Council proclaim March 26, 2021, as “Purple Day for Epilepsy Awareness” in the City of Cornwall and allow its flag to be flown at 340 Pitt Street from March 26 to March 28, 2021.

**Background / Discussion**

Louise Blanchet, an ambassador for Epilepsy Ottawa, is requesting that Council proclaim March 26, 2021, as “Purple Day for Epilepsy Awareness” in the City of Cornwall. Purple Day is an international grassroots effort dedicated to increasing awareness about epilepsy worldwide. On March 26th annually, people in countries around the world are invited to wear purple and host events in support of epilepsy awareness. Canada is the only country in the world who officially recognizes March 26 as Purple Day through the Purple Day Act implemented on June 28, 2012.

Document Title:	Proclamation - Epilepsy Day - 2021-22-Corporate Services.docx
Attachments:	- FW_ New Response Completed for Request Proclamation - Flag-Raising - Lights.docx
Final Approval Date:	Feb 16, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Feb 16, 2021 - 10:09 AM**

**Geoffrey Clarke - Feb 16, 2021 - 10:43 AM**

**Maureen Adams - Feb 16, 2021 - 9:18 PM**

From: [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca) <[noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)>

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Sent: Wednesday, February 3, 2021 3:25 PM

To: Emma Meldrum <[EMeldrum@cornwall.ca](mailto:EMeldrum@cornwall.ca)>

Subject: New Response Completed for Request Proclamation - Flag-Raising - Lights

**[External E-mail]**

**CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hello,

Please note the following response to Request Proclamation - Flag-Raising - Lights has been submitted at Wednesday February 3rd 2021 3:24 PM with reference number 2021-02-03-010.

- **Your name:**  
Louise Blanchet
- **Your organization:**  
Epilepsy ottawa - I volunteer there
- **Your special event:**  
Purple Day
- **Date(s) of the event:**  
March 26, 2021 -Purple Day
- **My organization is interested in...**  
Proclamation at Council, Lights at Clock Tower/Fountains
- **Requested text for proclamation:**  
I lost a brother to epilepsy & luckily I'm still living with epilepsy.
- **Requested date for proclamation (council is held the 2nd and 4th Monday of each month with the exception of March, July and August):**  
Feb 8, 2021 or Feb 22, 2021
- **Requested date(s) and time for flag-raising:**  
March 26, 2021
- **Requested City representative(s) for flag-raising:**  
Whoever is available, I respect them all
- **Requested colours for Clock Tower/Fountains:**  
Purple
- **Requested dates to have these colours in place:**  
March 26 till March 28, my brother's birthday

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Financial Services  
Division: Purchasing  
Report Number: 2021-14-Financial Services  
Prepared By: Wendy Johnsen, Buyer  
Meeting Date: February 22, 2021  
Subject: Request for Quotation 21-Q06 Supply and Delivery of Two Ice Resurface Machines

**Purpose**

To obtain costing for the supply and delivery of two new, propane powered Ice Resurface Machines and the supply of all labour, materials and equipment necessary for the supply and installation of a Laser Level Ice System at the Benson Centre.

**Recommendation**

That quotation 21-Q06 be awarded to Resurface Corporation, from Elmira, Ontario, at the total bid price of \$236,260.40 (net cost to the Corporation - \$208,180.60) including provisional items, being the best bid meeting the quotation specifications.

**Financial Implications**

The Corporation has budgeted in the 2021 Capital Budget \$95,000 for each Ice Resurface Machine and \$60,000 for the Laser Level Ice System, for a total budget of \$250,000. The Resurface Machines are funded from the Equipment and Vehicles Reserve and the Laser Level Ice System is funded from the Recreation Facility and Equipment Reserve. Only the necessarily funds to support the purchase will be withdrawn from the respective Reserves.

## **Strategic Priority Implications**

This report addresses Council's accountability and transparency to the ratepayers of the City of Cornwall.

## **Background / Discussion**

This request for quotation was for the supply and delivery of two new, current year, propane powered Ice Resurface machines at the Benson Centre. Provisional item was included in the quotation to acquire the cost of all labour, materials and equipment necessary for the supply and installation of a Laser Level Ice System on the two new Ice Resurface machines along with a transmitter in each of the 3 ice pads.

The following quotations were received and opened:

### **Resurface Corporation, Elmira, Ontario**

#### **Item #1**

Bid Price:	\$173,980.00
HST:	\$22,617.40
Total Bid Price:	\$196,597.40

#### **Item #2P**

Bid Price:	\$30,600.00
HST:	\$4,500.00
Total Bid Price:	\$39,663.00

Document Title:	RFQ 21-Q06 Supply and Delivery of Two Ice Resurface Machines - 2021-14-Financial Services.docx
Attachments:	
Final Approval Date:	Feb 16, 2021

This report and all of its attachments were approved and signed as outlined below:

**Nicole Robertson - Feb 16, 2021 - 12:21 PM**

**Bill de Wit - Feb 16, 2021 - 1:48 PM**

**Tracey Bailey - Feb 16, 2021 - 6:48 PM**

**Maureen Adams - Feb 16, 2021 - 9:49 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Financial Services  
Division: Purchasing  
Report Number: 2021-13-Financial Services  
Prepared By: Wendy Johnsen, Buyer  
Meeting Date: February 22, 2021  
Subject: Tender 20-T40 Supply and Delivery of a New Tandem Axle Truck with Attachments

**Purpose**

To obtain costing for the supply and delivery of a new tandem axle truck with snow plow attachments for the Municipal Works fleet.

**Recommendation**

That Tender 20-T40 be awarded to Cornwall Freightliner, from Cornwall, Ontario, at the total bid price of \$316,707.36 (net cost to the Corporation - \$285,204.79) being the best bid meeting the tender specifications.

**Financial Implications**

Through the 2021 budget, Council approved the purchase of Municipal Works equipment and vehicles by means of funding from the Equipment and Vehicle Reserve. A budget of \$310,000 was estimated for tandem axle truck with snow plow attachments. Only those funds required will be withdrawn from the Reserve.

**Strategic Priority Implications**

This report addresses Council's accountability and transparency to the ratepayers of the City of Cornwall.



## **Background / Discussion**

This tender was for the purchase of a new tandem axle truck with snow plow attachments. This vehicle will replace the Municipal Works vehicle Unit #163, a 2009 plow truck with attachments utilized by the Roads department, which has reached the end of its life cycle. The 2009 plow truck will be sold on GovDeals.

The following tenders were received and opened by Purchasing Services on January 27, 2021:

### **Cornwall Freightliner, Cornwall, Ontario**

Bid Price:	\$280,272.00
HST:	\$36,435.36
Total Bid Price:	\$316,707.36

### **Rush Truck Centres, Cornwall, Ontario**

Bid Price:	\$283,920.21
HST:	\$36,909.62
Total Bid Price:	\$320,829.83

Document Title:	Tender 20-T40 Supply and Delivery of a New Tandem Axle Truck with Attachments - 2021-13-Financial Services.docx
Attachments:	
Final Approval Date:	Feb 16, 2021

This report and all of its attachments were approved and signed as outlined below:

**Nicole Robertson - Feb 16, 2021 - 12:19 PM**

**Bill de Wit - Feb 16, 2021 - 1:59 PM**

**Tracey Bailey - Feb 16, 2021 - 6:37 PM**

**Maureen Adams - Feb 16, 2021 - 9:44 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Infrastructure and Municipal Works  
Division: Environment  
Report Number: 2021-07-Infrastructure and Municipal Works  
Prepared By: Carl Goodwin, Division Manager  
Meeting Date: February 22, 2021  
Subject: Cost Analysis Cornwall Greenhouse Gas Emissions

**Purpose**

To provide Council with a cost analysis report for Cornwall's Greenhouse Gas (GHG) emissions

**Recommendation**

- a. That Council receive Report 2021-07-Infrastructure and Municipal Works.
- b. That Council request development of a Zero Carbon Roadmap report.

**Financial Implications**

There are no financial implications at this time.

**Strategic Priority Implications**

Being leaders in sustainability and climate change impact.

**Background / Discussion**

At their regular meeting of December 14, 2020, Council approved the following: "Motion to direct Administration for a report on a cost analysis associated with determining Cornwall's greenhouse gas emissions".

## Greenhouse Gas Summary Information

Green House Gas (GHG) accumulation in the atmosphere has resulted in a general warming trend of the atmosphere and a more unstable climate which has shown an increasing frequency of extreme weather events. A significant and measurable contribution is human combustion of carbon-based organic materials and the decrease of natural carbon storage.

The five primary greenhouse gases are carbon dioxide, methane, nitrous oxide, and two chlorofluorocarbons. Carbon dioxide (CO<sub>2</sub>) is most important greenhouse gas and emissions are measured as eCO<sub>2</sub> or equivalent CO<sub>2</sub>, meaning the concentrations of methane, nitrous oxide, and two chlorofluorocarbons are converted to CO<sub>2</sub> and reported as eCO<sub>2</sub>.

CO<sub>2</sub> is by far the most important greenhouse gas in both total amount and rate of increase and is responsible for 80 percent of the increased warming influence captured by the Annual Greenhouse Gas Index (AGGI) (atmospheric eCO<sub>2</sub> measured in mg/L) since 1990. The vast majority of CO<sub>2</sub> released into the atmosphere has been the result of burning of carbon-based fuels for energy (transportation and industry) and heating (homes and industry).

