



## Minutes

### Cornwall City Council

Meeting #: 2021-01  
Date: Monday, January 11, 2021, 7:00 PM  
Location: Virtual Meeting  
Chair: Bernadette Clement, Mayor  
Prepared By: Debbie Caskenette, Deputy Clerk

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Attendance Committee Members: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor, Elaine MacDonald, Councillor, Syd Gardiner, Councillor, Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor, Maurice Dupelle, Councillor, Glen Grant, Councillor, Todd Bennett, Councillor, Justin Towndale, Councillor, Eric Bergeron, Councillor

Attendance Administration: Maureen Adams, CAO, Manon L. Levesque, City Clerk, Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General Manager, Corporate Services, Mark A. Boileau, General Manager, Planning, Development and Recreation, Tracey Bailey, General Manager, Financial Services, Bill de Wit, Acting General Manager, Municipal Works and Infrastructure, Bill Lister, EMS Chief, Mellissa Morgan, Manager, Social and Housing Services, Jeff Weber, Fire Chief, Steven Golden, Administrator, Glen Stor Dun Lodge, James Fawthrop, Manager, Recreation and Facilities

#### 1. **In-Camera Session / Rise and Report from the In-Camera Meeting of Monday, January 11, 2021**

Motion to move into a Closed Meeting at 5:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

**Item #1 - 2021-06-Social and Housing Services, Cornwall and Area Housing Corporation**

d) labour relations or employee negotiations

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council received Report 2021-06-Social and Housing Services and provided direction to Administration.

**Item #2 - 2021-07-Social and Housing Services, Child Care**

a) the security of the property of the municipality or local board

c) a proposed or pending acquisition or disposition of land by the municipality or local board

d) labour relations or employee negotiations

k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council received Report 2021-07-Social and Housing Services.

**2. COVID-19 (1)**

1. Mayor Clement announced that Dr. Paul Roumeliotis, Medical Officer of Health, would be making a presentation on COVID-19 in the region to Council at approximately 8:00 p.m.

2. Mayor Clement provided an overview of a virtual meeting held with the Wardens of SDG and Prescott-Russell and the Grand Chief from the Mohawk Council of Akwesasne. The officials reviewed the region's Declaration of Emergency, including an in-depth discussion on the impact of the pandemic on the region, and how the municipalities can and will support a vaccine rollout. Mayor Clement indicated that the next steps would be to see if the elected officials can meet with the local hospitals CEO's to get a better understanding on how the hospitals are doing throughout this pandemic and how municipalities can help with the vaccine rollout.

**3. Moment of Personal Reflection**

**4. National Anthem**

The Acting Mayor for this month is Councillor Carilyne Hébert.

**5. Opening**

The Mayor acknowledged that we are gathered on the traditional territory of the Mohawk people of Akwesasne.

**6. Roll Call**

**7. Additions, Deletions or Amendments**

1. Consent Item 15.1, Belfort Estates Subdivision Phase 2, was moved to Communication Reports as Item 18.1 for discussion.
2. Consent Item 15.3, Petition - Traffic on Riverdale Avenue, was moved to Communication Reports as Item 18.2 for discussion.
3. Consent Item 15.5, RFP 20-P20 Design and Construction Administration Services for the Affordable Housing Complex, was moved to Communication Reports as Item 18.3 for discussion.
4. By-law 2021-001, Rezoning Belfort Estates Subdivision - Phase 2, was separated for discussion.
5. New Business Item 19.5, Budget Presentations, was moved to Notices of Motion as Item 22.1.
6. Addition of Presentation, COVID-19 Update, by Dr. Paul Roumeliotis, Medical Officer of Health.

**8. Adoption of Agenda**

Moved By: Todd Bennett, Councillor  
Seconded By: Syd Gardiner, Councillor  
Motion to adopt the Agenda as amended.

Motion Carried

**9. Disclosures of Interest**

Councillor Carilyne Hébert disclosed that she has no potential conflict of interest on the Delegation, Eastern Ontario Agri-Food Network as the Food and Agriculture Advisory Council Program is no longer a program under her employer, the Social Development Council.

**10. Committee of the Whole**

Moved By: Glen Grant, Councillor  
Seconded By: Carilyne Hébert, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

**11. Adoption of Minutes**

Moved By: Elaine MacDonald, Councillor  
Seconded By: Maurice Dupelle, Councillor

Motion to adopt the Minutes of December 14, 2020 as presented.

