

Agenda
Cornwall City Council

Meeting #: 2021-06
Date: Monday, February 8, 2021, 7:00 PM
Location: Zoom
Chair: Bernadette Clement, Mayor
Prepared By: Debbie Caskenette, Deputy Clerk

Pages

**In-Camera Session / Rise and Report from the In-Camera Meeting of
Monday, February 8, 2021**

Motion to move into a Closed Meeting at 6:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1, 2021-25-Planning, Development and Recreation - Sale of Land

c) a proposed or pending acquisition or disposition of land by the municipality or local board

Moment of Personal Reflection

Réflexion personnelle

National Anthem

Hymne national

The Acting Mayor for this month is Councillor Dean Hollingsworth.

Opening

Ouverture

We acknowledge that we are gathering on the traditional territory of the Mohawk people of Akwesasne.

Roll Call

Appel nominal

Additions, Deletions or Amendments

Ajouts, retraites ou modifications

All matters listed under General Consent, save and except “Delegations” are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to “Communications” at this time.

Adoption of Agenda

Ratification de l'Ordre du jour

The following Agenda is being presented for adoption as presented / amended.

Disclosures of Interest

Déclarations d'intérêts pécuniaires

Committee of the Whole

Séance de commission étendue à la chambre entire

We will now go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

Adoption of Minutes

1

Ratification des procès-verbaux

The Minutes of Monday, January 25, 2021, are being presented for adoption:

Presentations

Présentations

1. **Tourism Development Corporation of Cornwall by Etienne Saint-Aubin, 2021-22-Planning, Development and Recreation**

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Delegations

Délégations

Consent Reports

Rapports sur le consentement

1. Proclamation – World Thinking Day, 2021-20-Corporate Services 16

Action Recommended

That Council proclaim February 22, 2021, as “World Thinking Day” in the City of Cornwall.

2. RFP 20-P16 Operation and Preventative Maintenance Program for Methane Gas Collection System and Leachate Collection System, 2021-10-Financial Services 19

Action Recommended

That RFP 20-P164 be awarded to Comcor Environmental Ltd. from Cambridge, Ontario, at the total bid price of \$469,487.88 (net cost to the Corporation - \$422,788.38) being the best bid meeting the specifications for a three-year period commencing on March 1, 2021 with the option to extend the contract up with two subsequent one-year terms.

Resolutions

Résolutions

Reports from Unfinished Business and Unfinished Business Listing

Rapports des affaires incomplètes

The Unfinished Business Listing for Monday, February 8, 2021, is being presented to Council to receive.

1. Unfinished Business Listing for February 8, 2021, 2021-17-Corporate Services 22

Action Recommended

That Council receive the Unfinished Business Listing for February 8, 2021.

Communication Reports

Communications et rapports

1. Heart of The City 2020 Funding, 2021-11-Financial Services 25

Action Recommended

That Council approve the request for funding for Cornwall’s Heart of the City Inc./Au Cœur de la Ville Cornwall Inc. in the amount of

\$7,000 for the year 2020 to meet their outstanding obligations from 2020.

2. Purchase of Four Replacement Ambulances for Paramedic Services., 2021-12-Financial Services

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Action Recommended

That Council approve the purchase of four ambulances from Crestline Coach Limited, Saskatoon, Saskatchewan at a total price of \$757,560.44 excluding HST (net cost to the Corporation - \$770,893.50).

New Business Motions

Nouvelles affaires

By-laws

Règlements municipaux

By-law 2021-013 listed on the Agenda, is being presented to Council for adoption.

- 1. A By-law to authorize The Corporation of the City of Cornwall to enter into a Temporary Supplemental Agreement Lease with the St. Lawrence Seaway Management Corporation (SLSMC Lease #64-662), 2021-24-Planning, Development and Recreation**

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Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

Rapports des comités permanents, consultatifs, spéciaux et ad hoc

Notices of Motion

Avis de motion

Confirming By-law

Règlement municipal de ratification

By-law 2021-014, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, February 8, 2021, is being presented to Council for adoption.