The current eCO<sub>2</sub> level in the atmosphere is 425 mg/L. The stable level before the industrial revolution was 280 mg/L.

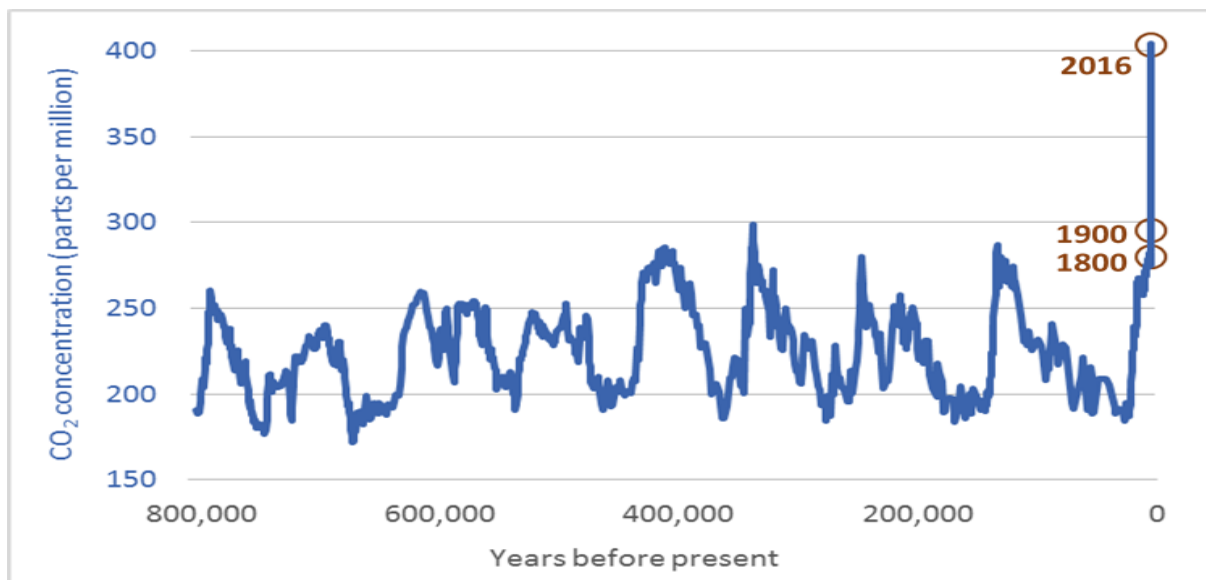
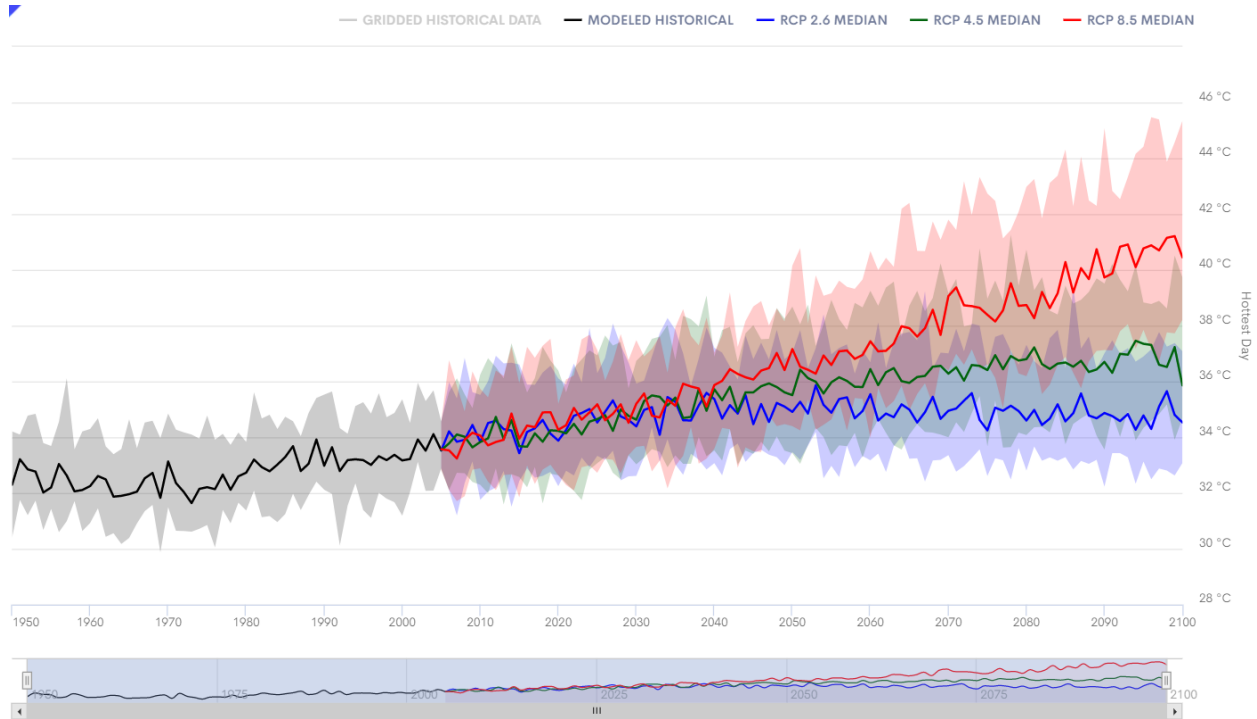


Figure 1. Historical Atmospheric CO<sub>2</sub> Concentration (mg/L).



*Figure 2. Cornwall Hottest Day Predictions.*

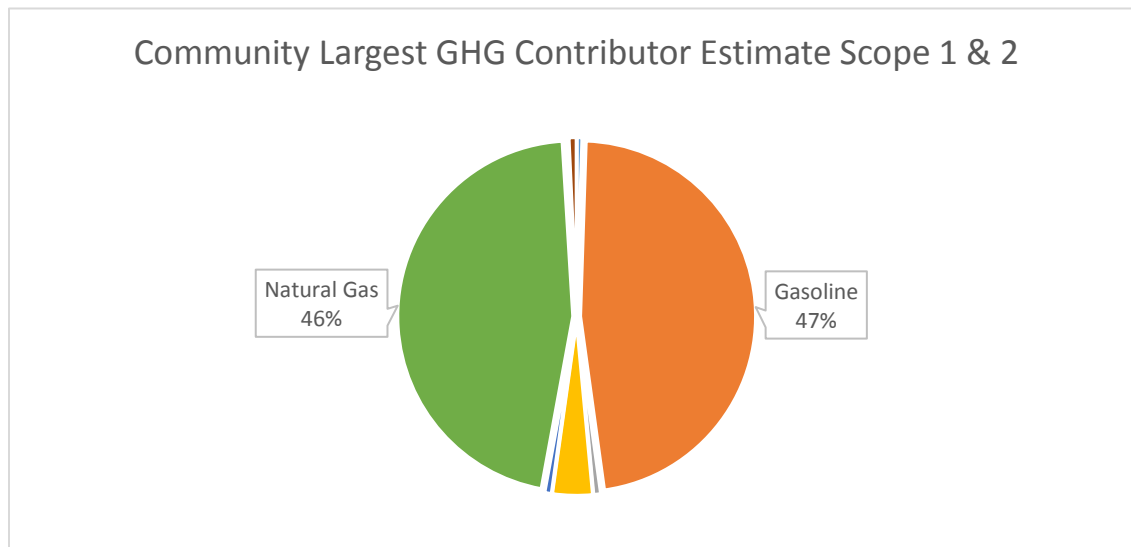
Figure 2 depicts the prediction for Cornwall's hottest day over the 30 years. The red line is the prediction without GHG emissions reduction. The blue line occurs if the world aggressively moves to zero carbon emissions.

### **GHG Community Wide Emissions Inventory**

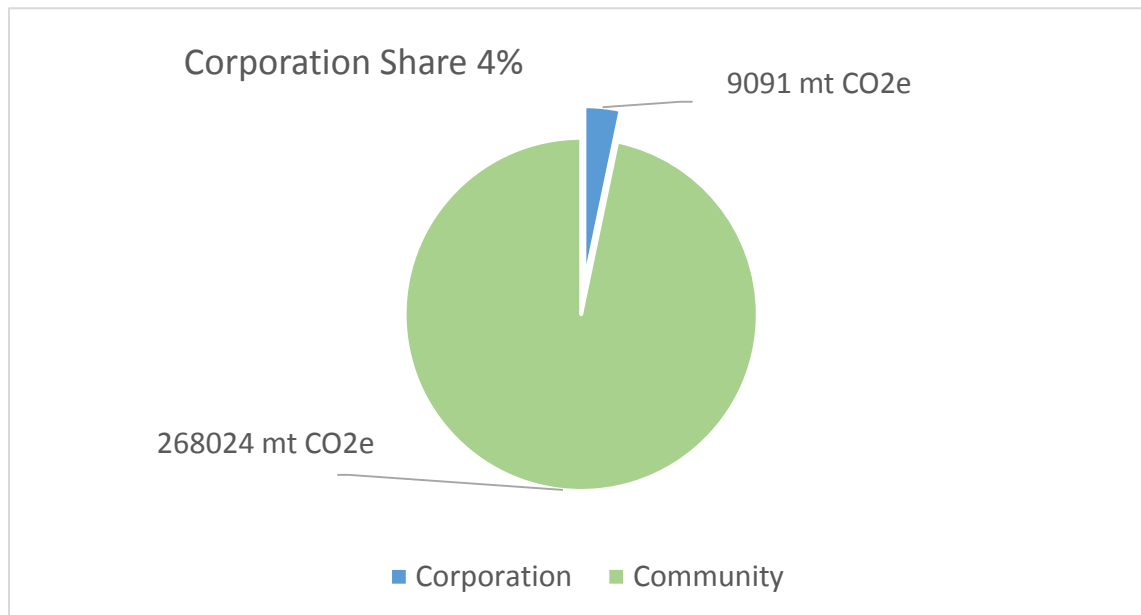
GHG inventories conducted in communities consisted primarily of two scopes of measurement. Scope 1 inventories GHG emissions that are direct discharges from all private and public sources within the community. Scope 1 includes natural gas consumption for heating and vehicle fuel consumption. Scope 2 inventories GHG emissions are indirect emissions from purchased energy sources such as those emissions that result from the generation of electricity purchased from a utility provider.

