



Minutes
Cornwall City Council

Meeting #: 2020-29
Date: Monday, November 23, 2020, 7:00 PM
Location: Cornwall Civic Complex, 100 Water Street East, Cornwall,
Ontario, K6H 6G4, Salon B, Lower Level
Chair: Bernadette Clement, Mayor
Prepared By: Debbie Caskenette, Deputy Clerk

Attendance: Bernadette Clement, Mayor, Claude E. McIntosh, Councillor,
Committee Members: Elaine MacDonald, Councillor, Syd Gardiner, Councillor,
Dean Hollingsworth, Councillor, Carilyne Hébert, Councillor,
Maurice Dupelle, Councillor (electronically), Glen Grant,
Councillor, Todd Bennett, Councillor, Justin Towndale,
Councillor (electronically), Eric Bergeron, Councillor
(electronically)

Attendance: Maureen Adams, CAO, Manon L. Levesque, City Clerk,
Administration: Debbie Caskenette, Deputy Clerk, Geoffrey Clarke, General
Manager, Corporate Services, Bill de Wit, Acting General
Manager, Infrastructure and Municipal Works, Mark A.
Boileau, General Manager, Planning, Development and
Recreation, Tracey Bailey, General Manager, Financial
Services, Mellissa Morgan, Manager, Social and Housing
Services, Jeff Weber, Fire Chief, Bob Peters, Division
Manager, Economic Development, Carl Goodwin, Division
Manager, Environment, James Fawthrop, Division Manager,
Parks and Recreation, Emma Meldrum, Public Information
Coordinator

**1. In-Camera Session / Rise and Report from the In-Camera Meeting of
Monday, November 23, 2020**

Motion to move into a Closed Meeting at 5:30 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1, 2020-350-Financial Services, Assessment Appeal

- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council received the report.

Item #2, 2020-231-Social and Housing Services, Child Care Funding

- a) the security of the property of the municipality or local board
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board

Action Taken: Council received Report 2020-231-Social and Housing Services and provided Administration with direction.

2. Moment of Personal Reflection

3. National Anthem

The Acting Mayor for this month is Councillor Glen Grant.

4. Opening

The Mayor acknowledged that we gather on the traditional territory of the Mohawk people of Akwesasne.

5. Roll Call

6. Additions, Deletions or Amendments

1. Addition of New Business Item, Conservation Authorities Act - Protect, Support and Recover from COVID-19 Act.
2. Consent Item 13.1, Proclamation - Children's Christmas Fund Week, was moved to Communication Reports as Item 17.8 for discussion.
3. Consent Item 13.3, Energy Conservation and Demand Management Update, was moved to Communication Reports as Item 17.9 for discussion.
4. By-law 2020-146, Committees By-law, was separated for discussion.
5. By-law 2020-147, Big Ben Operation Agreement, was separated for discussion.

7. Adoption of Agenda

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt the Agenda as amended.

Motion Carried

8. Disclosures of Interest

1. Councillor Carilyne Hébert declared a conflict of interest on Report 2020-347-Financial Services - 2020 Annual Report on the Municipal Grants Program as her employer, the Social Development Council, received a grant for in-kind services in 2020.

9. Committee of the Whole

Moved By: Elaine MacDonald, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to go into the Committee of the Whole.

Motion Carried

10. Adoption of Minutes

Moved By: Elaine MacDonald, Councillor

Seconded By: Glen Grant, Councillor

Motion to adopt the Minutes of November 9, 2020, as presented.

Motion Carried

11. Presentations

There were no Presentations.

12. Delegations

There were no Delegations.

13. Consent Reports

1. **Proclamation – Children’s Christmas Fund Week, 2020-369-
Corporate Services**

This item was moved to Communication Reports as Item 17.8 for discussion.

2. Tender 20-T36 Tractor Mounted Backhoe and/or Tractor Mounted Hoe Ram complete with Operator for Various City Departments, 2020-349-Financial Services

Moved By: Elaine MacDonald, Councillor
Seconded By: Glen Grant, Councillor

Motion to award Option B-Two Year of Tender 20-T36 on a roster basis from January 1, 2021 to December 31, 2022 with suppliers called in order beginning with the lowest hourly rate.