- 1. Confirming By-law for the Meeting of February 8, 2021, 2021-19-Corporate Services**

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Adjournment and Next Regular Meeting of Council

Ajournement et prochaine séance ordinaire du Conseil

The next Regular Public Meeting of Council will be held on Monday, February 22, 2021.



Minutes Cornwall City Council

Meeting #: 2021-02
Date: Monday, January 25, 2021, 7:00 PM
Location: Zoom
Chair: Bernadette Clement, Mayor
Prepared By: Debbie Caskenette, Deputy Clerk

Attendance Committee Members: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill de Wit, Acting General Manager, Municipal Works and Infrastructure, Bill Lister, EMS Chief, Mellissa Morgan, Manager, Social and Housing Services

1. **In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, January 25, 2021**

Motion to move into a Closed Meeting at 5:30 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1, 2021-08-Corporate Services, Lay Appointments to Senior Friendly Community Committee

b) personal matters about an identifiable individual, including municipal or local board employees

Action Taken: Council received Report 2021-08-Corporate Services and provided direction to Administration.

Item #2, 2021-02-CAO, Program Funding

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council received Report 2021-02-CAO and provided direction to Administration.

Item #3, 2021-14-Corporate Services, Arbitration

d) labour relations or employee negotiations

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council received Report 2021-14-Corporate Services and provided direction to Administration.

Item #4, 2021-16-Corporate Services, Arbitration

d) labour relations or employee negotiations

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council received Report 2021-16-Corporate Services and provided direction to Administration.

2. COVID-19

Mayor Clement thanked the residents of Cornwall for staying at home and all the sacrifices being made during this lockdown to help fight the pandemic.

3. Moment of Personal Reflection**4. National Anthem**

The Acting Mayor for this month is Councillor Carilyne Hébert.

5. Opening

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

6. Roll Call

7. Additions, Deletions or Amendments

1. Consent Item #14.3, Fourth Quarter Non-Competitive Procurement Report, was moved to Communication Reports for discussion.

8. Adoption of Agenda

Moved By: Syd Gardiner, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to adopt the Agenda as amended.

Motion Carried

9. Disclosures of Interest

There were no Disclosures of Interest.

10. Committee of the Whole

Moved By: Justin Towndale, Councillor

Seconded By: Glen Grant, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

11. Adoption of Minutes

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt the Minutes of January 11, 2021, as presented.

Motion Carried

12. Presentations

There were no Presentations.

13. Delegations

There were no Delegations.

14. Consent Reports

Moved By: Glen Grant, Councillor

Seconded By: Justin Towndale, Councillor

Motion to adopt the Consent Items 14.1, 14.2 and 14.4 as presented.

Motion Carried

1. Proclamation – Mois de l’Histoire des Noirs / Black History Month, 2021-11-Corporate Services

Motion to proclaim the month of February, 2021, as “le Mois de l’Histoire des Noirs / Black History Month” in the City of Cornwall.

2. Proclamation – Mentoring Month, 2021-12-Corporate Services

Motion to proclaim the month of January, 2021, as “Mentoring Month” in the City of Cornwall.

3. Fourth Quarter Non-Competitive Procurement Report 2020, 2021-05-Financial Services

This item was moved to Communication Reports as Item 17.1 for discussion.

4. RFP 20-P10 Design and Construction Administration Services for the Municipal Works and Infrastructure Administration and Garage / Multiuse Buildings, 2021-07-Financial Services

Motion to award RFP 20-P10 to J.L. Richards & Associates from Ottawa, Ontario, at the total bid price of \$1,595,076.36 (net cost to the Corporation - \$1,436,415.67) being the best Proposal meeting the specifications.

15. Resolutions

1. Budget Presentations, 2021-13-Corporate Services

Moved By: Glen Grant, Councillor

Seconded By: Eric Bergeron, Councillor

- a. Motion that Department Heads present their department’s operating budget in detail to Council during budget deliberations, at the same time as their capital presentation.
- b. Motion that presentations include a description or reason for any line items or staffing that have changed from year to year as well as an overview of the department’s past year and coming year in terms of operational issues and goals.

Moved By: Eric Bergeron, Councillor
Seconded By: Dean Hollingsworth, Councillor

Motion to permit Members to speak a second time to the issue.