With respect to the City of Cornwall GHG emissions, this information which can be derived from information supplied by Cornwall Electric and Enbridge Gas who provide annual energy consumption within individual municipalities. The Kent Group is an analytics company which provides data relating to the downstream (refining and fuels marketing/retailing) petroleum industry and have provided annual sales of gasoline and diesel sold within Cornwall.

Figures 3 & 4, provide an important overview and context for climate mitigation in Cornwall. The main targets for climate mitigation are heating fuels and vehicle fuels. If utilizing natural gas or furnace oil for heating and/or using vehicles and equipment fueled with diesel or gasoline, then all these sources of GHG should be targeted for mitigation or ultimately, elimination. How this will be conducted will be somewhat complicated although the technological solutions and policy tools currently exist to guide motivated people and organizations to navigate the map to zero carbon in a sustainable manner.



*Figure 3. Largest Scope 1 & 2 CO<sub>2</sub> Emission Sources.*



*Figure 4. Corporation to Community Large Source Emissions.*

## Climate Lens

Innovative policy has resulted in a shifting away from just simply measuring GHG emissions, creating wide inventories, modelling and the creation of new plans. The innovative approach now endeavours to directly remove the carbon energy emissions using a sustainable business case.

Recently, the Federation of Canadian Municipalities (FCM) has published work on the creation of methods to move change. An organization called The Clean Air Partnership, which was selected by FCM to deliver their new climate change efforts, has developed a municipal "Climate Lens". The lens imagines using special glasses to discover and integrate GHG reduction (mitigation) and climate adaption into projects and community planning.

The Climate Lens process is a requirement applicable to Infrastructure Canada's Investing in Canada Infrastructure Program (ICIP), Disaster Mitigation and Adaptation Fund (DMAF) and Smart Cities Challenge. It has two components: the GHG mitigation assessment, which measures the anticipated GHG emissions impact of an infrastructure project, and the climate change resilience assessment, which employs a risk management approach to anticipate, prevent,

withstand, respond to, and recover and adapt from climate change related disruptions or impacts.<sup>1</sup>

Use of the Climate Lens process will be a prerequisite for governmental grant applications for any net zero initiatives that the City may apply for. As the Climate Lens tool (process) can measure the GHG reduction and climate risk directly of the project for which grants have been applied.

### **Zero Carbon Roadmap**

It is proposed that the Environmental Services Department transition an existing full-time position to assume the role of Sustainable Operations Project Coordinator. The Project Coordinator will, among other responsibilities, initiate a collaborative process involving staff, vendors, funding agencies, and consultants which would result in the development of a Zero Carbon Roadmap for presentation to, and approval by, Council. The position will be responsible for developing, implementing and maintaining a sustainability program encompassing all areas of the Corporation, its facilities, operations and culture including community engagement and partnerships. The roadmap concept starts with the consideration of a destination being zero carbon energy. Then through the creation of a map, discover multiple ways to get to the destination. This concept allows agile progress towards the destination even if one road gets washed away by a flood. Simply get the map out and plot a different route.

Asset Management plans by design include the requirement to monitor and control long term costs, risks and level of service. The Project Coordinator will promote that a Zero Carbon goal could be integrated into existing plans without the need to build and design entirely new and separate plans. In addition, the City already has a number of positions in the organization with asset management responsibility and training.

Additionally, each Capital Project sheet could contain a paragraph with the Climate Lens applied and would identify to Council and Administration the Climate Mitigation and Climate Adaptation of each capital projects and quantify the expected risk reductions.

There is no additional cost to the Corporation to establish a Sustainable Operations Project Coordinator as the Environmental Services Department will transition an existing a full-time position to assume responsibilities. There will be

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<sup>1</sup> <https://www.infrastructure.gc.ca/pub/other-autre/cl-occ-eng.html#1.1>



some direct costs involved with the training and meetings required to build knowledge and build the tools to imbed the Climate Lens into the Corporation's existing plans and policies. The training and software development costs will be absorbed within the existing training budget allocated to the Department.

### **Integration of GHG Mitigation into the Community**

A number of cities have developed a non-profit organization to lead the community wide net zero goals. These have proven very effective. The Clean Air Partnership has created a guidance paper for such an initiative as described herein. The premise is to use public engagement to find a GHG reduction project in one sector, implement an energy reduction/GHG reduction initiative, celebrate the success and then replicate that success in other sectors. This has been found to be significantly more effective than compliance through building codes, incentive alone and community statements. Two excellent examples of non-profit organizations carrying out GHG reduction work in the community include the group in the City of Kingston called Sustainable Kingston, and in the City of London the non-profit party is called Project Neutral. Cornwall's Sustainable Operations Project Coordinator would examine the feasibility of the City developing Cornwall's own organization which would provide education and promotion of GHG reduction activities.

Document Title:	Cost Analysis Cornwall Greenhouse Gas Emissions - 2021-07-IMW.docx
Attachments:	
Final Approval Date:	Feb 18, 2021

This report and all of its attachments were approved and signed as outlined below:

**Carl Goodwin - Feb 18, 2021 - 11:05 AM**

**Bill de Wit - Feb 18, 2021 - 11:19 AM**

**Maureen Adams - Feb 18, 2021 - 11:29 AM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Infrastructure and Municipal Works  
Division: Infrastructure Planning  
Report Number: 2021-09-Infrastructure and Municipal Works  
Prepared By: Enrique Kamm, Transportation Engineer  
Meeting Date: February 22, 2021  
Subject: Riverdale Avenue Petition- Traffic and Safety Concerns

**Purpose**

To address a petition submitted by residents of the Riverdale Avenue area, requesting that the City address a number of traffic related matters in the area.

**Recommendation**

That Council approve the following:

- a. That the installation of all-way stop signs at the intersection of Riverdale Avenue and Grant Avenue not be considered due to Provincial 'ALL-WAY STOP' Warrants not being met;
- b. That the results of this report be forwarded to the Cornwall Police Services for consideration of regular enforcement of the speed limit and other rules of the road in the area;
- c. That the City continue to install speed board radars along Riverdale Avenue from time to time to raise motorists awareness and to support police enforcement;
- d. That the existing 'Community Safety Zone' along Riverdale Avenue be extended north to Dorney Avenue; and
- e. That the City continue to monitor the area in order to identify potential issues and to assess the need for future traffic calming measures or pedestrian and cyclists infrastructure.

At the January 11, 2021, regular meeting, Council referred to Administration a petition that was submitted by residents of the Riverdale Avenue area, requesting the City of the following:

1. Enforce existing heavy vehicle restrictions on Grant Avenue and Riverdale Avenue;
2. Adopt traffic-calming strategies including, but not limited to, a four-way stop at the intersection of Grant Avenue and Riverdale Avenue, and infrastructure such as raised crosswalks, center-islands, to protect pedestrians and drivers; and
3. Develop alternate access routes to Power Dam Drive from the north end of Riverdale.

#### Transportation Review of the Area

In order to assess the issues and thereby recommend further studies or an action plan, recent traffic counts and speed studies conducted on Riverdale Avenue were reviewed and analyzed.

Speed and volume surveys were conducted at several locations along Riverdale Avenue between Queen Street and Grant Avenue.

Traffic volumes and speeds were recorded 24 hours a day for at least a one week period in the past few years in order to monitor speeds and volumes.

Intersection traffic movement counts were also undertaken along Riverdale Avenue from Queen Street to Grant Avenue.

Collision statistical data along Riverdale Avenue intersections was also analyzed.

#### Traffic volumes

Typical traffic volumes expected on collector streets are in the range of 1,000 to 8,000 Vehicles Per Day (VPD). Current traffic volumes on Riverdale Avenue are well within that range, with an Annual Average Daily Traffic (AADT) of 1,500 VPD near Queen Street, to 1,400 VPD near Grant Avenue. North of Grant Avenue those volumes are significantly lower, in the 700 VPD range. Traffic volumes are quite steady and have not changed much for the past 10 years within this area.

Historic collision occurrences along Riverdale Avenue, south of Grant Avenue, were reviewed for a 5-year period. For the said period, there were no collisions reported on Riverdale at any intersections, except one at Dover Road and two at Queen Street. In general, the safety record of all the intersections is very good and in particular, the intersection of Grant Street has an excellent safety record with no collisions for the past 10 years.