Motion Carried

**12. COVID-19 (2)**

Maureen Adams, CAO provided a brief update of a virtual meeting that she and Steven Golden participated in which was chaired by General Rick Hillier on the vaccine rollout and long term care homes. The Premier was also in attendance at this meeting. It was the Premier's goal to have all of the long term care homes vaccinated in the hot zones by January 21, 2021. General Hillier indicated that the goal is to have all long term care homes in Ontario receive their first vaccine by February 15, 2021 and encouraged continued testing including rapid testing.

**13. Presentations**

Dr. Paul Roumeliotis, Medical Officer of Health, provided an update on the current COVID-19 situation in Cornwall, SDG, Prescott-Russell and Akwesasne. Dr. Paul shared the region's case statistics and noted that the Eastern Ontario Health Unit region is in the top 15 health units across the province in terms of its COVID-19 positivity rate. The Eastern Ontario Health Unit is slated to receive its first shipment of the vaccine this week and how it is be rolled out in three phases.

## 14. Delegations

### 1. Eastern Ontario Agri-Food Network by Tom Manley, 2021-05-Corporate Services

Tom Manley, Executive Director for Eastern Ontario Agri-Food Network, presented an overview of the agri-food sector and its benefits to the surrounding region. The Eastern Ontario Agri-Food Network (EOAN) presented a request for core funding from the City of Cornwall to assist with leveraging matching funds cash flow for grants.

Moved By: Eric Bergeron, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to refer the request for funding in the amount of \$35,000 from the Eastern Ontario Agri-Food Network to Administration for a report.

Motion Carried

## 15. Consent Reports

Moved By: Glen Grant, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt the Consent Items 15.2 and 15.4 as presented.

Motion Carried

### 1. Belfort Estates Subdivision Phase 2 , 2021-14-Planning, Development and Recreation

This item was moved to Communication Reports as Item 18.1 for discussion.

### 2. HOTC 117 Montreal, 113 ½ Pitt, 12 Second Street West, 2021-08-Planning, Development and Recreation

Motion to approve the following items:

- a. Robert & Michelle Chesebro at 117-119 Montreal Road for:
  - i. Program 2 – Building Restoration & Improvement Program in the amount of \$2,550 (forgivable loan)
  - ii. Program 5 – Municipal Planning /Development Fees Grant based on actual costs

- iii. Program 6 – Discretionary Municipal Tipping Fees Grant based on actual costs
  - b. Williamstown Mini Storage Inc at 113 ½ Pitt Street for:
    - i. Program 2 – Building Restoration & Improvement Program in the amount of \$30,000  
Program 3 – Project Design Fees in the amount of \$7,500
    - ii. Program 4 – Façade Improvement & Sign Grant in the amount of \$12,000
    - iii. Program 5 – Municipal Planning /Development Fees Grant based on actual costs
    - iv. Program 6 – Discretionary Municipal Tipping Fees Grant based on actual costs
  - c. Rothmar Holdings Inc at 12-16 Second Street West for:
    - i. Program 2 – Building Restoration & Improvement Program in the amount of \$30,000
    - ii. Program 3 – Project Design Fees in the amount of \$7,500
    - iii. Program 4 – Façade Improvement & Sign Grant in the amount of \$12,000
    - iv. Program 5 – Municipal Planning /Development Fees Grant based on actual costs
    - v. Program 6 – Discretionary Municipal Tipping Fees Grant based on actual costs

**3. Petition – Traffic on Riverdale Avenue, 2021-02-Corporate Services**

This item was moved to Communication Reports as Item 18.2 for discussion.

**4. RFP 20-P17 Electronic Patient Care, 2021-01-Financial Services**

Motion to award RFP 20-P17 to Prehos Incorporated, from Quebec, Quebec, at the total bid price of \$376,137.45 (net cost to the Corporation - \$338,723.42) for a term of 5 years, with the option to renew for 3 additional 1-year terms, being the best Proposal meeting the specifications.

**5. RFP 20-P20 Design and Construction Administration Services for the Affordable Housing Complex, 2021-03-Financial Services**

This item was moved to Communication Reports as Item 18.3 for discussion.