A 2/3's majority was required.

Motion to Suspend the Rules Carried

A recorded vote on the Main Motion resulted as follows:

	For	Against	Abstain
Bernadette Clement, Mayor		X	
Claude E. McIntosh, Councillor		X	
Elaine MacDonald, Councillor		X	
Syd Gardiner, Councillor		X	
Dean Hollingsworth, Councillor	X		
Carilyne Hébert, Councillor		X	
Maurice Dupelle, Councillor	X		
Glen Grant, Councillor		X	
Todd Bennett, Councillor	X		
Justin Towndale, Councillor	X		
Eric Bergeron, Councillor	X		
Results	5	6	0

Main Motion Defeated (5 to 6)

16. Reports from Unfinished Business and Unfinished Business Listing

1. Unfinished Business Listing for January 25, 2021, 2021-07-Corporate Services

Moved By: Carilyne Hébert, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to receive the Unfinished Business Listing for January 25, 2021.

Motion Carried

17. Communication Reports

1. Fourth Quarter Non-Competitive Procurement Report 2020, 2021-05-Financial Services

This item was moved from Consent Item 14.3 for discussion.

Moved By: Justin Towndale, Councillor

Seconded By: Glen Grant, Councillor

Motion to receive the Fourth Quarter Non-Competitive Procurement Report for the period ending December 31, 2020.

Motion Carried

18. New Business Motions

There were no New Business Motions.

19. By-laws, 2021-09-Social and Housing Services

Moved By: Carilyne Hébert, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt By-laws 2021-009 to 2021-011 inclusive, listed on the Agenda.

Motion Carried

1. By-law 2021-009 Appointment of Lay Members to various Boards, Commissions and Committee (Senior Friendly Community Committee), 2021-09-Corporate Services
2. By-law 2021-010 Medical Recruitment Financial Assistance Agreement - Dr. Yu, 2021-18-Planning, Development and Recreation, 2021-17-Planning, Development and Recreation

3. By-law 2021-011 Annual Renewal of Service Contracts for Early Years Service Providers 2021, 2021-13-Social and Housing Services, 2021-09-Social and Housing Services

20. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

There were no reports from Standing, Advisory and Ad-Hoc Committees of Council.

21. Notices of Motion

There were no Notices of Motion.

22. Confirming By-law

1. Confirming By-law for the Meeting of January 25, 2021, 2021-10-Corporate Services

Moved By: Glen Grant, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt the Confirming By-law 2021-012.

Motion Carried

23. Adjournment and Next Regular Meeting of Council

- The next Special Public Meeting of Council will be held on Monday, February 1, 2021.
- The next Regular Public Meeting of Council will be held on Monday, February 8, 2021.

Moved By: Elaine MacDonald, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to adjourn the Regular Meeting of Council of Monday, January 25, 2021 at 7:55 p.m.

Motion Carried

Manon L. Levesque, City Clerk

Bernadette Clement, Mayor



The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Corporate Services
Division: Clerk's Division
Report Number: 2021-22-Planning, Development and Recreation
Prepared By: Manon Levesque, City Clerk
Meeting Date: February 8, 2021
Subject: Tourism Development Corporation of Cornwall by Etienne
Saint-Aubin

Purpose

To receive the year in review presentation from the Cornwall Tourism Development Fund.

Document Title:	Tourism Development Corporation of Cornwall by E. Saint-Aubin - 2021-22-PDR.docx
Attachments:	- YiR Council Presentation 2020 (002).pptx
Final Approval Date:	Feb 4, 2021

This report and all of its attachments were approved and signed as outlined below:

Mark A. Boileau - Feb 4, 2021 - 4:05 PM

Tracey Bailey - Feb 4, 2021 - 4:10 PM

Maureen Adams - Feb 4, 2021 - 4:12 PM

TOURISM DEVELOPMENT CORPORATION OF CORNWALL
CORPORATION DE DÉVELOPPEMENT TOURISTIQUE DE CORNWALL



CORNWALL TOURISM DEVELOPMENT FUND
FONDS DE DÉVELOPPEMENT TOURISTIQUE DE CORNWALL

Year in Review

FEBRUARY 8, 2020

CITY COUNCIL PRESENTATION

2020 Tourism Industry

- 2020 was a difficult year due to COVID with much lower MAT revenue
- Hotel Occupancy rates dropped significantly