### Speed Study

The 85th percentile represents the speed below which 85% of vehicles travel. For all the surveyed locations the 85th percentile was in the 50 km/h range for several years.

In particular, between January 11 to January 26, 2021, flashing speed boards were installed on Riverdale Avenue, south of Grant Avenue. At the beginning, the speed boards were on 'stealth' mode for a number of days, when although it still records speeds during that time, motorists do not notice that the speed boards are active. This avoids bias on motorists behavior. When the flashers are turned on, they flash indicating actual speeds, when they are over the limit. Results for both periods were the same, recording speeds in the 50 km/h range. A similar speed survey was undertaken on Riverdale Avenue, south of Blakely Street, between April 30 and May 7, 2020. Results of the study were the same as the one undertaken in January 2021, with operating speeds in the 50 km/h range.

The 85th percentile is widely used as an indicator of compliance with the speed limits. From the above speed analysis it can be concluded that speeds on Riverdale Avenue are within the range of 50 km/h, which is the statutory speed limit within urban areas as established by the Highway Traffic Act.

### Traffic Control Justification (all-way Stop)

For the traffic analysis, Provincial guidelines were followed in order to determine the justification for an all-way stop control at the intersection of Riverdale Avenue and Grant Avenue.

The analysis has concluded that installation of all-way stop control signage is not warranted at this time under current conditions. Given the traffic patterns, and forecast, amongst other criteria, it seems unlikely that an all-way stop control would be warranted in the near future.

The Provincial guidelines take into account factors such as approaching peak traffic volumes, traffic split per approach, and historical collision analysis, in order to determine whether installation of all-way stop controls are warranted. Other factors such as visibility, lines of sight, etc., are also taken into account. Stop control signs are devices to clearly assign the right-of-way between vehicles approaching an intersection from different directions. The Provincial guidelines also indicates as inappropriate the use of all-way stop control under the following conditions:

- as speed control devices;
- where protection of pedestrian is of concern; and
- as a means of deterring through traffic in residential areas.

Where warrants and specific site conditions have not been met, installation of stop signs often only create a false sense of security for residents and potentially promote disregard of traffic signs by motorists. In this sense, unjustified stop signs may cause frustration and more aggressive driving once having passed the signs in order to make up lost time, perceived as wasted time. The intersection of Riverdale Avenue and Grant Avenue has an excellent safety record, adding an unwarranted all-way stop control may negatively impact that record.

It is common belief that stop signs may reduce motorists speed. A study undertaken by the Transportation Section a few years ago, compared traffic speeds at two parallel streets, Leonia Street and Anthony Street, with similar traffic conditions and configurations. The only difference was that one of them had stop signs between intersections and the other did not. Speeds were recorded mid-block, beyond the stop sign. Results revealed the same 85th percentile speed for both streets, thus evidence of the failure of stop signs in slowing traffic except at the very intersection where being installed. Several similar studies throughout North America have arrived at similar conclusions. The guidelines for effective use of all-way stops are based on widely recognized studies and their arbitrary installation may result in a great disservice and potential liability.

The heavy truck traffic complaints in the north end of the Riverdale Avenue area were due to the construction of Phase 3 of the Parkwood Estates Subdivision which was completed in 2020. Final Acceptance of the subdivision by the City will occur in 2021 once all final deficiencies have been rectified and final inspections have been completed. Any current transient truck traffic through the area would mostly be related to the construction of new homes in the subdivision; however, truck traffic resulting from the construction of new homes would be considered low.

The Traffic By-Law states that the 'No-Truck' restriction shall not apply to any vehicle actually engaged in making a delivery or a collection from the premises which cannot be reached by the way of a highway. As the property/phase of the development does not have a legal roadway to the site from Power Dam Drive, the Traffic By-Law allows for construction traffic to access the subdivision using Grant Avenue to Riverdale Avenue. Similar to City capital works projects, if the site cannot be reached by way of a 'truck route', construction vehicles can use 'No-Truck' routes to access the site provided that the route taken is the shortest possible to and from the site. This is also similar to several other subdivision developments in the City. Additionally, the language used in the City's Traffic By-Law is similar to that of other municipalities.

The next phase of the subdivision will include the extension of Riverdale Avenue to Power Dam Drive which will connect the collector roadway to the arterial roadway. Since the next phase of the subdivision will have direct access to Power Dam Drive, heavy truck traffic related to the construction of the next phase of the subdivision will not be permitted to use Grant Avenue and/or Riverdale Avenue to access the site. The construction of the next phase of the subdivision is dependent upon lot sales, market demands and economic conditions. Based on preliminary discussions with the developer, the next phase of the subdivision could occur as early as 2022; however, that is largely dependent on market conditions. The extension of Riverdale Avenue to Power Dam Drive will provide an additional access for the area north of Grant Avenue. Providing an additional access point for the north end of Riverdale will likely decrease existing traffic volumes along Grant Avenue which is classified as a local roadway as well as Riverdale Avenue near Grant Avenue.

Further information on this matter will be provided in the presentation by Administration.

## Pedestrian Safety and Traffic Calming

The best way to protect pedestrians is to segregate pedestrian traffic from vehicular traffic with sidewalks.

In the past few years, the City has implemented a number of sidewalks in the Riverdale area to provide safe routes to schools and parks in the area. Amongst the most recent are new sidewalks along Grant Avenue, Surgenor Street, Charles Street and the City will continue to do so in accordance with the Bicycle and Pedestrian Master Plan.

Additionally, the City implemented Community Safety Zones on Riverdale Avenue, from Dover Road to Grant Avenue where fines are increased, in order to deter motorists bad driving habits.

It is recommended that the existing 'Community Safety Zone', be extended to Dorney Avenue as it is still within the corridor to school catchment area along a collector roadway.

Given the speed survey results, the excellent safety record within the study area, no additional traffic calming measures are warranted at this time. Regular police enforcement would help maintain and improve the traffic compliance and safety in this area.



Document Title:	Traffic on Riverdale Avenue - 2021-09-Infrastructure and Municipal Works.docx
Attachments:	
Final Approval Date:	Feb 18, 2021

This report and all of its attachments were approved and signed as outlined below:

**Michael Fawthrop - Feb 18, 2021 - 1:29 PM**

**Bill de Wit - Feb 18, 2021 - 1:44 PM**

**Maureen Adams - Feb 18, 2021 - 2:01 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Financial Services  
Division: Tax and Collection  
Report Number: 2021-15-Financial Services  
Prepared By: Michael Carriere, Property Tax and Assessment Supervisor  
Meeting Date: February 22, 2021  
Subject: Vacant Property Levy Program

**Purpose**

To provide Council with information regarding a Residential and/or Commercial Vacant Property Levy Program for the City of Cornwall.

**Recommendation**

- a. That Council receive Report 2021-15-Financial Services.
- b. That Council not proceed with a Vacant Property Levy Program at this time.

**Financial Implications**

Currently, there are approximately 20 residential properties that the By-Law Enforcement department has identified as vacant, with 10 of the properties registered for tax arrears.

Value of known vacant properties	\$1,972,500
Levy Rate	1.25%
Annual Vacant Property Tax	\$24,656

Although revenue can be generated from this levy, an actual cash flow increase may not be realistic in the short term. Some of the applicable vacant properties that the municipality is aware of are in arrears for property tax and utilities. These monies will potentially only be recovered via a tax sale (properties can be registered after two years in arrears and sold via tax sale after another year if not paid or entered into a Tax Extension Agreement).

## **Background / Discussion**

A vacant property tax levy is relatively new for Canadian cities. A vacant property tax is described as a tool to increase the housing supply by encouraging homeowners to sell or rent their unoccupied home, and if they choose to continue to keep the home vacant, a tax is levied. The net revenue collected from the tax levy can then be used to fund affordable housing projects.

In 2016, the City of Vancouver implemented an Empty Homes Tax to help the city's acute rental property shortage. Vancouver homeowners are required to submit a declaration each year to determine if their property is subject to an Empty Homes Tax charge. Properties deemed empty are subject to a tax of 1.25% of the property's assessed taxable value. The Empty Homes Tax does not apply to principal residences or homes rented for at least six months of the year. Net revenues from the tax are being reinvested into affordable housing initiatives.

In December 2020, Toronto City Council approved an implementation plan to introduce a new tax on vacant Toronto homes starting in 2022. The Vacant Home Tax aims to increase the housing supply by encouraging homeowners to sell or rent their unoccupied home. The revenue the City will earn from the tax is to be used to fund affordable housing projects.

The City of Ottawa is looking into implementing a tax on homes that are left vacant when they could be housing people. Ottawa City Council has asked staff to study whether such a tax would work in Ottawa, and report back in the Spring.

Other cities have contemplated how a Vacant Property Tax Program would be administered, how to reliably identify vacant homes, and how onerous the tax rate should be.

## **Objective**

To determine if a Vacant Property Levy is a viable option for the City of Cornwall:

1. Increase the affordable housing inventory
2. Re-introduce unused commercial space
3. Generate additional revenue to support the Program's costs and initiatives

### **INCREASE THE AFFORDABLE HOUSING INVENTORY**

The current housing market in Cornwall consists of approximately 15,950 residential properties and 96 multi-residential buildings (7 units or more) for approximately 47,000 residents.