Item 1 - Tractor Backhoe for Various Departments to:

Hourly Rates Option B

Company Year One Year Two

1202832 Ontario Inc. (o/a Bob Buiting) \$53.75 \$53.75

C&D Excavating Limited \$54.48 \$54.98

Gaucher Excavation Limited \$62.95 \$63.95

H. Moise Jr Trucking \$80.00 \$80.00

Losey's Haulage Limited \$90.00 \$92.00

2561678 Ontario Inc.(o/a Valade Backhoe Service) \$95.00 \$95.00

TDM Construction \$97.50 \$101.50

Item 2 - Hoe Ram for Various Department to:

Hourly Rates Option B

Company Year One Year Two

1202832 Ontario Inc. (o/a Bob Buiting) \$69.75 \$69.75

C&D Excavating Limited \$73.48 \$74.48

Gaucher Excavation Limited \$90.00 \$90.00

2561678 Ontario Inc.(o/a Valade Backhoe Service) \$130.00 \$130.00

Losey's Haulage Limited \$130.00 \$135.00

Rates shown are exclusive of applicable HST.

Motion Carried

3. Energy Conservation and Demand Management Update 2020, 2020-404-Infrastructure and Municipal Works

This item was moved to Communication Reports as Item 17.9 for discussion.

14. Resolutions

There were no Resolutions.

15. Reports from Unfinished Business and Unfinished Business Listing

1. Municipal Naming Policy, 2020-367-Corporate Services

Moved By: Elaine MacDonald, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to approve:

- a. the Municipal Naming Policy as presented
- b. the conversion of the former Parks, Facilities and Street Naming Policy Committee to the Municipal Naming Working Group
- c. the establishment of the Municipal Naming Working Group with the current Members of Council and of Administration

Motion Carried

2. Unfinished Business Listing for November 23, 2020, 2020-371-Corporate Services

Moved By: Elaine MacDonald, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to receive the Unfinished Business Listing for November 23, 2020.

Motion Carried

16. Communication Reports

1. 2020 Annual Report on the Municipal Grants Program, 2020-347-Financial Services

Having declared a conflict of interest on this item, Councillor Carilyne Hébert stepped away from the Council table.

Moved By: Todd Bennett, Councillor

Seconded By: Maurice Dupelle, Councillor

- a. Motion to receive the 2020 Annual Report on the Municipal Grants Program.
- b. Motion to approve the recommended changes to the Municipal Grants Policy FI-2020-01-27-4 as outlined in Appendix A.
- c. Motion to approve the recommended changes to the Municipal Grants Program Guidelines as outlined in Appendix B.

Motion Carried

2. Development Charges Interest Policy, 2020-348-Financial Services

Moved By: Todd Bennett, Councillor

Seconded By: Carilyne Hébert, Councillor

- a. Motion to approve the charging of interest pursuant to sections 26.1 and 26.2 of the Development Charges Act, 1997:
 - a. effective as at January 1, 2020,
 - b. at a rate of Bank of Canada Prime Rate plus 3% compounded annually
- b. Motion to authorize the General Manager, Planning, Development and Recreation, and the General Manager, Financial Services and Treasurer, to execute agreements related to the administration of any imposed Development Charges By-law; and
- c. Motion to approve the Development Charges Interest Policy (attached), to administer the charging of interest as outlined in Recommendation 1 and 2.

Motion Carried

3. Petitions Policy, 2020-365-Corporate Services

Moved By: Carilyne Hébert, Councillor
Seconded By: Justin Towndale, Councillor

Motion to amend the fourth bullet in the section 3 by removing “18 years of age” and inserting “14 years of age”.

Motion to Amend Carried

Moved By: Glen Grant, Councillor
Seconded By: Todd Bennett, Councillor

Motion to approve the Petitions Policy as amended.

Motion Carried

4. Town Hall Meetings Policy, 2020-366-Corporate Services

Moved By: Glen Grant, Councillor
Seconded By: Claude E. McIntosh, Councillor

Motion to defer this matter to the next meeting of Council and refer the list of suggested changes to the Clerk.

Motion Carried

5. Proxy Voting – Procedural By-law – Local State of Emergency, 2020-309-Corporate Services

Moved By: Justin Towndale, Councillor
Seconded By: Todd Bennett, Councillor

Motion to approve Option 2 and to direct Administration to prepare a report outlining a process clearly defining the rules and limitations to amend the Procedural By-law to allow for Proxy Voting for Council’s consideration.