	2019	2020
Federal	67%	35%
Provincial	71%	36%
Regional	64%	43%
Local	65%	48%

- Local tourism industry fared better than most during COVID
- Was a good opportunity to showcase outdoor adventure assets such as the Waterfront Trail
- Allowed locals to rediscover what was in their backyards

Key Highlights

- Approved \$121,270 in funding
- Updated application process July 2020
- Started a reserve of funds for anchor attraction
- Received 27 applications in 2020
- Supported 17 projects
- Replaced Board vacancy January 2020
- Continued to receive applications through pandemic and award on a conditional basis



Projects Supported

- Cline House
- BMX Track
- Arts Centre
- Your Arts Council
- Cornwall Oriels Baseball
- Ribfest
- Canadian Pro Bass Tour
- Perch Magazine
- Art Walk
- Holiday Sparkle
- Cooper Marsh
- Waterfest Dragon Boat Race 2021
- Waterfront Tours
- Spark Program winners

Board of Directors

- Etienne Saint-Aubin, Chair
- Chantal Lalonde–Beaudette, Vice-Chair
- Dale Allen, Treasurer

Board members can not have a direct beneficial or pecuniary interest in a business or an organization with ties to the tourism sector.



Advisory Committee

- Carol Ann Baxtor – Joined December 2020
- Ian Bentley – Resigned August 2020
- Amanda Brisson
- Dona Cruickshank
- Virginia Lake
- Scott Lecky
- Robert Prowse
- Jancis Sommerville – Joined December 2020
- Lesley Thompson
- Karen Torrie-Racine
- Chantal Tranchemontagne
- Justine Viray-Levac – Resigned November 2020
- Currently have 1 vacancy in the restaurant sector

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Corporate Services
Division: Clerk's Division
Report Number: 2021-20-Corporate Services
Prepared By: Debbie Caskenette, Deputy Clerk
Meeting Date: February 8, 2021
Subject: Proclamation – World Thinking Day

Purpose

To proclaim February 22, 2021, as ‘World Thinking Day’ in the City of Cornwall.

Recommendation

That Council proclaim February 22, 2021, as “World Thinking Day” in the City of Cornwall.

Background / Discussion

The Girl Guides of Canada is requesting that Council proclaim February 22, 2021, as “World Thinking Day” in the City of Cornwall. Annually on this date, Girl Guides celebrate World Thinking Day, a day of international friendship with the opportunity to speak out on issues that affect girls and young women while celebrating the founding of Girl Guides.

Document Title:	Proclamation - World Thinking Day - 2021-20-Corporate Services.docx
Attachments:	- FW_ Commemorative Lighting in Cornwall for WTD.pdf
Final Approval Date:	Feb 4, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Feb 4, 2021 - 9:55 AM

Geoffrey Clarke - Feb 4, 2021 - 10:27 AM

Maureen Adams - Feb 4, 2021 - 1:17 PM

-----Original Message-----

From: info@esolutionsgroup.ca <info@esolutionsgroup.ca> On Behalf Of Emma Colson
Sent: Thursday, January 21, 2021 2:56 PM
To: Emma Meldrum <EMeldrum@cornwall.ca>
Subject: Commemorative Lighting in Cornwall for WTD

[External E-mail]

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Evening,

I am writing with a request on behalf of Girl Guides of Canada to see if there are any monuments/light displays (eg. city hall, led sign or bridge) in Cornwall that can be lit commemoratively in celebration of a non-for-profit event.

Annually on February 22, Girl Guides celebrate World Thinking Day, a day of international friendship. It is an opportunity to speak out on issues that affect girls and young women, celebrate the founding of Girl Guides, and be connected to the 10 million members around the world who are part of the Guiding movement. Landmarks across Canada from coast to coast will be participating by lighting up in "Guiding blue" this year. We would love for your city to participate in helping us shine our Guiding lights in support of girl empowerment!