There is no indication that properties are intentionally left vacant for extended periods of time.

Currently, there are approximately 20 known vacant residential properties in Cornwall. The potential revenues generated from a tax levy would be approximately \$25,000 assuming a levy of 1.25% is used. The net funds to be used for additional social housing after program costs would be minimal.

The impact on the housing market would be minor, if impacted at all.

### **RE-INTRODUCE UNUSED COMMERCIAL SPACE**

In the last couple of years, there has been discussion regarding a tax for a vacant storefront; in Montreal, New York, San Francisco, Vancouver, and Toronto. In communities where commercial vacancy rates are low, the tax is being considered to pressure property owners to either sell or rent out storefronts so that neighbourhoods remain vibrant.

At this time, Administration has not found legislation that would allow municipalities to impose an optional tax on vacant commercial units.

### **Other City initiatives**

#### **Phase-out of the Vacancy Rebate Program**

In 2016, the Province of Ontario, in consultation with municipal and business stakeholders undertook a review of the vacant unit property tax rebate

program. The results of the review and subsequent changes provided municipalities with broad flexibility related to this program. Similar to other Ontario municipalities, the City considered changes to its Commercial and Industrial Vacancy Tax Rebate Program.

In 2017, following local community engagement, Council approved phasing out the City's Vacancy Rebate Program over a period of four years commencing with the 2017 taxation year. The Vacancy Rebate Program was eliminated in its entirety in 2020.

### Community Improvement Programs

The City of Cornwall maintains three programs designed to encourage and assist property owners to improve their properties, and by extension, improve our community.

#### Heart of the City Program

Cornwall's Heart of the City (HoTC) initiative supports revitalization projects that occur in the City's central core. The HoTC program has a number of tools to help landowners undertake property improvements, upgrades and renovate commercial properties and ancillary residential units.

#### Brownfields Program

Cornwall's Brownfields initiative supports remediation to help developers revitalize brownfield sites in the City. Each program is designed to further the specific goal of redeveloping and reusing brownfield sites.

#### Renaissance Housing Renovation Program

Supporting Cornwall's rich history, the Renaissance Housing Program supports renewal initiatives. This incentive program assists owners of eligible heritage properties with the costs of conservation.

### GENERATE ADDITIONAL REVENUE TO SUPPORT PROGRAM COSTS AND INITIATIVES

There is not enough data/information known at this time to determine if a Vacant Residential Property Tax Levy Program is viable for the City of Cornwall.

If Council decides to move forward with a Vacant Property Tax Program, there will be need for further study; including, undertaking public consultation, a feasibility study, program policy, and implementation measures.

A Program review would consider, but not be limited to:

- public engagement
- consideration of a By-Law and enforcement
- development of a policy and procedures
- a reliable and cost-efficient method of tracking vacant properties
- utilizing current systems and technologies or expanded systems
- discussions regarding the changes needed to be made on tax bills / layouts / charge codes
- a framework of accepting, reviewing, operating a review panel
- the process to become a designated municipality for which the following Regulation would apply

## **Legal Ability**

As part of changes made to the Municipal Act in 2017, municipalities are allowed to impose an optional tax on vacant residential units, under Part IX.1 of the Act.

### **PART IX.1 OPTIONAL TAX ON VACANT RESIDENTIAL UNITS**

#### **Designated municipality**

338.1 The Minister of Finance may, by regulation, designate municipalities to which this Part applies. 2017, c. 8, Sched. 19, s. 5.

#### **Section Amendments with date in force (d/m/y)**

#### **Power to impose tax, vacant residential units**

338.2 (1) In addition to taxes imposed under Part VIII, a designated municipality may, by by-law passed in the year to which it relates, impose a tax in the municipality on the assessed value, as determined under the Assessment Act, of vacant units that are classified in the residential property class and that are taxable under that Act for municipal purposes. 2017, c. 8, Sched. 19, s. 5.

## Requirements for by-law

(2) A by-law described in subsection (1) must satisfy the following criteria:

1. It must state the tax rate.
2. It must state the conditions of vacancy that, if met, make a unit subject to the tax. 2017, c. 8, Sched. 19, s. 5.

## Other contents of by-law

(3) A by-law described in subsection (1) may provide for such matters as the council of the municipality considers appropriate, including,

- (a) exemptions from the tax;
- (b) rebates of tax;
- (c) audit and inspection powers; and
- (d) except as otherwise provided for in the regulations, the establishment and use of dispute resolution mechanisms. 2017, c. 8, Sched. 19, s. 5.

## Section Amendments with date in force (d/m/y)

### Regulations re: power to impose tax

338.3 (1) The Minister of Finance may make regulations prescribing such matters as the Minister considers necessary or desirable in relation to this Part, including,

- (a) designating municipalities to which this Part applies;
- (b) prescribing conditions and limits with respect to the imposition of a tax under a by-law made under this Part;
- (c) prescribing persons and entities who are not subject to a tax imposed under this Part;
- (d) defining “vacant unit” for the purposes of this Part;
- (e) governing the collection of a tax imposed under this Part;
- (f) prescribing provisions of this Act that apply or do not apply for the purposes of this Part and providing for such modifications to those provisions as the Minister considers appropriate;

(g) governing the manner for apportioning an assessment that is attributable to vacant units;

(h) governing dispute resolution. 2017, c. 8, Sched. 19, s. 5.

#### Same

(2) On the recommendation of the Minister of Finance, the Lieutenant Governor in Council may make regulations defining any word or expression used in this Part. 2017, c. 8, Sched. 19, s. 5.

#### Retroactive

(3) A regulation under this section may be retroactive to a date not earlier than January 1 of the year in which the regulation is made. 2017, c. 8, Sched. 19, s. 5.

#### Conflicts

(4) In the event of a conflict between a regulation made under this section and a provision of any Act or regulation, the regulation made under this section prevails. 2017, c. 8, Sched. 19, s. 5.

#### Section Amendments with date in force (d/m/y)

#### Effect re: Part VIII

338.4 This Part does not limit the authority of a municipality under Part VIII (Municipal Taxation). 2017, c. 8, Sched. 19, s. 5.

#### Section Amendments with date in force (d/m/y)

### **Vacant Building By-Law**

The City currently has a Vacant Building By-Law which was adopted in 2014, which is enforced and administered by By-Law Services. The primary intent of this By-Law is to ensure that vacant buildings are properly secured (boarded up) to prevent and control unauthorized entry. The By-Law also requires property owners to register their property and submit a registration fee of \$2,080 + administrative and inspections fees. The City collects approximately \$2,500 per vacant building for every four-year cycle, which must be re-registered after expiry. There is an incentive for owners to receive a refund equivalent to 25%



annually upon re-establishing occupancy of a vacant building. Experience has shown that the current registration fees are too low and there is not much incentive for property owners to redevelop their building.

Document Title:	Vacant Property Levy Program - 2021-15-Financial Services.docx
Attachments:	
Final Approval Date:	Feb 18, 2021

This report and all of its attachments were approved and signed as outlined below:

**No Signature found**

**Mark A. Boileau - Feb 18, 2021 - 11:53 AM**

**Tracey Bailey - Feb 18, 2021 - 12:20 PM**

**Maureen Adams - Feb 18, 2021 - 1:46 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-21-Corporate Services  
Prepared By: Manon Levesque, City Clerk  
Meeting Date: February 22, 2021  
Subject: Unfinished Business Listing for February 22, 2021

**Recommendation**

That Council receive the Unfinished Business Listing for February 22, 2021.

<b>Title</b>	<b>Department</b>	<b>Date</b>
Petition – Traffic on Riverdale Avenue - January 11, 2021	Infrastructure and Municipal Works	February 22, 2021
Vacant Properties Levy Program - January 11, 2021	Financial Services	February 22, 2021
Cost Analysis for Cornwall's Greenhouse Gas Emissions - December 14, 2020	Infrastructure and Municipal Works	February 22, 2021
Proxy Voting November 23, 2020	Corporate Services – Clerk's Division	March 22, 2021
Parking During Pandemic - May 11, 2020 - June 8, 2020 - September 13, 2020 - January 11, 2020	Planning, Development and Recreation	March 22, 2021
Outdoor Gardening – COVID-19 - May 11, 2020 June 22, 2020	Planning, Development and Recreation	April 12, 2021

Creation of Remote Worker Attraction Strategy - January 10, 2020	Working Group	April 12, 2021
Urban Campground in Guindon Park - November 9, 2020	Planning, Development and Recreation	April 2021
Electoral System Review – Comparison to Other Municipalities - November 25, 2019 - January 13, 2020 - September 28, 2020	Corporate Services	April 26, 2021
Petition for Crosswalk on Second Street West (Riverdale Terrace) - February 24, 2020 - January 22, 2021	Infrastructure and Municipal Work	Spring 2021
Residential Rental Licensing Public Consultation and Survey Results - November 13, 2018 - June 8, 2020 - October 13, 2020	Fire Services, Social Services and Planning, Development and Recreation	TBD
Electoral System Review – Public Consultation - November 25, 2029 - January 13, 2020 - September 28, 2020	Town Hall	TBD
Newspaper Digitization Project - November 9, 2020	CAO	TBD
Parking Program Working Group - January 25, 2021	Planning, Development and Recreation	TBD

Document Title:	Unfinished Business Listing for February 22, 2021 - 2021-21-Corporate Services.docx
Attachments:	
Final Approval Date:	Feb 17, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Feb 16, 2021 - 3:47 PM**

**Geoffrey Clarke - Feb 16, 2021 - 3:54 PM**

**Maureen Adams - Feb 17, 2021 - 2:10 PM**

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: CAO  
Report Number: 2021-04-CAO  
Prepared By: Katherine Wells, Strategic Planning Coordinator  
Mellissa Morgan, Manager, Social and Housing Services  
Meeting Date: February 22, 2021  
Subject: Mayor's Task Force on Housing Update

**Purpose**

To provide Council with an update regarding the creation and implementation of the Mayor's Task Force on Housing.