**16. Resolutions**

**1. Belfort Estates Subdivision – Phase 2, 2021-11-Planning, Development and Recreation**

Moved By: Glen Grant, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to enact the application dated June 9th, 2020, from Marc Brisson (2422647 Ontario Inc.), to subdivide the lands as shown on a Plan of Survey dated June 10, 2020, prepared by Kim Adams, O.L.S., be given Draft Plan approval, subject to fulfilment of the Draft Plan Conditions listed in Appendix "A" to the Resolution and articulated through an executed Subdivider's Agreement and Zoning By-law Amendments be in effect.

Motion Carried

**17. Reports from Unfinished Business and Unfinished Business Listing**

**1. Second Street West at Riverdale Terrace – Crosswalk – Petition, 2021-03-Infrastructure and Municipal Works**

Moved By: Glen Grant, Councillor

Seconded By: Carilyne Hébert, Councillor

- a. Motion to direct Administration to undertake the necessary data collection and analysis in the Spring of 2021;
- b. Motion to direct Administration to bring a report back to Council summarizing the findings of the traffic analysis complete with recommendations.

Motion Carried

**2. Business Parking – COVID-19, 2021-12-Planning, Development and Recreation**

Moved By: Justin Towndale, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to continue the current two hour free parking in the Downtown and Le Village for the next six weeks.

Motion Carried

Moved By: Todd Bennett, Councillor

Seconded By: Glen Grant, Councillor

Motion to create a working group to find a permanent solution for the parking program with a report brought back to Council.

Motion Carried

**3. Unfinished Business Listing for January 11, 2021, 2021-04-Corporate Services**

Councillor Todd Bennett inquired as to whether a date could be indicated for the Creation of Remote Worker Attraction Strategy business item. Councillor Eric Bergeron, Chair of the Remote Worker Working Group indicated a report could be ready in three months.

Moved By: Maurice Dupelle, Councillor

Seconded By: Glen Grant, Councillor

Motion to receive the Unfinished Business Listing for January, 2021.

Motion Carried

## **18. Communication Reports**

### **1. Belfort Estates Subdivision Phase, 2021-14-Planning, Development and Recreation**

This item was moved from Consent Item 15.1 for discussion.

Moved By: Glen Grant, Councillor

Seconded By: Elaine MacDonald, Councillor

- a. Motion to approve Phase 2 of the Draft Plan of Subdivision as outlined in Report 2021-14-PDR
- b. Motion to approve the application to rezone the subject lands from Manufacturing 20 with a Hold (H) (MFR 20 (H)) to Residential 20 with Exceptions (RES 20 EXC) as outlined in Report 2021-14-PDR

Motion Carried

### **2. Petition - Traffic on Riverdale Avenue, 2021-02-Corporate Services**

This item was moved from Consent Item 15.3 for discussion.

Moved By: Glen Grant, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to refer the Petition on the Traffic on Riverdale Avenue to Administration to prepare a report for the February 22, 2021 Council meeting.

Motion Carried

### **3. RFP 20-P20 Design and Construction Administration Services for the Affordable Housing Complex, 2021-03-Financial Services**

This item was moved from Consent Item 15.5 for discussion.

Moved By: Maurice Dupelle, Councillor  
Seconded By: Elaine MacDonald, Councillor

Motion to award RFP 20-P20 to IBI Group Architects (Canada) Incorporated, from Kingston, Ontario, at the total bid price of \$679,426.06 (net cost to the Corporation - \$611,844.21) including provisional item for Phase 2 - Construction Administration for Building B, as being the best Proposal meeting the specifications.

Motion Carried

## **19. New Business Motions**

### **1. Vacant Properties Tax, 2021-01-Council Members**

Moved By: Syd Gardiner, Councillor  
Seconded By: Dean Hollingsworth, Councillor

Motion to direct Administration to prepare a report on the feasibility of implementing a Vacant Properties Tax.

Motion Carried

### **2. Donation of Locomotive 17, 2021-02-Council Members**

Moved By: Elaine MacDonald, Councillor  
Seconded By: Claude E. McIntosh, Councillor

Motion to direct Administration to prepare a report which would include the following information:

- a. How the City of Cornwall acquired Locomotive #17, with details of any obligations we assumed at the time and a summary of the care we have taken in its regard; and
- b. The continued willingness of the Railway Museum personnel to accept Locomotive #17 after they have had an opportunity to assess its current condition: and
- c. The cost of transporting Locomotive #17 to the on-site sheds at the Smiths Falls Museum where the refurbishment would take place.