More information on Girl Guides of Canada can be found at girlguides.ca. More information on World Thinking Day, recognized by Girl Guides and Girl Scouts worldwide, can be found here: <https://www.waggs.org/en/what-we-do/world-thinking-day/>

Thank you for your consideration and I look forward to hearing from you!

Kind regards,
Emma Colson

Origin: <https://www.cornwall.ca/en/city-hall/departments.aspx>

This email was sent to you by Emma Colson<colson@girlguides.ca> through <https://www.cornwall.ca>.

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Financial Services
Division: Purchasing
Report Number: 2021-10-Financial Services
Prepared By: Nicole Robertson, Supervisor
Meeting Date: February 8, 2021
Subject: RFP 20-P16 Operation and Preventative Maintenance
Program for Methane Gas Collection System and Leachate
Collection System

Purpose

To obtain costing for the Operation and Preventative Maintenance Program associated with the City's Landfill Site Methane Gas Collection and Leachate Collection Systems.

Recommendation

That RFP 20-P164 be awarded to Comcor Environmental Ltd. from Cambridge, Ontario, at the total bid price of \$469,487.88 (net cost to the Corporation - \$422,788.38) being the best bid meeting the specifications for a three-year period commencing on March 1, 2021 with the option to extend the contract up with two subsequent one-year terms.

Financial Implications

The Corporation has included \$142,500 in the 2021 Budget. The department will budget accordingly for subsequent years.

Strategic Priority Implications

This report addresses Council's accountability and transparency to the ratepayers of the City of Cornwall.

Background / Discussion

The Corporation invited Proposals from qualified proponents to provide for a three-year period to conduct the Operation and Preventative Maintenance (PM) Program associated with the City's Landfill Site Methane Gas Collection System (MGCS) and Leachate Collection System (LCS) according to the specifications, instructions and regulations as indicated within this document. The contract may be extended for two additional one-year terms.

Council approved the Terms of Reference for this Request for Proposal at its meeting of December 14, 2020.

The proposals were evaluated against the following Criteria:

- (1) Experience and Qualification of Proponent
- (2) Experience and Qualification of Personnel Assigned to the Project
- (3) Understanding of Objectives, Methodology and Work Plan
- (4) Cost

The following Requests for Proposals were received and opened by Purchasing Services and evaluated by the Selection Committee:

Comcor Environmental Limited, Cambridge, Ontario

Bid Price:	\$415,476.00
HST:	\$54,011.88
Total bid Price:	\$469,487.88

Document Title:	RFP 20-P16 Preventative Maintenance Program for Methane Gas Collection System - 2021-10-Financial Services.docx
Attachments:	
Final Approval Date:	Feb 4, 2021

This report and all of its attachments were approved and signed as outlined below:

Bill de Wit - Feb 2, 2021 - 2:04 PM

Tracey Bailey - Feb 3, 2021 - 7:02 PM

Maureen Adams - Feb 4, 2021 - 1:15 PM

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Corporate Services
Division: Clerk's Division
Report Number: 2021-17-Corporate Services
Prepared By: Manon Levesque, City Clerk
Meeting Date: February 8, 2021
Subject: Unfinished Business Listing for February 8, 2021

Recommendation

That Council receive the Unfinished Business Listing for February 8, 2021.

Title	Department	Date
Petition – Traffic on Riverdale Avenue - January 11, 2021	Infrastructure and Municipal Works	February 22, 2021
Vacant Properties Tax - January 11, 2021	Financial Services	February 22, 2021
Proxy Voting November 23, 2020	Corporate Services – Clerk's Division	March 22, 2021
Parking During Pandemic - May 11, 2020 - June 8, 2020 - September 13, 2020 - January 11, 2020	Planning, Development and Recreation	March 22, 2021
Outdoor Gardening – COVID-19 - May 11, 2020 June 22, 2020	Planning, Development and Recreation	April 12, 2021
Creation of Remote Worker Attraction Strategy - January 10, 2020	Working Group	April 12, 2021