**Recommendation**

That Council receive Report 2021-04-CAO

**Strategic Priority Implications**

The Mayor's Task Force on Housing is an initiative that derives from Pillar 3 of the Strategic Priorities 2019-2022:

"Growing quality of housing stock, including affordable housing"

Creating a Mayor's Task Force on Housing will not only support increased quality housing efforts in the City of Cornwall but will also have a significant impact on achieving goals address in other priorities of the Strategic Plan, such as encouraging private sector residential development, welcoming newcomers, affordable housing, and remote worker efforts.

## **Background / Discussion**

The City of Cornwall has identified affordable and quality housing as a priority in both the “Strategic Priorities 2019-2022 and the Vision 2025 – Taking the Next Steps (5-year update to the Ten-Year Housing Plan) for the City of Cornwall and the United Counties of Stormont, Dundas & Glengarry”.

A draft Terms of Reference and membership list has been prepared, outlining the mandate and scope of work. The Mayor’s Task Force on Housing will act as an advisory task force to Council and any recommendations would be submitted to Council for approval.

The creation of the Mayor’s Task Force on Housing will fill a key role in addressing the advancements of the housing agenda in the City of Cornwall.

Document Title:	Mayor's Task Force on Housing - 2021-04-CAO.docx
Attachments:	- Mayor's Task Force on Housing.pdf
Final Approval Date:	Feb 16, 2021

This report and all of its attachments were approved and signed as outlined below:

**Maureen Adams - Feb 16, 2021 - 9:13 PM**



**City of Cornwall  
Mayor's Task Force on Housing  
Terms of Reference**

The establishment of a Task Force on Housing has been prioritized by the current City of Cornwall Council in Pillar 3 of the 2019-2022 Strategic Priorities:

*Growing quality of housing stock, including affordable housing*

1. Create a taskforce.

**Mandate**

The Mayor's Task Force on Housing (herein known as the "Task Force") will provide evidence-informed and action-oriented observations and recommendations to Council to increase the supply of quality housing for residents in the City of Cornwall.

It will present a coordinated and practical set of recommendations designed to guide Council as it makes decisions to address Cornwall's available housing supply. Recommendations will consider the needs of residents at different stages of life and a range of housing options.

While it is the legislative mandate of Council to make the final decision on all matters that affect the City, the role of the Task Force is to provide recommendations, advice and information to Council on those specialized matters which relate to the purpose of the Task Force in keeping with the Council's Strategic Priorities.

It will rely on:

- a) Deepening members' knowledge and understanding of the existing rental housing supply;
- b) Local experience and knowledge obtained through a community-wide collaborative process with key resource people;
- c) Relevant policies and studies such as the *Vision 2025 – Taking the Next Steps (5-year update to the Ten-Year Housing Plan) for the City of Cornwall and the United Counties of Stormont, Dundas & Glengarry*;
- d) The application of best practices and principles from other cities and housing task forces.

**Scope**

The scope of work of the Task Force will be to:

- a) Establish a good understanding of the current state of housing in the City of Cornwall (housing needs assessment and environmental scan, current and projected housing development, roles and responsibilities of the City, developers, not for profits, community agencies and residents);

- b) Examine and determine the barriers to the development of housing in the City of Cornwall;
- c) Examine tools and incentives available to the City to stimulate investment in housing from inside and outside our community, including the National Housing Co-Investment Fund;
- d) Establish recommendations to increase the supply of housing and complement the *Vision 2025 – Taking the Next Steps (5-year update to the Ten-Year Housing Plan) for the City of Cornwall and the United Counties of Stormont, Dundas & Glengarry*;
- e) Establish a process to engage and consult the public. The Task Force will consult with business, labour and community groups. The Task Force will also seek input from a broad cross section of the community with a variety of lived experiences seeking housing in Cornwall, such as seniors, students, vulnerable populations, immigrants, and young professionals.

## **Definitions**

Affordable Housing shall be as defined by the Ontario Ministry of Municipal Affairs and Housing.

## **Membership**

The Task Force shall be composed of no more than 13 voting members, appointed by the Mayor as follows:

- 1.1 Mayor
- 1.2 One member of City Council
- 1.3 MP
- 1.4 MPP
- 1.5 One staff member representing the Social & Housing Services Department
- 1.6 One staff member representing the Planning Department
- 1.7 One staff member representing the Economic Development Department
- 1.8 One representative from St. Lawrence College
- 1.9 One representative from the Cornwall Construction Association
- 1.10 One representative from the Cornwall & District Real Estate Board
- 1.11 One representative from the Labour Market

1.12 One representative from the Local Immigration Partnership

1.13 One representative from the Health Sector  
(preferably related to mental health)

#### Ad Hoc Members

Ministry of Municipal Affairs and Housing  
Canadian Mortgage and Housing Corporation  
Individuals with lived experience  
Strategic Planning Coordinator  
Leading Local Employers  
Eastern Ontario Health Unit  
Social Development Council of Cornwall & Area  
Fire Services  
Cornwall Police Services  
Paramedic Services  
Cornwall Community Hospital  
SDG Landlord Association  
Roy McMurtry Legal Clinic  
Other agency/organization representative, as identified by the Mayor

The Mayor shall appoint all representatives to the Task Force.

The Task Force will invite additional resource people to attend and present at specific meetings to meet its mandate.

The Task Force will receive technical and administrative support from Staff.

Members must be willing to commit to the time required to understand and evaluate the information provided, as well as be open-minded to various opinions and perspectives.

Members must also:

- Collaborate on agenda items and priority areas of work for the Task Force
- Regularly attend and actively participate in meetings
- Prepare for meetings and review and/or contribute to reports, as indicated

#### **Chair and Vice Chair**

The Mayor shall be Chair and Spokesperson for the Task Force. The Vice-Chair shall be the Council representative.

The Chair provides leadership to the Task Force, ensures the Task Force carries out its mandate, and acts as the primary liaison between the Task Force and staff. The staff liaison will prepare the agenda/minutes for each meeting in consultation with the Chair.

If the Chair is temporarily absent, the Vice Chair will assume the position and responsibilities for the Chair in the interim. If the position of Chair becomes vacant, the Vice Chair shall assume the responsibilities of the Chair. If the Vice Chair becomes vacant, the Chair may appoint a member of the Task Force as Interim Vice Chair.

### **Appointment and Term**

Members will be appointed to the Task Force until the end of 2022 or until the final presentation of its recommendations to City Council, at which time the Task Force will be dissolved.

### **Meetings**

Initially, the Task Force will meet monthly or at the call of the Chair. Meetings will take place at a City boardroom, or any other designated facility or electronically, as needed. Additional meetings may be held at the call of the Chair as indicated to ensure the work of the Task Force is completed within the established timelines.

Notice of each meeting confirming the venue, time, and date, together with an agenda will be forwarded to each member of the Task Force and any other person required to attend, at least three (3) working days before the date of the meeting.

### **Reports to Council**

The Task Force shall provide updates to Council every six months.

### **Code of Conduct and Conflict of Interest**

All members of the Task Force are expected to abide by the conflict-of-interest provisions as established by the Corporation of the City of Cornwall and by the code of conduct provisions established for City Task Forces.

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Report**

Department: Social and Housing Services  
Division: Social Services  
Report Number: 2021-15-Social and Housing Services  
Prepared By: Mellissa Morgan, Manager  
Meeting Date: February 22, 2021  
Subject: Ontario's Vision for Social Assistance Transformation

**Purpose**

To provide Council with information regarding Ontario's Vision for Social Assistance Transformation, as announced by the Ministry of Children, Community and Social Services (the Ministry).

**Recommendation**

That Council receive Report 2021-15-Social and Housing Services.

**Financial Implications**

The province currently shares the cost of Ontario Works delivery with municipalities. As transformation of both employment services and social assistance delivery continues, the funding model will also evolve in order to address the shifts in roles and responsibilities.

The co-designed system will include a new approach to funding and a new performance and accountability framework. The province and municipalities will work together to develop a funding approach that addresses administrative costs appropriately and re-invests administrative savings to enhance the system.

## **Background / Discussion**

On October 13, 2020 Council received a report regarding the Social Assistance Recovery and Renewal Plan. On Thursday February 11, 2021, the Ministry further announced Ontario's Vision for Social Assistance Transformation. This plan lays out the government's vision for how they will work with delivery partners to improve social assistance and make it easier to navigate.

### Ministry Vision

"To create an efficient, effective and streamlined social services system that focusses on people, providing them with a range of services and supports to respond to their unique needs and address barriers to success so they can move towards employment and independence."