Motion Carried

6. COVID-19 Support Program for Local Small Businesses, 2020-396-Planning, Development and Recreation

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

Motion to approve entering into a Conditional Flow Through Grant Agreement with the Business Advisory Centre Durham (BACD) for the purposes of receiving funds to provide COVID-19 support and assistance to local small businesses.

Motion Carried

7. Repair of Wastewater Treatment Plant Travelling Bar Screen, 2020-405-Infrastructure and Municipal Works

Moved By: Syd Gardiner, Councillor

Seconded By: Claude E. McIntosh, Councillor

- a. Motion to receive Report 2020-405-Infrastructure and Municipal Works
- b. Motion to authorize Administration to utilize funds from the Wastewater Works Reserve to offset this non-budgeted expenditure

Motion Carried

8. Proclamation - Children's Christmas Fund Week, 2020-369-Corporate Services

This item was moved from Consent Item 13.1 for discussion.

Moved By: Dean Hollingsworth, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to proclaim the week of December 13 to 19, 2020, as "Children's Christmas Fund Week" in the City of Cornwall and allow its flag to be flown at 340 Pitt Street for the duration of that period.

Motion Carried

9. Energy Conservation and Demand Management Update 2020, 2020-404-Infrastructure and Municipal Works

This item was moved from Consent Item 13.3 for discussion.

Moved By: Glen Grant, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion to receive Report 2020-404-Infrastructure and Municipal Works.

Motion Carried

17. New Business Motions

1. Conservation Authorities Act – Protect, Support and Recover from COVID-19 Act, 2020-21-Council Members

Moved By: Carilyne Hébert, Councillor

Seconded By: Claude E. McIntosh, Councillor

Motion that Council request:

a. the Province continue to work with conservation authorities to find workable solutions to reduce red tape and create conditions for growth prior to passing Schedule 6 of Bill 229 (Budget Measures).

b. the Province respect the current conservation authority/municipal relationships.

c. the Province embrace their long-standing partnership with the conservation authorities and provide them with the tools and financial resources they need to effectively implement their watershed management role.

Motion Carried

18. By-laws

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion to adopt By-laws 2020-145 and 2020-148 as listed on the Agenda.

Motion Carried

1. By-law 2020-145 - Red Cross Disaster Agreement - 2020-229-Social and Housing Services, 2020-230-Social and Housing Services

2. By-law 2020-148 - Agreement with the Business Advisory Centre Durham, 2020-394-Planning, Development and Recreation

3. By-law 2020-146 - Committees By-law, 2020-364-Corporate Services

Moved By: Glen Grant, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to amend section 1.7 - Mayor's Task Force by inserting the words "and/or community members" immediately after "Council Members".

Motion to Amend Carried

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion to amend section 2.5 - General Provisions replacing the words "a majority affirmative vote to "a two-third's affirmative vote.

Motion to Amend Carried

Moved By: Justin Towndale, Councillor

Seconded By: Dean Hollingsworth, Councillor

Motion to separate 2.8 – Mayor as Ex-Officio Members of Committees into two sections.

Motion to Amend Carried

Moved By: Glen Grant, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt By-law 2020-146, Committees By-law as amended.

Motion Carried as Amended

4. By-law 2020-147 - Big Ben Operation Agreement - 2020-393-Planning, Development and Recreation, 2020-397-Planning, Development and Recreation

Moved By: Claude E. McIntosh, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to adopt By-law 2020-147, Big Ben Operation Agreement.

Motion Carried

19. Reports from Standing, Advisory, Special and Ad Hoc Committees of Council

There were no Reports from Standing, Advisory, Special and Ad Hoc Committees of Council.

20. Notices of Motion

There were no Notices of Motion.

21. Confirming By-law

1. Confirming By-law for the Meeting of November 23, 2020, 2020-370-Corporate Services

Moved By: Todd Bennett, Councillor

Seconded By: Elaine MacDonald, Councillor

Motion to adopt the Confirming By-law 2020-149.

Motion Carried

22. Adjournment and Next Regular Meeting of Council

The next Special Public Meeting of Council will be held on Monday, December 7, 2020.

The next Regular Public Meeting of Council will be held on Monday, December 14, 2020.

Moved By: Glen Grant, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion to adjourn the Regular Meeting of Council of Monday, November 23, 2020 at 9:40 p.m.

Motion Carried

Manon L. Levesque, City Clerk

Bernadette Clement, Mayor