Urban Campground in Guindon Park - November 9, 2020	Planning, Development and Recreation	April 2021
Petition for Crosswalk on Second Street West (Riverdale Terrace) - February 24, 2020 - January 22, 2021	Infrastructure and Municipal Work	Spring 2021
Residential Rental Licensing Public Consultation and Survey Results - November 13, 2018 - June 8, 2020 - October 13, 2020	Fire Services, Social Services and Planning, Development and Recreation	TBD
Electoral System Review – Comparison to Other Municipalities - November 25, 2019 - January 13, 2020 - September 28, 2020	Corporate Services	TBD
Electoral System Review – Public Consultation - November 25, 2029 - January 13, 2020 - September 28, 2020	Town Hall	TBD
Newspaper Digitization Project - November 9, 2020	CAO	TBD
Cost Analysis for Cornwall's Greenhouse Gas Emissions - December 14, 2020	Infrastructure and Municipal Works	TBD
Parking Program Working Group - January 25, 2021	Planning, Development and Recreation	TBD

Document Title:	Unfinished Business Listing for February 8, 2021 - 2021-17-Corporate Services.docx
Attachments:	
Final Approval Date:	Feb 4, 2021

This report and all of its attachments were approved and signed as outlined below:

Geoffrey Clarke - Feb 3, 2021 - 11:42 PM

Maureen Adams - Feb 4, 2021 - 1:14 PM

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Financial Services
Division: Finance
Report Number: 2021-11-Financial Services
Prepared By: Tracey Bailey, General Manager
Meeting Date: February 8, 2021
Subject: Heart of The City 2020 Funding

Purpose

To obtain Council's approval to provide funding in the amount of \$7,000 to Cornwall's Heart of the City for the year 2020 to meet their outstanding obligations from 2020.

Recommendation

That Council approve the request for funding for Cornwall's Heart of the City Inc./Au Couer de la Ville Cornwall Inc. in the amount of \$7,000 for the year 2020 to meet their outstanding obligations from 2020.

Financial Implications

The City has historically provided \$30,000 each year to Heart of the City. There was \$30,000 included in the 2020 Budget for Heart of the City. These funds were not advanced in the absence of the reporting required including audited financial statements for the fiscal year ending December 31, 2019.

Strategic Priority Implications

This report addresses Council's accountability and transparency to the ratepayers of the City of Cornwall.

Background / Discussion

Heart of the City is a not-for-profit organization incorporated as Cornwall's Heart of the City Inc./Au Coeur de la Ville Cornwall Inc. in 2003. This organization was established with a mission to create the vision, and to promote and facilitate the revitalization of the heart of the city according to that vision, as a place where people can work, live, and play. The organization is incorporated under the Canadian Business Corporations Act and is exempt from income tax under the Income Tax Act.

Heart of the City has secured funding historically from both BIA's as well as through provincial grant funding streams in addition to the funding provided by the City of Cornwall. The funding has recently supported projects such as the historical plaques and wayfinding signage. Funding has also been secured in the past to hire summer students from Queen's University to work on various planning projects that complimented the City's CIP programs.

Historically, the City has provided \$30,000 annually to this organization in support of joint initiatives and projects. Annual reporting back to the City included audited financial statements as well as updates on completed projects and planned projects for the following year.

In 2020, just prior to the COVID-19 pandemic, the Centretown Coordinator position with Heart of the City became vacant and the activities of the organization were placed on hold. To facilitate continuing operations, the Board contracted the Cornwall Chamber of Commerce to provide administrative services effective June 2020.

The annual audit for the year ending December 31, 2019 did not occur and internally produced financial statements for 2019 were provided and have been reviewed by Administration.

The City did not advance the funds for 2020 to Heart of the City while awaiting audited financial statements as well as an update on the status of their operations. The City budgeted \$30,000 in 2020 and has not budgeted funds in the 2021 budget. There have been no funds advanced for 2020 at this time. At its meeting of December 14, 2020, Council approved the carry forward of funds for Heart of the City in the amount of \$30,000.

Heart of the City has now requested \$7,000 of funding from the City of Cornwall for the year 2020 to meet their outstanding obligations. They have also indicated that they are currently pausing their operations at this time and are not requesting funding for 2021. Given the information submitted it would be Administration's recommendation to provide funding to allow Heart of the City to meet their outstanding obligations.