A review of the social assistance system found many of the current processes are too bureaucratic, too paper-heavy, and more focused on enforcement and technical aspects than helping people improve their lives.

The Ministry wants to work with delivery partners to realign responsibilities and create a more responsive system that helps people get back on their feet, re-enter the workforce and live independently (attachment #1). This multi-year plan will start by looking at how to better align service delivery so that people are getting the right supports at the right time. This is an essential component of a system that is streamlined and focused on the people being served.

At the core of this transformation are the following principles:

- prioritizing the outcomes of employment, financial resilience, independence and well-being
- supporting positive client and staff experiences
- assigning roles to where they make the most sense and improve efficiency
- improving program integrity by leveraging data and technology
- designing in partnership with municipal delivery partners
- building a system that puts people at the centre, with services that work effectively together to support them
- using data, evidence and the voice of clients to inform design

This transformation is being implemented on a phased approach, starting with basic products and services that are able to expand. Phases will begin at different times, in different regions, to support smooth transitions in a gradual process that causes little or no disruption to those who rely on these supports with the goal of making significant progress in all areas by 2024.

The province will also propose legislative and regulatory changes where necessary to enable a flexible and gradual approach to transformation.

As indicated in the October Council report, the first step is the redesigning of the intake process for applicants to social assistance with a new, easy-to-use digital application. Features include:

- the ability for applicants to verify their identity digitally
- the ability to sign forms electronically
- a new-risk based model that can automatically grant most cases while flagging the complex cases that require in-depth review

As the new intake model rolls out, the Ministry will begin realigning the delivery functions and streamlining financial benefits, and then finally, will assume responsibility for month-to-month eligibility for social assistance.

As realigning of roles and responsibilities continues, the Ministry, municipal partners and other ministries will work together to build the new human services model.

This new vision will ensure the system is responsive and sustainable in the long-term, so future Ontarians can access the help they need, when they need it.

Document Title:	Social Assistance Transformation - 2021-15-Social and Housing Services.docx
Attachments:	- SA Vision Placemat.pdf
Final Approval Date:	Feb 16, 2021

This report and all of its attachments were approved and signed as outlined below:

**Tracey Bailey - Feb 16, 2021 - 6:29 PM**

**Maureen Adams - Feb 16, 2021 - 9:40 PM**



# A working vision for social assistance

## Vision:

To create an efficient, effective and streamlined social services system that focuses on people, providing them with a range of services and supports to respond to their unique needs and address barriers to success so they can move towards employment and independence.

## How we will realign:



### Province

#### Delivers:

- ✓ Centralized financial assistance
- ✓ Financial controls and back-office functions suited to centralization or automation

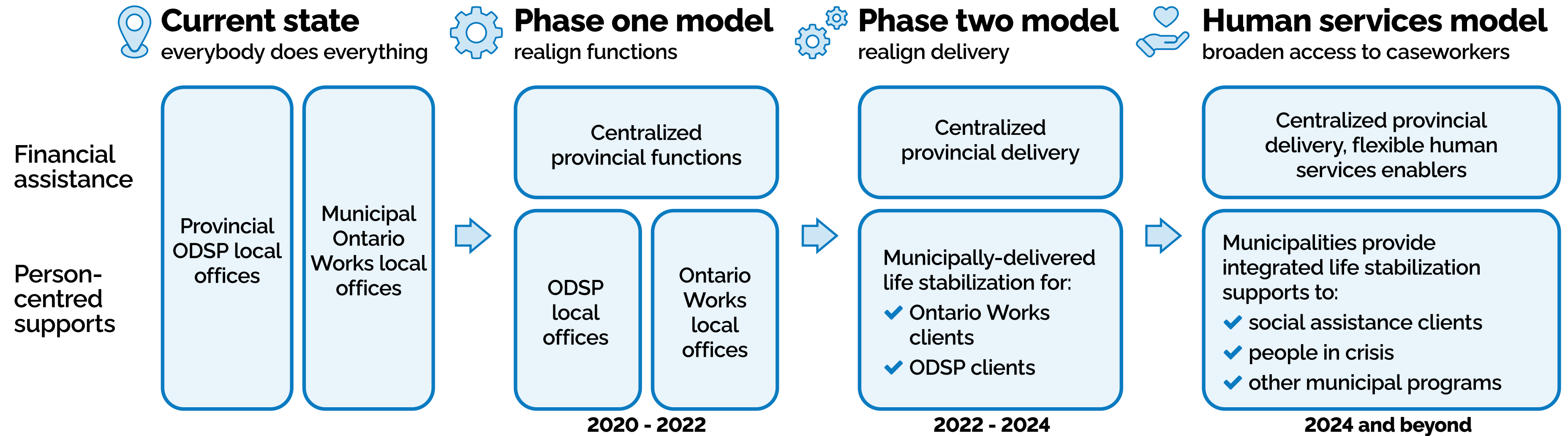


### Municipalities

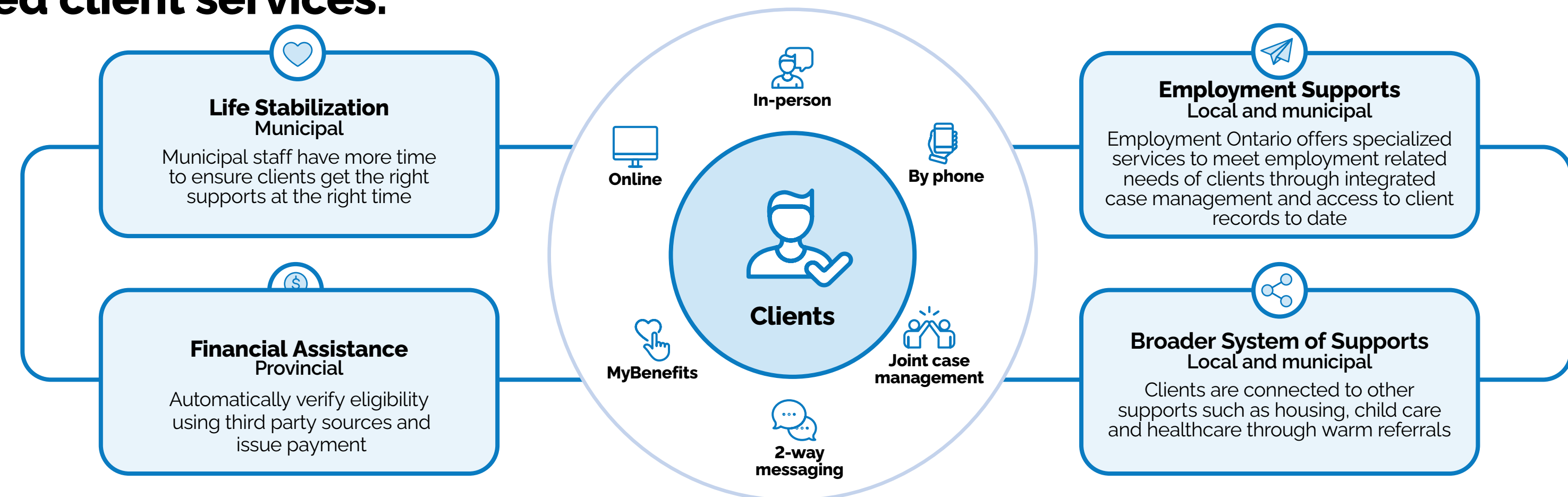
#### Delivers:

- ✓ Life stabilization – including needs assessment, service planning, warm referrals, discretionary benefits
- ✓ Person-centred, connected supports, and navigation of broader system (e.g., housing, employment, mental health)