Motion Carried

Moved By: Justin Towndale, Councillor  
Seconded By: Todd Bennett, Councillor

Motion to continue the Regular Meeting of Council past the hour of 11:00 p.m.

A 2/3's majority was required.

Motion Carried

**3. Pandemic Lockdown, 2021-03-Council Members**

Moved By: Eric Bergeron, Councillor  
Seconded By: Justin Towndale, Councillor

Motion to request the Eastern Ontario Health Unit and the Province of Ontario to enforce businesses, that are allowed to be open for in-store purchases, only be allowed to sell goods or services deemed essential to in-store customers.

Motion Carried

**4. Detailed COVID-19 Reports, 2021-04-Council Members**

Moved By: Eric Bergeron, Councillor  
Seconded By: Dean Hollingsworth, Councillor

Motion to request the Eastern Ontario Health Unit to release data on cases by industry sector such as retail stores, restaurants, fitness centers, recreational facilities, barbers and hair salons, small businesses, schools, health care, distribution centers and manufacturing, public sector, grocery stores among others.

Motion Carried

**5. Budget Presentations, 2021-05-Council Members**

This item was moved to Notices of Motion as Item 22.1.

## 20. By-laws

Moved By: Todd Bennett, Councillor  
Seconded By: Glen Grant, Councillor

Motion to adopt By-law 2021-001 Rezoning Belfort Estates Subdivision - Phase 2.

Motion Carried

Moved By: Todd Bennett, Councillor  
Seconded By: Maurice Dupelle, Councillor

Motion to adopt By-laws 2021-002 to 2021-007 inclusive as listed on the Agenda.

Motion Carried

1. By-law 2021-001 Rezoning Belfort Estates Subdivision - Phase 2, 2021-07-Planning, Development and Recreation, 2021-13-Planning, Development and Recreation
2. By-law 2021-002 Land Transfer 550 Ninth Street East, 2021-01-Social and Housing Services, 2021-03-Social and Housing Services
3. By-law 2021-003 Use of Revolving Funds, 2021-02-Social and Housing Services, 2021-04-Social and Housing Services
4. By-law 2021-004 Amendment World Junior A Hockey Challenge Hosting Agreement, 2021-15-Planning, Development and Recreation, 2021-16-Planning, Development and Recreation
5. By-law 2021-005 Transfer Payment Agreement – Municipal Transit Enhanced Cleaning, 2021-01-Infrastructure and Municipal Works, 2021-02-Infrastructure and Municipal Works
6. By-law 2021-006 Appointment of Members of Council to Various Boards (Cornwall Community Woodhouse Museum Board), 2021-06-Corporate Services
7. By-law 2021-007 HOTC 117 Montreal 113 ½ Pitt 12 Second Street West Program 2, 2021-09-Planning, Development and Recreation, 2021-10-Planning, Development and Recreation

**21. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council**

There were no reports from Standing, Advisory, Special and Ad Hoc Committees of Council.

**22. Notices of Motion**

**1. Budget Presentations, 2021-05-Council Members**

This item was moved from New Business Item 19.5.

Whereas during budget proceedings, Department Heads provide a presentation on Capital Projects; and

Whereas the City of Cornwall approves an operating budget every year for administration to follow.

Now therefore be it resolved that Department Heads present their department's operating budget in detail to Council during budget deliberations, at the same time as their capital presentation; and

Now therefore be it resolved that presentations should include a description or reason for any line items or staffing that have changed from year to year as well as an overview of the department's past year and coming year in terms of operational issues and goals.

Moved By: Eric Bergeron, Councillor

Seconded By: Dean Hollingsworth, Councillor

**23. Confirming By-law**

**1. Confirming By-law for the Meeting of January 11, 2021, 2021-03-Corporate Services**

Moved By: Glen Grant, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to adopt the Confirming By-law 2021-008.

Motion Carried

**24. Adjournment and Next Regular Meeting of Council**

The next Regular Public Meeting of Council will be held on Monday, January 25, 2021.

Moved By: Eric Bergeron, Councillor

Seconded By: Maurice Dupelle, Councillor

Motion to adjourn the Regular Meeting of Council of Monday, January 11, 2021 at 11:02 p.m.

Motion Carried

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Manon L. Levesque, City Clerk

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Bernadette Clement, Mayor