Report Approval Details

Document Title:	Heart of The City 2020 Funding - 2021-11-Financial Services.docx
Attachments:	
Final Approval Date:	Feb 4, 2021

This report and all of its attachments were approved and signed as outlined below:

Tracey Bailey - Feb 4, 2021 - 2:44 PM

Maureen Adams - Feb 4, 2021 - 3:07 PM

The Corporation of the City of Cornwall
Regular Meeting of Council
Report

Department: Financial Services
Division: Purchasing
Report Number: 2021-12-Financial Services
Prepared By: Nicole Robertson, Supervisor
Meeting Date: February 8, 2021
Subject: Purchase of Four Replacement Ambulances for Paramedic Services.

Purpose

To purchase three replacement ambulances and one ambulance to be added to the fleet, including additional modifications, for Paramedic Services.

Recommendation

That Council approve the purchase of four ambulances from Crestline Coach Limited, Saskatoon, Saskatchewan at a total price of \$757,560.44 excluding HST (net cost to the Corporation - \$770,893.50).

Financial Implications

The four ambulances including the lifting systems were included in the 2021 budget submission and will be funded through the Land Ambulance Reserve.

Strategic Priority Implications

This report addresses Council's accountability and transparency to the ratepayers of the City of Cornwall.

Background / Discussion

Ambulances are ordered through Crestline Coach Limited. This non-competitive purchase is necessary to ensure consistency across the fleet. Consistency minimizes training as well as maintenance complexity.

The ambulances will be modified to incorporate the Power-Load system. The Power-Load system helps to reduce significantly, the risk of paramedic back injuries. The price per ambulance including the lifting system modification for 2021 is \$189,390.11 excluding HST.

Ambulances are replaced on a set schedule of 54 months in service. This timeline has been determined to be the maximum reliable life expectancy of these vehicles. The ambulances travel approximately 8,000 kilometers per month and for a total of 432,000 kilometers over the time frame. Increasing mileage above 400,000 kilometers has demonstrated a decrease in reliability and an increase in repair costs.

Due to the lead-time, delivery and payment for ambulances, delaying the initiation of the purchasing process this year can result in a lengthy delay to the build schedule.

Document Title:	Purchasing of 2021 Ambulances - 2021-12-Financial Services.docx
Attachments:	
Final Approval Date:	Feb 4, 2021

This report and all of its attachments were approved and signed as outlined below:

Bill Lister - Feb 4, 2021 - 10:07 AM

Tracey Bailey - Feb 4, 2021 - 12:54 PM

Maureen Adams - Feb 4, 2021 - 1:18 PM

The Corporation of the City of Cornwall
Regular Meeting of Council
By-law 2021-013

Department: Planning, Development and Recreation
Division: Parks and Recreation
By-law Number: 2021-013
Report Number: 2021-24-Planning, Development and Recreation
Meeting Date: February 8, 2021
Subject: A By-law to authorize The Corporation of the City of Cornwall to enter into a Temporary Supplemental Agreement Lease with the St. Lawrence Seaway Management Corporation (SLSMC Lease #64-662)

Whereas The Corporation of the City of Cornwall wishes to enter into a Temporary Supplemental Agreement Lease with the St. Lawrence Seaway Management Corporation for the use of canal lands for a pathway to be used by the general public for bicycling, cross country skiing or for such other passive recreational activities; and

Whereas the Supplemental Lease Agreement #64-662 dated July 17, 1990 is for an annual charge of \$100; and

Whereas The City of Cornwall and The St. Lawrence Seaway Management Corporation are currently negotiating a supplemental agreement to Lease No. 64-662.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. That The Corporation of the City of Cornwall shall be and is hereby authorized to enter into a Temporary Supplemental Agreement to Lease with The St. Lawrence Management Corporation for the use of canal lands for a pathway to be used by the general public for bicycling, cross country skiing or for such other passive recreational activities; and
2. That the Mayor and Clerk be and are hereby authorized to execute all documents to complete this matter.

Read, signed, and sealed in open Council this 8th day of February, 2021.