## How we will evolve over time:



## Integrated client services:

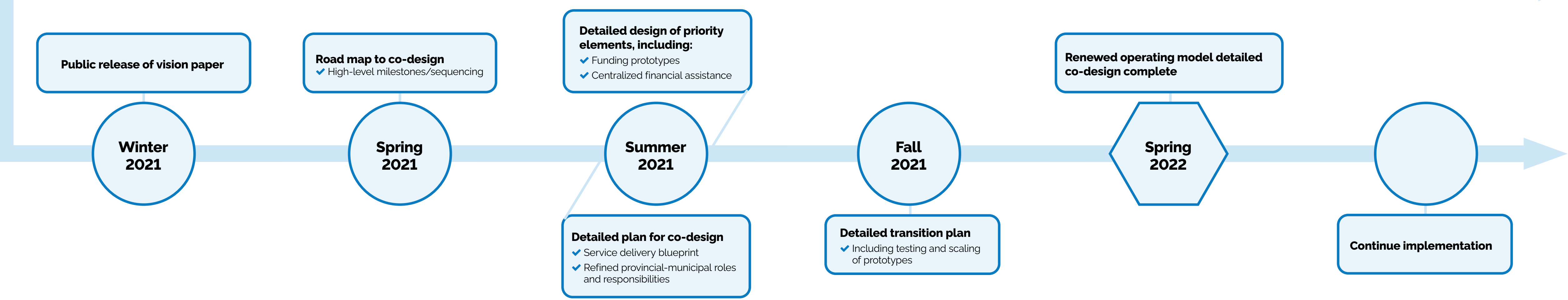


# Social assistance: where we're headed

## In the short term: co-designing a renewed operating model

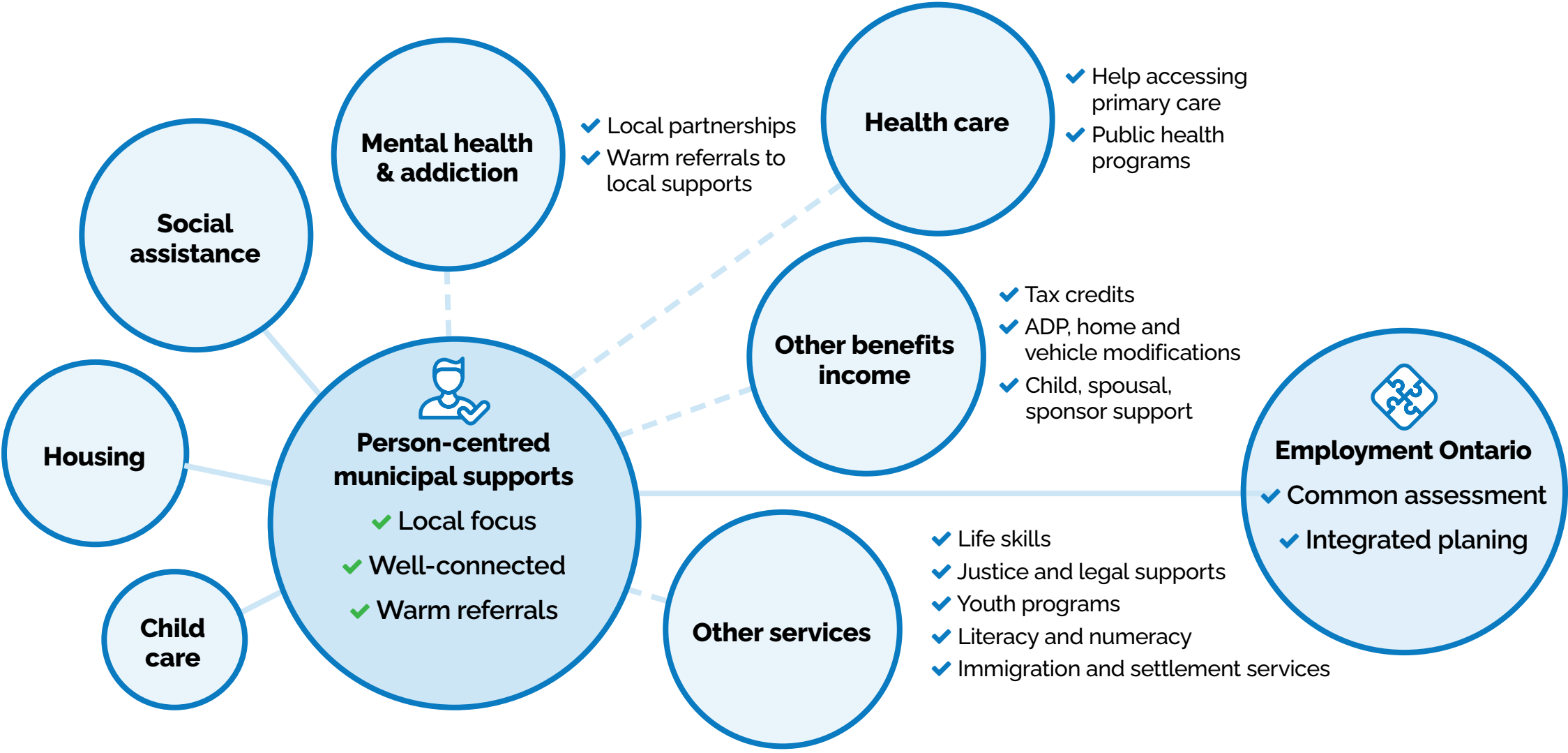
**Prototype and implement:** developing centralized provincial functions, starting with intake, and tools and processes to support life stabilization

**Co-design:** engaging to design key operating model layers, provincial and municipal functions, principles and processes



## In the long term: moving to a human services delivery model

- ✓ In the human services model, benefits like social assistance become “tools” in the caseworker toolbox, as opposed to the other way around
- ✓ Caseworkers are knowledgeable about the broader system of benefits and supports, and can guide people to the supports they need – whether Ontario Works or something else
- ✓ People seeking help are triaged by municipal caseworkers, supported as needed, and potentially diverted from social assistance



**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**New Business**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-06-Council Members  
Meeting Date: February 22, 2021  
Subject: Domtar Properties

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Proposed by: Councillor Syd Gardiner

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Seconded by: Councillor Elaine MacDonald

Whereas Paris Holdings is the current owner of the 74-acre property along Second Street West; and

Whereas Paris Holdings had intended of selling 6.5 acres of the former Domtar property to a private developer so that a multi-residential facility could be built.

Whereas there has been no activity on the property.

Now therefore be it resolved that Council direct Administration to prepare a report providing an update on the property located along Second Street and known as the Domtar property.

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**New Business**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-07-Council Members  
Meeting Date: February 22, 2021  
Subject: CIL Property

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Proposed by: Councillor Syd Gardiner

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Seconded by: Councillor Elaine MacDonald

Whereas the CIL property on the corner of Second Street and Brookdale Avenue has been vacant for years; and

Whereas there has been no activity on the property.

Now therefore be it resolved that Council direct Administration to prepare a report providing an update on the property located on the corner of Second Street and Brookdale Avenue known as the CIL property.

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**New Business**

Department: Corporate Services  
Division: Clerk's Division  
Report Number: 2021-08-Council Members  
Meeting Date: February 22, 2021  
Subject: Corner of Second and Pitt Streets Property

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Proposed by: Councillor Syd Gardiner

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Seconded by: Councillor Elaine MacDonald

Whereas the property located on the corner of Second and Pitt Streets has been boarded up for years; and

Whereas there has been no activity on the property.

Now therefore be it resolved that Council direct Administration to prepare a report providing an update on the property located on the corner of Second and Pitt Streets.

**The Corporation of the City of Cornwall**  
**Regular Meeting of Council**  
**Confirming By-law 2021-015**

Department: Corporate Services  
Division: Clerk's Division  
By-law Number: 2021-015  
Report Number 2021-23-Corporate Services  
Meeting Date: February 22, 2021  
Subject: Confirming By-law for the Meeting of February 22, 2021

A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, February 22, 2021.

Whereas Section 5(1) of the Municipal Act, S.O. 2001, c.24 thereto provides that the powers of a municipal Corporation shall be exercised by its Council; and

Whereas Section 5(3) of the Municipal Act, S.O. 2001, c.24 and amendments thereto, provides that the powers of Council are to be exercised by By-law: and

Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual By-law; and

Whereas Section 248 provides that if a council passes a comprehensive general by-law that consolidates and includes the provisions of any By-law previously passed by the Council; and it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the proceedings of the Council of The Corporation of the City of Cornwall at this meeting be confirmed and adopted by By-law.



Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. (a) That the following Minutes of the Public Meetings of the Municipal Council of The Corporation of the City of Cornwall be and the same are hereby adopted:

(i) Special Public Meeting of Council #2021-03 of Monday, February 1, 2021

(ii) Special Public Meeting of Council #2021-04 of Tuesday, February 2, 2021

(iii) Special Public Meeting of Council #2021-05 of Wednesday, February 3, 2021

(iv) Regular Public Meeting of Council #2021-06 of Monday, February 8, 2021

(b) That the following Minutes of the In Camera Meeting pertaining to the security or part of the property of the Municipality or Local Board, personal matters about an identifiable individual, including municipal or Local Board employees, a proposed or pending acquisition or disposition of land by the Municipality or Local Board, labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or Local Board, advice that is subject to solicitor-client privilege, including communications necessary for the purpose, a matter in respect of which a Council, Board, Committee other body may hold a closed meeting under another Act, or for the purpose of educating or training the members and where no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee, be and the same are hereby adopted:

(i) Regular In-Camera Committee of Council #2021-03 of Monday, February 8, 2021

(c) That the actions of the Council at its meetings held on Monday, February 22, 2021, in respect of each recommendation contained in all reports of the regular and in-camera meetings and in respect of each motion, resolution and other action taken by the Council at its said meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in the By-law;

(d) That the above-mentioned actions shall not include any actions required By-law to be taken by resolutions.

2. That where no By-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.

3. The Mayor and proper officials of The Corporation of the City of Cornwall are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.

4. Unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of The Corporation of the City of Cornwall to all documents necessary to give effect to the above-mentioned actions.

5. It is declared that notwithstanding that any section or sections of this By-law or parts thereof, may be found by any court of law to be bad or illegal or beyond the power of the Council to enact, such section(s) or part(s) hereof shall be deemed to be severable and that all other sections or parts of this By-law are separate and independent there from and enacts as such.

Read, signed and sealed in open Council this 22nd day of February, 2021.

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Manon L. Levesque  
City Clerk

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Bernadette Clement  
Mayor



### Report Approval Details

Document Title:	Confirming By-law for the Meeting of February 22, 2021 - 2021-23-Corporate Services.docx
Attachments:	
Final Approval Date:	Feb 17, 2021

This report and all of its attachments were approved and signed as outlined below:

**Manon L. Levesque - Feb 16, 2021 - 9:49 AM**

**Geoffrey Clarke - Feb 16, 2021 - 10:43 AM**

**Maureen Adams - Feb 17, 2021 - 9:34 AM**