Manon L. Levesque
City Clerk

Bernadette Clement
Mayor

Report Approval Details

Document Title:	St.docx
Attachments:	
Final Approval Date:	Feb 3, 2021

This report and all of its attachments were approved and signed as outlined below:

James Fawthrop - Feb 1, 2021 - 3:59 PM

Mark A. Boileau - Feb 1, 2021 - 4:28 PM

Maureen Adams - Feb 3, 2021 - 9:49 AM

The Corporation of the City of Cornwall
Regular Meeting of Council
Confirming By-law 2021-014

Department: Corporate Services
Division: Clerk's Division
By-law Number: 2021-014
Report Number 2021-19-Corporate Services
Meeting Date: February 8, 2021
Subject: Confirming By-law for the Meeting of February 8, 2021

A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, February 8, 2021.

Whereas Section 5(1) of the Municipal Act, S.O. 2001, c.24 thereto provides that the powers of a municipal Corporation shall be exercised by its Council; and

Whereas Section 5(3) of the Municipal Act, S.O. 2001, c.24 and amendments thereto, provides that the powers of Council are to be exercised by By-law: and

Whereas in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual By-law; and

Whereas Section 248 provides that if a council passes a comprehensive general by-law that consolidates and includes the provisions of any By-law previously passed by the Council; and it is deemed expedient that a By-law be passed to authorize the execution of agreements and other documents and that the proceedings of the Council of The Corporation of the City of Cornwall at this meeting be confirmed and adopted by By-law.

Now therefore be it resolved that the Council of The Corporation of the City of Cornwall enacts as follows:

1. (a) That the following Minutes of the Public Meetings of the Municipal Council of The Corporation of the City of Cornwall be and the same are hereby adopted:

(i) Regular Public Meeting of Council #2021-02 of Monday, January 25, 2021

(b) That the following Minutes of the In Camera Meeting pertaining to the security or part of the property of the Municipality or Local Board, personal matters about an identifiable individual, including municipal or Local Board employees, a proposed or pending acquisition or disposition of land by the Municipality or Local Board, labour relations or employee negotiations, litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or Local Board, advice that is subject to solicitor-client privilege, including communications necessary for the purpose, a matter in respect of which a Council, Board, Committee other body may hold a closed meeting under another Act, or for the purpose of educating or training the members and where no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee, be and the same are hereby adopted:

(i) Regular In-Camera Committee of Council #2021-02 of Monday, January 25, 2021

(c) That the actions of the Council at its meetings held on Monday, February 8, 2021, in respect of each recommendation contained in all reports of the regular and in-camera meetings and in respect of each motion, resolution and other action taken by the Council at its said meeting is, except where the prior approval of the Ontario Municipal Board or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in the By-law;

(d) That the above-mentioned actions shall not include any actions required By-law to be taken by resolutions.

2. That where no By-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then

this By-law shall be deemed for all purposes to be the By-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.

3. The Mayor and proper officials of The Corporation of the City of Cornwall are hereby authorized and directed to do all things necessary to give effect to the above-mentioned actions and to obtain approvals where required.

4. Unless otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute and the Clerk to affix the seal of The Corporation of the City of Cornwall to all documents necessary to give effect to the above-mentioned actions.

5. It is declared that notwithstanding that any section or sections of this By-law or parts thereof, may be found by any court of law to be bad or illegal or beyond the power of the Council to enact, such section(s) or part(s) hereof shall be deemed to be severable and that all other sections or parts of this By-law are separate and independent there from and enacts as such.

Read, signed and sealed in open Council this 8th day of February, 2021.

Manon L. Levesque
City Clerk

Bernadette Clement
Mayor

Report Approval Details

Document Title:	Confirming By-law for the Meeting of February 8, 2021 - 2021-19-Corporate Services.docx
Attachments:	
Final Approval Date:	Feb 4, 2021

This report and all of its attachments were approved and signed as outlined below:

Manon L. Levesque - Feb 3, 2021 - 10:11 AM

Geoffrey Clarke - Feb 3, 2021 - 10:18 AM

Maureen Adams - Feb 4, 2021 - 1:11 PM